

SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #2859
PLACE: Lincoln Meeting Room (Room 124)
DATE: April 10, 2017
TIME: 7:00 p.m.

Board Chair Christianson called the meeting to order at 6:59 p.m. The following members were present: Lindeman, VonBerge, Alsleben, Kuester, Christianson, and Twiss. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler, Joy Freitag, and Paul Sonju; Teachers Kay Wilson, Christy Korth, Tammy Schermann, and Pete Gepson; Shanda Landes, 7-12 Art Teacher, and art students Brittney Medina and Katelyn Lemke; Paul and Amy Lemke; students Marissa Kirchoff, Emma Petersen, Maren Warner, and Jake Vasek; Holly Corrick; Technology Staff Mike Morris; and Administrative Assistant Dawn Peterson were in attendance.

The Pledge of Allegiance was recited.

The following announcement was made:

Next School Board Meeting: The next regular School Board meeting will be on Monday, May 8, 2017 at 7:00 p.m. in the Lincoln Meeting Room (Room 124).

Superintendent Sonju offered condolences to Paul Lemke and his family on the passing of his mother, Ruth, on behalf of the school district.

No public input relating to the agenda was given.

Ms. Landes thanked administration for allowing her to attend the NAEA conference in New York. She introduced Katelyn Lemke, who read an essay, "What Art Means to Me," which she presented at the Youth Art Month Exhibition Closing Reception on March 25 at the Hopkins Center for the Arts. Ms. Landes also introduced Brittney Medina, who received a Future Art Educator Spotlight award (3rd place) at the Exhibition. Ms. Lemke, Ms. Medina, and two other art students – Deja Dalhemier and Savannah Bonderman – displayed artwork at the Exhibition. Ms. Landes made an art presentation to the Board.

Business Manager Sander reported to the Board.

Principals Butler, Freitag, and Sparby reported to the Board.

No Student Government reports were given.

Superintendent Sonju reported to the Board there will be a Community Schools Coffee Reception on Wednesday morning from 7:30 to 8:30 in the High School Media Center; said a mental health meeting was recently held and he is trying to start a school mental health program; announced another school traffic flow meeting took place today, and said we will finalize plans to keep everybody safe; told the Board he is still working with people on possibilities for the Helen Baker building; said the Glencoe Expo will be on April 23, we will have a booth, and he is looking for people to help; reported Dawn is working on the next school newsletter; and said we will be getting school supply lists ready for next year.

Director Alsleben moved to approve the agenda with the addition of Nicole Degner to the list of terminations and nonrenewals, and changing several action items to discussion/possible action items. Director Twiss seconded. Approved unanimously.

Director Kuester moved to approve the consent agenda.

Bills:

March bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes of March 8, 2017.

Appoint Local Education Agency (LEA) Representative and Contact Person:

Bill Butler, Elementary Principal, to be LEA Representative, and Crystal Dahlke, Assistant Business Manager, to be Contact Person for the 2017-2018 school year. The Representative completes the Title grant applications. The Contact Person fulfills the bookkeeping requirements.

Leave:

Adelheid Nelson, 6.5-hour-a-day Paraprofessional in Special Education at Helen Baker Elementary School, for Medical Leave from April 25 through May 31, 2017.

Transfer:

Gena Prehn from 6.5-hour-a-day Paraprofessional in Special Education at GSL Lakeside Elementary School, to 7-hour-a-day Substitute Paraprofessional in the Media Center at Lakeside (replaces Roxanne Henderson who was covering for Annette Thomas' Family Leave).

Retirements:

Patty Fleischacker, 1st Grade Teacher at Helen Baker Elementary School, at the end of the 2016-2017 school year.

Kathy Korth, 2nd Grade Teacher at Helen Baker Elementary School, effective May 24, 2017. (She will participate in the Retire/Rehire Program during the 2017-2018 school year.)

Hiring:

Angela Laxen as 7-hour-a-day LPN at Lakeside Elementary School (replaces Michelle Woods who resigned), effective April 24, 2017.

Resignations:

Shawn Fettig as Co-Head Supermileage Coach (leaves Mike Sundblad as Supermileage Coach).

Lisa Tschimperle as Assistant Gymnastics Coach.

Director Lindeman seconded. Approved unanimously.

