

SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #2859
PLACE: Lincoln Meeting Room (Room 124)
DATE: June 9, 2014
TIME: 7:00 p.m.

Board Vice Chair Alsleben called the meeting to order at 7:00 p.m. The following members were present: Lindeman, Kuester, Alsleben, and Twiss. Directors VonBerge and Christianson were absent from the meeting. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler, Diane Schultz, and Paul Sparby; Food Service Director Bernie Getzlaff; Activities Director Dean Schwartz; Technology Staff Mike Morris; and Superintendent's Secretary Dawn Peterson were in attendance.

The Pledge of Allegiance was recited.

The following announcement was made:

Next School Board Meeting: The next regular School Board meeting will be on Monday, July 14th at 7:00 p.m. in the Lincoln Meeting Room (Room 124).

No public input relating to the agenda was given.

Food Service Director Getzlaff reported to the Board.

Business Manager Sander reported to the Board.

Principals Butler, Schultz, and Sparby reported to the Board.

Superintendent Sonju reported the Board needs to hold a second meeting in June; said there have been 15 or 16 people who have volunteered for the District Advisory Group but there is still a need for staff and Board members to volunteer; announced the first meeting of the District Advisory group will be at 8:00 p.m. on June 30th in the Lincoln Meeting Room; told the Board survey work will continue for the next couple of weeks; thanked everyone who participated in graduation; reported we had a great year; acknowledged employees who retired or are moving on to different jobs; thanked all of our vendors for their support of our staff appreciation breakfast, and gave a special thank you to the District Office staff for their contributions to the staff breakfast.

Committee reports were given by Directors Twiss and Alsleben about the Early Childhood Family Education (ECFE) retirement celebration for Jan Mackenthun and Mary Jo Schimelpfenig; and by Director Alsleben about a Community Education Advisory Committee meeting.

Director Twiss moved to approve the agenda with the addition of the Crown College student teaching agreement. Director Alsleben seconded. Approved unanimously.

Director Kuester moved to approve the consent agenda with the addition of the hiring of Stephanie Zajicek for Summer Speech and the resignations of Carolyn Schmidt and Kathryn Anglin.

Bills:

May bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes of May 12, 2014.

Resignations:

Kimberly Norling as 6.75-hour-a-day Paraprofessional in the Special Education Program at GSL Lakeside Elementary at the end of the school year.

Wanda Collins as Yearbook Advisor at GSL High School at the end of the year.

Kelly Klima as Special Education Teacher at Helen Baker Elementary School at the end of the school year.

Kelsey Bussler as 6.75-hour-a-day Paraprofessional in the Special Education Program at GSL High School at the end of the school year.

Cassie Helmbrecht as Junior High Gymnastics Coach.

Lisa Blazinski resigns from half of her position as Junior High Student Council Advisor.

Dean Schwartz as 5th Grade Teacher at GSL Lakeside Elementary School.

Carolyn Schmidt as English Language Development (ELD) Teacher at Helen Baker Elementary School at the end of the 2013-2014 school year.

Kathryn Anglin as Early Childhood Special Education (ECSE) Teacher at the Early Childhood Learning Center, effective June 6, 2014.

Hirings:

Stephanie Zajicek as Speech Language Pathologist at GSL Lakeside Elementary (replaces Nita Enderson who is retiring).
David Titus as Special Education Teacher at Helen Baker Elementary School (replaces Kelly Klima who is resigning).
Amber Hlavka as English Teacher at Lincoln Junior High School (replaces Becky Bartholomay-Suko who resigned).
Dean Schwirtz as Activities Director (replaces Kay Wilson who resigned.)
Stephanie Zajicek as Speech and Language Pathologist for this summer.

Migrant Summer School: Teachers – Sarah Arandia, Misie May-Helget, Meaghan (Rasset) Bussey, Amanda Peterson, Kim Bender – Lead, and Wanda Collins – High School Credit; Paraprofessionals – Linda Urban, Linda Matousek, Tyler Peterson, Zach Otto-Fisher, and Mary Kohr.

Extended Year Summer School: Teachers – Brandy Barrett, Mary Christeson, and Jason Schmitz; Paraprofessionals – Lynette Kruschke, Tianna Weiss, Angela Templin, Jennifer Brinkman, Kathy Lindback, Amy Lemke, Tyler Peterson, Jean Horrmann, Julie Rose, and Traci Schilling.

