



Minutes of the Medina Central School District
Board of Education Regular Meeting
December 19, 2017

A Regular Meeting of the Board of Education of the Medina Central School District of the towns of Ridgeway, Shelby, Barre and Albion, Orleans County, Hartland, Niagara County and Alabama, Genesee County, New York was held on Tuesday, December 19, 2017 at 6:30 p.m. in the District Office in said district. The Board meeting was called to order by Board President, David Sevenski.

Members Present: Mrs. Ann Bunch
Mrs. Lori Draper
Mr. William Keppler
Mr. Brian Koch
Mrs. Brenda Lindsay
Mrs. Renee Paser-Paull
Mrs. Arlene Pawlaczyk
Mr. David Sevenski

Member Absent: Mrs. Wendi Pencille
Also Present: Mr. Mark B. Kruzynski, Superintendent

MOMENT OF SILENCE

A Moment of Silence was held for retired elementary teacher, Wilson Southworth

ADDITIONS/DELETIONS TO THE AGENDA

There were two additions to the agenda:
Retirement – Bonnie Carpenter, School Bus Driver
Appointment – Leslie Weader, Clerk at Central Office

TONIGHT'S AGENDA APPROVAL

On a motion by Brian Koch, seconded by Lori Draper and unanimously carried, the Board approved the agenda. Yes-8, No-0; Absent-1 Motion carried.

REPORTS/PRESENTATIONS

Mark Kruzynski, Superintendent, congratulated the music staff for the wonderful holiday concerts and wished everyone a Merry Christmas and safe and happy holiday season.

David Sevenski, Board President, also wished everyone a Merry Christmas and Happy Holidays.

Alexandra DiLaura, Director of Special Programs, gave a report on Special Education.

BOARD COMMITTEE REPORTS

The Audit Committee met and reported that they are happy of being informed where the budget status is and any recent audits; the district is getting on top of fixed asset reporting; and the school is receiving a good cash flow from BOCES. The next meeting is January 9, 2018.

The Buildings/Grounds Committee met with Mike Noga from Gordon Jones and with Campus Construction and reported the following: issues with the constant number of change orders – Mike Noga apologized for them which were actually for the bleachers; committee asked about a product that's added to concrete for the damage done to it because of salt; water purification at Oak Orchard; the old school bell that the district has been asked to house-the committee feels it should be for academic purposes instead of athletics which was previously discussed. They feel it needs to have something erected with high columns somewhere between the parking lot to the doors of the high school.

The Policy Committee met and had received a list of legally required policies. Their first instinct was to then get rid of all of the ones that are not needed, but at their meeting, they went through the 1000's and 2000's and discovered there were policies that are also needed for the day-to-day operations of running the district.

PUBLIC FORUM

There were no comments made during the Public Forum.

CONSENT AGENDA

Brian Koch asked to have item 5C2 pulled – "Hiring Procedures" from the Consent Agenda. Renee Paser-Paull moved, seconded by Brian Koch to approve the revised Consent Agenda. Yes-8, No-0; Absent-1 Motion carried

EDUCATIONAL ITEMS

Special Education – CSE/CPSE Recommendations

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve the recommendations of the CSE from its meetings of 11/13/17 through 12/1/17, and the recommendations of the CPSE from its meetings 11/14/17 through 12/5/17, as presented. Yes-8, No-0; Absent-1 Motion carried.

Create a Unified Bowling Team

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, create a unified bowling team to benefit the entire student population in Medina High School, as presented. Yes-8, No-0; Absent-1 Motion carried.

PERSONNEL ITEMS

Appointment – Brentan Rossow, Lead Night Cleaner, Wise MS

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, appoint Brentan Rossow, Lead Night Cleaner, at Clifford Wise Intermediate/Middle School, from Grade IV, Step 4 to Grade III, Step 3 effective 12/1/17. Yes-8, No-0; Absent-1 Motion carried.

Volunteer Coach Appointment

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, appoint Greg Bradley, Modified Girls Basketball Volunteer Coach for the 2017 winter sports season. Yes-8, No-0; Absent-1 Motion carried.

Additions to the Substitute Teaching and Non-Teaching Lists

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve the appointments on the Substitute List for teaching and non-teaching, as presented. A copy is included in the permanent minutes. Yes-8, No-0; Absent-1 Motion carried.

Volunteer Destination Imagination Coach – Renee Paser-Paull

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve Renee Paser-Paull as a volunteer Destination Imagination Coach for the 2017-18 school year, as presented. Yes-8, No-0; Absent-1 Motion carried.

