

**DRAFT UNTIL APPROVED BY THE BOE**

Minutes of the Medina Central School District  
Board of Education Special Meeting  
October 31, 2022

The meeting of the Board of Education of the Medina Central School District of the Towns of Ridgeway, Shelby, Barre and Albion, Orleans County; Hartland, Niagara County; and Alabama, Genesee County, New York was held on Monday, October 31, 2022, at 11:30 a.m. in the District Office Boardroom in said District.

Members Present: Mrs. LuAnn Tierney-President, Mrs. Jennifer Buondonno, Mrs. Arlene Pawlaczyk, Mr. Scott Robinson, Mrs. Debra Tompkins

Members Absent: Mrs. Annette Allis, Mrs. Alissa Mitchell-Vice President

Also Present: Dr. Mark Kruzynski-Superintendent, Mr. Marc Graff-Assistant Superintendent, Ms. Julie Kuhn-District Clerk, Brad Webster

**1. Opening Items****A. Call to Order**

- The meeting was called to order at 6:30 p.m. by Board President Tierney.

**B. Pledge of Allegiance****C. Additions/Deletions to the Agenda**

- There were no additions/deletions to the agenda.

**D. Agenda Adoption**

Motion to adopt agenda as presented.

**Motion by Jennifer Buondonno, seconded by Debra Tompkins and unanimously carried, that the Board adopt the agenda.**

**Yes-5, No-0; Absent-2, Motion carried.**

**MCS D Board of Education Special Meeting (Monday, October 31, 2022)**

*Generated by Julie Kuhn on Monday, October 31, 2022*

## 1. Opening Items

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Discussion, Information: C. Additions/Deletions to the Agenda

Action (Consent): D. Adopt the Agenda

Recommended Action: Motion to adopt agenda as presented.

## 2. Business and Financial Consent Items

Action (Consent): A. SEQRA (State Environmental Quality Review Act) Resolution for Proposed Capital Improvement Project  
Recommended Action: THE MEDINA CENTRAL SCHOOL DISTRICT'S RESOLUTION CONCERNING PROPOSED CAPITAL IMPROVEMENT PROJECT PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT WHEREAS, the Medina Central School District Board of Education (the "District") is proposing a capital improvement project to include various work at a number of District facilities including as follows: 1) Medina Junior and Senior High School: four (4) additions to existing buildings totaling 6,500 square feet including first-floor connection link, music suite, greenhouse and wood shop; renovations of main office, first-floor classrooms, STEAM and music rooms, computer lab, storage room and bathrooms; auditorium upgrades including new stage curtains and outlets; new interior wayfinding signage and security

