

# MINUTES

## Regular Meeting of the Teacher Housing Foundation

August 15, 2022

4:00 PM

Santa Clara Unified School District  
1889 Lawrence Road  
Santa Clara, CA 95051

Virtual Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82600018652?pwd=U0Z2TXU0cHhuaFVmZStTTGQ0UWdqdz09>

### A. ORGANIZATIONAL ITEMS

#### A.1. CALL TO ORDER 4:03pm

**A.1.1. ROLL CALL** Mark Schiel, Eric Dill, Elysse DeYoung, Steve Lodge

**Additional Attendees:**

Michal Healy, Illa Mistry, Jee Sun Youn, Demetri, Tran Nguyen, Angela Ruiz

#### A.2. REVIEW AND ACCEPTANCE OF AGENDA ITEMS

**Motion:** Mark Schiel                      **Second:** Elise DeYoung                      **Vote:** Pass

#### A.3. APPROVAL OF MEETING [MINUTES FROM JUNE 13, 2022](#)

**Motion:** Elise DeYoung                      **Second:** Eric Dill                      **Vote:** Pass

### B. PUBLIC COMMENT ON AGENDIZED ITEMS

Pursuant to Govt. Code 43954.3(a), members of the public will be afforded an opportunity to directly address the Board on any Item noticed on this Board Meeting Agenda before or during the Board's consideration of that Item. The law does not permit board action on any item not on the agenda, and must restrict public comment at Board Meetings to Items noticed on the Meeting's agenda. Members of the public wishing to address the Board must complete and submit a form provided for that purpose in the lobby prior to addressing the Board. In order to complete the business of the meeting in a timely manner, the normal time limit allotted is 2 minutes per speaker.

**C. ACTION**

**C.1 ADDITION OF TEACHER HOUSING FOUNDATION MEETINGS IN 2023:**

**FEBRUARY 13, 2023 4:00 PM**

**APRIL 10, 2023 4:00 PM**

**MAY 8, 2023 4:00 PM**

**JUNE 12, 2023 4:00 PM**

**Motion:** Eric Dill

**Second:** Elise DeYoung

**Vote:** Pass

**D. DISCUSSION**

**D.1. REPORT FROM VISIT TO CASA DEL MAESTRO ON JULY 8, 2022.**

Mark, Steve, Michal and Demitri visited Casa del Maestro

Overall, Mark and Steve were impressed with the facility

A few suggestions:

- Replace washers & dryers with more energy efficient models
- Replace track lighting with energy efficient types
- Pause on the upgrades for turnover units
- Explore drought resistant landscaping in place of natural grass and picnic area in the common area
  - Important to get tenant feedback for this
- Option for a mini dog park in the back
- Common spaces need more attention for cleanliness

**D.2 GENERAL MAINTENANCE, GROUNDS, PROPERTY UPDATE**

Community room - starting to determine needs for updating

Garden Boxes were distributed

Mailbox relocation

- Need to check with Post Office requirements
- Survey residents to determine new location

**D.3. VACANCY UPDATE**

Currently, there are 15 Vacancies and 3 prospective tenants

There are a few tenants scheduled to leave in 2023 (still waiting to hear back from some)

**D.4 BUDGET REVIEW**

Mark reported a summary of the budget. His analysis showed a positive outlook based on the assumptions

**D.5 FUTURE AGENDA ITEMS**

Tenant Survey results

- Mail box relocation
- Landscaping options

Deferred maintenance plan

Closed session: expanding tenant extension of eligibility

**E. PUBLIC COMMENT ON UNAGENDIZED ITEMS**

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New Tenant

- Connected to Demitri after signing up with Nora
- Has been on the waitlist since last summer due to possible misunderstanding

**F. FUTURE TEACHER HOUSING FOUNDATION MEETING DATES**

**OCTOBER 3, 2022 4:00PM**

**DECEMBER 12, 2022 4:00PM**

**G. ADJOURNMENT 4:37**

**Motion:** Elise DeYoung

**Second:** Eric Dill

**Vote:** Pass