



Minutes of the Medina Central School District

Board of Education Regular Meeting

November 28, 2017

A Regular Meeting of the Board of Education of the Medina Central School District of the towns of Ridgeway, Shelby, Barre and Albion, Orleans County, Hartland, Niagara County and Alabama, Genesee County, New York was held on Tuesday, November 28, 2017 at 6:43 p.m. following the Public Hearing in the library in Medina High School in said district. The Board meeting was called to order by Board President, David Sevenski.

Members Present: Mrs. Ann Bunch
Mrs. Lori Draper
Mr. William Keppler
Mr. Brian Koch
Mrs. Brenda Lindsay
Mrs. Renee Paser-Paull
Mrs. Arlene Pawlaczyk
Mrs. Wendi Pencille
Mr. David Sevenski

Also Present: Mr. Mark B. Kruzynski, Superintendent

ADDITIONS/DELETIONS TO THE AGENDA

There was one addition to the agenda:
Tuition-Based Attendance Approval

TONIGHT'S AGENDA APPROVAL

On a motion by Wendi Pencille, seconded by Brenda Lindsay and unanimously carried, the Board approved the agenda. Yes-9, No-0; Absent-0 Motion carried.

STUDENT/STAFF RECOGNITION

The following students were inducted into the National Technical Honor Society: Caleb Bellan-Welding; Madeline Kraus-Allied Health; Destiny Satkowski-Allied Health; Alisha Scroger-Culinary Arts; Elijah Sones-Building Trades

REPORTS/PRESENTATIONS

Mark Kruzynski, Superintendent, reported that he is very proud of our athletes and the band. Assemblyman Michael Norris met with Mark the week prior – he didn't have any good news about the state budget.

PUBLIC FORUM

There were no comments made during the Public Forum.

CONSENT AGENDA

Wendi Pencille moved, seconded by Arlene Pawlaczyk to approve the Consent Agenda. Yes-9, No-0; Absent-0 Motion carried

EDUCATIONAL ITEMS

Special Education – CSE/CPSE Recommendations

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the recommendations of the CSE from its meetings of 10/19/17 through 11/03/17, and the recommendations of the CPSE from its meetings 10/16/17 through 10/30/17, as presented. Yes-9, No-0; Absent-0 Motion carried.

PERSONNEL ITEMS

Resignation – Anthony Moreno, Email & Internet Services Manager

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, accept the resignation from Anthony Moreno, Email and Internet Services Manager, effective end of business on July 31, 2017, as he was appointed Network Engineer/Information Systems Project Manager effective August 1, 2017. Yes-9, No-0; Absent-0 Motion carried.

Resignation – Eric Stamp, Lead Night Cleaner

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, accept the resignation from Eric Stamp, Lead Night Cleaner, effective end of business November 30, 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Resignation – Nicole Brown, Clerk

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, accept the resignation from Nicole Brown, Clerk, effective end of business November 17, 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Civil Service Cleanup – Belinda Brady, Teacher Aide

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, remove Belinda Brady, Teacher Aide, as an active employee for civil service cleanup effective October 24, 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Volunteer Coach Appointments

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, appoint the following volunteer coaches for the 2017-18 winter sports season:

Corey Ambrose–Wrestling, Eric Velez-Osario–Wrestling, Jeremy Beatty–Wrestling, Adam Hellwig–Boys Basketball, Justin Morgan–Boys Basketball, David King–Girls Basketball, Ray Groff–Girls Basketball, Brian Payne–Swimming. Yes-9, No-0; Absent-0 Motion carried.

Additions to the Substitute Teaching and Non-Teaching Lists

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the appointments on the Substitute List for teaching and non-teaching, as presented. A copy is included in the permanent minutes. Yes-9, No-0; Absent-0 Motion carried.

Destination Imagination Appointments

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, appoint the following Destination Imagination Coaches for the 2017-18 school year, as follows: Connie Heschke, Patricia Stapley, Marguerite Sherman, and Jonathan Sherman. Yes-9, No-0; Absent-0 Motion carried.

BUSINESS AND FINANCIAL ITEMS

Excessing Miscellaneous Items – 5 Obsolete Vacuum Cleaners and 1 2000 Chevy Stake Bed Truck

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, and review by the Director of Buildings and Grounds, to excess the following listed items pursuant to Policy #5250 and to dispose of such items in such a way to maximize the net proceeds of such sale: 5 obsolete vacuum cleaners; and 1 2000 Chevy Stake Bed Truck, as presented. Yes-9, No-0; Absent-0 Motion carried.

2018-2019 Budget Development Calendar Adoption

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, adopts the 2018-19 Budget Development Calendar, as presented. A copy is included in the permanent minutes. Yes-9, No-0; Absent-0 Motion carried.

