

**SCHOOL BOARD MEETING MINUTES**  
**GLENCOE-SILVER LAKE SCHOOLS - INDEPENDENT SCHOOL DISTRICT #2859**  
**DATE: June 12, 2023 TIME 6:00 p.m.**  
**PLACE: GSL Schools Community Room #443/444**

Board Chair Luckhardt called the meeting to order at 6:00 p.m. The following board members were present: Alsleben, Lemke, Lindeman, Luckhardt, and VonBerge. Director Christianson was absent. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principal's Bill Butler and Matt Foss; Administrative Assistant Trisha Zajicek; GSL Technology Staff Terry Shogren; McLeod County Chronicle Karin Ramige; Community Ed Director Matt Muenchow; Director of Dining Dan Hutchinson; GSL Staff Peter Gepson.

The Pledge of Allegiance was recited.

Director Lindeman motioned to approve the agenda. Director Lemke seconded. All in favor, motion carried.

**Announcements** The next regular School Board meeting will be on Monday, July 10, 2023 at 6:00 p.m. in the GSL Schools Community Room #443/444.

**Acknowledgments** – Superintendent Sonju Congrats the Class of 2023 and to thank the Students and Staff for a great year. Director Lemke thanked the board for letting him hand his daughter her diploma. Director Alsleben expressed sympathy of the passing of Karen Hendrickson.

**Public Input Relating to the agenda** – None

**Reports/Presentations**

Dan Hutchinson Director of Dining reported to the board.

Matt Muenchow Community Ed Director reported to the board

Business Manager Sander reported to the board.

Principals Butler and Foss reported to the board.

Superintendent Sonju reported to the board.

Director Lemke motioned to approve the consent agenda and the addendum to the consent agenda. Director Luckhardt seconded. All in favor, motion carried.

**Bills:**

May bills are on file and available for review at the Superintendent's Office, 1621 East 16<sup>th</sup> Street, Glencoe.

**Minutes:**

Regular Board Meeting minutes from May 8, 2023.

**Hirings:**

- Kelly Otto – Early Childhood Special Ed Teacher
- Stacy Olson – School Social Worker
- Dan Svoboda – Achievement and Integration Coordinator
- Courtney Lemke – High School Business Teacher
- Joe Copas – 7<sup>th</sup> Grade Football Coach
- Kayla Stansbury – High School Math Teacher

**Resignations:**

- Carter Haugrud-Damlo – 7<sup>th</sup> Grade Football Coach, Junior High Golf Coach
- Jeff Monahan – Varsity Girls Basketball Coach
- Megan Fehrenbach – Jr/Sr High DHH/DCD Paraprofessional
- Shannon MulQueeny – Lakeside Special Ed Paraprofessional
- Dana Edmiston – Lakeside Special Ed Paraprofessional
- Shawn Fettig – High School Math Teacher, Freshman Advisor, Assistant Football Coach, and Head Girls Track Coach
- Dan Svoboda – Assistant Principal Junior/Senior High
- Wanda Collins – Head Speech Coach
- Mary Lemke – JV Girls Basketball Coach

- Molly Kubesh – Lakeside Special Ed Paraprofessional

#### Leave Request:

- Lisa Thomsen – FMLA April 27 through June 5, 2023
- Trisha Zajicek – FMLA June 26 through July 9, 2023
- Linda Urban – FMLA May 26 through June 5, 2023
- Tianna Hueser – FMLA May 24 through June 5, 2023

#### Retirement:

- Ila Grams – Junior/Senior High Paraprofessional

#### Terminations:

- Norique Stuewe – Lakeside Special Ed Paraprofessional

#### Transfers:

- Shane McConkey - 9<sup>th</sup> Grade Football Coach transferred to Assistant Football Coach

#### Summer School Hirings:

- Summer Bridges – Emily Foss, Cierra Anderson, Morgan Henke, Sarah Lipke, Julie Coleman, Jen Chrast, Sundee Kuechle, Julie Grams, Jill Farrell, Ariel Markgraf, Bill Butler, Joy Freitag, Marion Riemenschneider, Marisa Luchsinger, Linda Matousek, Tamera Neubarth, Bethany Hardel, Lynn Baumgarten, Lisa Sullivan-Stender
- Migrant Summer School – Monica Turner, Ariel Markgraf, Wanda Collins, Kim Bender, Lupita Acevedo, Lynn Baumgarten, Tina Aguilar, Lori Hatlestad, Marissa Hegle
- Extended School Year – Kelly Otto, Monica Rakow, Mary Christeson, Jane Kloeckl, Lisa Kuphal, Mike Hardy, Bonnie Hahn, Amy Lemke, Jessica Myhro, Krista Boraas, Katie Glansman, Carrie Hahn, Corinne Schmieg, Felicia Tripodi, Trisha Fenske, Natalie Otto, Carrie Kamann
- Junior High Summer Retreat – Joe Copas, Brett Hertzog, Ken Kantack
- Senior High Accelerate to Graduate Program – Taylor Jones, Sarah Beckman, Paul Lemke, Nichol Roskamp, Chris Bick

