

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

President Reynolds called the meeting to order at 6:00 PM.

ROLL CALL:

Mr. Sean Bartley P A Ms. Jessica Dorsey P A Mr. James Palmer P A
Ms. Mary Reynolds P A Mr. Albert Siemer P A

PUBLIC PARTICIPATION

- SLEA – not present
- OAPSE – Cindy Merckle - None

PRINCIPAL / ADMINISTRATOR REPORTS

- John Arkley gave a building and grounds update and a technology update. John, along with Clay Keith from Robertson, provided an update on the construction progress of the Activity Center/Auxiliary Gym.

ANNETTE LOSCO

- Bus Procedures – the handbook will be updated with an addendum to include the bus procedures and it will be posted to the website.
- Cheerleading -stunting/tumbling not covered under our liability policy. Looking into the possibility of purchasing a separate accident policy.
- Administrative Salary Increase – Treasurer shared with the Board the recommendation for administrative salary increases, the same percentage granted to both unions.
- Pepsi Contract
- Scoreboards (Baseball/Softball) – Meeting July 2, 9 a.m. for planning/timeline.
- Job Descriptions – in the process of updating job descriptions, with a goal to have them completed by the July meeting.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

- Resolutions – substitute teachers, Architect agreement, and construction change orders.

CONSENT AGENDA

1. MINUTES

- A. Recommend approval of the minutes of the Regular Board Meeting held on May 16, 2024 as submitted by the Treasurer.

2. TREASURER’S RECOMMENDATIONS

- A. Recommend that the Treasurer’s report be accepted as presented.
- B. Approve the Amended Certificate of Estimated Resources for FY 2024 in the amount of \$24,193,434.66.
- C. Approve the Amended Appropriations for FY 2024 at the fund level in the amount of \$22,271,951.61.
- D. Approve the temporary appropriations at the fund level for FY 2025.
- E. Approve the transfer of \$15,000 from the General Fund (001) to the Athletic Fund (300-932T) to cover the cost of free admission to athletic events for students.
- F. Approve the Capital Plan for FY 2025 – 2029 as presented by the Treasurer.
- G. Approve the Food Service Contract with The Nutrition Group to operate the Food Service Program for the 2024-2025 school year.

3. EMPLOYMENT OF PERSONNEL

- A. Approve the employment of Kelsi Luning as a substitute custodian, effective May 28, 2024.
- B. Approve the employment of Edmond Moore as a substitute custodian, effective May 28, 2024.
- C. Approve the employment of Kevin Lehoe as a substitute custodian, effective May 28, 2024.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

- D. Approve the employment of Kevin Lehoe as a 5-hour cook for the 2024-2025 school year.
- E. Approve the employment of Mary Jane Hooper as a 5-hour cook for the 2024-2025 school year.
- F. Approve the employment of Stephanie Chute as a 4-hour cook for the 2024-2025 school year.

4. APPROVAL OF EXTENDED SERVICE CONTRACTS

- A. Retroactively approve the Extended Service Contract of John Arkley for Building and Grounds Supervisor for FY14 through FY24.
- B. Retroactively approve the Extended Service Contract of John Arkley for Work Study Coordinator for the 2019 - 2024 school years.
- C. Retroactively approve the Extended Service Contract for Charlie Hoops for Building and Grounds Supervisor for FY14 through FY24.
- D. Retroactively approve the Extended Service Contract for Keista Wickham for Substitute Coordinator for the 2021 – 2024 school years.
- E. Approve the Extended Service Contract for John Arkley for Work Study Coordinator for the 2024 - 2025 school year for \$2,500.
- F. Approve the Extended Service Contract for Keista Wickham for Substitute Coordinator for the 2024 - 2025 school year \$8,000.

5. APPROVAL OF ADMINISTRATIVE CONTRACTS

- A. Create the Administrative position of Building and Grounds Supervisor effective 7/1/24.
- B. Adopt the Salary Schedule for the Building and Grounds Supervisor position effective 7/1/24.
- C. Approve the employment of John Arkley as the Building and Grounds Supervisor on a 5-year administrative contract effective 7/1/24.
- D. Approve the resignation of John Arkley as the Technology Coordinator effective 7/1/24.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

- E. Approve the employment of Jesse Harvey as the Technology Coordinator effective on a 5-year administrative contract effective 7/1/24.
- F. Approve the resignation of Jesse Harvey as the Network Administrator effective 7/1/24.