Director Twiss moved to approve job descriptions for Early Childhood Family Education Teacher, Instructional Paraprofessional – Early Childhood Family Education/School Readiness Teacher, Parent Educator, and School Readiness Preschool Teacher. Either there were no job descriptions for the positions or duties have changed since the job descriptions were approved. Director Lindeman seconded.

Director Alsleben moved to approve the Close-Up trip to Washington, D.C., during the 2017-2018 school year. The dates for the trip will be March 11-16, 2018. Director VonBerge seconded. Approved unanimously.

Brittney Medina left at 7:27 p.m.

Director Lindeman moved to approve the three-year contract with Musser Environmental Consulting, Inc. from July 1, 2017 through June 30, 2020 at a cost of \$9,983 per year. Director Twiss seconded. Approved unanimously.

Business Manager Sander presented the school plan for 2017-2018. No School Board action was taken.

The following probationary teachers were terminated and nonrenewed by roll call vote because they are on a one-year variance:

- Jennifer Brinkmann, 1.0 FTE EBD Special Education Teacher at Helen Baker
- Amy Metcalf, 1.0 FTE Early Childhood Special Education Teacher at the Early Childhood Learning Center
- Monica Rakow, 1.0 FTE Early Childhood Special Education Teacher, who is .5 FTE at Head Start and .5 FTE at the Early Childhood Learning Center
- Guillermo Huaman, 1.0 Spanish Teacher at GSL High School
- Megan Nelson, .4 FTE ECFE/Learning Readiness Teacher at the Early Childhood Learning Center
- Nicole Degner, 1.0 EBD Special Education Teacher at Lakeside

Member Lindeman introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF JENNIFER BRINKMANN, A
PROBATIONARY TEACHER.

WHEREAS, Jennifer Brinkmann is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Jennifer Brinkmann, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Ms. Jennifer Brinkmann

Dear Ms. Brinkmann:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 10, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017-2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Twiss and upon vote being taken thereon, the following voted in favor thereof: Lindeman, VonBerge, Alsleben, Kuester, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Twiss introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF AMY METCALF, A
PROBATIONARY TEACHER.

WHEREAS, Amy Metcalf is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Amy Metcalf, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Ms. Amy Metcalf

Dear Ms. Metcalf:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 10, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017-2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Lindeman and upon vote being taken thereon, the following voted in favor thereof: Kuester, Lindeman, Alsleben, VonBerge, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Lindeman introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF MONICA RAKOW, A
PROBATIONARY TEACHER.

WHEREAS, Monica Rakow is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Monica Rakow, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Ms. Monica Rakow

Dear Ms. Rakow:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 10, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017-2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Twiss and upon vote being taken thereon, the following voted in favor thereof: Christianson, Kuester, Lindeman, Alsleben, VonBerge, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Twiss introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF GUILLERMO HUAMAN, A
PROBATIONARY TEACHER.

WHEREAS, Guillermo Huaman is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Guillermo Huaman, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Mr. Guillermo Huaman

Dear Mr. Huaman:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 10, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017-2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Lindeman and upon vote being taken thereon, the following voted in favor thereof: Lindeman, VonBerge, Alsleben, Kuester, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Lindeman introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF MEGAN NELSON, A
PROBATIONARY TEACHER.

WHEREAS, Megan Nelson is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Megan Nelson, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Ms. Megan Nelson

Dear Ms. Nelson:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 10, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your

contract for the 2017-2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Twiss and upon vote being taken thereon, the following voted in favor thereof: Kuester, Lindeman, Alsleben, VonBerge, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Twiss introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF NICOLE DEGNER, A
PROBATIONARY TEACHER.

WHEREAS, Nicole Degner is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Nicole Degner, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

Ms. Nicole Degner

Dear Ms. Degner:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 10, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017-2018 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2859

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Lindeman and upon vote being taken thereon, the following voted in favor thereof: VonBerge, Lindeman, Kuester, Alsleben, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Discussion was held about terminating and nonrenewing the following teachers at the end of the 2016-2017 school year due to budget reductions:

- Kyara Koepsell, 1.0 FTE Music Teacher at Lincoln Junior High School and Helen Baker Elementary School
- Ingrid Wangaard-Tjornehoj, 1.0 FTE Technology/Title I Math Intervention Teacher at Lakeside Elementary School

Director Twiss moved to table this item and vote on it at the next meeting. Director Lindeman seconded. Approved unanimously.

