



Minutes of the Medina Central School District

Board of Education Regular Meeting

December 6, 2016

A Regular meeting of the Board of Education of the Medina Central School District of the towns of Ridgeway, Shelby, Barre and Albion, Orleans County, Hartland, Niagara County and Alabama, Genesee County, New York was held on Tuesday, December 6, 2016 at 6:31 p.m. in the District Office in said district. The Board meeting was called to order by Board Vice President, David Sevenski with the Pledge of Allegiance.

Members Present: Mrs. Ann Bunch
Mrs. Lori Draper
Mr. Christopher Keller
Mr. William Keppler – arrived at 6:33 p.m.
Mr. Brian Koch – arrived at 6:38 p.m.
Mrs. Brenda Lindsay
Mr. David Sevenski
Mrs. Wendi Pencille – arrived at 6:37 p.m.

Members Absent: Mrs. Renee Paser-Paull

Also Present: Mr. Thomas A. Cox, Interim Superintendent

ADDITIONS/DELETIONS TO THE AGENDA

There were two additions to the agenda:

1. Fire Safety Reports
2. Acquisition of Gwinn Street Property

TONIGHT'S AGENDA APPROVAL

On a motion by Christopher Keller, seconded by Lori Draper and unanimously carried, the Board approved the agenda. Yes-5, No-0; Absent-4 Motion carried.

REPORTS

Dr. Denise Stappenbeck, Director of Curriculum, Instruction and Assessment, reported on the professional development day that the district held on October 31st.

Board Member William Keppler arrived at 6:33 p.m.

Board Member Wendi Pencille arrived at 6:37 p.m.

Board Member Brian Koch arrived at 6:38 p.m.

Superintendent's Report - Mr. Thomas A. Cox, Interim Superintendent reported on the following: he and Mark Kruzynski have been attending a meeting once a month with representatives from the town, village and Lyndonville CSD about what services may be shared; stated that he had made the final reports for fire safety and APPR.

Board President's Report – Wendi Pencille thanked the board for their time with the interview/selection process and all of the focus groups for their input – comments were invaluable.

STUDENT RECOGNITION

Paul Grabowski and Brandon Luthart were recognized for being inducted into the National Technical Honor Society

PUBLIC FORUM

There were no comments made during the Public Forum

CONSENT AGENDA

Christopher Keller moved, seconded by Brian Koch to approve the Consent Agenda. Yes-8, No-0; Absent-1 Motion carried

EDUCATIONAL ITEMS

Special Education - CSE/CPSE Recommendations

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the recommendations of the CSE from its meetings of 10/27/16 through 11/21/16, and the recommendations of the CPSE from its meetings of 11/02/16 through 11/15/16, as presented. Yes-8, No-0; Absent-1 Motion carried.

Proposal to Create a Unified Basketball Program

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, create a unified basketball team to benefit the entire student population in Medina High School, as presented. Yes-8, No-0; Absent-1 Motion carried.

PERSONNEL ITEMS

Retirement – Nancy Bellamy, Teacher Aide

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, accept the retirement from Nancy Bellamy, Teacher Aide, effective end of business on January 6, 2017. Yes-8, No-0; Absent-1 Motion carried.

Unpaid Maternity Leave Request – MacKenzie Bennett

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the six to eight-week unpaid maternity leave request from MacKenzie Bennett, School Monitor, beginning approximately December 13, 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Coaching Appointments – Regular and Volunteer

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the regular and volunteer coach appointments to the 2016-17 sports seasons, as listed:

Melissa Valley	Girls Varsity Track
Mark Fitzpatrick	Modified Boys Basketball
Lucas Evans	Modified Girls Basketball
Abby Anderson	Modified Swimming
Nicole Bricourt	Modified Swimming

Volunteer

Eric Velez	Wrestling
David King	Girls JV Basketball
Adam Hellwig	Boys JV and Varsity Basketball
CJ Ambrose	Wrestling
Jeremy Beatty	Wrestling
Dan Hamner	Wrestling
Richard Dawson	Wrestling

Yes-8, No-0; Absent-1 Motion carried.

Extracurricular Appointment – Abbey Boyst, Jr. FFA Co-Advisor

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, appoint Abbey Boyst as co-advisor to the Junior FFA at 2% (split of 4% with Sara Kyle) of Step 1 per the MTA Contract, as presented. Yes-8, No-0; Absent-1 Motion carried.

Contract of Employment – Jeremy Leno, Email and Internet Services Manager

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, ratify the Contract of Employment for Jeremy Leno, Email and Internet Services Manager, effective August 15, 2016 through June 30, 2019, as presented. Yes-8, No-0; Absent-1 Motion carried.

Additions to the Non-Teaching Substitute List

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the appointments on the Substitute List for non-teaching, as presented. Yes-8, No-0; Absent-1 Motion carried.

MOA with the Medina Central School Transportation Association

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the Memorandum of Agreement (MOA) between the Medina Central School District and the Medina Central School Transportation Association, as presented. Yes-8, No-0; Absent-1 Motion carried.

