

SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #2859
PLACE: Lincoln Meeting Room (Room 124)
DATE: June 13, 2016
TIME: 7:00 p.m.

Board Vice Chair Alsleben called the meeting to order at 7:02 p.m. The following members were present: Kuester, Lindeman, Alsleben, and Twiss. Director VonBerge arrived after the meeting began. Director Christianson was absent. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Bill Butler and Dan Svoboda; Technology Staff Mike Morris; and Administrative Assistant Dawn Peterson were in attendance.

The Pledge of Allegiance was recited.

The following announcement was made:

Next School Board Meeting: The next regular School Board meeting will be on Monday, July 11, 2016 at 7:00 p.m. in the Lincoln Meeting Room (Room 124).

Superintendent Sonju acknowledged the Class of 2016. Director Alsleben acknowledged all of GSL's staff.

No public input relating to the agenda was given.

Business Manager Sander reported to the Board.

Principals Butler and Svoboda reported to the Board.

Superintendent Sonju reported that the annual Celebration Day was held on May 13th and the kids really enjoyed it; he said it was a good time to recognize people, including Mary Ann Drew, Scott Eckhoff, and Sharon Gutknecht, who retired, and thank them for their commitment to GSL (Ms. Drew retired at the end of last school year; Mr. Eckhoff and Ms. Gutknecht at the end of this school year); announced we finished the year with Community Schools, and said next year we may try a coffee or breakfast meeting; reported a gifted and talented meeting was held and they will meet some time again this summer, and said the staff was surveyed to see how we can move forward with a gifted and talented program; reminded the Board that Glencoe Days is coming up and GSL will be represented in the parade and at the food stand; told the Board the building project has been overwhelming, but progress is happening; said he and Ms. Sander met with Donlar and ARY last Wednesday and will meet again on Friday to make decisions on what can be changed or reduced in order to bring the project costs down; said the building project is moving along; reported on a few legislative changes which included more Early Childhood funds – an Early Childhood grant is due in July and we will apply for it; told the Board most of the legislators said they concentrated on and gave funds to schools last year; this year, they concentrated on bonding, transportation, and a tax bill.

Director VonBerge arrived at 7:22 p.m.

Director Alsleben gave a committee report about a Community Education Advisory Board meeting.

Director Kuester moved to approve the agenda. Director Twiss seconded. Approved unanimously.

Director Twiss moved to approve the consent agenda including an addendum.

Bills:

May bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes of May 9, 2016.

Retirement:

Sharon Iverson as English Teacher at GSL High School, effective at the end of the 2015-2016 school year.

Leave Request:

Rebecca Skanse, 1st Grade Teacher at Helen Baker Elementary School, requests Maternity Leave from August 29, 2016 through September 30, 2016.

Resignations:

Dan Svoboda as Co-Advisor for Student Government/Student Activities at GSL High School.
Shirley Luhmann as Assistant Fall Musical Director.
Whitney Herrmann as Junior Class Advisor.

Richard Smith as Freshman Class Advisor.
Barret Panning as 40-hour-a-week Panther Field House Coordinator, effective June 30, 2016.

Transfers:

Scott Picha, Elementary Title I Math Interventionist/Technology Teacher at GSL Lakeside Elementary School, to 1.0 FTE Elementary STEM Lead Teacher at Lakeside (new position).
Heather Peirce, 4th Grade Teacher at GSL Lakeside Elementary School, to 1.0 FTE Elementary STEM Lead Teacher at Helen Baker Elementary School (new position).

Hirings:

Kyara Koepsell as 1.0 FTE Junior High/Elementary Music Teacher at Lincoln Junior High School and Helen Baker Elementary School (replaces Kati Miller who resigned).
Jennifer Brinkmann as 1.0 FTE EBD Special Education Teacher at Helen Baker Elementary School pending approval by the Board of Teaching of Nonlicensed Community Expert license (replaces Jennifer Brinkmann who was terminated and nonrenewed at the end of the 2015-2016 school year because of a one-year license).
Emily Lawrence as a Paraprofessional in the Extended School Year Special Education program.

Migrant Summer School Staff –

Coordinator: Lori Moore
Lead Elementary: Kim Bender
Lead Secondary/Credit Recovery Junior/Senior High: Wanda Collins
Family Liaison: John McBride
Data/Secretary: Theresa Rusten
Rtl: Misie May-Helget
Phy Ed: Mark Wigern
Certified Staff –
6+: Amanda Kottke
4-5: Mary Patterson
2-3: Megan Rasset
K-1: Emily Forberg
Paraprofessionals –
6+: Mary Kohr
4-5: Bridget Helmbrecht-Kilgore
2-3: Linda Matousek
K-1: Linda Urban
“Floater”/Spanish Support: Dulce Hernandez
Primary “Floater:” Mikayla Perschau
Intermediate “Floater”/Lego Robotics: Grant Patterson
Special Education One-on-One: Carol Silas (reimbursed at end of program by MDE Special Education)

