



**Regular Board Meeting
Minutes
Board of Trustees, Urban Pathways K-5 College Charter School
Wednesday, March 18, 2020
5:00 P.M.**

VIRTUAL MEETING Due to COVID-19

Conference Call Directions for UP: Dial-in Number (425) 436-6378; Access Code 236241

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

1. **(01 Min.)** Call to order at 5:05 PM.
2. **(02 Min.)** Pledge of allegiance.
3. **(02 Min.)** Trustee Members present.
 - Kolicia Davis, Jerry Cozewith, Ash Kumar, Roger Hartung, Robert Gladden, and Isaiah Gwinn (joined at 5:35 PM)
 - Legal Representation: Maria Kane and Kevin McKenna
 - Guests: Thomas Washington, Paul Spradley, Jeff Schultz
 - Staff: William Wade, Janine Macklin, Gina Potter, Seth Springer, Jerry Cozewith, Dr. Tyler Roberto, LaTasha Allen, Jennifer Seitzinger, Stephanie Faith
4. **(05 Min.)** Approval of February 19, 2020 Board Minutes:
 - Motion to approve the February 19, 2020 Board Minutes made by: Robert Gladden
 - Seconded by: Roger Hartung
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK X RH X RG X
5. **(05 Min.)** Approval of the March 18, 2020 Board Agenda:
 - Motion to adopt the March 18, 2020 Board Agenda made by: Roger Hartung
 - Seconded by: Ash Kumar
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK X RH X RG X
6. **(05 Min.)** Swearing in ceremony for Dr. Paul Spradley.
 - Attorney Kevin McKenna used Facetime to swear in Paul Spradley as a new Board of Trustee member.

- 7. (02 Min. per comment) Public Comments: (Will be read aloud by the Board President)**
- One public comment request was received. Due to the board meeting becoming a virtual meeting, the individual was instructed to email the comments directly to the Board of Trustees and the Board President would read the comments aloud during the virtual board meeting.
 - No public comments were received by the Board of Trustees.
- 8. (10 Min.) Treasurer's Report: Robert Gladden**
Motion to approve Treasurer's Report made by: Jerry Cozewith
Seconded by: Roger Hartung
- Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK X RH X RG X PS X
 - Please refer to financial report.
 - William Wade stated that all financials will remain the same with Pittsburgh Public Schools through COVID-19.
- 9. (05 Min.) The administration presents the 2019 – 2020 School Wellness Policy for adoption :**
- Motion to adopt the 2019 – 2020 School Wellness Policy was made by: Roger Hartung
 - Seconded by: Robert Gladden
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK X RH X RG X PS X
 - The School Wellness Committee met on the morning of 3-17-20. After that meeting, legal reviewed and made recommendations to the School Wellness Policy. The changes were made by Stephanie Faith and presented back to the Board of Trustees.
 - The School Wellness Policy met all of the state requirements. Jerry Cozewith would like to make the policies stronger in the future.
- 10. (05 Min.) The administration presents the 2019 – 2020 Food Service Policies for adoption :**
- Motion to adopt the 2019 – 2020 Food Service Policies was made by: Robert Gladden
 - Seconded by: Roger Hartung
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK X RH X RG X PS X
 - Legal reviewed and made recommendations to the Food Service Policies.
- 11. (05 Min.) Approval of the 2020 – 2021 School Calendar:**
- Motion to adopt the 2021 – 2020 School Calendar was made by: Roger Hartung
 - Seconded by: Jerry Cozewith
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK X RH X RG X PS X
- 12. (05 Min.) Legal Update – Kevin McKenna (update given in Executive Session)**

13. (35 Min.) William C. Wade – CEO Update:

- COVID-19 Update
- Allowing students to access learning from home.
- Sent home technology survey to families to gauge their technology needs.
- On Monday 3-16-20 through Wednesday 3-18-20, administrators gave out 100 laptops to 3rd through 5th grade students. Physical learning materials were handed out to 75% of all students.
- Learning materials are also available for families online, it is possible that the remaining 25% of families will utilize the online materials for their students. Efforts will be made to contact the remaining 25% of families to see if they are using the online resources or if they still need physical learning materials, etc.
- Linton's provided lunches for students that are available at the school from 11:00 am – 1:00 pm Monday 3-16-20 through Friday 3-20-20.
- Administration will assess the amount of lunches being provided on Thursday 3-19-20 and Friday 3-20-20 to determine the need to supply lunches for the following week.
- Paul Spradley would like to have our school plan marketed to the community to show that we had a strong plan in place for COVID-19 and also to highlight the online learning for students.
- The leadership team will continue to meet throughout the circumstances to make the best decisions for all students.

14. Motion to enter into Executive Session to discuss legal and personnel issues at 6:09 PM by Robert Gladden.

- Seconded by: Roger Hartung
- Any discussion : No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X

15. Motion to end Executive Session made by: Ash Kumar at 7:19 PM

- Seconded by: Robert Gladden
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK X RH X RG X PS X

16. (05 Min.) Personnel Report (March)

A motion to accept the March Personnel Report was made by: Robert Gladden

Seconded by: Roger Hartung

- Any discussion: No
- All in favor: Yes
- KD X IG JC X AK X RH X RG X PS

17. (05 Min.) Board recommends acceptance for resignation of Gary Phillips as the board parent representative.

A motion to accept the resignation of Gary Phillips was made by: Robert Gladden

Seconded by: Roger Hartung

- Any discussion: No
- All in favor: Yes

KD IG JC AK RH RG PS

18. (05 Min.) Board recommends approval of Thomas Washington to the Board of Trustees.

A motion to accept Thomas Washington to the Board of Trustees was made by: Roger

Hartung

Seconded by: Robert Gladden

- Any discussion: No
- All in favor: Yes

KD IG JC AK RH RG PS

19. Motion to adjourn made by: Ash Kumar

Seconded by: Jerry Cozewith

Any discussion: No

All in favor: Yes

- KD IG JC AK RH RG PS

This meeting is adjourned at 7:31 PM.

Respectfully submitted by: Janine Macklin, Executive Assistant to the Board of Trustees