MOA with the Medina Teachers' Association

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the Memorandum of Agreement between the Medina Central School District and the Medina Teachers' Association, as presented. Yes-8, No-0; Absent-1 Motion carried.

Oak Orchard Student Council

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, appoint the following teachers as co-advisors to the Oak Orchard Student Council at 2.5% of Step 1 per the MTA Contract to be split equally as presented: Susan Lehman, Patricia Stacey and Stephanie Voss. Yes-8, No-0; Absent-1 Motion carried.

Oak Orchard ACORNS (Always Communicate, Organize and Remember Necessary Skills) Program

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the after school program at Oak Orchard entitled ACORNS (Always Communicate, Organize and Remember Necessary Skills) and appoint the listed staff at a rate of \$30/hour for up to 2 hours per day, as presented. Funding for this program will come from the SIG-A grant and will not exceed \$7,140.

Susanne Anderson	Wendy Fuller
Jennifer Bansbach	Allison Harmon
Kristi Black	Susan Keppler
Kris Colonna	Susan Lehman
Debbie Congelli	Eileen Regan
Richard Damey	Natalie Scott

Yes-7, No-0; Abstain-1 (W. Keppler); Absent-1 Motion carried.

Appoint a New Teacher Mentor

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, appoint Elaine Ryan as mentor for new school counselor, Molly Nichols, for the 2016-17 school year at a rate of \$400.00, as presented. Yes-8, No-0; Absent-1 Motion carried.

Extended Learning Time – Algebra AIS

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the after school algebra program at Medina HS for students in grades 9-11 to run 2 days/week, and appoint Kelly Gates and Kathy Boje at a rate of \$30/hour, as presented. Funding for this program will come from the SIG-A grant and will not exceed \$2,000. Yes-8, No-0; Absent-1 Motion carried.

Appoint Additional District Tutor

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, approve the addition of Yvonne Rich to the district's tutoring list for the 2016-17 school year at a rate of \$30/hour, as presented. Yes-8, No-0; Absent-1 Motion carried.

Appointment – Darian Kinney, LTS Physical Education Teacher

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, appoint Darian Kinney as a LTS Physical Education Teacher at Medina HS for Nicole Homme, effective December 9, 2016 at 1/200th of Step 1 of the MTA 2015-2019 Contract with no additional benefits. Yes-8, No-0; Absent-1 Motion carried.

BUSINESS AND FINANCIAL ITEMS

Diesel Fuel Bid

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Interim Superintendent, award the diesel fuel bid to Kurk Fuel Company, 78 Sawyer Avenue, Tonawanda, NY 14150, as presented. Yes-8, No-0; Absent-1 Motion carried.

Financial Reports

Treasurer's Report – August 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Report for August 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Revenue Report – August 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for August 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Appropriation Status Report – August 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for August 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Budget Transfer Report – August 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for August 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Treasurer's Report – September 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Treasurer's Report for September 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Revenue Report – September 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Revenue Report for September 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Appropriation Status Report – September 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, receive the Appropriation Status Report for September 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Budget Transfer Report – September 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve the Budget Transfer Status Report for September 2016, as presented. Yes-8, No-0; Absent-1 Motion carried.

Warrant Report – October 2016 and November 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Claims Auditor, accept the Warrant Report for October and November 2016, as follows:

General Fund "A"	October 28, 2016	\$ 1,127,996.18
	November 10, 2016	97,659.49
	November 23, 2016	804,325.51
Federal Fund "F"	October 28, 2016	55,135.03
	November 10, 2016	1,011.93
	November 23, 2016	2,211.26
School Lunch Fund "C"	November 23, 2016	49,375.53
Fund "TA"	November 10, 2016	64.56
Scholarship Fund "TE"	November 10, 2016	0.00
	November 23, 2016	500.00

Yes-8, No-0; Absent-1 Motion carried.

Scheduled Volunteers for Vote on December 21, 2016

Christopher Keller moved, seconded by Brian Koch that the Board of Education, upon recommendation of the Superintendent, approve the Inspectors of Election for the Capital Construction Project Special Vote on December 21, 2016, as listed:

- | | |
|-----------------|--------------------|
| Shirley Nellist | Arlene Pawlaczyk |
| Richard Nellist | Ken Pawlaczyk |
| Marsha Robinson | BJ Thomas |
| Doreen Goffe | Albie Suozzi |
| Sandy Smith | Virginia Nicholson |
| Anne Waszak | Ginny Roberts |
| Linda Furness | Bonnie Eaton |
| Barbara Clark | Sandra Murray |

Yes-8, No-0; Absent-1 Motion carried.

BOARD ITEMS

Approve Board Minutes

Christopher Keller moved, seconded by Brian Koch that the Board of Education approve the minutes from the Work Session on 10/25/16 and the Regular Meeting on 11/1/16, as presented. Yes-8, No-0; Absent-1 Motion carried.

NYSSBA Membership Dues

Christopher Keller moved, seconded by Brian Koch that the Board of Education renews their membership with NYSSBA for the calendar year 2017 at a cost of \$8,736 (which is an increase of \$129 from last year), as presented. Yes-8, No-0; Absent-1 Motion carried.