#### WINTER ACTIVITIES

##### Boys' Basketball

Head – Robb DeCorsey  
JV – Tyler Bates  
9th Grade – TBD  
8th Grade – Terry Becker  
7th Grade – Chad Sauter

##### Girls' Basketball

Head – TBD  
JV – TBD  
9th Grade – TBD  
8th Grade – Terry Becker  
7th Grade – Chris Sonju

##### Gymnastics

Head – Kim Hahn  
Assistant – Brittany Schmidt

##### Dance Team

Head – Bertina Schraw  
Asst. – Samantha Cornell

##### Knowledge Bowl

Co-Head – Jeff Iverson  
Co-Head – Eric Anderson

##### One Act Play

Director – Pat Hiltner

##### Robotics

-open-

##### Speech

TBD

##### Wrestling

Head – Lance Wurm  
Assistant – Paul Lemke  
MS – Al Lavender

#### SPRING ACTIVITIES

##### Baseball

Head – Dean Schwirtz  
JV – Dave Sell  
9th Grade – Paul Lemke  
8th Grade – Eric Anderson  
7th Grade – Colt Trebesch

##### Golf

Head Boys' – Chad Koenen  
Head Girls' – Mike Hardy  
JV/Junior High – TBD

##### Softball

Head – Taylor Jones  
JV – Courtney Lemke  
7<sup>th</sup> & 8<sup>th</sup> – Brittany Schmidt

##### Spring Play

Director – Jeff Iverson

##### Track

Head Boys' – Josh Metcalf  
Head Girls' – TBD  
Assistant – Alysha Richey  
Assistant – Jon Lemke  
Junior High – Gary Carter  
Junior High – Al Lavender

##### Mock Trial

Head – Brook Magnuson

Old Business

None

New Business

Director Alsleben motioned to approve the Band/Choir trip to New Orleans, LA during the 2023-2024 school year. The dates for the trip will be March 22 – March 27, 2024. Director Lindeman seconded. All in favor, motion carried.

Director Alsleben motioned to approve the increase in activity fees by \$15.00 for 2023-2024 school year. Director Luckhardt seconded. All in favor, motion carried.

Director Lindeman motioned to approve the parent/student handbooks for the 2023-2024 school year. Director Lemke seconded. All in favor, Motion carried

Director Lemke motioned to approve the staff handbooks for the 2023-2024 school year. Director Lindeman seconded. All in favor, motion carried.

Director Lindeman motioned to approve the recommendation of Superintendent Sonju that no school business will be conducted on June 19<sup>th</sup> and that 12 month employees that qualify will be allowed a paid holiday. Director Lemke seconded. All in favor, motion carried.

Director Alsleben motioned to approve, Director VonBerge seconded to renew the property, liability, auto, workman’s comp, and network security insurance coverage as listed below. All in favor, motion carried.

- Workman’s Comp coverage with SFM \$57,254
- Total property, liability, cyber and auto insurance with EMC \$152,101.79

Director Lindeman motioned to approve membership in the Minnesota State High School League for the 2023-2024 school year. Director Luckhardt seconded. All in favor, motion carried.

Director Luckhardt motioned to renew membership to Minnesota School Board Association (MSBA) from July 1, 2023 through June 30, 2024 for a total cost of \$6,559.00. Director Lindeman seconded. All in favor, motion carried.

Director Lindeman motioned to approve the Wraparound Care Lead Teacher, Assistant Teacher, and Classroom Aide job descriptions. Director Lemke seconded. All in favor, motion carried.

2022-2023 fundraising report was given to each board member for information use only. No action required.

Director VonBerge motioned to approve the 2023-2024 fundraising requests. Director Alsleben seconded. All in favor, motion carried.

Director Alsleben motioned to call for fuel bids for the 2022-2023 school year. Director VonBerge seconded. All in favor, motion carried.

