

**SCHOOL BOARD MEETING MINUTES**  
**GLENCOE-SILVER LAKE SCHOOLS - INDEPENDENT SCHOOL DISTRICT #2859**  
**DATE: JANUARY 8, 2023 TIME 6:00 p.m.**  
**PLACE: GSL Schools Community Room #443/444**

Board Chair Luckhardt called the meeting to order at 6:05p.m. The following board members were present: Alsleben, Lemke, Lindeman, Luckhardt and VonBerge. Board member Christianson was absent. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principal's Bill Butler and Matt Foss; Administrative Assistant Trisha Zajicek; GSL Technology Staff Mike Morris; McLeod County Chronicle Owen Elle; IT Director Jeff Jenson; GSL Staff Ken Kantack and Emily Konerza.

The Pledge of Allegiance was recited.

Director Lemke motioned to approve the agenda. Director Alsleben seconded. All in favor, motion carried.

Officers were elected for 2024. Director Lemke moved to nominate Director Luckhardt for the position of School Board Chairperson. After the third call for nominations. Interim Board Chair Luckhardt declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Director Luckhardt moved to nominate Director Lindeman for the position of School Board Vice Chairperson. After the third call for nominations. Board Chair Luckhardt declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Director VonBerge moved to nominate Director Lemke for the position of School Board Clerk. After the third call for nominations. Board Chair Luckhardt declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Director Alsleben moved to nominate Director VonBerge for the position of School Board Treasurer. After the third call for nominations. Board Chair Luckhardt declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

**Announcements** The next regular School Board meeting will be on Monday, February 12, 2024 at 6:00 p.m. in the GSL HS Community Room #443/444. (unless the board changes the meeting date and time)

**Acknowledgments** – Superintendent Sonju sent out sympathies and prayers to the Ethan Grimm Family who was a GSL student and recently passed away. Director Luckhardt also wanted to thank the staff for their support during his passing.

**Public Input Relating to the agenda** – None

**Reports/Presentations**

Jeff Jenson, IT Director reported to the board.

Business Manager Sander reported to the board.

Principals Butler and Foss reported to the board.

Superintendent Sonju reported to the board.

Director Lindeman motioned to approve the consent agenda. Director Lemke seconded. All in favor, motion carried.

**Bills:**

December bills are on file and available for review at the Superintendent's Office, 1621 East 16<sup>th</sup> Street, Glencoe.

**Minutes:**

Regular Board Meeting minutes from December 11, 2023.

**Hirings:**

➤ Monica Rakow – Junior High Track Coach

➤ Haylee Fransen – Lakeside Title 1 Paraprofessional

Resignations:

- Bonnie Hahn – ECFE Paraprofessional
- Breanna Babel – Junior/Senior High Special Ed Paraprofessional

Retirement:

- Jane Kloeckl – Lincoln Elementary Speech Language Pathologist at the end of the 23-24 School Year

**Old Business**

None

**New Business**

Director VonBerge motioned to set the regular School Board meetings for the second Monday of each month, beginning at 6:00 p.m. with the exception of November 2024 board meeting to meet on Tuesday, November 12<sup>th</sup>, 2024 due to Veterans Day Monday, November 11, 2024 and December 2024 board meeting to meet at 5:00 p.m. due to Truth in Taxation Hearing at 6:00 p.m. Meetings will be held in the GSL High School Community Room #443/444, and if required, a second meeting, held on the fourth Monday in the GSL High School Community Room #443/444. Director Alsleben seconded. All in favor, motion carried.

Director Lemke proposed the board per diem rates remain the same as previous year. Director Luckhardt seconded. All in favor, motion carried.

Director Alsleben motioned to adopt the committee assignments for 2024 as specified:

**Board Committees**

Operations (Facilities, Food Service and Transportation) - Jamie Alsleben and Jason Lindeman, Finance - Jamie Alsleben and Donna VonBerge. Negotiations – Jamie Alsleben and Alicia Luckhardt (Support), Clark Christianson and Donna VonBerge (Support), Jon Lemke and Alicia Luckhardt (Certified). Personnel (includes Meet & Confer) – Jon Lemke and Donna VonBerge. Policy (includes Wellness) – Alicia Luckhardt and Jon Lemke

**Board Representatives**

MSBA Legislative Liaison: Clark Christianson. Minnesota State High School League: Jon Lemke

**Board Liaisons to District Committees**

Community Education - Jamie Alsleben, Community Schools – Jon Lemke, ECFE –Donna VonBerge, Field House – Jon Lemke, Health & Safety -Jason Lindeman, Insurance – Jon Lemke, Little Crow ITV Board – Clark Christianson

**Leadership Teams**

District Leadership Committee and Board Liaison (Curriculum/WBWF/Staff Development) - Alicia Luckhardt. Lincoln Elementary – Alicia Luckhardt. Lakeside/grades 3-6 - Jason Lindeman. GSL Jr. High School/ grades 7-8 – Clark Christianson. GSL Sr. High School/grades 9-12 - Donna VonBerge. Technology - Donna VonBerge

Director Lindeman seconded. All in favor, motion carried.

