

SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #2859  
PLACE: Lincoln Meeting Room (Room 124)  
DATE: April 14, 2014  
TIME: 7:00 p.m.

Board Chair Christianson called the meeting to order at 7:01 p.m. The following members were present: Lindeman, Kuester, Alsleben, VonBerge, Christianson, and Twiss. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler, Diane Schultz, Paul Sparby, and Dan Svoboda; Glencoe City Administrator Mark Larson; Activities Director Kay Wilson; FIRST Robotics Advisor Mike Sundblad, assistants Cheryl Templin and Jeff Jenson, and team members Gustavo Villalobos, Ismael Calderon (also Student Government Representative), Chandler Swift, and Eric Villnow; Technology Staff Mike Morris; and Superintendent's Secretary Dawn Peterson were in attendance.

The Pledge of Allegiance was recited.

The following announcement was made:

**Next School Board Meeting:** The next regular School Board meeting will be on Monday, May 12<sup>th</sup> at 7:00 p.m. in the Lincoln Meeting Room (Room 124).

No public input relating to the agenda was given.

FIRST Robotics team captains Villalobos and Calderon and team members Swift and Villnow presented to the Board.

Business Manager Sander reported to the Board.

Principals Butler, Schultz, and Sparby reported to the Board.

Student Government Representative Calderon reported to the Board.

Superintendent Sonju reported he went to the State Capitol last week to visit with legislators through a program set up by our Service Cooperative; said the next Community Schools meeting will be on May 22<sup>nd</sup>; told Board members he plans to hold a World's Best Workforce community meeting on May 1<sup>st</sup> in the Lincoln Meeting Room at 8:00 p.m.; and reminded the Board of the GSL Family Night tomorrow night.

Director Twiss reported the Policy Committee met before the Board meeting.

Director Alsleben moved to approve the agenda with the addition of the SMSU Student Teaching agreement. Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve the consent agenda with the addition of Roxanne Stensvad's resignation as 7-12 Science Fair Coordinator and Randi Erlandson's resignation as 7-12 Vocal and Classroom Music Teacher.

***Bills:***

March bills are on file and available for review at the Superintendent's Office, 1621 East 16<sup>th</sup> Street, Glencoe.

***Minutes:***

Regular Board Meeting minutes of March 10, 2014.

***Retirement:***

Lynn Yurek as Special Education Teacher at Helen Baker Elementary School effective June 10, 2014.

***Transfers:***

Kim Heimerl as 7-hour-a-day Health Aide at GSL Lakeside Elementary School to 6.5-hour-a-day Paraprofessional in the Special Education Program at GSL Lakeside Elementary School (new position).  
Lori Hatlestad as 7-hour-a-day Paraprofessional in the Special Education Program at Helen Baker Elementary School to 7-hour-a-day Program Paraprofessional at GSL Lakeside Elementary School (replaces Joyce Koepp who resigned).

***Resignations:***

Rebecca Bartholomay-Suko as 8<sup>th</sup> Grade English Teacher at Lincoln Junior High School at the end of the 2013-2014 school year.  
Brittany Johnson as Head Danceline Coach.  
Roxanne Stensvad as 7-12 Science Fair Coordinator at the end of the 2013-2014 school year.

Randi Erlandson as 7-12 Vocal and Classroom Music Teacher at the end of the 2013-2014 school year.

***Leave Request:***

Ahmi Buchtel Alvarez, Early Childhood Special Education Teacher, for Family Leave from on or around May 23, 2014, through the end of the school year.

***Appoint Local Education Agency (LEA) Representative and Contact Person:***

Bill Butler, Elementary Principal, to be named LEA Representative, and Crystal Dahlke, Assistant Business Manager, to be named Contact Person for the 2014-2015 school year. The Representative completes the Title grant applications. The Contact Person fulfills the bookkeeping requirements.

***Extracurricular Assignments:***

Alissa Carlson and Elisa Dording as Co-Junior High Track Coaches (replace Lisa Eischens who resigned).

