

SCHOOL BOARD MEETING MINUTES
GLENCOE-SILVER LAKE SCHOOLS - INDEPENDENT SCHOOL DISTRICT #2859
DATE: JUNE 10, 2024 TIME 6:00 p.m.
PLACE: GSL Schools Community Room #443/444

Board Chair Luckhardt called the meeting to order at 6:00 p.m. The following board members were present: Alsleben, Lemke, Lindeman, and Luckhardt. Directors Christianson and VonBerge were absent. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principal's Bill Butler and Sarah Beckman; Administrative Assistant Trisha Zajicek; GSL Technology Staff Terry Shogren. GSL Staff Members Teresa Kuester, Emily Konerza, Anne Uselman, and Julie Coleman.

The Pledge of Allegiance was recited.

Director Alsleben motioned to approve the agenda. Director Lindeman seconded. All in favor, motion carried.

Announcements The next regular School Board meeting will be on Monday, June 10, 2024 at 6:00 p.m. in the GSL HS Community Room #443/444.

Acknowledgments – Superintendent Sonju sent condolences to the family of Randall Thalmann on his recent passing. Congratulations to the Softball team on their 6th place finish at State Tournament. Eva Stuewe making it to State Girls Golf Tournament. Congratulations to the Class of 2024 and thank to everyone for a great graduation night. Director Alsleben sent condolences to the family of John Stubson on his recent passing.

Public Input Relating to the agenda – None

Reports/Presentations

Business Manager Sander reported to the board.
Principals Butler and Beckman reported to the board.
Superintendent Sonju reported to the board.

Director Lemke motioned to approve the consent agenda and the addendum to the consent agenda. Director Lindeman seconded. All in favor, motion carried.

Bills:

May bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes from May 10, 2024.

Hirings:

- Thomas Woosley – Assistant Knowledge Bowl Coach
- Shelby Lofgren – Fall Musical Director
- Alexandra Stotz – Head Cheerleading Coach
- Gary Kosek – Junior High/Senior High Phy Ed/Health Teacher

Resignations:

- Courtney Lemke – JV Softball Coach and 8th grade Volleyball coach
- Kevin Lamont – Assistant FFA Advisor
- Joe Copas – Junior High/Senior High Phy Ed/Health Teacher, Assistant Varsity baseball Coach, 7th grade Football Coach
- Stacy Olson – School Social Worker
- Taylor Jones – Senior High Phy Ed Teacher, Varsity Head Softball Coach, 7th Grade Girls Basketball Coach

Transfer:

- Sarah Lipke – 3rd Grade Teacher transferred to 5th Grade Teacher
- Ariel Markgraf – 3rd Grade Teacher transferred to 4th Grade Teacher
- Lori Moore – 6th Grade Teacher transferred to 3rd Grade Teacher

- Tammy Mrkvicka – 5th Grade Teacher transferred to 6th Grade Teacher
- Josh Otto-Fisher – 5th Grade Teacher transferred to 6th Grade Teacher
- Mary Patterson – 6th Grade Teacher transferred to 5th Grade Teacher

Summer School Hirings:

- Summer Bridges – Emily Foss, Cierra Anderson, Morgan Henke, Julie Coleman, Jen Chrast, Julie Grams, Jill Farrell, Anne Uselman, Bill Butler, Linda Matousek, Tamera Neubarth, Linda Urban, Carmen Hennessey
- Migrant Summer School – Monica Turner, Ariel Markgraf, Wanda Collins, Kim Bender, Lupita Acevedo, Lynn Baumgarten, Tina Aguilar, Linda Urban, Marissa Hogle
- Extended School Year – Kelly Otto, Amanda Coulter, Jennifer Brinkman, Melanie Lindeman, Monica Rakow, Mary Christeson, Lisa Kuphal, Mike Hardy, Amy Lemke, Megan Becker, Ava Lewis, Tamara Bracht, Krista Boraas, Carrie Ehrke, Corinne Schmieg, Natalie Otto, Carrie Kamann
- Junior High Summer Retreat – Whitney Peters, Joe Copas, Brett Hertzog, Eric Anderson
- Senior High Accelerate to Graduate Program – Taylor Jones, Brittany Schmidt, Paul Lemke, Nichol Roskamp, Chris Bick, Sundee Kuechle,
- Camp Kindergarten – Kim Borka and Anne Uselman

Old Business

None

New Business

Director Lindeman motioned to approve the parent/student handbooks for the 2024-2025 school year. Director Lemke seconded. All in favor, motion carried

Director Luckhardt motioned to approve the staff handbooks for the 2024-2025 school year. Director Alsleben seconded. All in favor, motion carried.

