

## **Autistic Support Paraprofessional**

The Philadelphia Charter School for Arts & Sciences seeks a full-time Paraprofessional for Autistic Support classrooms to join the team at our neighborhood campus located at 1197 Haworth St. At Arts & Sciences, students in grades K-8 engage in a unique educational program designed to grow the next generation of creative leaders, and where students focus on the arts and sciences as major subjects alongside a technology-infused, standards-driven academic curriculum. Our teachers are creative, passionate, professional educators that believe every student has specific intelligences that must be nurtured and that all students should have an equal opportunity to achieve their own innate potential. All String Theory Schools campuses have a Special Education Supervisor!

## **Position Summary**

The Paraprofessional works and plans with the special education teacher in an Autistic Support environment, organizes and implements an appropriate instructional program in a learning environment that guides and encourages all students to develop and fulfill their academic potential. This position will also be responsible for individual and classroom management systems.

## **Experience, Education, and Licensure**

- **Experience:** Experience working with urban student population. Strong written and oral communication skills.
- **Education:** High School Diploma or Equivalence Certificate. 2 year associate or college program. Experience with children.
- Candidates must be US Citizens and have permission to work in the United States. The Philadelphia Charter School for Arts & Sciences will not sponsor a Visa for a candidate.

## **Responsibilities**

- Assist the teacher with instructing and supervising children in classroom learning, using the instructional standards
- Work with individual children or small groups of children to reinforce new skills initially introduced by the teacher.
- Assist teacher in devising and implementing strategies for reinforcing skills based on the needs and abilities of each child including our Special Education students and English Language Learners.
- Model positive behavior using our Positive Behavior Supports model.
- Communicate necessary information regularly about students to teachers regarding student progress and student needs.
- Continuously monitor children to ensure safety at all times.
- Assist teacher with developing appropriate individualized activities for students with disabilities.
- Assist teacher to prepare activities that support lesson plans.
- Follow established school protocol for communicating with classroom teacher and parents.
- Maintain accurate and up to date records documentation, education folders and/or portfolios.
- Help maintain a clean and organized learning environment.
- Other duties as assigned within the scope of position expectations.

## **Knowledge, Skills, And Abilities**

- Basic understanding of The Philadelphia Charter School for Arts & Sciences mission, vision, values, programs and philosophy.
- Knowledge and understanding of the school community and the related demographics.
- Understanding of school protocols for issues such as confidentiality, student safety and home communication.
- Ability to effectively use standard office equipment and technology.

- Possess strong interpersonal skills as demonstrated by compassionate, courteous, cordial, cooperative, and professional interaction with diverse groups of colleagues, families, and the community.
- Ability to operate a computer and use a variety of common software programs
- Attends all String Theory Schools professional development both onsite and off site when required.
- Strong written and verbal communication skills and effectively communicate with individuals and groups.
- Knowledge of PA state standards and testing requirements.
- Ability to work in a team environment – demonstrating the ability to collaborate and contribute to a variety.

**Benefits:**

- Access to consistent coaching in instruction and technology integration
- Access to best-in-class technology resources and a physical framework designed with innovative learning in mind
- Excellent health benefits (for both you and your family), retirement benefits, and more!

Please visit our website at <https://www.stringtheoryschools.org/career/join-our-team> to learn about the application process. Send all required materials to [employment@stringtheoryschools.org](mailto:employment@stringtheoryschools.org).