

SANTA CLARA USD TEACHER HOUSING FOUNDATION
MINUTES

Regular Meeting
FEBRUARY 13, 2023
4:00 PM

Santa Clara Unified School District
1889 Lawrence Road
Santa Clara, CA 95051

VIRTUAL MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/84171589484?pwd=Q3JOVGpFdUVpZ1lnbFY2d2ZVQlAvdz09>

Meeting ID: 841 7158 9484

Passcode: 980634

A. ORGANIZATIONAL ITEMS

A.1. CALL TO ORDER 4:05 PM

A.1.1. ROLL CALL Steve Lodge, Elise DeYoung, Eric Dill, Mark Schiel

Additional Attendees: Demetri Cacoyannis, Michal Healy, Illa Mistry, Dave Ledesna, Marissa, Sonnet Sparacino, Arianna

A.2. REVIEW AND ACCEPTANCE OF AGENDA ITEMS

Motion: Mark **Second:** Elise **Vote:** Pass

A.3. APPROVAL OF MEETING MINUTES FROM [DECEMBER 12, 2022](#)

Motion: Mark **Second:** Eric **Vote:** Pass

B. PUBLIC COMMENT ON AGENDIZED ITEMS

Pursuant to Govt. Code 43954.3(a), members of the public will be afforded an opportunity to directly address the Board on any Item noticed on this Board Meeting Agenda before or during the Board's consideration of that Item. The law does not permit board action on any item not on the agenda, and must restrict public comment at Board Meetings to Items noticed on the Meeting's agenda. Members of the public wishing to address the Board must complete and submit a form provided for that purpose in the lobby prior to addressing the Board. In order to complete the business of the meeting in a timely manner, the normal time limit allotted is 2 minutes per speaker.

C. DISCUSSION / ACTION

C.1 MARKETING PLAN

Update from Demitri on waitlist with details

- 27 responses out of 56
- 27 still want to be on the list

Update from District regarding communication plan to staff

- Worked with PIO
 - Work together: quarterly communication in Supts scoop
 - Sent out to entire staff (not just certificated)
 - Flyer - advertise THF info (new employee)
- Website improvements
- Update at next meeting on communications plan

NO ACTION

D. DISCUSSION

D.1 GENERAL MAINTENANCE, GROUNDS, PROPERTY UPDATE

- Mailboxes broken into in Jan - MH to get quote from SanaSight to install video cameras
- A few leaks w/ water damage
 - 1 roof leak during storm - 3465 building
 - Roof shingles blown off - 3459 building
 - 25 year warranty still in place w/ 14 years remaining
 - Demitri: Reach out vendors to repair roof damage that is still under warranty.

Public comment: Marissa: Maintenance (dryer vent repair) during the summer so the teachers are around?

D.2 VACANCY UPDATE

- 10 vacancies (only 1 bedroom units remaining)
- Eligibility may increase (legally) but Board approval needed
- Bring eligibility expansion to SCUSD Board meeting

D.3 BUDGET REVIEW

- Mark presented the Year to Date financials

D.4 DEFERRED MAINTENANCE SCHEDULE

Mark reviewed the Deferred Maintenance spreadsheet that is maintained by the SCUSD Facilities Development and Planning department

- Results of Condition Assessment
- Discussion re: Future Projects

D.5 NEW WEBSITE INPUT

- New Website - update to current content due by March 1
- Send out the examples of other housing websites to Board Members
- New dedicated email address for the THF

D.6 FUTURE AGENDA ITEMS

- Discuss next year's budget to include potential capital projects and deferred maintenance
- Discuss expanding eligibility for THF
- Potential Rent Increase - Bring the rental comparison of nearby apartments
- Update at next meeting on communications plan

E. PUBLIC COMMENT ON UNAGENDIZED ITEMS

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Dave Ledesna - updates to units in other apartments are usually to bring in higher rent, but here the upgrades should be based on longevity.

F. FUTURE TEACHER HOUSING FOUNDATION MEETING DATES

APRIL 10, 2023 4:00 PM

MAY 8, 2023 4:00 PM

JUNE 12, 2023 4:00 PM

G. ADJOURNMENT 5:03 PM

Motion: Elise

Second: Mark

Vote: Pass