

SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #2859
PLACE: Lincoln Meeting Room (Room 124)
DATE: June 10, 2013
TIME: 7:00 p.m.

Board Vice Chair Alsleben called the meeting to order at 7:02 p.m. The following members were present: VonBerge, Lindeman, Kuester, and Alsleben. Board Chair Christianson and Clerk Twiss were absent from the meeting. Director Kuester served as clerk in Director Twiss' absence. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principals Michelle Wang and Paul Sparby; Teachers Mike Sundblad, Peter Gepson, and Randi Erlandson; Student Trent Senske; Trap Shooting Head Coach Doug Fegley; Technology Staff Mike Morris; and Superintendent's Secretary Dawn Peterson were in attendance.

The Pledge of Allegiance was recited.

The following announcement was made:

Next School Board Meeting: The next regular School Board meeting will be on Monday, July 8 at 7:00 p.m. in the Lincoln Meeting Room (Room 124). Depending on the status of ECFE's temporary move to this room, there is a strong possibility that the meeting will be held in the GSL High School Media Center.

Trap Shooting Head Coach Fegley reported on his team's 2nd place finish in the Novice division of the State Trap Shooting Meet. He spoke on behalf of his team and expressed their thanks for being able to compete in this activity.

Vice Chair Alsleben acknowledged the death of Elementary Principal Butler's father.

No public input relating to the agenda was given.

Industrial Technology Teacher Sundblad reported on SuperMileage and Project Lead the Way. SuperMileage Team Member Senske contributed to the report.

Business Manager Sander reported to the Board about a proposed building bond, provided a Legislative update, and gave a Facilities Committee update.

Principals Wang and Sparby reported to the Board.

Superintendent Sonju acknowledged everyone for a phenomenal year and said we ended the year with 1,634 students (EC students not included); encouraged everyone to continue to check our Community Education offerings and said Tina Schauer and her staff have done a phenomenal job; announced Jan Mackenthun and the ECFE Program have partnered with United Way to receive a grant of over \$3,700 for next year; reported the Olweus Training grievance from Education Minnesota: GSL, heard by the Board in May, has now been moved to the arbitration level due to a request from the union; shared the clock that was returned to the school district by Dean Hedlund and his wife and said the clock was originally used in the Silver Lake school building and will be returned there.

Committee reports were given by Vice Chair Alsleben about Community Education.

Director VonBerge moved to approve the agenda. Director Lindeman seconded. Approved unanimously.

Director Kuester moved to approve the consent agenda:

Bills:

May bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes of May 13, 2013, and Special Board Meeting minutes of May 21, 2013.

Hirings:

Migrant Summer School: Patty Fleischacker, Program Coordinator; Lori Moore, Lead Teacher; Wanda Collins, Secondary Teacher; unfilled at this time, Secondary Teacher; Amanda Peterson, Grades 7-8 Teacher; Kim Bender, Grades 4-5-6 Teacher; Melissa May-Helget, Grades 2-3 Teacher; Sarah Arandia, Grades K-1 Teacher; Paraprofessionals: Zach Otto-Fisher, Tyler Peterson, Linda Matousek, Linda Urban, Mary Kohr; Kelsey Bussler, Data Entry Clerk; and John McBride, Liaison/Interpreter.

Extended School Year (ESY) Summer School: Teachers: Ahmi Buchtel, Mary Christeson, and Doreen Metts; Paraprofessionals: ECSE – Jean Horrman, Trisha Schilling (9 hours weekly due to bus supervision), Angela Templin; Helen Baker – Jennifer Brinkmann, Lisa Eischens, Amy Lemke, Kathy Lindback, Tyler Peterson (10.5 hours weekly due to bus supervision); Lakeside – Carrie LaMott, Kim Norling, and Jennifer Wrasper.

