

**SCHOOL BOARD MEETING MINUTES**  
**GLENCOE-SILVER LAKE SCHOOLS - INDEPENDENT SCHOOL DISTRICT #2859**  
**DATE September 10, 2018 TIME 7:00 p.m.**  
**PLACE: GSL Schools Community Room #443/444**

Board Chair Alsleben called the meeting to order at 7:00 p.m. The following board members were present: Christianson, Lindeman, Kuester and VonBerge. In addition, Superintendent Chris Sonju, Business Manager Michelle Sander, Principals Bill Butler, Joy Freitag and Matt Foss; Administrative Assistant Shelley Renville, GSL Technology Staff Mike Morris, John Mueller McLeod County Chronicle, guest speakers Brady Flaherty and Mike Nelson from Dashir Management; John Siefert from Marsh and McLennan Insurance and Social Studies Teacher Brea Wiblemo.

The Pledge of Allegiance was recited.

**Announcements** the next regular School Board meeting will be on Monday, October 8<sup>th</sup> at 7:00 p.m. in the GSL Schools Community Room #443/444.

Superintendent Sonju acknowledged the retirement of Carol Dammann, the Districts Payroll Coordinator of 32+ years, at the end of the month.

No public input to the agenda was given.

Brady Flaherty and Mike Nelson from Dashir Management presented to the board. Brady noted new staff and provided an update on items that are now completed. Dashir looks forward to another year with GSL.

Business Manager Sander reported to the board. Sander stated that Brady Flaherty with Dashir Management has completed the list of all drinking water sources throughout the buildings and prioritized the list based on the youngest children in the district, kitchens, special education rooms and the FACS room. Steve Musser with Musser Environmental will begin the testing of all of the priority one water sources. Results will be posted when they are completed.

Principals Butler, Freitag and Foss presented to the board.

No Student Government reports were given.

Superintendent Sonju reported to the board. He started with it being a great fall start to the new year. He thanked Shopko for their \$1000.00 donation to the "Stop The Bleed" campaign. Superintendent Sonju attended the annual Barn Dance held at Wilbert Hahn's barn in Brownton, which provides scholarships for Agricultural students.

Committee Reports: Director Christianson reported that the Field House approved to provide a 10% discount to military members.

Director VonBerge motioned to approve the agenda. Chair Alsleben seconded. All in favor, motion carried.

Director Kuester motioned to approve the consent agenda. Director Lindeman seconded. All in favor, motion carried.

**Bills:** August bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

**Minutes:** Regular Board Meeting minutes from August 13, 2018.

**Hirings:**

- Pam Teubert, Payroll Coordinator, replacing Carol Dammann
- Dave Sell, JV Baseball Coach, replacing Josh Otto-Fisher
- Cierra Bartol-Byers, Middle School Cross Country Coach, replacing Chris Bick
- Jessica Lee, SpEd Para professional, replacing Jean Horrmann
- Randy Wilson, Industrial Tech Teacher, replacing Mike Sundblad
- Nancy Houchin, School Social Worker, previously SWWC employee
- Carol Silus, .5 Title Teacher at GSL Jr/Sr High School, new position
- Jessica Boe, ECSE Para, replacing Heidi Hennessey
- Angela Grimm, replacing Courtney Zajicek , an increase of 9 hours per week
- Chelsea Bottelberghe, SpEd Para at Lincoln Elementary, new position
- Aimee Zenit-Bieganeck, SpEd Para, replacing Gina Prehn who transferred to another position
- Charise Aeikens, BPA Advisor ~ Replacing Jason Kreigel
- Pete Gepson, 100% Band "Club" Advisor ~ taking over % of position vacated by Lauren Greeley

**Community Education Assignments:**

- Traci Schwarzrock, Gymnastics Lead Adult

**Resignations:**

- Carol Dammann, Payroll Coordinator ~ effective Sept. 30, 2018
- Heidi Hennessey, ECSE Para
- Annette Thomas, Lakeside Library Para
- Josh Otto-Fisher, Baseball Coach
- Ashly Casteel, Basketball Coach

**Voluntary Transfers:**

- Jean Horrmann, SpEd Paraprofessional, replacing Renee Vasko, Lakeside SpEd Para
- Gina Prehn, SpEd Paraprofessional, replacing Annette Thomas, Lakeside Library Para

**Leave Requests:**

- Shane McConkey, High School Science Teacher, requests a leave of 5 school days, for family medical leave for the birth of first child. Expected due date Oct. 11, 2018.
- Rebecca Skanse, First Grade Teacher, requests maternity leave from approximately January 3, 2019 to February 28, 2018.

**Old Business:**

Deferred from the June 2018 school board meeting was the discussion on the additional coverage available for the Violent Response and Network Security and Privacy. John Siefert from Marsh and McLennan Insurance provided the board with a detailed proposal and answered all questions and concerns that the Board members had. The Board decided that they will revisit this item at a later date if they decide to take action.

