

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**February 20, 2024**

A regular meeting of the Morris County Vocational School District held on February 20, 2024 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey and was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on February 13, 2024 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. John Hyland, Mr. Ray Menard and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Michael Davison, Board Attorney John Mills and Student Representative Ashwin Vaithiyalingam.

**CORRESPONDENCE**

- Water-Will Serve Letter, Career Training Center at CCM – Wayne A. Corsey, Randolph Township, Engineering/Water and Sewer Administrator

**SUPERINTENDENT'S REPORT**

- Mr. Vaithiyalingam provided an update to the board on the winter athletic season including athlete Amelia Lemanowicz had won the girls individual championship for bowling and the basketball teams held their senior night celebrations. Mr. Vaithiyalingam also reported that students had begun receiving college acceptance letters.
- Mr. Menadier presented the 2023-2024 Student Safety Data System Report for the period September – December 2023.

**COMMITTEE PROGRAMS** - None

**HEARING OF THE PUBLIC** (related to agenda items only) - None

## MINUTES

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

1. Approved the minutes of the Regular Session Meeting of the Board of Education of January 17, 2024 as submitted.
2. Approved the minutes of the Closed Session Meetings (#1 and #2) of the Board of Education of January 17, 2024 as submitted.


Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of December 2023. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of December 31, 2023, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

2/20/24  
\_\_\_\_\_  
Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending December 31, 2023.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## FINANCE

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2023/2024 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the

employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Accepted a donation of two Flatbed UV-Curable Inkjet Printers from American Image, Bergenfield, New Jersey, with an estimated value of \$7,000.00 each for use in the Academies for Design and Multimedia, with a letter of appreciation to the donor.
5. Approved the waiver of the district's participation in the SEMI program for the 2024-2025 school year:

WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 school year; and

WHEREAS, the Morris County Vocational School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible full-time classified students in accordance with the attached FY2025 Reimbursement Revenue Projection;

NOW, THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

6. Approved the submission of a Budget Amendment to the FY24 Perkins Secondary Grant to adjust the total grant allocation from \$401,881.00 to \$410,746.00.
7. Approved the submission of a Budget Amendment to the FY24 WIOA Title II Grant to adjust the total grant allocation from \$812,365.00 to \$861,604.00.
8. Accepted the funding from the New Jersey Schools Development Authority and the Department of Education for emergent projects and capital maintenance projects and to authorize the Business Administrator to certify this award in the amount of \$47,946.00.
9. Approved Change Order #5 for an add of \$284,748.06 for Brockwell and Carrington Contractors, Inc. which represents charges for additional shoring, changes to the existing retaining walls and various other miscellaneous costs and credits detailed in the attached document. The final contract sum including this change order increases to \$22,594,069.36.
10. Approved the following resolution:

WHEREAS, there exists a need for the retention of professional architectural services; and

WHEREAS, funds are available for these purposes; and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A-5) require an award by the Board of Education by resolution at a public meeting.

NOW THEREFORE BE IT RESOLVED that the President and Secretary are hereby authorized and directed to execute an agreement with:

USA Architects Planners + Interior Designers to provide design and other similar services required for or in connection with the selection, procurement and installation of loose furniture, furnishings and related equipment at the Morris County Career Training Center.

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The services of licensed professional architects are considered "Professional Services" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

## **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mrs. Roth Starr, seconded by Mr. Menard, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Confirmed and approved the senior Work-Based Learning Experiences for the 2023-2024 school year as per the attached list.
2. Approved the attached list of field trips for the 2023-2024 school year.
3. Confirmed and approved the attached list of field trips for the 2023-2024 school year.
4. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated January 17, 2024;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on January 17, 2024.

5. Approved the attached 2024-2025 school calendar.
6. Approved the attached 2023-2024 Student Safety Data System Report for the period September 1, 2023 through December 31, 2023.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

**PERSONNEL**

The following motions made by Mr. Menard, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted with the exception of motion 11 which was tabled at the meeting.

1. Confirmed and approved the appointment of Ratu Kosritawati as a Preschool Lunch Aide at the rate of \$17.00 per hour for a maximum of 2 hours a day effective February 14, 2024 through June 30, 2024, pending successful completion of a criminal history background check.
2. Approved the appointment of the following faculty members to teach additional blocks of instruction:

Name	# of Blocks	Compensation	Dates
Kevin Brophy	2	20% of annual salary (prorated)	2/26/24-3/28/24
Kristen Grawehr	1	10% of annual salary (prorated)	2/26/24-3/28/24; 4/8/24-5/24/24
Albert Prentice	1	10% of annual salary (prorated)	2/26/24-3/28/24; 4/8/24-5/24/24
Jessica Prentice	1 3	10% of annual salary (prorated) 30% of annual salary (prorated)	2/26/24-3/28/24; 4/8/24-5/24/24