Director Alsleben motioned to maintain Stacie Scrivner and Stephanie Zajicek at 1.0 FTE for Speech Services for Glencoe-Silver Lake School District. Director Lindeman seconded. All in favor, motion carried.

Director Lemke motioned to approve the high school curriculum request.

- FACS - \$12,328.00 – (Child Development, Foundation of Restaurant Management and Culinary Arts, College and Career Readiness)
- Ag and Industrial Tech - \$11,337.60 (Small Gas Engines, School to Career)

Director Lindeman seconded. All in favor, motion carried.

Director Lindeman motioned to approve, Director Lemke seconded to renew the property, liability, auto, workman's comp, and network security insurance coverage as listed below. All in favor, motion carried.

- Workman's Comp coverage with SFM \$57,619
- Total property, liability, cyber and auto insurance with EMC \$184,070.79

Director Luckhardt motioned to approve membership in the Minnesota State High School League for the 2024-2025 school year. Director Lindeman seconded. All in favor, motion carried.

Director Lindeman motioned to renew membership to Minnesota School Board Association (MSBA) from July 1, 2024 through June 30, 2025 for a total cost of \$6,584.00. Director Lemke seconded. All in favor, motion carried.

2023-2024 fundraising report was given to each board member for information use only. No action required.

Director Alsleben motioned to approve the 2024-2025 fundraising requests. Director Lemke seconded. All in favor, motion carried.

Director Alsleben motioned to call for fuel bids for the 2024-2025 and 2025-2026 school years with possible renewals up to 10 years. Director Lindeman seconded. All in favor, motion carried.

Director Lemke motioned to approve the Licensed Nurse Contract with Lori Eischens from July 1, 2024 through June 30, 2026. Director Alsleben seconded. All in favor, motion carried.

Director Lindeman motioned to approve the Licensed Nurse Contract with Angela Laxen from July 1, 2024 through June 30, 2026. Director Alsleben seconded. All in favor, motion carried.

Director Lemke motioned to approve the Licensed Nurse Contract with Sharon Good from July 1, 2024 through June 30, 2026. Director Luckhardt seconded. All in favor, motion carried.

Director Lindeman motioned to approve the Director of Technology contract with Jeff Jenson from July 1, 2024 through June 30, 2026. Director Alsleben seconded. All in favor, motion carried.

Director Lemke motioned to approve the Activities Director (AD) contract with Dean Schwirtz from July 1, 2024 through June 30, 2026. Director Lindeman seconded. All in favor, motion carried.

Director Luckhardt motioned to approve the Payroll Coordinator contract with Pam Teubert from July 1, 2024 through June 30, 2026. Director Lindeman seconded. All in favor, motion carried.

Director Alsleben motioned to approve the Accounts Payable contract with Lori Peterson from July 1, 2024 through June 30, 2026. Director Lindeman seconded. All in favor, motion carried.

Director Alsleben motioned to approve the Computer Technician contract with Terry Shogren from July 1, 2024 through June 30, 2026. Director Lindeman seconded. All in favor, motion carried.

Director Alsleben motioned to approve the Community Education/ Panther Field House Director contract with Matt Muenchow from July 1, 2024 through June 30, 2026. Director Lemke seconded. All in favor, motion carried.

Director Lemke motioned to approve the one year contracts with Kristen Grack, Wraparound Care Lead, Rachel Morris, Brittany Schwarze, and Ashley Ribar Wraparound Care Assistant from July 1, 2024 through June 30, 2025. Director Luckhardt seconded. All in favor, motion carried.

Director Luckhardt motioned to approve the pay rates from Community Education staff from 2024-through 2026. Director Lindeman seconded. All in favor, motion carried.

Director Lindeman motioned to approve the Human Resource Generalist/Administrative Assistant job description. Director Lemke seconded. All in favor, motion carried.

Director Luckhardt motioned to approve the MARSS Coordinator/ Business Services job description. Director Lindeman seconded. All in favor, motion carried.

Director Lindeman motioned to approve the Review and Comment for the building project and to submit it to the Commissioner of Education without changes. Director Lemke seconded. All in favor, motion carried.

Director Lemke motioned to adopt the Resolution Relating to the Issuance of School Building Bonds and Calling an Election Thereon. Roll call vote was taken, Director Lindeman, Alsleben, Lemke, and Luckhardt voted in favor. Vote 4 to 1, motion carried.

Director Lindeman motioned to adopt the Resolution Relating to the Election of School Board Members. Director Luckhardt seconded. All in favor, motion carried.