#### **New Business:**

It is necessary for the School Board to designate the School District's Identified Official with Authority (IOwA) annually. Only this individual is allowed to authorize access by local education agency users to Minnesota Department of Education secure websites. Superintendent Sonju will be certified as the IOwA for Glencoe-Silver Lake Public Schools. Motion made by Chair Alsleben seconded by Director Lindeman to designate Superintendent Sonju as the School District's Identified Official with Authority (IOwA) for the 2018-2019 school year.

Brea Wiblemo, Social Studies Teacher, requests approval for a 13-day trip to Europe, likely Italy and Greece, in June 2021. Students who will be upperclassmen in the 2020-2021 school year would be eligible and would have the option of earning a half credit elective in social studies. The trip would be educational and align with World History courses. The Italy and Greece trip would be \$5,155 or \$156/month (or to France and Spain for \$4,000 or \$121 month), depending on student and teacher factors. By booking the tour now, students will have 33 months (2 years, 9 months) to make their payments. Donations will be sought from charitable organizations such as Lions' Clubs, SnoPros, and the Booster Club. Due to the Board's concerns, they are requesting additional information in order to better understand the District's liability before approving this item.

School districts are required to certify proposed levies for school district operations for the 2019-2020 school year by September 30<sup>th</sup>. The proposed levy allows the various county auditors to prepare tax statements for the school district property owners. The administration recommends that the Board certify the maximum levies permitted. The School Board may lower the levies in December when they are required to certify the final levies; however, the School Board cannot increase the amount of any levy beyond the amount identified in the preliminary levy authorization. Motion made by Director Kuester, seconded by Director Alsleben to certify the maximum amount permitted by law for the preliminary levy for the 2019-2020 school year.

Superintendent Sonju and School Board negotiators (Directors Christianson and Lindeman for certified staff; Twiss and VonBerge for support staff) recommend approving the following Contracts: Alicia Beste, Early Childhood/School Readiness Director, from July 1, 2018 through June 30, 2020. Motion made by Director Lindeman, seconded by Director Christianson to approve Alicia Beste's contract. Jeff Jenson, Director of Technology and Information Systems, from July 1, 2018 through June 30, 2020. Motion made by Director VonBerge, seconded by Director Kuester to approve Jeff Jenson's contract. Mike Morris, Desktop Support Specialist from July 1, 2018 through June 30, 2020. Motion made by Director Lindeman, seconded by Director VonBerge to approve Mike Morris's contract. Terry Shogren, Computer Technician, from July 1, 2018 through June 30, 2020. Motion made by Director VonBerge, seconded by Director Lindeman to approve Terry Shogren's contract.

It is the recommendation of Superintendent Sonju to adopt a resolution to allow the School Board to conduct business on Columbus Day (the second Monday in October).

**RESOLUTION ALLOWING THE GLENCOE-SILVER LAKE SCHOOL DISTRICT TO CONDUCT BUSINESS ON COLUMBUS DAY**

BE IT RESOLVED, by the School Board of Independent School District, #2859, Glencoe-Silver Lake, as follows: That public business may be conducted on Columbus Day, the second Monday in October, in accordance with M.S. 645.44, Subd. 5. Motion made by Director Lindeman, seconded by Director Kuester. A roll call was taken. Directors VonBerge, Lindeman, Kuester, Christianson and Chair Alsleben voted in favor. No one voted against.

It is the recommendation of Superintendent Sonju and Business Manager Sander to approve a 3 Year lease with Apple Financial Services for the Lease/Purchase of 600 iPads and cases. Total equipment value is \$201,117.50. Total purchase price with interest is \$205,093.20. At the end of three years, the equipment is available to purchase for \$1.00. Motion made by Director Kuester, seconded by Director VonBerge to Approve the 3-Year Lease with Apple Financial Services for the Lease/Purchase of 600 iPads and cases.

Motion made by Director VonBerge to approve the second reading of the following policies.

- 721 Uniform Guidance Policy Regarding Federal Revenue Sources
- 722 Public Data Requests
- 205 Open Meetings and Closed Meetings
- 206 Public Participation in School Board Meetings
- 401 Equal Employment Opportunity
- 413 Harassment and Violence
- 419 Tobacco-Free Environment

Motion seconded by Chair Alsleben. All in favor, motion carried.

Motion made by Director Lindeman to adopt the resolution to accept donations.

#### RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the School Board of Independent School District #2859, Glencoe-Silver Lake, as follows, that the following donations be accepted with gratitude: Thank you to all the organizations and individuals for their donations. The school district appreciates your generosity and continued support.

Donor	Item Donated	Designation
Thomson Reuters	\$500.00	Girls Soccer
Action for Healthy Kids	\$650.00	FACS
Glencoe Co-op	\$100.00	FFA
Fahey Sales	\$ 25.00	FFA
New Auburn VFW	\$200.00	FFA
Taylor Lepel Memorial	\$1,100.00	Gymnastics

Director VonBerge seconded the motion. All in favor, motion carried.

**Miscellaneous** – Director Christianson recommends having the MSBA do a teacher contract analysis, since it hasn't been done in a number of years.

Chair Alsleben moved to adjourn meeting at 8:45 p.m. Director Lindeman seconded it. All in favor, motion carried. Meeting adjourned.

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Clerk

Approved (Date): October 8, 2018

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Chairman