

SCHOOL BOARD MEETING INDEPENDENT SCHOOL DISTRICT #2859

PLACE: North Conference Room of the Glencoe City Center

DATE: June 12, 2017 TIME: 7:00 p.m.

Board Vice Chair Alsleben called the meeting to order at 7:00 p.m. The following members were present: VonBerge, Kuester, Alsleben, Lindeman, and Twiss. Board Chair Christianson was absent from the meeting. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler and Paul Sparby; Dan Ehrke, Glencoe Assistant City Administrator; Dan Schrupp, Glencoe City Councilman; Kay Wilson, High School Choir Director; Katy Bazzett, Chartwells District Manager, and Bernie Getzlaff, Food Service Director at GSL; Technology Staff Mike Morris; and Administrative Assistant Dawn Peterson were in attendance.

The Pledge of Allegiance was recited.

The following announcement was made:

Next School Board Meeting: The next regular School Board meeting will be on Monday, July 10, 2017 at 7:00 p.m. The location is to be determined.

Superintendent Sonju thanked the City of Glencoe for allowing the school board to hold their meeting at the City Center. He thanked Ms. Peterson, who will be retiring this month, for her years of service to the school district.

No public input relating to the agenda was given.

Ms. Bazzett made a presentation to the board.

Ms. Bazzett and Ms. Getzlaff left the meeting at 7:15 p.m.

Business Manager Sander reported to the board and provided a legislative update.

Principals Butler and Sparby presented to the board.

Superintendent Sonju reported the Class of 2017 graduated and said graduation was a very successful event; thanked the board for allowing him to give the keynote speech to the graduates; reported a lot was accomplished on Packing Day and thanked the board for giving the staff that day; told the board he has been communicating with parents and staff, and has been throwing out some ideas for this fall and talking to staff about new ideas; said we are getting ready for the school year and wrapping up this last school year.

Director Twiss reported on an ECFE meeting in May; Director Alsleben reported on recent Finance Committee and Operations Committee meetings.

Director Lindeman moved to approve the agenda with the addendum: addition of items to the fundraiser report, an addition to the elementary handbook, and a contract with the Desktop Support Specialist. Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve the consent agenda with the addendum: addition of a name correction, a hiring, a resignation, and two extracurricular assignments.

Bills:

May bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes of May 8, 2017.

Hirings:

ESY Staff: Teachers – Jennifer Brinkmann, Mary Christeson, Jamie Dop, Samantha Jung, Jane Kloeckl, Monica Rakow, Jason Schmitz, and Stephanie Zajicek; Paraprofessionals – Jamie Ayers, Lisa Eischens, Trisha Fenske, Megan Hoffman, Amy Lemke, and Jennifer Mathews; and LPN – Chelsey Busse

Migrant Summer School Staff: 1.0 FTE Coordinator: Lori Moore; .5 FTE Teachers: K-1: Tammy Schermann/Monica Turner; 1-2: Katherine Wangensteen; 3-4: Ariel Sorlie; and 5-6: Amanda Kottke; 1.0 FTE Data Clerk/Secretary: Lori Hatlestad; 1.0 FTE Family Involvement Liaison/Interpreter/Recruiter: John McBride; .5 FTE Paraprofessionals: K – Linda Urban; 1-2 – Linda Matousek; 3-4 – Grant Paterson; 5-6 – Mary Kohr; 7+ - Carol Silus; 1.0 FTE Paraprofessional with Spanish: Tina Aguilar; 1.0 FTE Rtl Assessment/Intervention Coordinator: Emily Forberg; 1.0 FTE Elementary Lead/STEM Teacher: Mary Patterson; 1.0 FTE Secondary Lead Teacher/Classroom Grades 7+: Kim Bender; 1.0 FTE Testing/Online Coursework Coordinator: Wanda Collins; 1.0 FTE Teacher of English Language Learners (ELL): Monica Turner; .5 FTE Physical Education Teacher: Mark Wigern; .5 FTE Art/Literature/Technology Teacher: Marissa Johnston; and Substitutes: Jill Farrell and Heather Peirce

Sara Hirschi as 1.0 FTE Special Education Teacher/Case Manager at Lincoln Elementary (new position).