6. ADMINISTRATIVE SALARY INCREASE

- A. Approve the base salary increase of administrative employees of 4% for the 2024-2025 school year, 4% for the 2025-2026 school year, and 3% for the 2026-2027 school year.
- B. Approve the one-time annual lump sum payment for all administrative employees to match the OAPSE contract as follows:
 - 12-month employees: \$3,500 (FY 2025, 2026, 2027)
 - 10-month employees: \$3,000 (FY 2025, 2026, 2027)
 - 9-month employees: \$2,500 (FY 2025, 2026, 2027)
- C. Approve one additional personal day for administrative employees to match SLEA/OAPSE Contracts.

7. MISCELLANEOUS

- A. Approve the contract between Southern Local School District and Pepsi effective July 1, 2024-June 30, 2029.
- B. Approve the continued participation in the ODE Office of Child Nutrition Community Eligibility Provision for the 2024-2025 school year. This program provides free breakfast and lunch to all students.
- C. Approve membership in CORAS (Coalition of Rural Appalachian Schools) for the 2024-2025 school year at the rate of \$400.00.
- D. The following listed items have been deemed obsolete and/or no longer serviceable or usable by the district. Therefore, the Board is directing the Superintendent to dispose of the property or sell it to the highest bidder.
 - See attached list
- E. Approve the wage increase for sub cooks, custodians, and aides to \$15.00 per hour effective May 28, 2024.
- F. NEOLA Board Policies – First Reading

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

- PO2623 Student Assessment and Academic Intervention Services
- PO2623.02 Third Grade Guarantee
- PO3120.04 Employment of Substitutes
- PO3140 Termination and Resignation
- PO4124 Employment Contract
- PO4140 Termination and Resignation
- PO5310 Health Services
- PO5330.05 Procurement and Use of Naloxone (Narcan) in Emergency Situations
- PO8600 Transportation
- PO8600.04 Bus Driver Certification
- PO8650 Transportation by Vehicles other than School Busses
- PO8660 Incidental Transportation of Students by Private Vehicle

G. Approve the Negotiated Agreement with OAPSE from July 1, 2024 through June 30, 2027.

24-033: Motion by Mr. Bartley seconded by Mr. Siemer to approve the items listed on the Consent Agenda.

VOTE:

Mr. Sean Bartley Y N Ms. Jessica Dorsey Y N Mr. James Palmer Y N

(Mr. Bartley abstained from 7.G.)

Ms. Mary Reynolds Y N Mr. Albert Siemer Y N

MOTION CARRIED Y N

24-034: EXECUTIVE SESSION

Motion by Ms. Dorsey seconded by Mr. Siemer to enter into executive session to consider the employment of a public employee or official.

VOTE:

Mr. Sean Bartley Y N Ms. Jessica Dorsey Y N Mr. James Palmer Y N

Ms. Mary Reynolds Y N Mr. Albert Siemer Y N

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

The Board entered into executive session at 6:50 PM.

The Board reconvened regular session at 7:05 PM.

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

**Resolution to Establish
Requirements for Employment of Substitute Teachers**

WHEREAS, Section 4 of Senate Bill 1 of the 134th General Assembly (as amended by House Bill 583 of the 134th General Assembly) grants Boards of Education the authority to employ an individual who does not hold a post-secondary degree as a substitute teacher for the 2021-2022, 2022-2023, and 2023-2024 school years, provided the individual meets certain requirements; and

WHEREAS, Section 107.30 of House Bill 33 of the 135th General Assembly extended such authority without restriction to specific school years; and

WHEREAS, the Board wishes to establish the requirements necessary for employment of substitute teachers employed in accordance with such authority.

