



**Regular Board Meeting  
Minutes**

**Board of Trustees, Urban Pathways K-5 College Charter School  
Wednesday, April 15, 2020  
5:00 P.M.**

**VIRTUAL MEETING Due to COVID-19**

**Please follow the link below to join the Zoom meeting or dial in at 1-929-205-6099.**

**The Meeting ID: 806 799 5209 and Password: 308823.**

Join Zoom Meeting

<https://us02web.zoom.us/j/8067995209?pwd=OWFPL1g3K1MwTUg1SjZHUFlnajVodz09>

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

1. **(01 Min.)** Call to order. Meeting began at 5:02 PM.
2. **(02 Min.)** Pledge of allegiance.
3. **(02 Min.)** Trustee Members present:
  - Kolicia Davia, Isaiah Gwinn, Jerry Cozewith, Ash Kumar, Roger Hartung, Robert Gladden, Paul Spradley and Thomas Washington
  - Legal Representation: Kevin McKenna and Maria Kane
  - Guests: Unique Broughton and Julian Broughton
  - Staff: William Wade, Janine Macklin, Seth Springer, Dr. Tyler Roberto, Jennifer Seitzinger, Gina Potter, Stephanie Faith and LaTasha Allen
4. **(05 Min.)** Approval of March 18, 2020 Board Minutes:
  - Motion to approve the March 18, 2020 Board Minutes made by: Jerry Cozewith
  - Seconded by: Isaiah Gwinn
  - Any discussion: No
  - All in favor: Yes
  - KD X IG X JC X AK X RH X RG X PS X
5. **(05 Min.)** Approval of the April 15, 2020 Board Agenda:
  - Motion to adopt the April 15, 2020 Board Agenda made by: Isaiah Gwinn
  - Seconded by: Robert Gladden
  - Any discussion: No
  - All in favor: Yes
  - KD X IG X JC X AK X RH X RG X PS X
6. **(05 Min.)** Swearing in ceremony for Thomas Washington.
  - Kevin McKenna conducted the ceremony for Thomas Washington.

7. (02 Min. per comment) Public Comments: None

8. (10 Min.) Treasurer's Report: Robert Gladden

Motion to approve Treasurer's Report made by: Roger Hartung

Seconded by: Ash Kumar

- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X
- Please see the Treasurer's Report.
- William Wade wants to keep the enrollment number at 295 or above.
- The school is in good standing even with the COVID-19 circumstance.
- Stephanie Faith gave an update on how UPK5CCS is continuing to provide support for special needs students and that we are following the State guidelines.
- Due to COVID-19 there will likely be increased expenses for cleaning products and sanitation expenses in the future.
- Dr. Spradley would like to see UPK5CCS get more press about how well it handled the school closure and its CEP (Continuation of Education Plan) plan.
- William Wade stated that we had a seamless process from brick and mortar to virtual learning and we will market accordingly.
- The State has approved the UPK5CCS Continuation of Education Plan.

9. (05 Min.) The administration presents Revision 1 of the 2019 – 2020 Food Service Policy for adoption:

- Motion to adopt Revision 1 of the 2019 – 2020 Food Service Policy was made by: Roger Hartung
- Seconded by: Robert Gladden
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X

10. (05 Min.) Legal Update – Kevin McKenna: Given in Executive Session

11. (35 Min.) William C. Wade – CEO Update:

- COVID-19 Update:
- Mr. Wade stated that we were ready and prepared. The (CEP) continuity of education plan was created before the State required it of us.
- Dr. Spradley asked how are we serving our special needs community and what is the plan for their success?
- Stephanie Faith spoke to the specific things the school is doing to educate special needs students through the COVID-19 circumstances.
- Jerry Cozewith asked what percentage of students are connected to small group instruction and being engaged? Ms. Faith expressed the percentage of students who participate is growing with each week and daily attendance checks are being done to monitor growth. Mr. Cozewith would like to know the percentage of students participating in virtual learning presented at the May meeting.
- Virtual learning is now driven by parents. Grade level principals are reaching out to parents on a daily basis in hopes of engaging students that are not yet participating.

- Ms. Potter stated that weekly grade level meetings are taking place where teachers are strategizing on unique ways to engage students.
- Ms. Davis asked how is the social/emotional well-being of the students being met? Dr. Roberto stated that Ms. Fickley (school counselor) is calling 30-40 parents daily to check in on students and their well-being. Mr. Cooke (student services) is also making daily phone calls to families.
- Ms. Davis asked how are the Specials classes being met during closure? the STEM teacher has a Google classroom set up and materials available on the website. Art and PE/Yoga have a list of art therapy and exercise resources available for students on the website. The music teacher posted a mega list of music on the website and is in the process of creating YouTube and Google Classrooms interactives for students.
- Mr. Washington asked how are we successfully engaging our families during the closure? Mr. Wade expressed that we are engaging our families/students through creativity and innovation. The CEO challenge is just one initiative where students can participate and receive a gift card. Ms. Potter provided ways in which the school is trying to engage families and students.
- Continuity of Education Plan, please see the attachment.
- Expansion Plan SY 2020-2021, please see the attachment.

**12. (05 Min.) Strategy Planning: Kolicia Davis**

- The committee has had discussions regarding COVID-19 and how it will affect the school.

**13. (15 Min.) Facilities and Capital Planning: Roger Hartung/Robert Gladden: Given in Executive Session**

**14. Motion to enter into Executive Session at 6:09 PM to discuss legal and personnel issues: Ash Kumar**

- Seconded by: Robert Gladden
- Any discussion : No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X

**15. Motion to end Executive Session at 7:07 PM made by: Jerry Cozewith**

- Seconded by: Roger Hartung
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X TW X

**16. (05 Min.) Personnel Report (March): NONE**

A motion to accept the March Personnel Report was made by:

- Seconded by: \_\_\_\_\_
- Any discussion \_\_\_Yes \_\_\_No
- All in favor: \_\_\_Yes \_\_\_No
- KD \_\_\_ IG \_\_\_ JC \_\_\_ AK \_\_\_ RH \_\_\_ RG \_\_\_ PS \_\_\_ TW \_\_\_

**17. (05 Min.) Board recommends approval of the RTK request reply to be posted to the UPK5CCS website.**

A motion to recommend approval of the RTK request reply being posted to the UPK5CCS website was made by: Ash Kumar

Seconded by: Jerry Cozewith

- Any discussion: No

- All in favor: Yes

KD X IG X JC X AK X RH X RG X PS X TW X

**18.** Motion to adjourn at 7:13 PM made by: Ash Kumar

Seconded by: Paul Spradley

Any discussion: No

All in favor: Yes

- KD X IG X JC X AK X RH X RG X PS X TW X

**This meeting adjourned at 7:13 PM.**

Respectfully submitted by:

Janine Macklin

Executive Assistant to the Board of Trustees