Megan Nelson as Part-time ECFE Teacher in the Early Childhood Learning Center to replace herself pending approval of another variance by MDE.

Monica Rakow as 1.0 FTE Early Childhood Special Education Teacher, .5 FTE at Head Start and .5 FTE at the Early Childhood Learning Center, to replace herself pending approval as a Nonlicensed Community Expert by MDE.

Eric Anderson as Junior High English Teacher at Glencoe-Silver Lake Junior-Senior High School (replaces Amber Hlavka who transferred to another position)

Kristen Betonte as 1.0 FTE Spanish Teacher at Glencoe-Silver Lake Junior-Senior High School (replaces Guillermo Huaman who was terminated and nonrenewed because of his license)

Carol Silus as 1.0 FTE Special Education/Title Lead Teacher at Glencoe-Silver Lake Junior-Senior High School (new position).

Stacie Regep as .5 FTE Speech-Language Pathologist in Early Childhood Special Education (new position).

Retirement:

Dawn Peterson, 40-hour-a-week Administrative Assistant to the Superintendent at the District Office, to retire effective June 14, 2017.

Retire/Rehire:

Rehire Kathy Korth as 1.0 FTE 2nd Grade Teacher at Lincoln Elementary School.

Rehire Jeff Delwiche as 1.0 FTE Science Teacher at Glencoe-Silver Lake Junior-Senior High School.

Resignations:

Brittany Johnson as 5th Grade Teacher at GSL Lakeside Elementary School.

Crystal Dahlke as 32-hour-a-week Assistant Business Manager in the District Office, effective May 31, 2017.

Cathay Rosenau as 8-hour-a-day Paraprofessional in Special Education at GSL Lakeside Elementary School.

Emelia (Sorensen) Swenstad as 6.5-hour-a-day Paraprofessional in Special Education at GSL Lakeside Elementary School.

Brenda Tschimperle as Part-time Front Desk Worker at the Panther Field House, effective May 18, 2017.

Ann Lamecker as Assistant Knowledge Bowl Coach.
Wanda Collins as Yearbook Editor at Glencoe-Silver Lake Junior-Senior High School.
Wanda Collins as Mock Trial Advisor.
Krysten Dane as Junior Class Advisor.
Eric Anderson as JV Boys' Soccer Coach.
Mary Arnold as JV Tennis Coach.
Robb DeCorsey as Head Girls' Track Coach.
David Frasier as Head Girls' Soccer Coach.
David Frasier as Head Girls' Golf Coach.
Doug Fegley as Head Coach of GSL's Trap/Skeet Team.

Transfer:

Amber Hlavka from 1.0 FTE Junior High English Teacher to 1.0 FTE Senior High English Teacher at Glencoe-Silver Lake Junior-Senior High School (replaces Sharon Iverson who retired)

Extracurricular Assignments:

Brad Eggersgluess as 7-8 Football Coach (missed last month).
Eric Anderson as JV Tennis Coach (replaces Mary Arnold who resigned).
Shawn Fettig as Head Girls' Track Coach (replaces Robb DeCorsey who resigned).
Alicia Fenner as JV Gymnastics Coach (replaces Lisa Tschimperle who resigned).
Alicia Fenner as Head Cheerleading Coach (replaces Beth Jerabek who resigned).

Director VonBerge seconded. Approved unanimously.

Mr. Ehrke provided information to the board about the Phase I and pre-demolition studies of the Helen Baker site. Director Lindeman moved to approve the Glencoe City Council's proposal to conduct a Phase I Environmental Site Assessment and Pre-Demolition Study for the Helen Baker property. It is anticipated that the studies will be completed with a total cost of \$14,900. The school district will split the cost 50/50 with the City of Glencoe and each share will be \$7,450. Director Twiss seconded. Approved unanimously.

Director Twiss moved to approve the band and choir trip to Washington, DC, from February 28 through March 5, 2018. Director Kuester seconded. Approved unanimously.

Ms. Wilson left the meeting at 8:20 p.m.