NOW THEREFORE BE IT RESOLVED, that the Southern Local School District Board of Education (“Board”) authorizes the employment of individuals who do not hold a post-secondary degree as substitute teachers, as needed, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that any individual so employed:

- The individual is a graduate of a high school or has a statement of high school equivalence in accordance with regulations prescribed by the Superintendent of Public Instruction. Preferably, the individual is enrolled in a post-graduate program to earn a degree in education (teaching) or has significant experience coaching and/or supervising school-age children.
- satisfies all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of appropriate substitute teaching license issued by the Ohio Department of Education.

24-035: Mr. Palmer moved and Mr. Bartley seconded the motion that the above Resolution be adopted.

This resolution was adopted by the Southern Local Board of Education in public session on the

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

20 day of June, 2024.

In witness thereof, we hereby affix our signatures.

President of the Board of Education

Treasurer of the Board of Education

VOTE:

Mr. Sean Bartley Y N Ms. Jessica Dorsey Y N Mr. James Palmer Y N
Ms. Mary Reynolds Y N Mr. Albert Siemer Y N

MOTION CARRIED Y N

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

Mr. Siemer introduced the following resolution and moved its passage:

**RESOLUTION NO. 24-036
DELEGATING AUTHORITY TO APPROVE AND EXECUTE AMENDMENTS
TO THE ARCHITECT AGREEMENT AND CONSULTANT AGREEMENTS, AND
CONSTRUCTION CHANGE DIRECTIVES AND CHANGE ORDERS TO THE
CONSTRUCTION MANAGER AT RISK AGREEMENT IN AN AMOUNT NOT
TO EXCEED THE OWNER CONTINGENCY**

The Superintendent requests authorization to approve and execute Amendments to the architect agreement with Legat Architects, Inc. (“Legat”) for the Auxiliary Gym Project (“A/E Agreement”) and to Consultant agreements for those consultants approved by the Board under separate Board resolution(s) for the Auxiliary Gym Project (“Consultants Agreements”), as well as Construction Change Directives and Change Orders to the Construction Manager at Risk agreement with Robertson Construction Services, Inc. (“Robertson”) for the Auxiliary Gym Project (“CMR Agreement”) in an aggregate amount not to exceed the Owner Contingency, which has been previously established by the Board in the amount of \$233,137.54.

Rationale:

1. The Board entered into the A/E Agreement, CMR Agreement, and has or may enter into the Consultants Agreements (collectively, “Agreements”) for the Auxiliary Gym Project (the “Project”).
2. During construction of the Project, there may be changes to the Work that impact the Scope of the Work, Contract Sum, and/or Contract Time of the Agreements. These changes may come in the form of bid day alternates, owner-requested changes, contractor claims, and design-related issues, among others. These changes are documented via Amendment, Construction Change Directive, or Change Order (“Modifications”).
3. Modifications required to modify a contract or agreement that involve a change in Contract Price and/or Contract Time must be approved and executed on behalf of the Board. To avoid Project delay and its related costs, it is important that the Board authorize a representative to approve and execute Modifications required to modify the Agreements.
4. Establishing an Owner Contingency reserves funds to be used for Modifications that require an increase in Contract Price.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

5. The Board has previously established an Owner Contingency in the amount of \$233,137.54.
6. The Superintendent and Treasurer request authority, in consultation with other District administrators and legal counsel, to approve and execute Modifications required to modify the Agreements, in an aggregate amount not to exceed the Owner Contingency for the Project.
7. The Superintendent and Treasurer, working with the Board President and legal counsel, additionally request the authority to grant various utility and ingress/egress easements (“Project Easements”) and seek various permits and approvals from Authorities Having Jurisdiction over the Project (“Permits”), if these permits have not already been obtained.
8. The Superintendent and Treasurer request this authority to be able to conduct business related to the Project, as required between Board meetings

The Southern Local School District Board of Education resolves as follows:

1. The Board acknowledges that it has previously established an Owner Contingency in the amount of \$233,137.54.
2. The Superintendent and Treasurer, in consultation with other District administrators and legal counsel, are authorized to approve and execute Modifications required to modify the Agreements in an aggregate amount not to exceed the Owner Contingency for the Project.
3. The Superintendent and Treasurer are authorized by the Board to make related decisions, as required between Board meetings.
4. The Treasurer is authorized to issue purchase orders and sign any related documents required to finalize any Modifications approved and executed under the authority delegated in this resolution.
5. The Superintendent, Treasurer, and Board President, working with legal counsel, are authorized to execute any necessary Project Easements and seek Project Permits in an aggregate amount not to exceed the Owner Contingency for the Project.
6. The Superintendent will bring to the Board for review all Modifications approved and executed under the authority provided by this resolution at the Board meeting immediately following the approval and execution of any such Modification.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

7. The Board ratifies all prior Modifications that were executed by the Superintendent, Treasurer, and other District Administrators that align with the authority delegated in this resolution.