Additional Budget Transfers

Christopher Keller moved, seconded by Brian Koch that the Board of Education approve the additional Budget Transfer requests for the Superintendent's signature per Board policy as follows:

1. \$26,770 – Vacation payout (per contract) for previous CSE Chair
 2. \$15,915 – Salary for Curr Instructor’s Clerk
 3. \$29,851 – Transportation salaries
 4. \$154,150 – Reallocate BOCES Budget
- Yes-8, No-0; Absent-1 Motion carried.

Date Change for the December Work Session

Christopher Keller moved, seconded by Brian Koch that the Board of Education change the Work Session Meeting date from December 20, 2016 to December 21, 2016 at 6:30 p.m. in the Business Office at Central. Yes-8, No-0; Absent-1 Motion carried.

END OF CONSENT AGENDA

ADDITIONS TO THE AGENDA: BUSINESS AND FINANCIAL ITEM

Fire Safety Reports

Lori Draper moved, seconded by Christopher Keller that the Board of Education accept the Fire Safety Reports, as presented. Yes-8, No-0; Absent-1 Motion carried.

Acquisition of Gwinn Street Property

Brian Koch moved, seconded by Christopher Keller that the Board of adopts the following resolution to purchase a portion of real property located at 924 Gwinn Street in the Village of Medina pending voter approval on December 21, 2016, as presented.

RESOLUTION OF BOARD OF EDUCATION FOR MEDINA CENTRAL SCHOOL DISTRICT

WHEREAS, the Medina Central School District (the “*District*”) desires to purchase an unimproved portion of that certain real property owned by Benjamin Crowley (“*Seller*”) and located at 924 Gwinn Street in the Village of Medina, Town of Shelby, County of Orleans, State of New York containing approximately 1.6 acres of land, more or less, and being the rear portion of the tax parcel identified as 79.16-1-15, being approximately 186.78 feet by 300 feet in depth (the “*Premises*”) for a purchase price not to exceed the fair market value of the Premises as determined by the District, and otherwise pursuant to the terms, conditions and contingencies of that certain proposed Purchase and Sale Agreement (the “*Contract*”); and

WHEREAS, the Medina Central School District Board of Education (the “*Board*”)has determined that the feasibility of future development, use and/or development of the Premises, including the size and location, is consistent with the long-term building plans of the District and that it is in the best interests of the District to purchase the Premises; and

WHEREAS, the purchase price shall be subject to, among other things, receipt of a valuation opinion or report, indicating that the purchase price represents a fair market value of the Premises, consistent with comparable properties in the area, based upon current market conditions; and

WHEREAS, the District’s execution of the Contract, in substantially the same form as the Contract attached hereto, is hereby approved.

NOW, THEREFORE BE IT RESOLVED by the Board that:

1. The Board finds that the acquisition of the Premises is in the best interest of the District.
2. Prior to closing of the Contract, the District shall be satisfied of: (i) the marketability of title; (ii) the environmental condition of the Premises, including satisfactory compliance with the New York State Environmental Conservation Law, and the State Environmental Quality Review Act; (iii) approval of the Village of Medina and Town of Shelby to utilize the Premises for an expansion and upgrade of the athletic facilities adjacent to the Premises; (iv) the purchase price reflects the fair market value of the Premises, and (v) approval of the eligible voters of the District.
3. The Superintendent, and/or members of the Board, as appropriate or as otherwise required by law, are hereby authorized, empowered and directed to negotiate, execute and deliver

such documents and take all such action on behalf of the District as may be deemed necessary, appropriate or advisable to carry out the intent or purposes of the foregoing resolutions.

4. The execution, delivery and performance by the Superintendent of Schools, and/or the members of the Board, as appropriate or as otherwise required by law, for and on behalf of the District, of all such further instruments and documents required in connection with the sale of the Premises, each in form and substance approved by the Superintendent, and/or the members of the Board, as appropriate or as otherwise required by law, his or her signature thereon being conclusive evidence of such approval, are hereby in all respects approved, adopted and authorized by and on behalf of the District.
5. The foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.
6. This resolution shall be effective immediately.

Yes-8, No-0; Absent-1 Motion carried.

PUBLIC FORUM

There were no comments/questions made during the Public Forum, however, Board Member David Sevenski reported that he had received a letter from a student who was wondering if the board would consider (or know of someone) who, as business leaders, coming to the school to eat lunch and talk to the students.

EXECUTIVE SESSION

Christopher Keller moved, seconded by Brenda Lindsay that the Board of Education move into Executive Session at 7:17 P.M. to discuss matters related to the appointment of a particular person. Yes-8, No-0; Absent-1 Motion carried.

COME OUT OF EXECUTIVE SESSION

Christopher Keller moved, seconded by Brian Koch that the Board come out of Executive Session at 9:05 P.M. Yes-8, No-0; Absent-1 Motion carried.

ADJOURNMENT

Christopher Keller moved, seconded by Brian Koch that the Board adjourn the meeting at 9:06 P.M. Yes-8, No-0; Absent-1 Motion carried.

Respectfully submitted,

Janice Jovanelly, District Clerk