Transfers:

Jason Schmitz, Special Ed Teacher at GSL High School, to DCD Special Ed Teacher at GSL High School.
Samantha Vollbrecht, Special Ed Teacher at GSL High School, to ASD/LD Special Ed Teacher at GSL High School.
Ashley Jans, EBD Teacher at Helen Baker, to EBD Teacher at Lakeside.
Kelly Klima, EBD Teacher at Lakeside, to EBD Teacher at Helen Baker.
Angi Grimes, 4th Grade Teacher at Lakeside, to 2nd Grade Teacher at Helen Baker.
Lisa Tschimperle, 5th Grade Teacher at Lakeside, to 2nd Grade Teacher at Helen Baker.
Heather Peirce, 1st Grade Teacher at Helen Baker, to 4th Grade Teacher at Lakeside.
Tammy Schermann, 3rd Grade Teacher at Lakeside, to 4th Grade Teacher at Lakeside.
Lori Moore, 2nd Grade Teacher at Helen Baker, to 6th Grade Teacher at Lakeside.

Resignation:

Michael Coddington, K-2 Phy Ed Teacher with Adaptive at Helen Baker, at the end of the 2012-2013 school year.

Leave Request:

Krystal Wendt, Kindergarten Teacher at Helen Baker Elementary School, requests FMLA and Family Leave from on or around October 11, 2013 to January 21, 2014.

Director Lindeman seconded. Approved unanimously.

Peter Gepson, GSL Band Director, and Randi Erlandson, GSL Choir Director, provided information about the March 2014 Band and Choir Trip. Director Lindeman moved to approve the March 2014 Band and Choir Trip from February 28 through March 4, 2014, to St. Louis, MO, and Memphis, TN, for approximately 75 to 80 band and choir students in grades 10 through 12 along with eight adults and Music Teachers Gepson and Erlandson. Cost of the trip will depend on the number of students participating. Students will have the opportunity to fundraise through Northstar frozen food sales from September 2013 through January 2014. Director VonBerge seconded. Approved unanimously.

Director Kuester moved to approve the agreement with Service Employees International Union Local 284, effective July 1, 2013, through June 30, 2015. Vice Chair Alsleben seconded. Approved unanimously.

Director VonBerge moved to approve the Fundraiser Report for the 2012-2013 school year as presented. Director Lindeman seconded. Approved unanimously.

Director VonBerge moved to approve the requests for Fundraisers to be held during the 2013-2014 school year as presented. Director Kuester seconded. Approved unanimously.

Director Lindeman moved to approve the request of Elementary Principal Bill Butler to increase Paraprofessional hours for 2013-2014 as listed below.

Name	Current hours	New hours	Reason for increase
Tina Aguilar	6.5/day	6.75/day	PM bus
Angela Becker	6.5/day	6.75/day	SPED transportation
Lori Hatlestad	6.5/day	7.00/day	SPED transportation
Kathy Lindback	6.5/day	7.00/day	SPED transportation
Kim Norling	6.5/day	6.75/day	SPED transportation
Angela Templin	15.0/week	18.0/week	Students' needs
Amy Thomas	6.0/day	6.75/day	SPED transportation
Linda Urban	6.5/day	7.00/day	SPED transportation
Jen Wraspir	6.5/day	6.75/day	SPED transportation
Tianna Weiss	23.50/week	30.0/week	Students' needs

Director VonBerge seconded. Approved unanimously.

Member Kuester introduced the following resolution and moved its adoption:

RESOLUTION PLACING BREA WIBLEMO
ON UNREQUESTED LEAVE
OF ABSENCE

WHEREAS, the School Board of Independent School District No. 2859 adopted a resolution proposing placement of a portion of Brea Wiblemo's position (.10 FTE) on unrequested leave

of absence on May 13, 2013, on the grounds of discontinuance of a portion of her position;
and

WHEREAS, said written notice of the proposed placement on unrequested leave was
received by personal service on May 14, 2013, and

WHEREAS, said written notice of the proposed placement on unrequested leave contained a
statement setting forth the reasons for the proposed placement as well as a statement that
she was entitled to a hearing before the school board provided she make a request in writing
within fourteen days of receipt of said notice, and that if no hearing was requested within said
fourteen day period it constituted acquiescence by Brea Wiblemo to the school board's
proposed action, and

WHEREAS, no written request of any kind was received by the school board or
superintendent of schools from Brea Wiblemo for a hearing as of June 6, 2013, and