Director Kuester moved to approve the meal prices listed below for the 2017-2018 school year:

Milk - .40 – Same – No increase
Kindergarten milk – \$11.00/year – No increase
Grades 1-6 milk – \$25.00/half year or \$50.00/full year – No increase
Snack Cart – Grades 1-6 – \$29.00/half year or \$58.00/full year – No increase
Lunch – K- 6 – will be \$2.60
7-12 – will be \$2.80
Adult – will be \$3.80
Continue with free breakfast

} Increase of .10

Director VonBerge seconded. Approved unanimously.

Director Lindeman moved to call for fuel bids for the 2017-2018 school year. Director Kuester seconded. Approved unanimously.

Director Twiss moved to pay substitute teachers a daily rate of \$120 in whole day/half day increments. Director Lindeman seconded. Approved unanimously.

Director Kuester moved to approve membership in the Minnesota State High School League for the 2017-2018 school year. Director Lindeman seconded. Approved unanimously.

Director Lindeman moved to increase GSL activities fees by \$5.00 per activity for the 2017-2018 school year. Director Twiss seconded. Approved unanimously.

Director Kuester moved to offer voluntary student insurance for medical coverage purchased by the parents through Special Markets Insurance Company, with coverage written by Gerber Life Insurance Company. Director Twiss seconded. Approved unanimously.

Director Lindeman moved to approve renewal of the property, liability and workman's comp insurance renewals as follows:

- Total property and liability insurance with Wright through Marsh and McLennan Insurance Agency with liability limits of \$2,000,000 aggregate/\$4,000,000 aggregate for a fee of \$70,616.88.
- Workman's comp coverage with SFM for a fee of \$44,779.00

Director Kuester seconded. Approved unanimously.

Director Kuester moved to approve the 2016-2017 budget revisions as presented:

Fund Balance Summary 2016-2017 Monday, June 12, 2017		
	Revenues	Expenditures
<u>General Fund</u>		
Proposed 6-8-16	\$ 17,592,002.00	\$ 17,918,019.00
<i>Revised</i>	\$ 17,437,731.00	\$ 18,176,096.00
<u>Food Service</u>		
Proposed	\$ 1,022,778.00	\$ 1,020,781.00
<u>Community Service - 04</u>		
Proposed	\$ 819,959.00	\$ 813,426.00
<i>Revised</i>	\$ 823,934.00	\$ 861,743.00
<u>Building Construction - 06</u>		
Proposed	\$ 50,000.00	\$ 18,000,000.00
<i>Revised</i>	\$ 144,778.00	\$ 17,300,000.00
<u>Debt Service - 07</u>		
	\$ 1,400,391.00	\$ 1,338,238.00
<u>Scholarship Account - 08</u>		

Proposed	\$ 2,900.00	\$ 13,700.00
<i>Revised</i>	\$ 6,700.00	\$ 12,700.00
<u>Internal Service Fund</u>		
Proposed	\$ 1,400.00	\$ -

Director VonBerge seconded. Approved unanimously.

Director VonBerge moved to approve the 2017-2018 preliminary budget as presented:

Fund Balance Summary 2017-2018 Monday, June 12, 2017		
	Revenues	Expenditures
<u>General Fund</u>		
Proposed 6-12-17	\$ 17,519,013.00	\$ 18,268,171.00
<u>Food Service</u>		
Proposed	\$ 1,015,066.00	\$ 983,043.00
<u>Community Service</u>		
Proposed	\$ 804,616.00	\$ 806,282.00
<u>Building Construction - 06</u>		
Proposed	\$ 20,000.00	\$ 4,700,000.00
<u>Debt Service - 07</u>		
	\$ 1,401,523.00	\$ 1,335,338.00
<u>Scholarship Account</u>		
Proposed	\$ 6,200.00	\$ 12,200.00
<u>Internal Service Fund</u>		
Proposed	\$ 1,400.00	\$ -

Director Alsleben seconded. Approved unanimously.

Director Twiss moved to add more fundraiser information to the fundraiser report. Director Kuester seconded. Approved unanimously.

The board reviewed the fundraiser report for the 2016-2017 school year. No school board action was taken.

Director Twiss moved to approve the requests for Fundraisers to be held during the 2017-2018 school year as presented. Director Lindeman seconded. Approved unanimously.