Targeted Services Summer School (depending on enrollment): Lead Teacher – Diane Schultz, Grade 1 – Teresa Kuester, Grade 2 – Bertina Miller, Grade 3 – Becky Schwartz, Grade 4 – Julie Coleman, Grade 5 – Angi Grimes, Grades 5, 6 and 7 – Brittany Johnson, Math – Susan Bautch, English – Alissa Carlson, and Paraprofessional – Carol Silus.

Leave Requests:

Kelly Otto, 6.5-hour-a-day Paraprofessional in the Special Education Program at Helen Baker Elementary School, requests FMLA Leave from on or around September 25, 2014, for 12 weeks.
Samantha Jung, Special Education Teacher at GSL High School, requests FMLA Leave from on or around October 23, 2014, for 8 weeks.

Retirements:

Jim Waters as Science Teacher at GSL High School effective June 6, 2014.
Lois Teply as Social Studies Teacher at Lincoln Junior High School effective June 9, 2014.

Extracurricular Assignments:

Mike Sundblad as SuperMileage Advisor for 2013-2014 (was overlooked).
Dawn Peterson as Assistant Musical Director (replaces Glenn Pohland and Co-Directors).

Director Twiss seconded. Approved unanimously.

Director Kuester moved to approve the meal prices for the 2014-2015 school year as listed below:

Milk - .40 – Same – No increase
Kindergarten milk – \$11.00/year – No increase
Grades 1-6 milk – \$25.00/half year or \$50.00 full year – No increase
Snack Cart – Grades 1-6 – \$29.00/half year or \$58.00 full year – No increase
Lunch – K- 6 – \$2.30
7-12 – \$2.50
Adult – \$3.50
Continue with free breakfast

} Increase of .10

Director Twiss seconded. Approved unanimously.

Director Lindeman moved to approve the Fundraiser Report for the 2013-2014 school year as presented.
Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve the requests for Fundraisers to be held during the 2014-2015 school year as presented. Director Alsleben seconded. Approved unanimously.

Director Lindeman moved to adopt the Resolution Relating to the Election of School Board Members and Calling the School District General Election on November 4th (for three four-year terms) to fill the seats of Clark Christianson, Jason Lindeman, and Anne Twiss. The candidate filing period for the General Election begins on July 29, 2014, and ends on August 12, 2014. Director Kuester seconded. Approved unanimously.

Director Twiss moved to adopt the policies listed below:

| | |
|-------|---|
| 406 | Public and Private Personnel Data |
| 410 | Family and Medical Leave Policy |
| 413 | Harassment and Violence |
| 414 | Mandated Reporting of Child Neglect or Physical or Sexual Abuse |
| 415 | Mandated Reporting of Maltreatment of Vulnerable Adults |
| 417 | Chemical Use and Abuse |
| 418 | Drug-Free Workplace/Drug-Free School |
| 419 | Tobacco-Free Environment |
| 506 | Student Discipline |
| 515 | Protection and Privacy of Pupil Records |
| 516 | Student Medication |
| 521 | Student Disability Nondiscrimination |
| 524 | Internet Acceptable Use and Safety Policy |
| 532 | Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds |
| 540 | Data Request Policy for Public Data |
| 541 | Data Request Policy for Subjects of Data |
| 601 | School District Curriculum and Instruction Goals |
| 603 | Curriculum Development |
| 607.1 | Early Entrance into Kindergarten |
| 616 | School District System Accountability |
| 709 | Student Transportation Safety Policy |
| 806 | Crisis Management Policy |

Director Alsleben seconded. Approved unanimously.

Director Twiss moved to bring back the policies listed below for adoption at the next School Board meeting:

| | |
|-----|--|
| 501 | School Weapons Policy |
| 502 | Search of Student Lockers, Desks, Personal Possessions, and Student's Person |
| 503 | Student Attendance |
| 504 | Student Dress and Appearance |
| 505 | Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees |
| 527 | Student Use and Parking of Motor Vehicles, Patrols, Inspections and Searches |
| 528 | Student Parental, Family, and Marital Status Nondiscrimination |
| 529 | Staff Notification of Violent Behavior by Students |
| 910 | Service Animals' Access to School, District Facilities and At School Sponsored Activities |

Director Alsleben seconded. Approved unanimously.

