



## Minutes of the Medina Central School District

### Board of Education Regular Meeting

July 17, 2018

A Regular Meeting of the Board of Education of the Medina Central School District of the towns of Ridgeway, Shelby, Barre and Albion, Orleans County, Hartland, Niagara County and Alabama, Genesee County, New York was held on Tuesday, July 17, 2018 at 6:30 p.m. in the District Office in said district. The Board meeting was called to order by Board President, David Sevenski, at 6:30 p.m. with the Pledge of Allegiance.

**Members Present:** Mrs. Ann Bunch  
Mrs. Lori Draper  
Mr. William Keppler – arrived at 6:31 p.m.  
Mrs. Arlene Pawlaczyk  
Mrs. Wendi Pencille  
Mr. David Sevenski

**Member Absent:** Mrs. Brenda Lindsay

**Also Present:** Mr. Mark B. Kruzynski, Superintendent

#### **ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions / deletions to the agenda

#### **TONIGHT'S AGENDA APPROVAL**

On a motion by Lori Draper, seconded by Arlene Pawlaczyk and unanimously carried, the Board approved the agenda. Yes-5, No-0; Absent-2 Motion carried.

William Keppler arrived at 6:31 pm

#### **REPORTS/PRESENTATIONS**

Superintendent Mark Kruzynski:

- ✓ Congratulations to Alexandra DiLaura on the birth of her baby girl.
- ✓ Welcome Michael Cancilla, who is filling in for Alexandra DiLaura while on maternity leave. He will be on campus two to three days a week.
- ✓ Business First rankings for MCSD have gone up 11 spots out of 91 districts in the last six years; High School is up 27 spots, Wise is up 59 spots and Oak is up 13 spots.
- ✓ NYS awarded MHS the School of Distinction Award. This is out of 30 schools in NYS for academics in a varsity sport. All 21 varsity teams at Medina had to have 6 athletes per team with an average above 90. This award also went to Kendall and Holley.
- ✓ US News & World Report awarded MHS with the Silver Medal Award for being the top high school in the country.
- ✓ The MCSD is changing from Microsoft to Google in mid-August. This will be the last meeting to use SharePoint for Board Members. We will be using Google BoardDocs. Training for District Office is on 8/13 and Anthony Moreno will be instructing the Board Members on 8/14. It is a user friendly program for everyone.

- ✓ We have qualified for Community Eligibility Provision for student lunches. This means every student will receive a free breakfast and lunch. This is a federal program. Oak and Wise will serve breakfast in the classroom.
- ✓ Capital Project Update:
  - High School - Demolition and framing has started in the library, the excavation and stone is down around the tennis courts for bleachers. The pyramids out back are a result of topsoil being made out of all the dirt being dug up from the grading of new sports fields. This will be used around the district and will save from having to buy topsoil.
  - Parking lot behind Wise is being graded, drainage is in and stone is down. Concrete curbing will be in this week and asphalt will be put down in mid-August. Construction is slightly ahead of schedule due to the warm, dry weather.
  - Storm water retention area is being graded.
  - New road between Wise and Oak is graded and stone down. The curbing is being put in this week and asphalt will be put down in mid-August.
  - Land by Vets Park – The allowable trees were removed, graded and the baseball backstop is going in later this summer.
  - Wise – Construction is working in the crawl spaces. They are replacing new valves and piping throughout the entire length of the building. The air conditioning system will not be in until next summer as this is a long process. Once school starts back in September, the crews will be on second shift and progress will slow down a bit.
  - The track, along with the scoreboard and bleachers, will be done next summer.
- ✓ Strategic Plan is about to expire in 2018. The chart is being completed at the Administration Retreat, July 19-20. University of Rochester is working with us on expanding it to a 5 year plan. They will be looking over the district from top to bottom. The Board of Education is asked to be at the Board Meeting on September 25<sup>th</sup> at 5:30 to meet with the U of R staff. A Planning Counsel is being formed, it will consist of all Administrators, 4 teachers, 3 to 4 parents, 3 to 4 students and 2 Board Members. The Planning Counsel will meet on 10/10, 10/30, 11/19, & 12/14 from 8:00 – 3:00. These meetings will focus on the Strategic Plan, based on the feedback from September. In December, Mark Kruzynski will present the plan to everyone in hopes the Board will adopt and continue into 2019 going forward.

