FREEBURG COMMUNITY CONSOLIDATED SCHOOL
Facility Use Form

Any group using Freeburg District 70 facilities must be out of the building by 9 p.m. on weeknights, unless prior arrangements have been approved. Use of the facility on Saturdays or Sundays will be restricted to those persons who can secure a District 70 employee, with a key, to supervise the activity. Facility use during breaks will be limited to those hours a custodian can be present, unless prior arrangements have been approved.

_____
Name of group, organization, etc.

Request permission to use _____
(Site, rooms, and equipment)

_____
(Must obtain permission from the teacher for use of a classroom)

beginning _____ until _____
date date

and _____ until _____
time time

Freeburg District 70 will be charging a fee for "non-school" groups who use the facilities. Any group that is not made up of FCCSD #70 students must pay the following fees to help defray the costs of using the facilities:

Primary Center Cafeteria	$25	Main Building MPR	$30
Main Building Cafeteria	$25	Main Building LHD Gym	$40
Library	$25		
Classroom	$10		

Fees are due the day after use of the building. _____ PAID

If event is on the weekend or at a time when a custodian is not in the building, you must secure a STAFF member who will oversee the activity and secure the building.

Signature of STAFF member _____

We, the undersigned shall have at least 1 (one) adult chaperone for each 10 (ten) children and shall be liable for any expenses or damage incurred. It is our responsibility to clean the facility after each use. We will be charged $20 per hour for any extra cleaning that needs to be done.

_____ Request is Granted

_____ Request is Denied

_____
Signature of Authorized Sponsor

_____
Telephone Number

_____
School Administrator

_____
Street Address/State/ZIP