Business Manager Sander recommends the following 2022-2023 budget revisions for approval:

FUND BALANCE SUMMARY		
2023-2024		
Monday, June 10, 2024		
	Revenues	Expenditures
General Fund - 01		
Proposed 6-13-23	\$19,367,712	\$19,712,985
Revised 6-10-24	\$21,176,511	\$20,972,782
Food Service - 02		

Proposed 6-12-23	\$1,111,474	\$1,181,125
<i>Revised 6-10-24</i>	<i>\$1,316,387</i>	<i>\$1,241,880</i>
<u>Community Service - 04</u>		
Proposed 6-13-23	\$1,284,817	\$1,175,437
<i>Revised 6-10-24</i>	<i>\$1,200,804</i>	<i>\$1,199,193</i>
<u>Debt Service - 07</u>		
Proposed 6-12-23	\$1,540,890	\$1,490,784
<i>Revised 6-10-24</i>	<i>\$1,549,390</i>	<i>\$1,540,138</i>
<u>Fund 10 Activities</u>		
Proposed 6-12-23	\$175,000	\$137,300
<i>Revised 6-10-24</i>	<i>\$226,000</i>	<i>\$263,400</i>
<u>Scholarship Account - 18</u>		
Proposed 6-12-23	\$10,020	\$17,700
<i>Revised 6-10-24</i>	<i>\$17,550</i>	<i>\$25,700</i>
<u>Student Activities - 21</u>		
Proposed 6-12-23	\$139,700	\$149,100
<i>Revised 6-10-24</i>	<i>\$228,200</i>	<i>\$245,785</i>

Director Lindeman motioned, Director Lemke seconded to approve the 2023-2024 budget revisions.

Business Manager Sander provided information to the board for the 2024-2025 Preliminary budget.

FUND BALANCE SUMMARY			
2024-2025			
Monday, June 10, 2024			
		Revenues	Expenditures
General Fund - 01			
Proposed 6-10-24		\$20,501,722	\$21,304,674
Food Service – 02			
Proposed 6-10-24		\$1,180,280	\$1,154,371
Community Service - 04			
Proposed 6-10-24		\$1,256,362	\$1,243,037
Debt Service – 07			
Proposed 6-10-24		\$1,538,121	\$1,541,038
Fund 10 Activities			
Proposed 6-10-24		\$195,000	\$160,000
Scholarship Account - 18			
Proposed 6-10-24		\$16,050	\$24,200
Student Activities - 21			
Proposed 6-10-24		\$134,700	\$132,835

Director Luckhardt motioned, Director Lindeman seconded to approve the 2024-2025 preliminary budget.

First Reading of Policies

- 206 – Public Participation in School Board Meeting
- 211 - Criminal or Civil Action Against Employee or Student
- 414 – Mandated Reporting of Child Neglect or Physical or Sexual abuse
- 423 – Employee – Student Relationships
- 519 – Interviews of Students by Outside Agencies
- 605 – Alternative Programs
- 606 – Textbook and Instructional Materials
- 607 – Organization of Grade Levels
- 608 – Instruction Services – Special Education

611 – Home Schooling

Director Luckhardt motioned to bring back the policies listed above for adoption at the next school Board meeting. Director Lindeman seconded. All in favor, motion carried.

Second Reading of Policies –Motion made by Director Lindeman to adopt the following policies, these policies received their first reading at the May 13, Board meeting.

- 801 - Equal Access to school Facilities
- 805 - Waste Reduction and Recycling
- 901 – Community Education
- 902 – Use of School District Facilities and Equipment
- 904 – Distribution of Materials on School District Property by Non-school Persons
- 905 – Advertising
- 906 – Community Notification of Predatory Offenders
- 907 - Rewards
- 907.1 – Latex Balloon – Latex Glove Prohibition

Motion seconded by Director Lemke. All in favor. Motion carried.

Director Luckhardt introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe- Silver Lake, as follows:

That the following donations be accepted with appreciation:

<u>Donor</u>	<u>Designation</u>	<u>Item Donated</u>
New Auburn VFW	\$500.00	Music Travel
Panthers Booster Concessions	\$20,000.00	Baseball/Softball Complex
Panthers Booster Club	\$562.50	Softball
Panthers Booster Concessions	\$562.50	Softball
Panther Booster Club	\$1,660.00	Dance Team

Director Lindeman seconded the motion. All in favor, motion carried.

Director Lemke motioned to adjourn meeting at 7:41 p.m. Director Luckhardt seconded. All in favor, motion carried.

Clerk

Dated: July 8, 2024

Chairperson