



**Regular Board Meeting  
Minutes  
Board of Trustees, Urban Pathways K-5 College Charter School  
Wednesday, May 20, 2020  
5:00 P.M.**

**VIRTUAL MEETING Due to COVID-19**

**Please follow the link below to join the Zoom meeting or dial in at 1-929-205-6099.**

**The Meeting ID: 896 6333 1941 and Password: 1P1zYT**

Join Zoom Meeting

[Link: https://us02web.zoom.us/j/89663331941?pwd=RUxZdUhQY2hJTERaa2lhUzFDN0d1UT09](https://us02web.zoom.us/j/89663331941?pwd=RUxZdUhQY2hJTERaa2lhUzFDN0d1UT09)

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

1. **(01 Min.)** Call to order at 5:05 PM
2. **(02 Min.)** Pledge of allegiance.
3. **(02 Min.)** Trustee Members present.
  - Kolicia Davis, Isaiah Gwinn, Jerry Cozewith, Ash Kumar, Roger Hartung, Robert Gladden, Paul Spradley, Thomas Washington
  - Legal Representation: Maria Kane
  - Guests: Unique Broughton, Tylisa Johnson, Michelle Latta
  - Staff: William Wade, Janine Macklin, Gina Potter, Stephanie Faith, Seth Springer, LaTasha Allen, Dr. Tyler Roberto, Rachel Lucas, Jennifer Seitzinger, Shawn Cooke
4. **(05 Min.)** Approval of April 15, 2020 Board Minutes:
  - Motion to approve the April 15, 2020 Board Minutes made by: Jerry Cozewith
  - Seconded by: Robert Gladden
  - Any discussion: No
  - All in favor: Yes
  - KD X IG X JC X AK X RH X RG X PS X TW X
5. **(05 Min.)** Approval of the May 20, 2020 Board Agenda:
  - Motion to adopt the May 20, 2020 Board Agenda made by: Isaiah Gwinn
  - Seconded by: Roger Hartung
  - Any discussion: Yes
  - All in favor: Yes
  - KD X IG X JC X AK X RH X RG X PS X TW X
6. **(02 Min. per comment)** Public Comments: NONE

**7. (10 Min.)** Treasurer's Report: Robert Gladden

Motion to approve Treasurer's Report made by: Ash Kumar

Seconded by: Roger Hartung

- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X
- Please see the Treasurer's Report handout.
- Urban Pathways K-5 College Charter School is in good standing.

**8. (2 Min.)** Administration recommends approval pending legal review for the renewal contract of Linton's Food Service Company.

Motion to approve pending legal review the renewal contract for Linton's Food Service Company made by: Robert Gladden

Seconded by: Ash Kumar

- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X

**9. (05 Min.)** Legal Update – Given by Maria Kane in Executive Session

**10. (35 Min.)** William C. Wade – CEO Update:

- COVID-19 Re-Entry Plan
- Plan will include things like: taking temperatures at the door, more hand washing stations, bus drivers taking temperatures before students board the bus, parents not being able to drop kids off at the door without getting temperature taken.
- Preliminary Budget for SY 2020 – 2021
- Cyber School Plan 2020 – 2021 (Dr. Roberto) Change wording to Extended Learning Plan instead of cyber school plan because we are a brick and mortar school. The agenda will be changed to reflect this.
- Key Performance Indicators 2019 -2020 (Dr. Roberto)
- Highlighted the end of year data and student enrollment percentages. 100% of staff retention rate with teachers who were offered a contract for the 20-21 school year. Decreased the number of suspensions by almost 50% and reduced discipline referrals. Parent involvement at large scale events increased from 37% to 62%.
- Student Attendance/Participation Data (Dr. Roberto) once school closed due to COVID-19. If a goal of 50% of students per each grade level actively logging on then we exceeded that goal. We tracked attendance each day through school closure and 54% of students actively participated each day.
- Teacher induction program for new teachers that have been with UPK5CCS for 3 years or less was facilitated by Ms. Johnson. The teacher induction program was revamped to differentiate capacity to assist new teachers with individual needs relating to teaching and learning.
- 100% of teaching core staff is considered highly certified. Dr. Roberto will change the percentage in her report to reflect this.
- Marketing Report

- Gina Potter gave the marketing report and introduced Rebel Fox Farm as UPK5CCS new marketing company. Upcoming marketing initiatives include the Shady Side Academy tutoring program being featured on Kidsburgh; enrollment yard signs; the use of Facebook, Twitter and Instagram to market academic excellence.
- Dr. Paul Spradley is willing to share media resources with the school.
- Mr. Wade’s closing statement: We are more data driven now than ever, to create successful scenarios for young people. We have two platforms Skyward and Grade Book system, which will change to Jumprope and Powerschool.
- Dr. Roberto spoke about the new science curriculum Stemsopes, a STEM based science curriculum with online teacher resources. Jumprope has an MTSS platform.
- Jerry Cozewith would like our annual report to highlight what we represent and can achieve. Telling the school’s story.
- Mr. Wade stated that the State of the School address will be given by the CEO in the beginning, mid-way through year and at the end of the year.
- Kolicia Davis asked if Stemscope is available to all grade levels? Yes it is a K-5 curriculum.
- Paul Spradley asked if the curriculum being used is culturally diverse? Yes, Mrs. Williams will be teaching African American studies and addressing cultural awareness with students.
- Rebel Fox Farm Michelle Latta spoke about their plan to get K-5 message out to the public, how they will address crisis management, and other media related initiatives.

**11. (05 Min.) Strategy Planning: Kolicia Davis**

- We are operating in an unknown space because there has been no return date from the Governor as of yet.

**12. (15 Min.) Facilities and Capital Planning: Roger Hartung/Robert Gladden Given in Executive Session**

- Public Session Announcement: Jerry Cozewith will step down from the UPK5CCS Board of Trustees. It is his hope that his vacancy will be filled with a female candidate to help diversify the current Board of Trustees.

**13. Motion to enter into Executive Session to discuss legal and personnel issues by: Isaiah Gwinn at 6:10 PM.**

- Seconded by: Ash Kumar
- Any discussion : No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X

**14. Motion to end Executive Session made by: Jerry Cozewith at 7:55 PM**

- Seconded by: Ash Kumar
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X

15. Motion to amend the agenda was made by: Ash Kumar at 7:55 PM

Seconded by: Roger Hartung

Any discussion: No

All in favor: Yes

- KD X IG X JC X AK X RH X RG X PS X TW X

16. (05 Min.) Personnel Report (April)

A motion to accept the April Personnel Report pending updates was made by: Isaiah Gwinn

Seconded by: Roger Hartung

- Any discussion: No

- All in favor: Yes

- KD X IG X JC X AK X RH X RG X PS X TW X

17. Motion to adjourn made by: Jerry Cozewith

Seconded by: Isaiah Gwinn

Any discussion: No

All in favor: Yes

- KD X IG X JC X AK X RH X RG X PS X TW X

**This meeting adjourned at 7:56 PM.**