Ms. Dorsey seconded the motion and, after discussion, a roll call vote was taken and the results were:

AYES: Ms. Reynolds

NAYS: None

Mr. Bartley

Ms. Dorsey

Mr. Palmer

Mr. Siemer

The resolution passed.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

Mr. Palmer introduced the following resolution and moved its passage:

RESOLUTION NO. 24-037
APPROVING AMENDMENT NO. 2 TO THE OWNER-ARCHITECT AGREEMENT
WITH LEGAT ARCHITECTS, INC. FOR THE AUXILIARY GYM PROJECT

The Superintendent recommends approving Amendment No. 2 to the Owner-Architect Agreement (“Agreement”) with Legat Architects, Inc. (“Legat”) for the Auxiliary Gym Project (“Project”) increasing the Basic Services fee by \$20,000, which will increase the not to exceed compensation amount of the Basic Services fees from \$164,160 to \$184,160 and the not to exceed amount of the Agreement from \$172,160 to \$192,160.

Background

1. Pursuant to R.C. 153.65 through .71, the Board previously selected Legat as the firm most qualified to perform the required design and construction administration services for the Project.
2. The Board entered into the Agreement for the Project in an amount not to exceed \$122,950, which is comprised of the Basic Services fee in the amount of \$114,950 and a not to exceed amount for Reimbursable Expenses of \$8,000. The Board also approved Amendment No. 1 to the Agreement for the Project due to the change in design concept, which increased the Basic Services fee from \$114,950 to \$164,160, and the total not to exceed amount of the Agreement from \$122,950 to \$172,160 including \$8,000 for Reimbursable Expenses.
3. After execution of the Agreement, the District determined that it needs additional design professional services to provide construction materials testing and special inspections for the Project.
4. Legat submitted a pricing proposal for the provision of construction materials testing and special inspection in an amount not to exceed \$20,000.
5. The Superintendent recommends approval of Amendment No. 2 to the Agreement for the Project that incorporates construction materials testing and special inspection services into the Agreement for the Project, increases the Basic Services fee from \$164,160 to \$184,160 for those services, and increases the total not to exceed amount of the Agreement from \$172,160 to \$192,160, which includes \$8,000 for Reimbursable Expenses.

SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM

6. The Superintendent and Treasurer request authority to negotiate the terms of Amendment No. 2 to the Agreement for the Project and to execute that amendment and any related documents at the conclusion of satisfactory negotiations on behalf of the Board.

The Southern Local School District Board of Education resolves as follows:

1. The Board approves Amendment No. 2 to the Agreement for the Project that incorporates construction materials testing and special inspection services into the Agreement, increases the Basic Services fee from \$164,160 to \$184,160 for those services, and increases the total not to exceed amount of the Agreement from \$172,160 to \$192,160, which includes \$8,000 for Reimbursable Expenses.
2. The Board authorizes the Superintendent and Treasurer, working in conjunction with other administrators and legal counsel, to negotiate the terms of Amendment No. 2 and to execute the amendment and any related documents at the conclusion of satisfactory negotiations on behalf of the Board.

Ms. Dorsey seconded the motion and, after discussion, a roll call vote was taken and the resolution passed.

AYES: Ms. Reynolds

NAYS: None

Mr. Bartley

Ms. Dorsey

Mr. Palmer

Mr. Siemer

The resolution passed.

**SOUTHERN LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – MILLER HIGH SCHOOL LIBRARY
June 20, 2024 at 6:00 PM**

ADJOURNMENT

Mr. Palmer moved, seconded by Mr. Siemer that the meeting be adjourned.

Time: 7:15 PM

PRESIDENT

TREASURER