Board President David Sevenski:

- ✓ Mark Kruzynski covered what needed to be said.

## **PUBLIC FORUM**

There were no comments made during the public forum.

## **CONSENT AGENDA**

Wendi Pencille moved, seconded by Arlene Pawlaczyk to approve the Consent Agenda. Yes-6, No-0; Absent-1 Motion carried.

## **EDUCATIONAL ITEMS**

### **Special Education – CSE/CPSE Recommendations**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the recommendations of the CSE from its meetings of 6/13/18 through 6/22/18, and the recommendations of the CPSE from its meetings of 6/19/18 and 6/26/18, as presented. Yes-6, No-0; Absent-1 Motion carried.

### **Eighth Grade Class Trip to Washington DC – June 12-14, 2019**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the proposal for the Grade 8 annual trip to Washington, DC June 12-14, 2019 with no cost to the district except for payment to substitutes, as presented.

Yes-6, No-0; Absent-1 Motion carried.

## **PERSONNEL ITEMS**

### **Appointment – Leslie Weader**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, appoint Leslie Weader as Tax Collector of the MCSD for the 2018-2019 school year at a stipend of \$5,000, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Appointment - Kayla Rosenbeck**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, appoint Kayla Rosenbeck, who is professionally certified in ELA 7-12 and Literacy B-6, as a .50 FTE Part-time English Teacher effective September 1, 2018 and ending June 30, 2019. Salary is based upon MTA Contract for 2018-19, Step 3, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **2018-19 Coaching Appointments**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the list of coaches for the 2018-19 sports seasons, as presented. A copy is included in the permanent minutes.

Yes-5, No-0; Absent-1 Abstain-1 (W. Keppler); Motion carried. (W. Keppler abstained from the vote for the appointment of Tom Forrestel as Varsity Basketball Coach.)

### **2018-19 Fall Athletic Season Volunteer Coach Appointments**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the list of volunteer coaches for the 2018-19 Fall sports season, as presented. A copy is included in the permanent minutes.

Yes-6, No-0; Absent-1 Motion carried.

### **Maternity Leave Request – Heather Mundion**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the unpaid child rearing leave request from Heather Mundion on or about November 4, 2018 until approximately June 25, 2019, following her maternity leave, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Summer Hours for Oak Dean of Students - Allison Harmon**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve 2018 summer employment hours for the Dean of Students at Oak Orchard Elementary School at a rate of \$30/hour for 5 days, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Additional Summer Music Fest Teacher - Jeremy Rath**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the additional instructor for the Summer Music Fest: Jeremy Rath to be paid \$3.00 per registration, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Ratify Contract – Senior Network Services Manager, Jason Fiedler**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, ratify the contract between MCSD and Jason Fiedler, Senior Network Services Manager (July 1, 2018 - June 30, 2021), as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Ratify Contract – Transportation**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, ratify the contract between MCSD and the Transportation Association (July 1, 2018 - June 30, 2021), as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Employment Agreement – Interim Director of Special Programs, Michael Cancilla**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, ratify the employee agreement between MCSD and Michael Cancilla, effective July 11, 2018 - October 4, 2018, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Appointment of Building Administrator at Wise – Denise Stappenbeck**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, appoint Denise Stappenbeck as Building Administrator at Wise Intermediate School (day to day principal and assistant principal responsibilities) for the 2018-2019 school year at a stipend of 19% of her current salary, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Termination - Giovannella Pelligra, Technology Teacher at MS**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, terminate Giovannella Pelligra, Technology Teacher at Wise Intermediate School, effective end of business on August 16, 2018, as presented.

Yes-6, No-0; Absent-1 Motion carried.

## **BUSINESS AND FINANCIAL ITEMS**

### **Financial Reports**

#### **Treasurer's Reports – May 2018**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Reports for May 2018, as presented.

Yes-6, No-0; Absent-1 Motion carried.

#### **Revenue Report – May 2018**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for May 2018, as presented.

Yes-6, No-0; Absent-1 Motion carried.

#### **Appropriation Status Report – May 2018**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for May 2018, as presented.

Yes-6, No-0; Absent-1 Motion carried.

#### **Budget Transfer Report – May 2018**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Report for May 2018, as presented.

Yes-6, No-0; Absent-1 Motion carried.

