

Date: July 17, 2024

To: Charter Schools

From: Beth Valderrama
Manager, Retirement Systems

Re: PERS Reporting Due Dates for 2024-2025

Listed below is the schedule of due dates for PERS Payments (Form 626) and my|CalPERS spreadsheets or XML Files to SDCOE for the 2024-2025 fiscal year. Payment documents are due by **12:00 p.m.** on the date listed. Please upload all documents to SDCOE, BSS FTP website, your PERS folders by charter school. Please contact Allie White at (858) 295-6920 / allison.white@sdcoe.net whenever there is an unforeseen problem in meeting a deadline. **Our last work day before winter break is December 20, 2024 and return date is January 2, 2025.**

Report Month	Calendar Month	Pay Period From	Pay Period To	Advance Payments PERS	Final Payments PERS	Spread-sheets or XML Files
01	JUL	07/01/2024	07/31/2024	08/09/2024	08/26/2024	08/23/2024
02	AUG	08/01/2024	08/31/2024	09/09/2024	09/24/2024	09/20/2024
03	SEP	09/01/2024	09/30/2024	10/07/2024	10/24/2024	10/18/2024
04	OCT	10/01/2024	10/31/2024	11/08/2024	11/21/2024	11/14/2024
05	NOV	11/01/2024	11/30/2024	12/09/2024	12/16/2024	12/13/2024
06	DEC	12/01/2024	12/31/2024	01/09/2025	01/24/2025	01/16/2025
07	JAN	01/01/2025	01/31/2025	02/10/2025	02/24/2025	02/13/2025
08	FEB	02/01/2025	02/28/2025	03/10/2025	03/24/2025	03/21/2025
09	MAR	03/01/2025	03/31/2025	04/09/2025	04/24/2025	04/18/2025
10	APR	04/01/2025	04/30/2025	05/09/2025	05/23/2025	05/22/2025
11	MAY	05/01/2025	05/31/2025	06/09/2025	06/24/2025	06/20/2025
12	JUN	06/01/2025	06/30/2025	07/09/2025	07/24/2025	07/18/2025