Business Manager Sander recommends the following 2022-2023 budget revisions for approval:

FUND BALANCE SUMMARY		
2022-2023		
Monday, June 12, 2023		
	Revenues	Expenditures
General Fund - 01		
Proposed 6-13-22	\$19,095,792	\$19,975,619
Revised 6-12-23	\$19,941,386	\$20,645,584
Food Service - 02		
Proposed 6-13-22	\$1,160,258	\$1,191,050
Revised 6-12-23	\$1,091,921	\$1,188,018
Community Service - 04		

Proposed 6-13-22	<b>\$986,631</b>	<b>\$990,973</b>
<i>Revised 6-12-23</i>	<i>\$996,549</i>	<i>\$956,281</i>
<b><u>Debt Service - 07</u></b>		
Proposed 6-13-22	<b>\$1,533,252</b>	<b>\$1,537,388</b>
<i>Revised 6-12-23</i>	<i>\$1,535,252</i>	<i>\$1,537,388</i>
<b><u>Fund 10 Activities</u></b>		
Proposed 6-13-22	<b>\$109,000</b>	<b>\$118,650</b>
<i>Revised 6-12-23</i>	<i>\$216,000</i>	<i>\$142,450</i>
<b><u>Scholarship Account - 18</u></b>		
Proposed 6-13-22	<b>\$9,010</b>	<b>\$15,200</b>
<i>Revised 6-12-23</i>	<i>\$9,030</i>	<i>\$18,200</i>
<b><u>Student Activities - 21</u></b>		
Proposed 6-13-22	<b>\$125,650</b>	<b>\$118,500</b>
<i>Revised 6-12-23</i>	<i>\$145,026</i>	<i>\$124,850</i>

Director Lemke motioned, Director Lindeman seconded to approve the 2022-2023 budget revisions.

Business Manager Sander provided information to the board for the 2023-2024 Preliminary budget.

<b><u>FUND BALANCE SUMMARY</u></b>			
<b><u>2023-2024</u></b>			
<b><u>Monday, June 12, 2023</u></b>			
		<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>
<b><u>General Fund - 01</u></b>			
Proposed 6-12-23		<b>\$19,367,712</b>	<b>\$19,712,985</b>
<b><u>Food Service - 02</u></b>			
Proposed 6-12-23		<b>\$1,111,474</b>	<b>\$1,181,125</b>
<b><u>Community Service - 04</u></b>			
Proposed 6-12-23		<b>\$1,284,817</b>	<b>\$1,175,437</b>
<b><u>Debt Service - 07</u></b>			
Proposed 6-12-23		<b>\$1,540,890</b>	<b>\$1,490,784</b>
<b><u>Fund 10 Activities</u></b>			
Proposed 6-12-23		<b>\$175,000</b>	<b>\$137,300</b>
<b><u>Scholarship Account - 18</u></b>			
Proposed 6-12-23		<b>\$10,020</b>	<b>\$17,700</b>
<b><u>Student Activities - 21</u></b>			
Proposed 6-12-23		<b>\$139,700</b>	<b>\$149,100</b>

Director VonBerge motioned, Director Lemke seconded to approve the 2023-2024 preliminary budget.

Second Reading of Policies –Motion made by Director Lindeman to adopt the following policies, these policies received their first reading at the May 8, Board meeting.

- 427 – Workload Limits for Certain Special Education Teachers
- 430 – Employee Use of Social Media
- 435 – Personnel Policy Providing for the Occasional Employment of Nonexempt Employees for the Supervision and Management of Extracurricular Functions
- 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
- 509 – Enrollment of Nonresident Students
- 510 – School Activities
- 511 – Student Fundraising
- 520 – Student Surveys
- 525 – Violence Prevention [Applicable to Students and Staff]

530 – Immunization Requirement  
Motion seconded by Director Lemke. All in favor. Motion carried.

Director VonBerge introduced the following resolution and moved its adoption:  
RESOLUTION TO ACCEPT DONATIONS  
BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe- Silver Lake, as follows:

That the following donations be accepted with appreciation:

<u>Donor</u>	<u>Designation</u>	<u>Item Donated</u>
GSL Elementary PTO	\$200.00	Kindergarten Field Trip Transportation
Stevens Seminary Foundation	\$25,000.00	Baseball/Softball Complex
Plato Woodwork	Lumber	Wood Shop Class
Anonymous	\$150.00	Valley Fair Field Trip
Milk Specialties Company	\$500.00	Community Education

Director Lindeman seconded the motion. All in favor, motion carried.

Director Lemke motioned to adjourn meeting at 8:40 p.m. Director Luckhardt seconded. All in favor, motion carried.

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Clerk

Dated: July 10, 2023

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Chairperson