

Your Path to a High School Diploma

Piedmont Adult School (510) 594-2655

1. Gather your high school **transcripts**. If you have taken any community college classes or have taken the GED or HiSET, gather those transcripts and test results as well.
2. Email your transcripts, and test results (if applicable,) to:
pas@piedmont.k12.ca.us
3. We will review your transcripts and test results, and Jana or Michelle will contact you to discuss your personalized path to a high school diploma!
4. We will schedule an **in-person meeting** to register, review the program specifics and choose either the online or paper-based program. At this meeting you will also be asked to complete **an online intake activity** to determine your level in math and English. Allow 2 ½ - 3 hours for this meeting.
5. We will **assign you 1-3 classes**, and will either enroll you in the online courses or provide you with paper materials.
6. You can start classes right away. We will arrange regular **online or in-person check-ins** to track your progress and answer any questions.
7. As you complete classes, they will be graded and new classes will be assigned, until you have completed all the requirements. The final step is a **Transition Planning meeting** in which we will support you on planning for your future academic, career, or educational goals.
8. You will come to our office to complete **a final online activity** in English and Math. (Allow 2 to 2 ½ hours)
9. You did it!! Invite your family and friends to join in a **private ceremony** to celebrate earning your high school diploma! We will also provide official transcripts for your use

Piedmont Adult School, 760 Magnolia Ave., Piedmont CA 94611
www.piedmontadultschool.org (510) 594-2655