WHEREAS, said failure to make written request for a hearing within fourteen days after
receipt of notice of proposed placement on unrequested leave constitutes acquiescence by
Brea Wiblemo to her placement on unrequested leave for a .10 FTE portion of her position.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2859
that Brea Wiblemo be and hereby is placed on unrequested leave of absence for a portion of
her position (.10 FTE) as a teacher of Independent School District No. 2859 on the grounds
of discontinuance of a portion of her position effective at the end of the 2012-2013 school
year on June 30, 2013 pursuant to Minnesota Statutes, Sec.122A.40, Subd. 10 and Article
XVI, Section 3 of the current Master Agreement between the School District and the
exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that a notice of placement for a .10 FTE portion of her position
on unrequested leave, together with a copy of this resolution be forwarded to said teacher
personally and that an affidavit of same be placed in her file, together with a copy of the
notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member Lindeman and
upon vote being taken thereon, the following voted in favor thereof: VonBerge, Lindeman, Kuester,
and Alsleben

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

NOTICE OF PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

June 11, 2013

Ms. Brea Wiblemo

Dear Ms. Wiblemo:

You are hereby notified that at a regular meeting of the School Board of Independent School District
No. 2859, held on June 10, 2013, a resolution was adopted by majority roll call vote of the full
membership of the School Board, placing you on unrequested leave of absence for a .10 FTE portion
of your position as a teacher of Independent School District No. 2859 effective at the end of the 2012-
2013 school year on June 30, 2013, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10 and
Article XVI, Section 3 of the current Master Agreement between the School District and the exclusive
representative, without pay or fringe benefits for that portion of your position.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after
your leave is effective, you may have a right to reinstatement to that position if you have sufficient
seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year
while you are on leave. If you do not file such a request each year, your right to reinstatement will be
automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until
your rights have expired, so that the district may notify you of any available positions for which you
may qualify.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 2859

By: _____
Clerk of the School Board

Director VonBerge moved to approve the health and safety budget as presented in order to qualify for health and safety revenue and to approve Policy 725 – Health and Safety as it exists.

ESTIMATED HEALTH & SAFETY EXPENDITURE BY FINANCE CODE

UFARS				
Finance Code	Data Description	FY2013	FY14	FY15
347	Physical Hazard Control	\$14,000	\$11,500	\$11,500
349	Hazardous Substance	1,800	2,000	2,000
352	Health & Safety Management	32,325	31,476	33,676
358	Asbestos	15,000	10,000	0
363	Fire Safety	16,500	9,400	10,000
366	Indoor Air Quality	0	0	0
PYA	Prior Year Adj.	0	0	0
	Alt Facilities BOND	0	0	0
	Alt Facilities Levy	0	0	0

Vice Chair Alsleben seconded. Approved unanimously.

Business Manager Sander provided information about renewal of the school district’s property and liability and workers’ comp insurance for 2013-2014. Although SFM did not offer the lowest quote, it was Ms. Sander’s recommendation to continue working with them because of their excellent customer service. Director VonBerge moved to accept the quote from Hanover Insurance for property and liability insurance in the amount of \$72,312.95 and from SFM for workers’ comp insurance in the amount of \$45,979 Director Lindeman seconded. Approved unanimously

Director Kuester moved to adopt the policies listed below:

- 101 Legal Status of the School District
- 101.1 Name of the School District
- 102 Equal Education Opportunity
- 103 Complaints - Students, Employees, Parents Other Persons

Director Alsleben seconded. Approved unanimously.

Director VonBerge moved to approve the meal prices for 2013-2014 as listed below:

- Milk - .40 – No increase
 - Kindergarten milk – \$11.00/year – No increase
 - Grades 1-6 milk – \$25.00/half year or \$50.00 full year – No increase
 - Snack Cart – Grades 1-6 – \$29.00/half year or \$58.00 full year – Increased \$2.00/year
 - Lunch – K- 6 – \$2.20
 - 7-12 – \$2.40
 - Adult – \$3.40
 - Continue with free breakfast
- } Increase of .10

Director Lindeman seconded. Approved unanimously.