upgrades including new secure entrance, security film, and lockdown system; mechanical upgrades including HVAC unit upgrades, a new kitchen hood and new chiller; and campus roadway improvements including pavement upgrades, milling and paving work, stormwater upgrades, site lighting and associated earthwork; 2) Clifford H. Wise Intermediate School: renovations including upgrades to the main office natatorium, and interior signage and window glazing and sealing repairs; security upgrades including a new secure vestibule, security film and new lockdown/notification system; electrical upgrades including generator and panelboard replacements; plumbing upgrades including new mechanical room sump pumps, subsoil drainage system, and sanitary pipe replacement; site work including roadway improvements such as milling and paving, bus parking lot improvements, stormwater upgrades, site lighting upgrades and associated earth work, sidewalk and curb upgrades; and exterior wayfinding signage; 3) Oak Orchard Primary School: renovations including the main office, district office, girls' locker rooms, second floor library and technology room and vestibule; new interior wayfinding signage and security upgrades including a new secure vestibule at the main office and district office and a new lockdown/notification system; electrical improvements including panelboard replacement; plumbing improvements including sanitary piping replacement and crawlspace drainage improvements; and site work including exterior building signage, paving restoration at the bus loop and behind the building, and parking lot upgrades including stormwater, site lighting sidewalk and curb improvements and 4) Bus Garage: renovations including roof replacement and water heater replacement (collectively referred to hereafter as the "Project"); and WHEREAS, in accordance with applicable law and procedure, the District has reviewed the Project in light of the requirements pursuant to the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and its applicable regulations 6 NYCRR part 617 et seq. (collectively referred to as "SEQRA"), identified the Project as an Unlisted Action, and conducted an uncoordinated review of the Project in accordance with SEQRA's requirements; WHEREAS, the District has considered the impact on the environment of the Project as set forth in more detail below by undertaking a thorough review of conditions and issues associated with construction and development of the Project, including the completion of Parts 1 and 2 of the Short Environmental Assessment Form ("EAF"); WHEREAS, the District resolves based upon the information contained in the EAF, including Parts 1 and 2 of the EAF, for the Project completed by the District's consultants which the District hereby adopts as its own after review and analysis of same, as well as based on the review the District has completed of the EAF Mapper for the Project site where Project work is to be performed and its review of documents associated with the Project, the District has determined that the Project will not result in a potential significant negative impact to the environment for the following reasons which are summarized herein as follows: Name of Action: Medina Central School District's 2023 Capital Improvement Project Applicant: Medina Central School District's Board of Education Type of Action: Unlisted Description of Action: As more specifically identified in the project documents on file at the District's Business Office and summarized in the "Whereas Clauses" of this resolution: Location of Action: The location where the Project work will be undertaken include the District buildings and structures located at One Mustang Drive, Two Mustang Drive, 335 West Oak Orchard Street, 1016 Gwinn Street and 1018 Gwinn Street, Medina, New York 14103 (hereinafter the "Site" or the "Project Site"). NOW THEREFORE BE IT RESOLVED: Upon thorough review and due consideration by the District of the EAF including the completed answers to Parts 1 and 2, the completed EAF Mapper prepared for the Project, and the plans and other documents provided regarding the Project, the District makes the following findings: 1. The District has considered the Project pursuant to the parameters and criteria set forth in 6 N.Y.C.R.R. §§ 617.2(b) and 617.3(g). 2. The District classifies its review and approval of the Project as an Unlisted Action pursuant to 6 N.Y.C.R.R. § 617.1. et seq. 3. The District adopts each of the matters set out in the "Whereas" clauses herein as part of this resolution and adopts same as findings with the same force and effect of any other findings and determinations set out herein. 4. The District has considered the significance of the potential adverse environmental impacts of the proposed Project by: (i) carefully reviewing and examining the responses to the EAF, including the information in the completed Parts 1 and 2, which the District hereby adopts and incorporates each of the parts of the EAF by reference with the enactment of this resolution, together with examining other available supporting information and documents concerning the Project in terms of Project plans, as well as reviewing the EAF Mapper results at the Site where Project work will be completed and assessing the potential impacts from the Project to land, stormwater and groundwater, wetlands, other water resources, agriculture to historic, archaeological and other recognized and/or protected resources, threatened or endangered plant and animal species, transportation, traffic, community character and cumulative impacts if any, and other impacts and potential impacts as required, and considered each of the other potential impacts as required by applicable regulation; (ii) considered the criteria set forth in 6 NYCRR § 617.7(c) in light of such impacts or potential impacts; and (iii) thoroughly analyzed the identified areas of relevant environmental concern in issuing this Negative Declaration, and finds that the Project will not result in a potential significant adverse impact on the environment for the following reasons: Impacts to Community Character and Land: The Project will not have a significant adverse impact on land, since the location associated with the Project including where renovations of District buildings and site work will occur on the Project Site will take place on property that has for a significant period of time been developed and utilized for educational purposes, including those associated with administrative, educational, extracurricular, and transportation (associated with education and extracurricular activities) purposes, and such location will continue to be utilized for those or similar purposes when the Project is completed. Moreover, as indicated, each of the additions and alterations associated with the Project are proposed for the existing school campus site where the buildings and schools at issue are located, and there is no change in land use proposed. Further, no significant impact anticipated to the surrounding areas or settings because the Site will continue to be utilized directly by the District for the same purposes associated with education as the Project Site has been used for an extended period. Water/Stormwater Impacts: The Project will not have a significant potential adverse environmental impact on water, including surface water and stormwater. The Project will not have a significant adverse impact on any protected water body. Further, while wetlands or other water bodies appear to be located in areas associated with the Project Site (based on EAF Mapper and other results), no significant adverse impacts from Project construction or Project operations (once it is constructed) to any such wetlands or bodies is anticipated based on the fact that all of the work is on the same site that has been used by the District for many years (for the same purpose), and no offsite property is to be acquired for the Project. Further, no water body in proximity to the Site has been identified as a water-quality impaired resource. Further, New York State Department of Environmental Conservation (NYSDEC) Phase II Stormwater Regulations pursuant to the New York State Pollutant Discharge Elimination Permit program ("SPDES") requires approval of stormwater management system designs for projects having an overall disturbance area greater than one (1) acre. To the extent any of the Project