Extended School Year Staff –

Teachers: Jamie Dop, Stephanie Zajicek, Mary Christeson, Jane Kloeckl, and Jason Schmitz
Paraprofessionals: Stacy Anderson, Nicole Degner, Sally Jasken, Amy Lemke, Trisha Fenske, Hailey Farrell, and Carol Silus
LPN: Chelsey Thoele

Targeted Services Staff –

Junior High: Ann Lamecker and Alissa Carlson
High School: Terry Becker, Michael Haefs, Chris Bick, and Paul Lemke
Elementary:
Kindergarten: Teresa Kuester
1st: Angi Grimes
2nd: Bertina Miller
3rd: Ashly Casteel
4th: Lisa Tschimplerle
5th and 6th: Brandy Barrett
Support Staff: Adelheid Nelson, Amber Alsleben, Cole Casteel, and Emily Wurm

Extracurricular Activities:

Shawn Fettig as 9th Grade Football Coach (replaces Mike Hardy who resigned).
Kay Wilson as Fall Musical Director (replaces Kati Miller who resigned).

Community Education Contracts:

Traci Schwarzrock as Community Education Gymnastics Coach during June and July.
Trisha Fenske as Community Education Gymnastics Coach during June and July.

Director Lindeman seconded. Directors Lindeman, VonBerge, and Twiss voted in favor of the motion, and Directors Kuester and Alsleben voted against the motion (3-2).

At the May 9th Board meeting, approval was given to hire two 1.0 FTE Lead Elementary STEM Teachers. Director Lindeman moved to approve the job description. Director Twiss seconded. Directors Lindeman,

VonBerge, and Twiss voted in favor of the motion, and Directors Kuester and Alsleben voted against the motion (3-2).

Bids were received for the building project Bid Package #2 on May 26th. Director Kuester moved to award contracts for the scopes of Bid Package #2 as presented:

3A – Cast in Place Concrete – Innovative Companies, Inc.	\$748,000.00
3B – Structural Precast Concrete – Wells Concrete, Inc.	\$132,000.00
5A – Structural Steel – Material – Thurnbeck Steel, Inc.	\$485,400.00
5B – Structural Steel – Installation – Innovative Companies, Inc.	\$296,900.00
6A – Carpentry and Demolition – Donlar Construction, Inc.	\$951,000.00
7A – Roofing – Buysee Roofing, Inc.	\$716,800.00
8A – Doors, Frames, and Hardware – Supply Only – Glewwe Doors, Inc.	\$373,500.00
9B – Tile – CFS Tile, Inc.	\$203,847.00
9C – Accoustical Ceilings and Panels – St. Cloud Acoustics, Inc.	\$399,990.00
9D – Wood Flooring – Prostar Wood Floors	\$165,500.00
9E – Resilient Flooring and Carpet – CFS Tile, Inc.	\$271,200.00
9F – Terrazzo – Advanced Terrazzo and Tile, Inc.	\$336,000.00
9G – Painting – DeGolier Painting, Inc.	\$157,180.00
10A – Operable Walls – W.L. Hall Company, Inc.	\$61,122.00
11A – Gym Equipment – Sportscon, LLC	\$121,658.00
12A – Plastic Laminate Casework – LSI Casework, Inc.	\$313,400.00
21A – Fire Suppression – Summit Fire, Inc.	\$534,185.00
22A – Mechanical, HVAC and Plumbing – Thelen Heating and Roofing, Inc.	\$4,584,000.00
26A – Electrical – E2 Electric, Inc.	\$2,770,770.00

Director VonBerge seconded. Approved unanimously.

Director Kuester moved to re-bid the scopes of the building project Bid Package #2 as presented. Bids will be due on June 30, 2016.

- 1A – Final Cleaning
- 4A – Masonry
- 7C – Metal Panels
- 8B – Aluminum
- 9A – Drywall

Director VonBerge seconded. Approved unanimously.

Director Lindeman moved to approve the meal prices for 2016-2017 as listed below:

- Milk - .40 – Same – No increase
 - Kindergarten milk – \$11.00/year – No increase
 - Grades 1-6 milk – \$25.00/half year or \$50.00 full year – No increase
 - Snack Cart – Grades 1-6 – \$29.00/half year or \$58.00 full year – No increase
 - Lunch – K- 6 – \$2.50
 - 7-12 – \$2.70
 - Adult – \$3.70
 - Continue with free breakfast
- } Increase of .10

Director Twiss seconded. Approved unanimously.

Director VonBerge moved to call for fuel bids for the 2016-2017 school year. Director Kuester seconded. Approved unanimously.