Director Alsleben motioned to authorize Michelle Sander, Business Manager, to make payment (prior to School Board approval) of claims that cannot be deferred until the next Board meeting without loss to the district of discount privileges and, further, authorize Michelle Sander to initiate and transact electronic transfers for the purpose of investing excess monies and for payment of bond principal and interest as provided by M.S. 123B.02. Subd. 18. and access to the Safety Deposit Box at CorTrust Bank. Approval is also give to the Assistant Business Manager as the back up to Sander to be delegated these duties in the absence of Sander. Director VonBerge seconded. All in favor, motion carried.

Director Lemke motioned to delegate the following statutory duties of the Clerk to the administrative staff: the keeping of the book of minutes of all School Board meetings, the preparation of reports that shall include the condition and value of school property, receipts and disbursements in detail and such other financial matters as may be called for by the Minnesota Department of Education, the length of the school term and the enrollment and attendance by grades, and the names and post office addresses of all directors and other officers, and such other items of information as may be called for by the Commissioner of Education. Director VonBerge seconded. All in favor, motion carried.

Director Lindeman motioned to adopt the resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore for the 2023-2024 school year. Director Luckhardt seconded. A roll call was taken. Directors Alsleben, VonBerge, Lindeman, Lemke and Luckhardt voted in favor. Director Christianson was absent. No one voted against. All in favor, motion carried.

Director Lindeman motioned to set the Meet and Confer meeting for Wednesday, February 7, 2024 at 3:30p.m. in the District Office Board Room. To prepare a recommendation for the school board on the upcoming school year’s calendar. Director Lemke seconded. All in favor, motion carried.

Director Alsleben motioned to approve the fundraising requests for the second half of the 2023-2024 school year as submitted. Director VonBerge seconded. All in favor, motion carried.

Director Luckhardt motioned to approve the trimester 1 and 2 overloads for Sundee Kuechle – EL. Director Lindeman seconded. All in favor, motion carried.

Second Reading of Policies –Motion made by Director Lemke to adopt the following policies, these policies received their first reading at the December 11, Board meeting.

- 210 – Conflict of Interest – School Board Members
- 304 – Superintendent Contract, Duties and Evaluation
- 410 – Family and Medical Leave Policy
- 416 – Drug and Alcohol Testing
- 417 – Chemical Use and Abuse
- 418 – Drug-Free Workplace/Drug-Free School
- 515 – Protection and Privacy of Pupil Records
- 521 – Student Disability Nondiscrimination
- 524 – Internet Acceptable Use and Safety Policy
- 531 – The Pledge of Allegiance

Motion seconded by Director Lindeman. All in favor. Motion carried.

Director VonBerge introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS  
BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe- Silver Lake, as follows:

That the following donations be accepted with appreciation:

<u>Donor</u>	<u>Designation</u>	<u>Item Donated</u>
GSL Elementary PTO	\$ 200.00	2nd Grade Field Trip Transportation
GFWC of Silver Lake	\$ 300.00	Project Christmas
Milk Specialties Company	\$ 500.00	2026 Spanish Trip
Glencoe Lions Club	\$ 2,000.00	Close Up
Glencoe Rotary Club	\$ 400.00	Close Up
Crow River Sno Pros	\$ 500.00	5th Grade Field Trip Transportation
Crow River Sno Pros	\$ 400.00	Close Up
Brownton Lions	\$ 200.00	Close Up
GSL Panther Booster Club	\$ 1,283.50	Cross Country
GSL Panther Booster Club	\$ 500.00	Softball Bats and Equipment
GSL Panther Booster Club	\$ 500.00	Baseball Bats and Equipment
GSL Concessions Booster Club	\$ 1,283.50	Cross Country
GSL Concessions Booster Club	\$ 500.00	Softball Bats and Equipment
GSL Concessions Booster Club	\$ 500.00	Baseball Bats and Equipment
Stevens Seminary Foundation	\$ 2,563.00	Close Up
Glencoe Lions Club	\$ 500.00	JH Stem Trip

Director Lindeman seconded the motion. All in favor, motion carried.

Director Alsleben motioned to adjourn meeting at 7:34 p.m. Director Luckhardt seconded. All in favor, motion carried.

\_\_\_\_\_  
Clerk

Dated: February 12, 2024

\_\_\_\_\_  
Chairperson