3. Confirmed and approved the appointment of the following Club Chaperones for the 2023-2024 school year:

Binah Ezra  
Stephen Gelb  
Kurt Schubert

4. Approved the establishment of the Jewish Student Union Club for a probationary period of February 21, 2024 through February 20, 2025 and the appointment of Binah Ezra as the Club Advisor with a stipend of \$500.00.
5. Approved the establishment of the Girls Who Code Club for a probationary period of February 21, 2024 through February 20, 2025 and the appointment of Stephanie Alblas as the Club Advisor with a stipend of \$500.00.
6. Confirmed and approved 5 additional hours each for Angela D’Orsi and Jessica Short as Academy Admissions Video Scorers at the rate of \$33.00 per hour.
7. Approved the attendance of the following individuals at the National High School Model United Nations 50th Anniversary Conference in New York, New York from March 8, 2024 to March 11, 2024:

<u>Student</u>	<u>Advisor</u>
Matthew Angell	Kathleen Turnbull
Yashi Bajpai	Adam Wirjosemito
Elias Cristalli	
Hudson Darmanin	
Scott Fellman	
Aadi Gadekar	
Naavya Kandukuri	
Varun Kumar	
Saanvi Lashkary	
Sami Shaikh	
Gabriela Slusarek	

8. Confirmed and approved the appointment of Dean Marletta as a part-time Continuing Education Basic Renovations Instructor at the rate of \$35.00 per hour for a maximum of 63 hours effective February 7,

2024 through June 30, 2024.

9. Confirmed and approved the appointment of Anthony Angelone as a part-time Continuing Education Welding Instructor at the rate of \$35.00 per hour for a maximum of 48 hours effective February 14, 2024 through June 30, 2024.
10. Approved an additional 45 hours for Bruno Pereira, part-time Continuing Education TEAS Test Prep Instructor, at the rate of \$35.00 per hour effective February 21, 2024 through June 30, 2024.
11. **MOTION TABLED** Motion to confirm and approve the appointment of Phillip Wilson as a part-time Continuing Education Auto Body Instructor at the rate of \$35.00 per hour for a maximum of 68 hours, effective February 17, 2024, through June 30, 2024.
12. Accepted the resignation of Rosa Hernandez, part-time ESL Instructor, effective February 13, 2024.
13. Confirmed and approved the appointment of Victor Costantini as a part-time ESL Instructor (Morristown) for a maximum of 102 hours at the rate of \$35.00 per hour effective February 20, 2024, through June 30, 2024, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
14. Confirmed and approved the appointment of Colleen Pascale as a part-time Apprenticeship Coordinator at the rate of \$40.00 per hour for a maximum of 100 hours, effective February 14, 2024, through June 30, 2024.
15. Approved the appointment of Claire Dillon as a part-time Continuing Education Mentor at the rate of \$35.00 per hour for a maximum of 40 hours, effective February 21, 2024, through June 30, 2024.
16. Amended the motion of August 8, 2023 to approve the appointment of Peter Horan as a part-time Adult Continuing Education Electrical Instructor for a maximum of 118 hours at the rate of \$35.00 per hour for the 2023-2024 school year (reduction in number of hours).
17. Approved an additional 60 hours for James Rearick, part-time Continuing Education Electrical Trades Instructor, at the rate of \$35.00 per hour effective February 21, 2024.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

**HEARING OF THE PUBLIC - None**

#### **OLD BUSINESS**

- Sports Award Banquet: June 6, 2024 at 6:00 p.m., Morris County School of Technology
- Share-Time Completers Ceremony: June 7, 2024 at 1:00 p.m., County College of Morris
- Graduation: June 17, 2024 at 3:00 p.m., Mennen Arena

#### **NEW BUSINESS**

- Next Board Meeting: March 12, 2024 at 6:30 p.m.
- Board of School Estimate: March 27, 2024, 4:00 p.m. (Knox Room, County Administration Building)

#### **SUNSHINE RESOLUTION**

The following motion made by Mr. Hyland, seconded by Mr. Menard, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

Personnel Issues  
MCVTEA Negotiations

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **30 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting recessed at 6:46 p.m. and reconvened at 8:02 p.m. with the following Board Members present: Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr. Dr. Nancy Gartenberg joined the meeting via telephone at 6:47 p.m. Also, present were Superintendent Scott Moffitt, Business Administrator/Board Secretary Michael Davison and Board Attorney John Mills.

Dr. Gartenberg left the meeting.

### **ADDITIONAL BUSINESS**

The following motion made by Mrs. Roth Starr, seconded by Mr. Menard, was approved as submitted.

1. Approved the appointment of James Jencarelli as Interim Superintendent effective April 1, 2024, in accordance with the terms and conditions of the attached Agreement, pending approval by the County Executive Superintendent.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Hyland, Mr. Menard and Mrs. Roth Starr

No: 0

Abstain: 0

Motion Carried.

### **ADJOURNMENT**

Motion made by Mr. Hyland, seconded by Mrs. Roth Starr, to adjourn the meeting at 8:04 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



Michael Davison  
Business Administrator / Board Secretary