work will result in site disturbance greater than one (1) acre and as otherwise appropriate, the District shall file and for such permits and seek coverage under the NYSDEC general SPDES permit program. In seeking such coverage pursuant to the applicable SPDES permit program should same apply, the District would be required to demonstrate (and shall do so if such a permit is required and appropriate) that the Project's stormwater management system design meets the requirements set forth in the which will require that same meet NYS Stormwater Management Design Manual and the District shall complete such application as appropriate and if necessary to insure such measures are instituted that will be in accord with such requirements. For example, as practicable and applicable to avoid as much as practicable stormwater impacts, the District shall insure its contractors implement as appropriate measures such as fencing, and other measures to avoid or lessen impacts. As such, because activities undertaken during construction of the Project will be completed in a manner so as to meet or exceed the referenced regulatory requirements, no significant adverse impact to drainage patterns, surface waters or groundwater including conveyances are anticipated. There will be no significant adverse impact to surface or groundwater quality and quantity. In addition, the Project will not alter drainage flow or patterns, or surface water runoff as any work on the Project site and features added will follow the current flow patterns previously established. Air Quality Impacts:

The Project will not result in any significant adverse impact to air quality. The District finds there will be no substantive negative impacts to air quality from the Project, including from construction activities, nor from any traffic increases that may result from development and operation of the Project based on the size and scope of the Project under the circumstances. Impacts to Plants and Animals:

The Project will not result in a significant adverse impact on plants or animals. Given the nature of the work to be completed in constructing the Project, no significant adverse impact from same is anticipated, nor from operation of the Project as the Site will continue to function as it has previously. Further, no impacts from construction of the Project are anticipated in light of the fact that other similar work on the Site has apparently taken place in the past without any documented significant adverse impact. Impacts on Agricultural Resources:

The Project will not result in a significant adverse impact on agricultural resources. Impacts of Aesthetic Resources: The Project will not have a significant adverse impact on aesthetic resources. Proposed building additions and site work associated with the Project is consistent with the current use of the property and buildings encompassed by the Project, and as a result, it is not anticipated that the Project will have any significant adverse impact to aesthetic resources, including to the areas in proximity to where Project work will be undertaken. Impacts to Historic and Archeological Resources:

The Project will not result in a significant adverse impact to historic or archaeological resources. No historical or archeological resources on or in proximity to the Project Site have been identified. As a result, the District finds there will be no significant adverse impact to any recognized historic or archeological resources. Impacts on Open Space and Recreation:

The Project will not have a potential significant adverse impact on existing open space and recreation. As the Project contemplates work consistent with continued use of the Site for educational purposes, no potential significant adverse impact is anticipated to open space and recreation. Impacts on Critical Environmental Areas: The Project will not have a significant adverse impact on any Critical Environmental Area as designated pursuant to 6 N.Y.C.R.R. § 617.14(g) of the SEQRA regulations. Impacts on Transportation (Traffic):

The Project will not have a significant adverse impact on transportation or the existing traffic patterns and flow. Based on the scope of the Project, the District determines there will be no significant adverse impact to transportation including from any Project related traffic including associated with construction or otherwise. Impacts on Energy:

The Project will not have a significant adverse impact on energy. In fact, the Project may result in a slight decrease in overall annual energy use by the District through improvements to existing facilities and because new construction will be undertaken in accordance with current energy codes. Further improvements to existing facilities including installation of new control systems that should result in less energy being expended. Impacts Related to Noise, Odor and Light:

The Project will not have a significant adverse impact from objectionable noise or from odor or light. While during construction there will be some noise and potential odors, including potentially from heavy equipment, same are not anticipated to be of any significant duration, and will be within the normal range of such noise and odor issues for construction projects of the size proposed for the Project here. Further impacts from construction activities will be mitigated by requirements and specifications the District will insist any of its contractors meet, including limiting work on the Project reasonable daytime hours unless extraordinary circumstances arise. Further, once construction is complete, the Project is not anticipated to have any material impact from noise or odors significantly different from current activities at the Site. It is anticipated that if there will be a need for additional lighting to be included with proposed building additions and site improvements, the District will request the contractors at issue to design implementation of same to minimize light spill away from the Site. Impacts on Public Safety:

The Project will not have a significant adverse impact on public health or safety as no remediation sites have been identified on in proximity to the Project Site, and no other issues have been identified as adversely impacting in any significant manner public safety. Impacts on Local Utilities: No significant adverse impact is expected on local utilities from the Project, including to such utilities after the Project becomes operational, as no issue has been identified as to the capacity of such local utilities to provide services etc. to the Project. NOW

THEREFORE BE IT FURTHER RESOLVED: 1. Based on the foregoing, the District finds that the Project will not have a potential significant adverse impact on the environment in accordance with the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and, in particular, pursuant to the criteria set forth at 6 N.Y.C.R.R. § 617.7(b) of the SEQRA regulations. The District thus issues a Negative Declaration pursuant to SEQRA. 2. The Negative Declaration, which this resolution constitutes under the circumstances shall, be filed and/or published to the extent required by the SEQRA regulations, and as the District may deem advisable. The findings and conclusions relating to the determination of significance contained within the Negative Declaration (which is this resolution) are hereby adopted and incorporated by reference into this Resolution as applicable. 3. This Resolution has been prepared in accordance with Article 8 of the New York Environmental Conservation Law and associated regulations by the Medina Central School District Board of Education, with offices located at 1 Mustang Drive, Medina, New York 14103. 4. The Superintendent is authorized to file this Negative Declaration in accordance with the applicable provisions of the law. 5. This resolution shall take effect immediately. The following vote was taken and recorded in the public or open session of said meeting:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Aye  
 \_\_\_\_\_ Nay \_\_\_\_\_ Absent \_\_\_\_\_  
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Accepted \_\_\_\_\_ Denied \_\_\_\_\_ Dated: October 31, 2022

Medina, New York For further information contact: Marc P. Graff, Assistant Superintendent, Medina Central School District, 1 Mustang Drive, Medina, New York 14103: (585) 798-2700; Email: mgraft@medinacsd.org. A copy of this negative declaration resolution and notice, as well as the documents on which it is based will be kept on file with the Medina Central School District Business Office, 1 Mustang Drive, Medina, New York 14103. CERTIFICATION STATE OF NEW YORK) COUNTY OF ORLEANS) ss.: The undersigned, the District Clerk of the Medina Central School District Board of Education, DOES HEREBY CERTIFY as follows: That I have compared the annexed extract of minutes of the meeting of the Medina Central School District Board of Education (the "District"), including the resolution contained therein, held on October 31, 2022, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the District and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to. I FURTHER CERTIFY, that all members of said Medina Central School District Board of Education had due notice of said meeting, that the meeting was in all respects duly held, said meeting was open to the general public, and that public notice of the time and place of said meeting was duly given. I FURTHER CERTIFY, that there was a quorum of the members of the Medina Central School District Board of Education present throughout said meeting. I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed, or modified. IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said District this \_\_\_\_ day of October 2022.

\_\_\_\_\_ Julie Kuhn, District Clerk [SEAL]

Action (Consent): B. Approve YE2022 Financial Audit and Corrective Action Plan  
 Recommended Action: Motion that the Board of Education, upon recommendation of the Superintendent, and as reviewed by Audit Committee, approve the YE2022 Financial Audit and Corrective Action Plan, as presented.

3. Closing Items

Action: A. Adjournment  
 Recommended Action: Motion to adjourn meeting.