Director Lindeman moved to approve the 2014-2015 preliminary budget as presented by Business Manager Sander:

| | <u>Revenues</u> | <u>Expenditures</u> |
|---------------------|-----------------|---------------------|
| General Fund | \$16,575,103 | \$17,182,009 |
| Food Service | \$949,085 | \$923,740 |
| Community Service | \$740,340 | \$778,116 |
| Scholarship Account | \$3,700 | \$13,700 |

Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve the parent/student handbooks for the 2014-2015 school year. Director Kuester seconded. Approved unanimously.

Director Lindeman moved to approve the staff handbooks for the 2014-2015 school year. Director Twiss seconded. Approved unanimously.

Director Kuester moved to approve the health and safety budget as presented in order to qualify for health and safety revenue and to approve Policy 725 – Health and Safety – as it exists.

ESTIMATED HEALTH & SAFETY EXPENDITURE BY FINANCE CODE

| UFARS | | | | |
|--------------|----------------------------|-----------------|-----------------|-----------------|
| Finance Code | Data Description | FY14 | FY15 | FY16 |
| 347 | Physical Hazard Control | \$10,000 | \$11,500 | \$10,000 |
| 349 | Hazardous Substance | 2,000 | 1,700 | 2,000 |
| 352 | Health & Safety Management | 28,000 | 26,976 | 25,000 |
| 358 | Asbestos | 10,000 | 0 | 0 |
| 363 | Fire Safety | 6,000 | 3,900 | 6,800 |
| 366 | Indoor Air Quality | 0 | 0 | 0 |
| PYA | Prior Year Adj. | 0 | 0 | 0 |
| | Alt Facilities BOND/Levy | 0 | 0 | 0 |
| | Total | \$56,000 | \$44,076 | \$43,800 |

Director Twiss seconded. Approved unanimously.

Renewal rates were received from Marsh & McLennan for the Property/Liability and Workman's Comp Insurance for the 2014-2015 school year. The current insurance coverage is provided by Hanover Insurance Company for the Property and Liability. Workman's' Comp coverage is provided by SFM. The values for the buildings, personal property and property in the open were increased by 2%.

| | |
|--------------------|------------------|
| | Premiums for |
| | <u>2014-2015</u> |
| Property/Liability | \$74,973.53 |
| Workman's Comp | \$39,964.00 |
| Total package of | \$114,937.53 |

Director Lindeman moved to approve the Property/Liability and Workman's Comp Insurance renewals for the 2014-2015 school year as listed above. Director Twiss seconded. Approved unanimously.

Director Kuester moved to approve the student accident insurance policy for the 2014-2015 school year with Student Assurance Services, Inc. Director Lindeman seconded. Approved unanimously.

Director Alsleben moved to approve transferring \$30,734.87 from fund 7 Debt Service to fund 01 General Fund. Director Kuester seconded. Approved unanimously.

The School Board will be conducting a formal evaluation of Superintendent Sonju. An evaluation report will be made by the Personnel Committee (Director Christianson and Director Twiss) at the July 14th Board meeting. No School Board action was taken.

Director Alsleben thanked the individuals and organizations listed for their generous donations. Member Kuester introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

| Donor | Item Donated | Designation |
|---|----------------------------|----------------------|
| Silver Lake Lions | \$500 iPad | Special Ed Classroom |
| Miscellaneous Parents | \$3,500 | Football Coach |
| Karen Kosek | \$200 | Trap Vests |
| David and Joann Heintz | Trombone | for Music Department |
| Headway Marketing – Harpel Bros. | \$500 Chevy Youth Baseball | |
| Plato American Legion Post #641 | \$800 | BPA Nationals |
| New Auburn VFW Post #7266 | \$400 | High School Band |
| Drug Awareness Coalition of McLeod County | \$50 | Water for Prom |
| Plato American Legion Post #641 | \$100 | High School Band |

The motion for the foregoing resolution was duly seconded by Member Alsleben, and upon vote being taken thereon, the following voted in favor thereof: Lindeman, Kuester, Alsleben, and Twiss

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Director Twiss moved to approve the Student Teaching Agreement with Crown College, St. Bonifacius, from June 15, 2014, through June 15, 2019. Director Lindeman seconded. Approved unanimously.

A second Board meeting will be held on Monday, June 23rd at 7:30 a.m. in the Lincoln Meeting Room (Room 124). No School Board action was taken.

Director Alsleben thanked the staff at all sites for making it a great year, thanked the companies we worked with, and all of our students and families.

Director Twiss moved to adjourn at 8:34 p.m. Director Lindeman seconded. Approved unanimously.

Approved (Date) _____

Clerk

Chairman