Tenure Appointment – Olivia Zambito

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, grant tenure to Olivia Zambito, Special Education Teacher, effective December 1, 2017, as presented. Yes-8, No-0; Absent-1 Motion carried.

Retirement – Bonnie Carpenter, School Bus Driver

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, accept the retirement from Bonnie Carpenter, School Bus Driver, effective June 30, 2018, as presented. Yes-8, No-0; Absent-1 Motion carried.

Appointment – Leslie Weader, Clerk

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, appoint Leslie Weader to the full time Civil Service clerical position effective January 2, 2018, which shall be subject to a 52-week probationary period, at Step1 of the 2015-19 CSEA Contract to be prorated for the remaining 2017-18 school year. The probationary period shall be extended by one day for each day of paid or unpaid absence incurred during the probationary term. Yes-8, No-0; Absent-1 Motion carried.

BUSINESS AND FINANCIAL ITEMS**Treasurer’s Report – November 2017**

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer’s Report for November 2017, as presented. Yes-8, No-0; Absent-1 Motion carried.

Revenue Report – November 2017

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for November 2017, as presented. Yes-8, No-0; Absent-1 Motion carried.

Appropriation Status Report – November 2017

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for November 2017, as presented. Yes-8, No-0; Absent-1 Motion carried.

Budget Transfer Report – November 2017

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for November 2017, as presented. Yes-8, No-0; Absent-1 Motion carried.

Warrant Report – November 2017

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Claims Auditor, accept the Warrant Report for November 2017, as follows:

General Fund “A”	November 9, 2017	\$ 513,715.61
	November 22, 2017	780,255.11
Federal Fund “F”	November 9, 2017	28,255.50
School Lunch Fund "C"	November 9, 2017	70,383.16
Capital Fund “H”	November 9, 2017	10,173.18
Fund "TA"	November 22, 2017	77.96

Yes-8, No-0; Absent-1 Motion carried.

BOARD ITEMS

Approve Board Minutes

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education approve the minutes from the Work Session on 11/14/17, and the Regular Meeting on 11/28/17, as presented. Yes-8, No-0; Absent-1 Motion carried.

Single Audit Report

Renee Paser-Paull moved, seconded by Brian Koch that the Board of Education, upon the recommendation of the Audit Committee, accept the Single Audit Report of the district's financial statements from the 2016-2017 school year, as presented by the firm of Raymond F. Wager, CPA. A copy is included in the permanent minutes. Yes-8, No-0; Absent-1 Motion carried.

END OF CONSENT AGENDA

Hiring Procedures

Lori Draper moved, seconded by Ann Bunch that the Board of Education, upon recommendation of the Superintendent, adopt the Medina CSD Comprehensive Hiring Guide and Tools for Evaluating Prospective Employees dated December 2017, as presented. A copy is included in the permanent minutes. Yes-8, No-0; Absent-1 Motion carried.

BOARD GOALS

As one of their goals they have been working on/thinking about since the closing of Warren P. Towne Primary School, the Board finalized memorial placements for Warren P. Towne and Karen Holtz at Oak Orchard Elementary School as follows:

Dedicate the Auditorium to Warren P. Towne

Brenda Lindsay moved, seconded by Brian Koch that the Board of Education dedicate the auditorium at Oak Orchard Elementary School to be known as the Warren P. Towne Auditorium. Yes-8, No-0; Absent-1 Motion carried.

Dedicate Counseling Suite to Karen Holtz

Arlene Pawlaczyk moved, seconded by Brian Koch that the Board of Education dedicate the Counseling Suite at Oak Orchard Elementary School to be known as the Karen K. Holtz Counseling Suite. Yes-8, No-0; Absent-1 Motion carried.

Early Education – Dr. Stappenbeck reported that she and Daniel Doctor went to Pembroke CSD to discuss their partnership with the YMCA for their PreK program.

ROUND TABLE

Arlene Pawlaczyk reminded everyone of the NOSBA Legislative Breakfast on Saturday, January 27th.

Brenda Lindsay said she had read something about our Community Outreach Liaison and was very pleased.

PUBLIC FORUM

There were no comments made during Public Forum.

ADJOURNMENT

Brian Koch moved, seconded by Brenda Lindsay that the Board adjourn the meeting at 7:41 P.M. Yes-8, No-0; Absent-1 Motion carried.

Respectfully submitted,

Janice Jovanelly, District Clerk