Director Twiss moved to appoint CliftonLarsonAllen LLP as the school district’s auditors for fiscal year 2016. The total estimated fee for the 2016 audit is \$23,750.00. Director VonBerge seconded. Approved unanimously.

Director Kuester moved to change activity fees for 2016-2017 as proposed:

- Speech – from \$110.00 for 7-12 to \$95.00 for 7-8 and increase to \$135.00 for 9-12
- Knowledge Bowl – remain at \$95.00 for 7-8 and increase to \$135.00 for 9-12

Director Twiss seconded. Approved unanimously.

Director Lindeman moved to offer voluntary student insurance for medical coverage purchased by the parents through Special Markets Insurance Company, with coverage written by Gerber Life Insurance Company. Director Kuester seconded. Approved unanimously.

Director Twiss moved to approve renewal of the property and liability and workman's comp insurance, and to add builders risk insurance coverage for 2016-2017:

- Total property and liability insurance with Hanover through Marsh and McLennan Insurance Agency with liability limits of \$2,000,000/\$4,000,000 for a fee of \$74,599.00.
- Workman’s comp coverage with SFM for a fee of \$37,778.00.
- Builders risk coverage with Hanover for a fee of \$32,494.00.

Director Kuester seconded. Approved unanimously.

Director Kuester moved to approve the 2016-2017 preliminary budget as presented:

Fund Balance Summary 2016-2017 Monday, June 13, 2016		
	Revenues	Expenditures
<u>General Fund</u>		
Proposed 6-8-16	\$ 17,592,002.00	\$ 17,918,019.00
<u>Food Service</u>		
Proposed	\$ 1,022,778.00	\$ 1,020,781.00
<u>Community Service</u>		
Proposed	\$ 819,959.00	\$ 813,426.00
<u>Building Construction</u>		
Proposed	\$ 50,000.00	\$ 18,000,000.00
<u>Debt Service - 07</u>		
	\$ 1,400,391.00	\$ 1,338,238.00
<u>Scholarship Account</u>		
Proposed	\$ 2,900.00	\$ 13,700.00
<u>Internal Service Fund</u>		
Proposed	\$ 1,400.00	\$ -

Director VonBerge seconded. Approved unanimously.

The Fundraising report for 2015-2016 was reviewed. No School Board action was taken.

Director Lindeman moved to approve the requests for Fundraisers to be held during the 2016-2017 school year as presented. Director Twiss seconded. Approved unanimously.

A second morning section of three-year-olds (Cubs) and an additional afternoon section of four-year-olds (Pre-K Panthers) have been added for 2016-2017. Director Twiss moved to approve additional hours for the School Readiness Preschool staff as presented:

- Kari Gildea, Paraprofessional in School Readiness Preschool – from 16.5 hours/week to 26.5 hours/week
- Nicole Gepson, Teacher in School Readiness Preschool – from 17.5 hours/week to 29.5 hours/week

Director VonBerge seconded. Approved unanimously.

Director Alsleben moved to approve the parent/student handbooks for the 2016-2017 school year. Director Kuester seconded. Approved unanimously

Director Kuester moved to approve the staff handbooks for the 2016-2017 school year. Director Lindeman seconded. Approved unanimously.

Director Lindeman moved to approve the revised contract with SWWC Service Cooperative for Special Education Services for 2016-2017. Services of a Deaf and Hard of Hearing Teacher have been added. Director Twiss seconded. Approved unanimously.

Director VonBerge moved to enter into an interagency agreement between the Glencoe-Silver Lake School District and Tri-Valley Opportunity Council, Inc., for the period of March 2016 to March 2017. Director Kuester seconded. Approved unanimously.

The School Board will be conducting a formal evaluation of Superintendent Sonju. An evaluation report will be made by the Personnel Committee (Directors Christianson and Twiss) at the July 11th Board meeting. No School Board action was taken.

Member VonBerge introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

Donor	Item Donated	Designation
Plato Lions	\$300.00	BPA Nationals
Panther Boosters, Inc.	\$3,000.00	Softball Parking Lot
Glencoe Lions' Club	\$500.00	BPA Nationals
Brownton Lions' Club	\$100.00	Laura Popelka's All State Symphonic Band Trip
Lori Peterson	\$200 value	Clarinet for Lakeside Band
Plato Lions' Club	\$200.00	Laura Popelka's All State Symphonic Band Trip
Pheasants Forever	\$165.60	Bussing for 4 th Grade Field Trip
Grant: NEY Environmental Education Foundation	\$250.00	Supermileage

The motion for the foregoing resolution was duly seconded by Member Twiss, and upon vote being taken thereon, the following voted in favor thereof: Kuester, Lindeman, Alsleben, VonBerge, and Twiss

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Director Lindeman moved to adjourn at 8:51 p.m. Director VonBerge seconded. Approved unanimously.

Clerk

Approved (Date) _____

Chairman