



Minutes of the Medina Central School District
Board of Education Work Session Meeting
November 14, 2017

A Work Session Meeting of the Board of Education of the Medina Central School District of the towns of Ridgeway, Shelby, Barre and Albion, Orleans County, Hartland, Niagara County and Alabama, Genesee County, New York was held on Tuesday, November 14, 2017 at 6:35 p.m. in the District Office in said district. The Board meeting was called to order by Board President, David Sevenski with the Pledge of Allegiance.

Members Present: Mrs. Ann Bunch
Mr. William Keppler
Mrs. Brenda Lindsay
Mrs. Renee Paser-Paull
Mrs. Arlene Pawlaczyk
Mrs. Wendi Pencille
Mr. David Sevenski

Members Absent: Mrs. Lori Draper
Mr. Brian Koch

Also Present: Mr. Mark B. Kruzynski, Superintendent

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

TONIGHT'S AGENDA APPROVAL

On a motion by Wendi Pencille, seconded by Brian Koch and unanimously carried, the Board approved the agenda. Yes-7, No-0; Absent-2 Motion carried.

REPORTS

Arlene Pawlaczyk reported on NOSBA - Legislative Breakfast, 1/27, Co-Op Extension in Lockport
- All legislators will be invited, and all will be attending
- Lew-Port internal communication memo was handed out to everyone

DISCUSSION ITEMS

Board's Committee Reports

Policy Committee Report - Meeting will be Thursday 11/16, Janice is helping Wendi to narrow down the policies

Buildings and Grounds - No report

Audit/Finance Committee - Met last Tuesday, 11/7. Charlie Pettit has now joined the committee - please update the website. Great Meeting. Covered several issues. Year end audit completed and submitted. Internal preliminary audit has been completed by Lumsden and McCormick, areas to test will be done in the spring. Ray Wager will be auditing extra-curricular accounts, and the single audit will be the 611/619 special ed accounts. Budget concerns were addressed for the 17-18 and 18-19 budget. Potential cuts to the federal budget and state budget. Hard freeze has been implemented as

of 11/1. 2018-19 Budget development, Marc G is working with all of the department heads to develop a budget. All areas are being evaluated for the future. All budget submissions are going to need to be outlined for the future. Business office personnel changes were discussed. Internal auditor, Carol Lonnen gave a presentation to the committee - and gave a clarification of what her role is and who she reports to - she works for the board. Board members are encouraged to read the claims auditors report. Purchasing policy was discussed. Fixed asset audit was discussed. Fixed asset inventory was recommended as a result of the last meeting.

Towne School Playground - costs were handed out to the board, based on recommendations from insurance company.

- Check with Utica and Wayne about the liabilities
- Check with village
- Check with Ortt
- Check with Hawley
- Check with Home Depot / Walmart
- Approach property owner with repairs needed to playground
- Check with lawyer to see if we can take out of sale proceeds
- Is there another option - such as rubber mulch?
- Netting, to catch people where they fall

Questions on the change orders

Accepting donations after the fact was questioned - because of the church / state issues

WORK SESSION ITEMS FOR CONSENT AGENDA ON TUESDAY, NOVEMBER 28, 2017

A. EDUCATIONAL ITEMS

1. Special Education - CSE/CPSE Recommendations
2. Smart Schools Bond Act

B. PERSONNEL ITEMS

1. Resignations
 - a. Anthony Moreno, Email & Internet Services Manager
 - b. Eric Stamp, Lead Night Cleaner
 - c. Nicole Brown, Clerk
2. Civil Service Cleanup – Belinda Brady, Teacher Aide
3. Volunteer Coach Appointments
4. Additions to the Teaching and Non-Teaching Substitute Lists
5. Destination Imagination Appointments

C. BUSINESS AND FINANCIAL ITEMS

1. Excessing Miscellaneous Items
 - a. 5 Obsolete Vacuum Cleaners
 - b. 2000 Chevy Stake Bed Truck
2. 2018-19 Budget Development Calendar Adoption
3. Financial Reports
4. Accept Donations
 - a. One Church in Akron – Breakfast on October 30, 2017
 - b. Coca-Cola Bottling Company – Water and Soda Pop
5. Diesel Fuel Bid Approval

D. BOARD ITEMS

1. Approve Board Minutes from the Work Session on 10/17/17, and the Regular Meeting on 10/24/17
2. NYSSBA Dues for Calendar Year 2018
3. Additional Budget Transfers

PUBLIC FORUM

Jackie Biesinger - At the candidates forum - changing the policy to involve home schoolers more
- All policies are being reviewed

ROUND TABLE

Brenda - Phone Call last week about Tardy Policy at HS. Renee was stunned when Ray got detention. Would have appreciated knowing about it.

Arlene - Nothing

Bill - Social Skills - People go through school and aren't able to speak to people in a way that encourages people to become really good in the workplace. Kids are great at computer skills, texting, email - but they cannot speak to people in a room. At Dale Carnegie, people are taught to clap before they speak, and after they speak. Students need to be able to go out and communicate. Arlene remembers show and tell. This is a good skill for the future. We need more applause. Never criticize anyone publicly.

Ann - Looking forward to meeting with the officers of the Lyndonville School Board. Had a request from a student in Lyndonville for shared cheerleading.

Renee - Dale Carnegie - she took this course, and is also a member to Toastmasters, yearly dues. Very similar, and promotional of leadership and public speaking skills. Toastmasters is dealing with criticism as well. Toastmasters has a student offering as well. Could we have a public speaking club. On a totally different note, was working in the kitchen, and took a look at the fan that is on the floor and in the ceiling, and there is a ton of dust on it. If the kitchen staff complains about the band not cleaning, then maybe they should clean up their own stuff all more.

Wendi - Nothing

Dave - wants releases to the Hub and the Batavia paper more often. Also agreed by December, we would come to a conclusion on the renaming of Towne and Mrs. Holtz. Dave is going to go into each school and have lunch, and if you would like to be there with him let him know.

BOARD GOALS

Early Education - Marc Graff presented

- UPK Regulations

- Summary of last 4 years of UPK costs

ADJOURNMENT

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board adjourn the meeting at 7:34 P.M.
Yes-7, No-0; Absent-2 Motion carried.

Respectfully submitted,

Janice Jovanelly, District Clerk