

# Regular Meeting of the Teacher Housing Foundation

## MINUTES

**DECEMBER 12, 2022**

**4:00 PM**

**Santa Clara Unified School District**

**1889 Lawrence Road**

**Santa Clara, CA 95051**

### VIRTUAL MEETING

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87026246268?pwd=YU5BSHBRbTlydIRmeE43Z1ImRjF2UT09>**

**Meeting ID: 870 2624 6268**

**Passcode: 055107**

### **A. ORGANIZATIONAL ITEMS**

#### **A.1. CALL TO ORDER 4:08 PM**

**A.1.1. ROLL CALL** Mark Schiel, Steve Lodge, Elise DeYoung, Eric Dill

**Additional Attendees:**

Michal Healy, Demitri Cacoyannis, Sanwar Harshwal, Marissa, Arianna, Garima Pathak,

#### **A.2. REVIEW AND ACCEPTANCE OF AGENDA ITEMS**

<b>Motion</b>	Mark Schiel	<b>Second</b>	Elise DeYoung	<b>Vote</b>	Pass 4-0
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#### **A.3. APPROVAL OF MEETING MINUTES FROM [OCTOBER 3, 2022](#)**

Correct the spelling of Elise's name

<b>Motion</b>	Elise DeYoung	<b>Second</b>	Mark Schiel	<b>Vote</b>	Pass 4-0
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### **B. CLOSED SESSION**

#### **B.1 UPDATE ON POTENTIAL AMENDMENT OF HOUSING ELIGIBILITY**

**C. PUBLIC COMMENT ON AGENDIZED ITEMS**

Pursuant to Govt. Code 43954.3(a), members of the public will be afforded an opportunity to directly address the Board on any Item noticed on this Board Meeting Agenda before or during the Board's consideration of that Item. The law does not permit board action on any item not on the agenda, and must restrict public comment at Board Meetings to Items noticed on the Meeting's agenda. Members of the public wishing to address the Board must complete and submit a form provided for that purpose in the lobby prior to addressing the Board. In order to complete the business of the meeting in a timely manner, the normal time limit allotted is 2 minutes per speaker.

None

**D. ACTION**

**D.1 FINANCIAL AUDIT FOR THE PERIOD ENDING JUNE 30, 2021**

Sanwar Harshwal informed the Board of the positive audit with no findings.

**Motion** Elise DeYoung      **Second** Eric Dill      **Vote** Pass 4-0

**D.2 LEASE EXTENSIONS AND POSSIBLE MARKETING PLAN**

Gillmore & Associates to update waitlist (communicate information to the District before next Board meeting) and Jenn Dericco to reach out to teachers before developing a marketing plan at a future meeting

**Motion** Elise De Young      **Second** Steve Lodge      **Vote** Pass 4-0

**E. DISCUSSION**

**E.1 GENERAL MAINTENANCE, GROUNDS, PROPERTY UPDATE**

- Garbage issue on property: anything which overflows the dumpster, does not get picked up
- Water heaters were breaking and now 2 furnaces are not working (difficult to get part due to supply demand). Space heaters were provided.
- Catalytic converters have been stolen from cars in the parking lot.

**E.2 VACANCY UPDATE AND REPORT**

- Occupancy was at 16 now at 12.
- Waitlist has 54 people
  - Demitri will ask if they are still interested in staying on the waitlist

**E.3 TENANT SURVEY RESULTS**

Mark presented the results of the survey

**E.4 2022-2023 BUDGET UPDATE**

Mark presented a budget update to the Board

**E.5 UPDATE ON CONTRACTING REVIEW**

Mark informed the Board of the work that is being done to ensure that the contracts are current and legal with operations

**E.6 FUTURE AGENDA ITEMS**

- Deferred Maintenance Schedule
- Begin discussion regarding projects for the 23-24 school year
- Security Cameras
- ADA Compliance

**F. PUBLIC COMMENT ON UNAGENDIZED ITEMS**

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Marissa -

- timing for closed session (so general public knows)
- Send a survey to the people on the waitlist - are you still interested, what would make you move in now?, what size apartment do you still want, refer a friend,
- Turf - maintenance and quality concerns
- Garbage overflow - homeless dig through the trash and leave a mess
- Community room - used a lot before COVID
- Two areas on the sides of the driveway - ppl dump things there thinking it will be picked up. Landscape it so ppl don't put things there

**G. FUTURE TEACHER HOUSING FOUNDATION MEETING DATES**

**FEBRUARY 13, 2023 4:00 PM**

**APRIL 10, 2023 4:00 PM**

**MAY 8, 2023 4:00 PM**

**JUNE 12, 2023 4:00 PM**

**H. ADJOURNMENT 5:43pm**

**Motion** Mark Schiel                      **Second** Elise De Young                      **Vote** Pass 4-0