Director Kuester moved to add information about participating in the National School Lunch Program and the School Breakfast Program to the K-6 student handbook. Director Twiss seconded. Approved unanimously.

Director Kuester moved to approve the parent/student handbooks for the 2017-2018 school year. Director Twiss seconded. Approved unanimously.

Director Lindeman moved to approve the staff handbooks for the 2017-2018 school year. Director Kuester seconded. Approved unanimously.

Director VonBerge moved to enter into an interagency agreement between the Glencoe-Silver Lake School District and Tri-Valley Opportunity Council, Inc., for the period of March 2017 to March 2018. Director Twiss seconded. Approved unanimously.

Director Kuester moved to approve the one-year agreements with Ron Posusta and Gene Piehl (Posusta Bussing, LLC, and Gene Piehl) for the 2017-2018 school year. Director Lindeman seconded. Approved unanimously.

Director Twiss moved to approve the school district's contribution of \$5,000 to SEIU Local #284's total cost of the premium for health and hospitalization insurance for the 2017-2018 school year. This is according to the Memorandum of Understanding in the 2017-2019 master agreement with the union, and will make the current contribution of \$566.00/month change to \$575.69/month. Director VonBerge seconded. Approved unanimously.

Director Kuester moved to reduce a 9-hour-a-week Paraprofessional position in Early Childhood Special Education and to terminate Jennifer Mathews at the end of the 2016-2017 school year. Director Twiss seconded. Approved unanimously.

Director Twiss moved to approve the contract with Chelsey Busse, Building Licensed Nurse at Lincoln Elementary, for the 2017-2018 school year. Director VonBerge seconded. Approved unanimously.

Director VonBerge moved to approve the contract with Mike Morris, Desktop Support Specialist, from July 1, 2016 through June 30, 2018. Director Twiss seconded. Approved unanimously.

Director Lindeman moved to bring back the policies listed below for adoption at the next School Board meeting.

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| 301 | School District Administration |
| 302 | Superintendent |
| 303 | Superintendent Selection |
| 304 | Superintendent Contract, Duties and Evaluation |
| 305 | Policy Implementation |
| 306 | Administrator Code of Ethics |
| 406 | Public and Private Personnel Data |
| 427 | Workload Limits for Certain Special Education Teachers |
| 508 | Extended School Year for Certain Students with Individualized Education Programs |
| 514 | Bullying Prohibition Policy |
| 522 | Student Sex Nondiscrimination |
| 530 | Immunization Requirements |

Director Twiss seconded. Approved unanimously.

Director Lindeman moved to approve the resignation and settlement agreement with Tom Schoper, Social Studies Teacher at Glencoe-Silver Lake Junior-Senior High School, effective immediately. Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve the student teaching agreement with the University of St. Thomas from September 1, 2017 through August 31, 2020. Director Alsleben seconded. Approved unanimously.

The School Board will be conducting a formal evaluation of Superintendent Sonju. An evaluation report will be made by the Personnel Committee (Director Christianson and Director Twiss) at the July 10th Board meeting. No School Board action was taken.

Member Kuester introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

Donor	Item	Designation
Riverland Community College	Tire machine (Valued at \$1,500)	Industrial Arts
Stevens Seminary Foundation	\$900.00	BPA
Crow River SnoPros	\$800.00	BPA
New Auburn VFW Post #7266	\$70.00	Trip Abroad
Glencoe VFW Post #5102 and Glencoe Legion Post #95	-	Flags for High School and Athletic Field
Brownston Lions' Club	\$350.00	Trip Abroad
New Auburn VFW Post #7266	\$250.00	Band – Memorial Day
Glencoe VFW Post #5102	\$811.21	GSL Jerseys

The motion for the foregoing resolution was duly seconded by Member Lindeman, and upon vote being taken thereon, the following voted in favor thereof: VonBerge, Kuester, Alsleben, Lindeman, and Twiss

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Director Lindeman reported that he and Director Christianson have started negotiations for a new contract with Education Minnesota: GSL.

Director Twiss moved to adjourn at 9:21 p.m. Director VonBerge seconded. Approved unanimously.

Approved (Date) _____

Clerk

Chairman