Financial Reports

Revenue Report – June 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for June 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Appropriation Status Report – June 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Claims Auditor, receive the Appropriation Status Report for June 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Budget Transfer Report – June 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Claims Auditor, approve the Budget Transfer Report for June 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Treasurer's Report – July 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Report for July 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Revenue Report – July 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for July 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Appropriation Status Report – July 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for July 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Budget Transfer Report – July 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for July 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Treasurer's Report – August 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Report for August 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Revenue Report – August 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for August 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Appropriation Status Report – August 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for August 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Budget Transfer Report – August 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for August 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Treasurer's Report – September 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Report for September 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Revenue Report – September 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for September 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Appropriation Status Report – September 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for September 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Budget Transfer Report – September 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for September 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Treasurer's Report – October 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Report for October 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Revenue Report – October 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for October 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Appropriation Status Report – October 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for October 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Budget Transfer Report – October 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for October 2017, as presented. Yes-9, No-0; Absent-0 Motion carried.

Warrant Report – October 2017

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Claims Auditor, accept the Warrant Report for October 2017, as follows:

General Fund "A"	October 13, 2017	\$ 438,200.30
	October 27, 2017	812,723.69
Federal Fund "F"	October 13, 2017	7,601.68
	October 27, 2017	46,030.85
School Lunch Fund "C"	October 27, 2017	54,476.54
Capital Fund "H"	October 27, 2017	285,729.02
Fund "TA"	October 13, 2017	520.00
Scholarship Fund "TE"	October 13, 2017	500.00

Yes-9, No-0; Absent-0 Motion carried.

Accept Donations – One Church in Akron, and Coca Cola

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, accepts the donations for the Superintendent's Conference Day on October 30, 2017 as follows: One Church in Akron donated and served breakfast at each school building; and Coca-Cola Bottling Company of Northern New England donated water and soda pop. Yes-9, No-0; Absent-0 Motion carried.

Diesel Fuel Bid Approval

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, award the Diesel Fuel Bid to Kurk Fuel Company for OPIS PAD #1 rate plus delivery at \$0.2495 per gallon for the contract term of approximately November 28, 2017 through June 30, 2019, as presented. Yes-9, No-0; Absent-0 Motion carried.

Tuition-Based Attendance Approval

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education, upon recommendation of the Superintendent, approve the tuition-based attendance of Aidan and Aurora Owczarczak for the remainder of the 2017-18 school year, as presented. Yes-9, No-0; Absent-0 Motion carried.

BOARD ITEMS

Approve Board Minutes

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education approve the minutes from the Work Session on 10/17/17, and the Regular Meeting on 10/24/17, as presented. Yes-9, No-0; Absent-0 Motion carried.

NYSSBA Dues for Calendar Year 2018

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education approve the NYSSBA Dues for the calendar year 2018 at a rate of \$8,911, as presented. Yes-9, No-0; Absent-0 Motion carried.

Additional Budget Transfers

Wendi Pencille moved, seconded by Arlene Pawlaczyk that the Board of Education accept the additional budget transfers as follows: \$10,889.00 for summer hours for the athletic director; \$53,220.00 for teacher who changed grade levels; \$10,293.00 for salaries not budgeted; \$52,975.00 for special ed aides for new students; and \$17,450.00 for 125H flex spending for the new teacher aide contract. Yes-9, No-0; Absent-0 Motion carried.

END OF CONSENT AGENDA

FORMAL AGENDA ITEMS

District Wide School Safety Plans

Wendi Pencille moved, seconded by Renee Paser-Paull that the Board of Education adopt the 2017-2018 District-Wide School Safety Plan and Building Level Emergency Response Plan, as presented. A copy is included in the permanent minutes. Yes-9, No-0; Absent-0 Motion carried.

Partnership Agreement with Orleans County YMCA

Arlene Pawlaczyk moved, seconded by Brian Koch that the Board of Education, upon the recommendation of the Superintendent, approve the Partnership Agreement between the Medina Central School District and the Orleans County YMCA for the 2017-2018 school year, as presented. Yes-9, No-0; Absent-0 Motion carried.

STUDY SESSION

Accounts Payable Procedures – Marc Graff, Director of Finance and Human Resources

BOARD GOALS

Early education – Daniel Doctor informed the Board that he and Dr. Stappenbeck are going to Pembroke on December 12th to speak with their educators, transportation staff, teacher aides about partnering with the YMCA for the PreK program and with the Y to see what kind of burden, if any, this has placed on them.

PUBLIC FORUM

There was one comment made during Public Forum:

Michael Owczarczak inquired about the tuition-based attendance motion that the board approved.

EXECUTIVE SESSION

Brian Koch moved, seconded by Lori Draper to move into Executive Session at 7:13 P.M. to discuss matters relating to the discipline of a particular person. Yes-9, No-0; Absent-0 Motion carried.

COME OUT OF EXECUTIVE SESSION

Wendi Pencille moved, seconded by Brian Koch that the Board come out of Executive Session at 7:28 P.M. Yes-9, No-0; Absent-0 Motion carried.

There was discussion amongst the board members about the HS Tardy Policy.

ADJOURNMENT

Wendi Pencille moved, seconded by Brian Koch that the Board adjourn the meeting at 7:40 P.M. Yes-9, No-0; Absent-0 Motion carried.

Respectfully submitted,

Janice Jovanelly, District Clerk