#### **Warrant Report – May 2018**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Claims Auditor, accept the Warrant Report for May 2018, as follows:

**1e. CONSENT**

**SUPERINTENDENT'S RECOMMENDATION**

I need a motion that the Board of Education, upon recommendation of the Claims Auditor, accept the Warrant Report for May 2018, as presented:

General Fund "A"	May 1, 2018	\$ 399,534.75
	May 12, 2018	667,622.89
School Lunch Fund "C"	May 12, 2018	48,704.07
Scholarship Fund "TA"	May 1, 2018	580.00
	May 12, 2018	59.50

Yes-6, No-0; Absent-1 Motion carried.

**Additional Budget Transfer**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education approve the additional budget transfer for the Superintendent's signature as follows:

\$10,000.00 CNTL DA BOCES increased from budgeted  
\$10,845.00 HC CHILD BOCES increased from budgeted

Yes-6, No-0; Absent-1 Motion carried.

**Aramark Food Service Contract**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, award the Food Service Bid to Aramark Educational Services, LLC at a cost of \$2.2123 per meal, as presented.

Yes-6, No-0; Absent-1 Motion carried.

**GCASA Contract**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the Memorandum of Agreement (MOA) between the Medina CSD and Genesee/Orleans Council on Alcoholism and Substance Abuse (GCASA), effective 9/1/18 through 6/1/19 at a cost not to exceed \$3,500, as presented.

Yes-6, No-0; Absent-1 Motion carried.

**Results from Testing from Lumsden, McCormick, LLP**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Audit Committee, approve the testing results from Lumsden McCormick. LLP, for the year ending June 30, 2018, as presented. A copy is included in the permanent minutes.

Yes-6, No-0; Absent-1 Motion carried.

**Transportation Request to Amish School**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the request for transportation to the Amish School for the 2018-19 school year, as presented.

Yes-6, No-0; Absent-1 Motion carried.

**Math books to be excessed**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve to excess math books that are no longer relevant to the current NYS curriculum, as presented. A copy is included in the permanent minutes.

Yes-6, No-0; Absent-1 Motion carried.

### **Creation of Robert E. Miles Memorial Scholarship**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, establish the Robert E. Miles Memorial Scholarship Fund, as presented.

Yes-6, No-0; Absent-1 Motion carried.

## **BOARD ITEMS**

### **Approve Board Minutes**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the minutes from the Work Session on 6/19/18, and the Regular Meeting on 6/26/18, as presented.

Yes-6, No-0; Absent-1 Motion carried.

### **Board Committee Discussion and Appointments**

It was discussed.

### **Summer Law Conference**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education grant permission for Wendi Pencille to attend the Summer Law Conference in Rochester, NY on July 19, 2018, at a cost of \$285 plus mileage, as presented.

Yes-6, No-0; Absent-1 Motion carried.

Welcome and congratulations to Michael Cancilla, Kayla Rosenbeck and Denise Stappenbeck who were in attendance tonight for their appointments.

## **END OF CONSENT AGENDA**

## **STUDY SESSION**

Student Representative – For 2018-19 school year, a senior student will be chosen by the Student Council Representatives. For future school years, a student will run in an election in June for the position. There will also be an alternate.

Policy Changes and Updates - A handout was given to the board members as to what policies were changed and removed. These were recommended by the Policy Committee last year. Policy 7110 – Student Attendance, needed clarification. It was discussed and will be updated in the Code of Conduct. A copy of the handout is included in the permanent minutes.

## **BOARD GOALS**

Board Retreat – July 25, 2018 @ 6:30 pm in the District Board Room

## **PUBLIC FORUM**

Dr. Denise Stappenbeck wanted to thank everyone for supporting the Summer Enrichment Program at Oak. Come in for a visit or look at the pictures on the website.

## **EXECUTIVE SESSION**

Wendi Pencille moved, seconded by Lori Draper that the Board move into Executive Session at 7:28 P.M. to discuss contract negotiations (Mechanics and Lunch Monitors) pursuant to Article 14 of the Civil Service Law. Yes-6, No-0; Absent-1 Motion carried.

## **COME OUT OF EXECUTIVE SESSION**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board come out of Executive Session at 8:10 P.M. Yes-6, No-0; Absent-1 Motion carried.

No action was taken

## **ADJOURNMENT**

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board adjourn the meeting at 8:11 P.M.  
Yes-6, No-0; Absent-1 Motion carried.

Respectfully submitted,

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Julie Kuhn, District Clerk