Director Lindeman seconded. Approved unanimously.

Mark Larson, Glencoe's City Administrator, provided information about an amendment to TIF #17 for Miller Manufacturing. Director Alsleben moved to approve the waiver of the timeline for a public hearing for Glencoe TIF #17 for Miller Manufacturing. Director Kuester seconded. Approved unanimously.

Activities Director Wilson provided information about a Gymnastics Cooperative Sponsorship between Glencoe-Silver Lake, Buffalo Lake-Hector-Stewart, and Norwood Young America School Districts. Director Twiss moved to approve dissolution of the Gymnastics Cooperative Sponsorship between Glencoe-Silver Lake and Buffalo Lake-Hector-Stewart School Districts and to approve the resolution entitled, "Resolution Approving Cooperative Sponsorship Agreement" regarding the cooperative sponsorship of a joint high school girls' gymnastics program between Glencoe-Silver Lake, Buffalo Lake-Hector-Stewart, and Norwood Young America School Districts. Director VonBerge seconded. Approved unanimously.

Director Kuester moved to approve the Close-Up trip to Washington, D.C., during the 2014-2015 school year. The date for the trip will be March 8-13, 2015. Program participants will cover all costs through private funds, fundraisers, or donations. Director Alsleben seconded. Approved unanimously.

Director Lindeman moved to enter into an interagency agreement between the Glencoe-Silver Lake School District and the Glencoe/Hutchinson Family Service Center (Tri-Valley Opportunity Council, Inc. Migrant Head Start and Early Head Start, TVOC MHS), for the period of March 2014 to March 2015. Director Twiss seconded. Approved unanimously.

Director Alsleben moved to approve the Post-Secondary Enrollment Options (PSEO) contract with Ridgewater College for the 2014-2015 academic year. Director Kuester seconded. Approved unanimously.

Director Twiss moved to make the following changes to the 2013-2014 school calendar:

- 1) Thursday, June 5, 2014 will become the last day of school for students.
- 2) Friday, June 6, 2014 will become the last day of school for staff.
- 3) Monday, June 9, 2014 will become a flex day for certified staff.

Director Kuester seconded. Approved unanimously.

The SW/WC Service Cooperative Minnesota School's Group Insurance Pool settlement was recently completed by the carrier for the district's policies from July 1, 2012 through June 30<sup>th</sup>, 2013. Due to the favorable experience of the GSL Group, a refund check of \$125,611.92 was received by the district. These funds are being returned to GSL as savings through the SW/WC Insurance Pool. Director Kuester moved to rebate approximately one month's individual insurance premium contribution to current employees who were employed by the school district during the 2012-2013 school year who paid insurance premiums during that year. This rebate is to be run through payroll. Business Manager Sander will check into the cost of rebating insurance premiums to retirees who paid insurance premiums during the 2012-2013 school year in order for one month's insurance premium to be returned to them via a check payment. The remainder of the insurance refund check will be kept by the school district. Director Alsleben seconded. Approved unanimously.

Director Twiss moved to designate GSL Schools as the local educational agency (LEA), to designate Chris Sonju as the official Project Administrator, and to designate GSL Schools as the fiscal agent for the federal grant under the Elementary and Secondary School Counseling Programs, administered by the Office of Elementary and Secondary Education of the U.S. Department of Education. This grant will provide funds to local educational agencies to enable schools to develop or expand counseling programs. GSL will be partnering with New London/Spicer, Lester Prairie, Cedar Mountain School Districts, and

PACT for Families, our local children's mental health collaborative, to increase the number of school counselors in the respective elementary buildings. Director Lindeman seconded. Approved unanimously.

Re-bids for the Glencoe-Silver Lake Tennis Courts Improvement project were received at 2:00 p.m. on Thursday, April 10<sup>th</sup>. Business Manager Sander provided a bid summary to the Board. Two bids were received. Director Alsleben moved to come back to this item later in the meeting. Director Lindeman seconded. Approved unanimously.

