



**Regular Board Meeting
Minutes**

Board of Trustees, Urban Pathways K5 College Charter School

Wednesday, September 18, 2019

5:00 P.M.

925 Penn Avenue – Cafeteria

**Conference Call Directions for UP: Call 877-858-5743; 533 887; press 2 for participant
Host PIN 1013; (international/Toll +1-858-609-8959)**

Welcome to the Regular Board Meeting of Urban Pathways K5 College Charter School Board of Trustees.

1. Call to order at 5:04 pm
2. Pledge of allegiance.
3. Members present.
 - Kolicia Davis, Ash Kumar, Roger Hartung, Robert Gladden, Isaiah Gwinn (arrived at 5:10 pm)
 - Legal Representation: Kevin McKenna
 - Guests: Hallie Thyben, Janeya Hisle
 - Staff: Janine Macklin, Jenn Seitzinger, Stephanie Faith, Seth Springer, LaTasha Allen, and Michelle Jackson
4. Approval of August 21, 2019 Board Minutes:
 - Motion to approve the August 21, 2019 Board Minutes made by: Roger Hartung
 - Seconded by: Ash Kumar
 - Any discussion: No Discussion
 - All in favor: Yes
 - KD X IG __JC __ AK X RH X RG X
5. Approval of August 29, 2019 Board Minutes:
 - Motion to approve the August 29, 2019 Board Minutes made by: Robert Gladden
 - Seconded by: Roger
 - Any discussion: No Discussion
 - All in favor: Yes
 - KD X IG __JC __ AK X RH X RG X
6. Approval of the September 17, 2019 Board Agenda:
 - Motion to adopt the August 21, 2019 Board Agenda made by: Robert Gladden
 - Seconded by: Ash Kumar
 - Any discussion: Add motion to update the agenda for July and August.

- All in favor: Yes
- KD X IG JC AK X RH X RG X

7. Motion to update the July 18, 2019 agenda:

- Motion to update the July Board agenda made by: Isaiah Gwinn
- Seconded by: Roger Hartung
- Any discussion: No Discussion
- All in favor: Yes
- KD X IG X JC AK X RH X RG X

8. Motion to update the August 21, 2019 agenda:

- Motion to update the August Board agenda made by: Isaiah Gwinn
- Seconded by: Roger Hartung
- Any discussion: No Discussion
- All in favor: Yes
- KD X IG X JC AK X RH X RG X

9. (02 Min. per comment) Public Comments: None

10. Treasurer's Report: Robert Gladden/Janeya Hisle

Motion to approve Treasurer's Report made by: Roger Hartung

Seconded by: Ash Kumar

- Any discussion: No Discussion
- All in favor: Yes
- KD X IG X JC AK X RH X RG X
- Please see the treasurer's report.

11. Legal Update – Kevin McKenna

- Given in Executive Session

12. William C. Wade – CEO Update:

- Markowitz Communications (given in Executive Session)
- William Wade's report:
- Addressed climate and culture along with academic progress
- Michelle Jackson and Steph Faith spoke about attendance being at 95%; de-escalation is working; 98% performance based objectives; student lead classrooms in K-2
- In 3-5th grades; using data to guide classrooms and small group instruction; 5th grade piloting teachers for teaching ELA or Math; Dr. Dickie visited the school today. September 27th will be professional development for all teachers
- Seth Springer spoke about PBIS – 4 expectations ; scholars bank points for the store; safety, kindness, respect and responsibility ; reflection room where scholars can talk (mediate, etc)
- North side bus has a teacher bus monitor and it has been positive

13. Strategy Planning: Kolicia Davis

- Committee would like to leave the school in a good position and they have been discussing potential board members for the future.

14. Committee Planning: Kolicia Davis

- The Parents Committee has started and Isaiah Gwinn will manage the cultural piece.
- Gap between communication for parents and it was hard to find stuff on the website
- Roger Hartung stated if we can find out what parents are looking for and put those things on the front page of website.
- William Wade stated that the website was outdated and we have now been making some updates to the website. Between now and the next board meeting, you will see a dramatic change in website. Transportation and dismissal has been getting more efficient. Enhanced curriculum support through Education Epiphany which has been implemented this year.

15. Succession Planning: Ash Kumar

- To finalize a board criteria and form a committee. Committee will consist of William Wade, Jerry Cozewith, Michelle Jackson, Ash Kumar. Two the committee members will interview outside of who recommended the candidate and then meet with the principal/school leadership.
- Every Board appointment lasts 3 years, they need to have board members ready to begin at those times of vacancy.
- Getting policies and procedures in place
- Focusing on educational and fundraising candidates

16. Facilities and Capital Planning: Roger Hartung/Robert Gladden

- Moved to Executive Session

17. Motion to go into Executive Session to discuss legal and personnel issues made by Ash Kumar. Entered Executive Session at 5:56 PM

- Seconded by: Roger Hartung
- Any discussion : No Discussion
- All in favor: Yes
- KD X IG X JC AK X RH X RG X

18. Motion to end Executive Session made by Roger Hartung. Exited Executive Session at 7:11 PM.

- Seconded by: Robert Gladden
- Any discussion: No Discussion
- All in favor: Yes
- KD X IG X JC AK X RH X RG X

19. Personnel Report

A motion was made to keep/amend line item #17 to state: A motion to accept the Personnel Report pending required update was made by: Roger Hartung

Seconded by: Ash Kumar

- Any discussion: No Discussion
- All in favor: Yes

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20. Motion to adjourn made by: Roger Hartung

Seconded by: Ash Kumar

Any discussion: No Discussion

All in favor: Yes

- KD X IG X JC AK X RH X RG X

This meeting is adjourned at 7:15 PM

Respectfully submitted by: Janine Macklin, Board Secretary