

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**October 10, 2023**

A regular meeting of the Morris County Vocational School District held on October 10, 2023 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 2, 2022 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Michael Davison, Board Attorney John Mills and Student Representative Ashwin Vaithiyalingam.

**CORRESPONDENCE**

- Barbara Dawson Trustee Appointment                      John Krickus, Commissioner Director  
Morris County Board of County Commissioners

**SUPERINTENDENT'S REPORT**

- Mr. Vaithiyalingam reported that MCST Clubs have begun meeting this school year and provided an update on the athletic teams.
- Ms. Jackson shared the School Self-Assessment for Determining HIB Grades for the 2022-2023 school year.
- Mr. Menadier presented the Student Safety Data System Report for the period January – June 2023.

**COMMITTEE PROGRAMS** - None

**HEARING OF THE PUBLIC** (related to agenda items only) - None

**MINUTES**

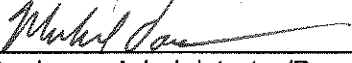
**MOTION TABLED:** Motion to approve the minutes of the Regular Session Meeting of the Board of Education of September 12, 2023 as submitted.

## BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of August 2023. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of August 31, 2023, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

10/10/23  
Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending August 31, 2023.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## FINANCE

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved and authorized the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for October 11, 2023 through the next Morris County Vocational School District Board of Education meeting.
3. Approved the following amendments to the 2023/2024 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
4. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district as amended.
5. Approved Change Order #1 for an add of \$44,081.30 for Brockwell and Carrington Contractors, Inc. which represents a charge to provide the construction manager with an onsite trailer for a period of fifteen months. The final contract sum including this change order increases to \$22,369,081.30.
6. Approved the attached Grade 12 Option Agreement between Ramapo College of New Jersey and the Morris County Vocational School District to improve educational opportunities available to MCVSD students beginning with the 2023-2024 school year.

7. Approved the submission of the FY23 Perkins Innovation and Modernization Grant Program for Career-Connected High Schools (PIM CCHS) application in the amount of \$1,901,631.00 (\$1,267,754.00 grant funds and \$633,877.00 matching funds) for the period July 1, 2024 to June 30, 2027.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Work-Based Learning Experiences for the 2023-2024 school year as per the attached list.
2. Confirmed and approved the senior Work-Based Learning Experiences for the 2023-2024 school year as per the attached list.
3. Approved the attached list of field trips for the 2023-2024 school year.
4. Approved the attached 2023-2024 School Safety and Security Plan.
5. Approved the attached 2023-2024 Crisis Response Plan.
6. Approved the attached 2023-2024 Nursing Services Plan.
7. Approved the attached Student Safety Data System report for the district for the period January 1 – June 30, 2023.
8. Approved the School Self-Assessment for Determining HIB Grades as attached for the period July 1, 2022 through June 30, 2023 for the following district schools:

Morris County School of Technology  
Academy for Athletic Training and Physical Therapy  
Academy for Biotechnology  
Academy for Environmental Science  
Academy for Mathematics, Science and Engineering  
Academy for Performing Arts

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## **POLICIES AND PROCEDURES**

The following motion made by Mrs. Roth Starr, seconded by Mr. Hyland, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the following revised policies:

4151.1/4251.1 Personal Illness and Injury/Health Hardship  
5131.2 Harassment, Intimidation and Bullying

5131.5  
6142.2

Vandalism/Violence  
English as a Second Language; Bilingual Programs

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## PERSONNEL

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of Miriam Paz as a Spanish Language Translator for the MCVSD Information Sessions on October 21 and November 16, 2023 at the rate of \$33.00 per hour for a maximum of 8.5 hours.
2. Approved the suspension of Employee #4449 with pay effective September 18, 2023.
3. Accepted the resignation of Colleen Pascale as Assistant Bowling Coach effective September 29, 2023.
4. Approved the appointment of Colleen Pascale as Varsity Bowling Coach for the 2023-2024 school year.
5. Approved the appointment of the following staff members as Club Competition Chaperones for the 2023-2024 school year:  
  
Dirk Homberg  
Justin Jacobs
6. Approved the attached list of allocations for grant-funded positions for the 2023-2024 school year.
7. Approved the appointment of Ryan Cotter from William Paterson University for Clinical Practice I as a Student Teacher in the English Department for the period October 11, 2023 through December 8, 2023 for three days per week and January 22, 2024 through May 10, 2024 for five days per week.
8. Accepted the resignation of Robert LoManto as a part-time ESL Instructor effective September 13, 2023.
9. Confirmed and approved the appointment of Vivian Gil-Botero as a part-time ESL Instructor effective September 16, 2023 through June 30, 2024 for a maximum of 157.5 hours at the rate of \$35.00 per hour, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
10. Approved the appointment of James Hardison as a part-time ESL Instructor effective October 12, 2023 through June 30, 2024 for a maximum of 60 hours at the rate of \$35.00 per hour, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
11. Approved the appointment of Cheri Costello as a part-time ESL Instructor effective October 12, 2023 through June 30, 2024 for a maximum of 210 hours at the rate of \$35.00 per hour, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
12. Accepted the resignation of Daniel Stroup, part-time Adult Continuing Education Electrical Apprenticeship Instructor, effective October 11, 2023.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## FACILITIES

The following motion made by Mrs. Roth Starr, seconded by Mr. Hyland, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the use of the facilities by the Morris County Council of Education Associations to host a winter family fun fest in the Building #1 Cafeteria from 8:00 a.m. to 2:00 p.m. on Saturday, December 16, 2023.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

HEARING OF THE PUBLIC – None

## OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 23-26, 2023, Atlantic City

## NEW BUSINESS

- Next Board Meeting: **WEDNESDAY, NOVEMBER 1ST at 6:30 P.M.** (annual reorganization and regular business meeting)
- Information Sessions for Full-Time Academy Admissions:

Saturday, October 21, 2023: 10:00 a.m. and 1:00 p.m.  
Thursday, November 16, 2023: 6:30 p.m.

## SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Personnel Matter
- Legal Matter
- Student Issue

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:54 p.m. and reconvened at 7:25 p.m. with the following Board Members present: Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Michael Davison and Board Attorney John Mills.

### **ADDITIONAL BUSINESS**

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved, upon the recommendation of the Superintendent, the reinstatement of Employee #4449 and the placement on medical leave effective October 11, 2023.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

### **ADJOURNMENT**

Motion made by Mrs. Roth Starr, seconded by Mr. Hyland, to adjourn the meeting at 7:25 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



Michael Davison  
Business Administrator/Board Secretary