Director Twiss moved to approve a new Paraprofessional position in the Special Education program at GSL Lakeside Elementary School due to student IEPs. Director Kuester seconded. Approved unanimously.

Superintendent Sonju and Business Manager Sander presented the School District's staffing plan for the 2014-2015 school year. Principals Butler, Schultz, Sparby and Svoboda answered questions. Director Kuester moved to table the staffing plan until the May Board meeting in order to obtain additional information. Director Alsleben seconded. Approved unanimously.

Member Lindeman introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF SUSAN KUBASCH, A PROBATIONARY TEACHER.

WHEREAS, Susan Kubasch is a probationary teacher in Independent School District No. 2859.

BE IT RESOLVED, by the School Board of Independent School District No. 2859, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Susan Kubasch, a probationary teacher in Independent School District No. 2859, is hereby terminated at the close of the current 2013-2014 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Ms. Susan Kubasch

\_\_\_\_\_  
\_\_\_\_\_

Dear Ms. Kubasch:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2859 held on April 14, 2014, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2014-2015 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2859

\_\_\_\_\_  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Twiss and upon vote being taken thereon, the following voted in favor thereof: Lindeman, Kuester, Alsleben, VonBerge, Christianson, and Twiss

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Director Kuester moved to approve the resignation and settlement agreement with Doreen Metts, Special Education Teacher at GSL Lakeside Elementary School, effective April 1, 2014. Director VonBerge seconded. Approved unanimously.

Director Lindeman moved to accept the Peterson Companies, Inc. base bid of \$498,500 for the Tennis Courts Improvements Re-bid Project, to approve Alternate #1 to add courts 9 through 12 for an additional \$195,000, and to look for additional funds to complete Alternate #1. Peterson Companies, Inc.'s base bid was not the lower of the two bids, but the total package bid of \$693,500 was the lowest. Director Alsleben seconded. Approved unanimously.

Director Twiss moved to approve the Student Teaching Agreement with Southwest Minnesota State University, Marshall, from July 1, 2014, through June 30, 2017. Director Kuester seconded. Approved unanimously.

Director Alsleben thanked all of the organizations and individuals who made contributions to the school district. Member VonBerge introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

Donor	Item Donated	Designation
Liberty Diversified International	\$25.00	Lunch program
Crow River Sno Pros	\$1,000.00	Trap Shooting
Glencoe Lions Club	\$50.00	Quest Program
Silver Lake Civic Association	\$500.00	Robotics
Conservation Partners of America	\$500.00	Trap Shooting
Ken Mathews Digging	\$150.00	Trap Shooting
Shady Lane Sportsman's Club	\$250.00	Trap Shooting
McLeod Fish & Wildlife Alliance	\$1,000.00	Trap Shooting
My Own Body Shop	\$100.00	Trap Shooting
New Auburn Fire Department	\$750.00	Trap Shooting
Silver Lake Lions Club	\$250.00	BPA Nationals
French Lake Auto Parts, Inc.	\$100.00	Supermileage
Glencoe VFW Post #5102	\$100.00	Page Program
Glencoe Fire Department Relief Association	\$60.00	Trap Shooting
Kenneth McKibben	\$2,000.00	Summer School Enrichment
Glencoe Co-op Association	\$100.00	Trap Shooting
Seneca Foods Corporation	\$150.00	BPA Nationals
Church of Peace	\$100.00	Activity Scholarships

The motion for the foregoing resolution was duly seconded by Member Lindeman, and upon vote being taken thereon, the following voted in favor thereof: Lindeman, Kuester, Alsleben, VonBerge, Christianson, and Twiss

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Superintendent Sonju said he would like to call a community meeting on May 1<sup>st</sup> to address the World's Best Workforce at 8:00 p.m. in the Lincoln Meeting Room (Room 124) and to invite community members to share their vision about the school district's facilities.

Director VonBerge moved to adjourn at 9:52 p.m. Director Twiss seconded. Approved unanimously.

Approved (Date) \_\_\_\_\_

Clerk \_\_\_\_\_

Chairman \_\_\_\_\_