

**SIDE LETTER OF AGREEMENT  
BETWEEN  
WESTERN PLACER UNIFIED SCHOOL DISTRICT (“DISTRICT”)  
and  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its  
WESTERN PLACER CHAPTER #741 (together “CSEA”)**

**Instructional Assistants  
June 5, 2024**

The following reflects the full and complete agreement of the California School Employees Association and its Western Placer Chapter 741 (hereinafter “CSEA”) and the Western Placer Unified School District (hereinafter “District”; together the “Parties”) revised bargaining unit job description.

1. The Parties agree to the transfer of two Instructional Aides at Lincoln Crossing Elementary School who desire to follow their teachers to their 2024-2025 school year placements.

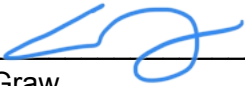
The Instructional Aide (position #1596) who is currently serving in a Transitional Kindergarten classroom for 3.34 hours/day desires to follow the TK teacher to her new placement in Kindergarten for the 2024-2025 school year, which will result in a reduction of hours. The Instructional Aide hours for the Kindergarten placement will be 2 hours/day.

The Instructional Aide (position #1793) who is currently serving in a 1st grade classroom for 2 hours/day desires to follow the 1st Grade Teacher to her new placement in Transitional Kindergarten for the 2024-2025 school year, which will result in an increase in hours. The Instructional Aide hours for the Transitional Kindergarten placement will be 3.34/hours a day.

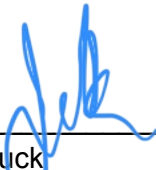
Both affected Instructional Aide employees have expressed their willingness, in writing, to the reduction and increase in hours.

This Side Letter of Agreement shall be in effect upon ratification by the Parties.

The Parties agree that this Agreement shall not create a past practice or be deemed precedential in any manner whatsoever.

  
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Cliff De Graw  
Assistant Superintendent of Personnel Services  
Western Placer Unified School District

  
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Date




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Jim Houck  
Chapter President  
Western Placer #741



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Date



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Kim Howell  
Labor Relations Representative  
California School Employees Association

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6/6/24  
Date