Emma Petersen, Marissa Kirchoff, and Maren Warner left the meeting at 8:40 p.m.

Discussion was held on reductions of the following positions at the end of the 2016-2017 school year:

- 1.0 FTE Elementary Teacher at Lakeside Elementary School (class size/budget reduction)
- .5 FTE portion of the Technology/Title I Math Interventionist position at Lakeside Elementary School (Title I budget reduction)
- .5 FTE of the 1.0 FTE Music Teacher position at Lincoln Junior High School and Helen Baker Elementary School (St. Pius will be closing and budget reduction)
- To be determined – 6.75-hour-a-day Paraprofessional in the Title I Program at Lincoln Junior High School
- Samantha Iverson, 20-hour-a-week Paraprofessional in Early Childhood Special Education Speech at the Early Childhood Learning Center (position was through the end of the school year)

Director Kuester moved to hold off on the reduction of the positions listed above except for the reduction of Samantha Iverson, and to table the rest of the reductions until the next meeting. Director Alsleben seconded. Approved unanimously.

Discussion was held on two involuntary transfers for the 2017-2018 school year:

- Reduction of .5 FTE of 1.0 FTE Title I Teacher Steve Davis' position at Helen Baker Elementary School and reduction of .5 FTE of Math Interventionist Ingrid Waangard-Tjornehoj at Lakeside Elementary. Mr. Davis will be involuntarily transferred to .5 FTE Technology Teacher at Lakeside Elementary School.
- Reduction of .5 FTE of 1.0 FTE Band Teacher at Lakeside. Ms. Greeley will be involuntarily transferred to the .5 FTE portion of a music position at another location.

Director Kuester moved to table both involuntary transfers until the next meeting. Director VonBerge seconded. Approved unanimously.

These policies received their first reading on March 8. Director VonBerge moved to adopt the policies listed below:

211	Criminal or Civil Action against School District, School Board Member, Employee, or Student
212	School Board member Development
213	School Board Committees
214	Out-of-State Travel by School Board Members
401	Equal Employment Opportunity
402	Disability Nondiscrimination Policy
420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain other Communicable Diseases and Infectious Conditions
601	School District Curriculum and Instruction Goals
602	Organization of School Calendar and School Day
605	Alternative Programs

Director Twiss seconded. Approved unanimously.

Director Twiss moved to bring back the policies listed below for adoption at the next School Board meeting:

502	Search of Student Lockers, Desks, Personal Possessions, and Student's Person
607	Organization of Grade Levels
608	Instructional Services – Special Education
609	Religion
610	Field Trips
611	Home Schooling
612.1	Development of Parental Involvement Policies for Title I Programs
707	Transportation of Public School Students

708 Transportation of Nonpublic School Students
709 Student Transportation Safety Policy

Director VonBerge seconded. Approved unanimously.

Member VonBerge introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

Donor	Item Donated	Designation
GSL Panther Association	\$10,000.00	Tennis Court Lights
Gary Goodwin	\$100.00	Trapshooting
Carol & Doug Johnson	\$100.00	Trapshooting
McLeod Fish & Wildlife	\$1,000.00	Trapshooting
Silver Lake Lions' Club	\$600.00	Trip Abroad
New Auburn VFW Post #7266	\$25.00	Military History
Glencoe Co-op	\$35.00	Supermileage
Glencoe Co-op	\$35.00	Robotics
New Auburn Fire Department	\$1,000.00	History Club East Coast Trip
Ryan Companies, Inc.	\$400.00	Ag Department
Plato Woodwork	8 sets of bean bag/ cornhole boards	Phy Ed Department
Glencoe Lions' Club	\$600.00	History Club East Coast Trip
Delta MFG, Glencoe	Steel donation	Welding Program
OEM Services, Green Isle	Steel donation	Welding Program
Seneca Foods	\$400.00	Robotics
Seneca Foods	\$400.00	Supermileage

The motion for the foregoing resolution was duly seconded by Member Lindeman, and upon vote being taken thereon, the following voted in favor thereof: Lindeman, VonBerge, Alsleben, Kuester, Christianson, and Twiss

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Director Twiss moved to adjourn at 8:50 p.m. Director Alsleben seconded. Approved unanimously.

Approved (Date) _____

Clerk

Chairman