



## M.S.A.D. #75

### MOVEMENT ACROSS THE TEACHER SALARY SCALE

Movement across the salary scale will only apply for courses taken after the stipulated degree. Change in compensation due to movement across the salary schedule will be applied to the teacher's salary in the subsequent year provided the teacher has notified the district of the change in degree status or accumulated credit by August 30<sup>th</sup>.

Based upon the attached original transcripts I request the following movement across the salary schedule.

- I am currently on the salary schedule at Step + Education Level: \_\_\_\_\_
- I request to be moved to Education Level: \_\_\_\_\_
- I understand in order to be awarded this movement I must submit this form along with original transcripts to the Human Resources office by August 30<sup>th</sup>

Name: \_\_\_\_\_

School: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** *if it is a summer course and the original transcript is not available prior to August 30<sup>th</sup>, still submit this form knowing that the change in compensation will not take place until the original transcripts are provided.*

#### Office Use only:

Date received: \_\_\_\_\_

Approved: \_\_\_\_\_

Date new contract issued: \_\_\_\_\_