At the May 13th Board meeting, Superintendent Sonju and Business Manager Sander presented the administration’s school plan for the 2013-2014 school year, which includes the following program changes:

- Additional 1st grade section
- Rtl Specialist (shared with high school)
- Integrate iPads at 5th and 6th grades
- Reduction of .10 FTE Social Studies
- Reduction of .14 FTE Science
- Reduction of .05 FTE FACS
- Expand ICU to 9th grade – additional Paraprofessional for grades 7-9

Director Lindeman moved to approve the school plan as presented for the 2013-2014 school year. Director VonBerge seconded. The vote was 1-3 (Lindeman in favor; Kuester, VonBerge, and Alsleben against).

Vice Chair Alsleben moved to approve the school plan for 2013-2014 with the Rtl Specialist position removed from the list. Director Kuester seconded. Approved unanimously.

Business Manager Sander presented budget revision information about the 2012-2013 budget. Director Kuester moved to approve revising the 2012-2013 budget as presented.

	Revenues	Expenditures
General Fund	\$15,520,841	\$16,186,978
Food Service	\$930,720	\$927,533
Community Service	\$693,340	\$747,591

Vice Chair Alsleben seconded. Approved unanimously.

Business Manager Sander provided information about the 2013-2014 preliminary budget. Director Lindeman moved to approve the preliminary 2013-2014 budget.

	Revenues	Expenditures
General Fund	\$15,507,049	\$16,481,774
Food Service	\$963,006	\$962,325
Community Service	\$706,418	\$775,235
Debt	\$540,750	\$540,750
Trust	\$3,700	\$17,700

Director Kuester seconded. Approved unanimously.

Director Kuester moved to approve the Field House Advisory Board and Director Tina Schauer’s request to change the Field House membership fees as proposed:

- An increase in annual family membership from \$360/year (\$30 month) to \$420/year (\$35/month). Rate increase would be effective July 1, 2013; however, this increase would not occur for current contracts until the time of renewal. Rationale: The last rate increase was in 2005. For those who have insurance and use the facility, it will be a zero percent increase as those who claim fitness benefits can earn up to \$40/family/month.
- Adding six-month family (\$260 = \$40/month) and single membership (\$180 = \$30/month) options starting July 1, 2013.

Director Lindeman seconded. Approved unanimously.

Director Kuester moved to approve the parent/student handbooks for the 2013-2014 school year. Vice Chair Alsleben seconded. Approved unanimously.

Business Manager Sander provided information about the GSL Early Childhood Learning Center project. Since the May 21st special meeting, a revised Review and Comment was submitted to MDE and approval for the additional lease levy amount has been given. Architect Paul Youngquist has reviewed Alternate #2 (computer room remodeling) from Black and Dew’s bid and recommended moving forward with this alternate to complete the project. Director VonBerge moved to accept Alternate #2 (computer room remodeling) from Black and Dew in the amount of \$72,000 for the GSL Early Childhood Learning Center. Vice Chair Alsleben seconded. Approved unanimously.

The School Board will be conducting a formal evaluation of Superintendent Sonju. An evaluation report will be made by the Personnel Committee (Director Christianson and Director Twiss) at the July 8th Board meeting. No School Board action was taken.

Superintendent Sonju expressed a big thank you to the vendors who made it possible to hold the Employee Recognition Breakfast on June 3rd as well as to the organizations listed here. Member Lindeman introduced the following resolution and moved its adoption:

RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows:

That the following donations be accepted with appreciation:

Donor	Item Donated	Designation
GFWC of Silver Lake	\$250.00	Trip abroad
McLeod County United Way	\$1,867.50	ECFE
Plato American Legion Post #641	\$1,000.00	BPA
Plato American Legion Post #641	\$100.00	Band
Plato American Legion Post #641	\$200.00	BPA

The motion for the foregoing resolution was duly seconded by Member VonBerge, and upon vote being taken thereon, the following voted in favor thereof: VonBerge, Lindeman, Kuester, and Alsleben.

The following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Director VonBerge moved to adjourn at 10:01 p.m. Vice Chair Alsleben seconded. Approved unanimously.

Approved (Date) _____

Clerk _____

Chair