

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, June 19, 2024
2023-2024 - 171

REGULAR MEETING

TIME: 7:00 PM

LOCATION: Room 14

CALL TO ORDER

Christian Dieker, Board President

President Dieker called the meeting to order at 7:00PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Christian Dieker, Board President

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Dieker read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Christian Dieker, Board President



President Dieker led the assembly in the Pledge of Allegiance.

ROLL CALL

Danielle Tarvin, Business Administrator

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **June 19, 2024** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Dieker	X			1
2	Mrs. Donahue	X			2
3	Ms. Drum	X			3
4	Mr. Hale	X			4
5	Mrs. Mancini	X			5
6	Mrs. Rincon	X			6
7	Mr. Pantano	X			7
8	Mr. Roberson			X	8
9	Mrs. Wainwright			X	9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- None

COMMITTEE UPDATES

Christian Dieker, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mr. Roberson	Policy	Mr. Pantano

Finance- None

Buildings and Grounds- parking lot update, contract has been awarded, August 31 deadline, start within 3 weeks

Curriculum and Technology- None

Personnel- None

Negotiations- None

Policy- looking for clarification on a few policies and regulations

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christian Dieker, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None

CORRESPONDENCE

Craig Vaughn, Superintendent

- Letter of Resignation from the School Business Administrator

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- 6th Grade Graduation
- Drama Club Performances

- End-of-the-Year Highlights
- Summer 2024 Activities

IMPORTANT DATES

- June 24 - July 11 - Extended School Year
- July 15 - 25 - Summer Learning Academy
- July 17 - BOE Meeting
- August 20 - 22 - Kindergarten Jump Start
- August 21 - BOE Meeting
- August 28 - New Teacher Orientation
- September 2 - Labor Day
- September 3 - Staff Orientation / Professional Development
- September 4 - First Day of School for Students
- September 17 - Back to School Night
- September 18 - BOE Meeting

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Wednesday, May 15, 2024**

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF MAY 2024

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2023	Count <u>May 31, 2024</u>	Difference
11-105-100-101-101-105	Pre-School Regular	12	17	+5
11-110-100-101-101-110	Kindergarten	37	31	-6
11-120-100-101-101-401	First Grade	43	35	-8
11-120-100-101-101-402	Second Grade	32	45	+13
11-120-100-101-101-403	Third Grade	39	32	-7
11-120-100-101-101-404	Fourth Grade	38	39	+1
11-120-100-101-101-405	Fifth Grade	35	38	+3
11-130-100-101-101-406	Sixth Grade	35	37	+2
11-212-100-101-101-100	Multiple Disabled	7	13	+6
11-215-100-101-101-100	Preschool Disabled PT	5	5	0
11-000-100-56X-60X-XXX	Out-of-District Placement	4	1	-3
	TOTAL	287	293	+6

Month	Enrollment	Monthly Change
June 2023	287	
July 2023	284	-3
August 2023	290	+6
September 2023	290	0
October 2023	289	-1
November 2023	287	-2
December 2023	290	+3
January 2024	290	0
February 2024	290	0
March 2024	292	+2
April 2024	293	+1
May 2024	293	0
June 2024		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF MAY 16, 2024 TO JUNE 19, 2024
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of MAY 16, 2024 TO JUNE 19, 2024:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-103

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR AN INTER-LOCAL SERVICES
AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE RIVERTON SCHOOL DISTRICT
AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP**

WHEREAS, this agreement is effective the 1st day of September, 2024, between the Board of Education of the Riverton School District, a body corporate of the State of New Jersey, having its principal offices located at 600 Fifth Street, Riverton, Burlington County, State of New Jersey, (hereinafter referred to as "Riverton") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, in accordance with the Interlocal Services Act, N.J.S.A. 40:8A-1, et., municipal bodies, authorities and school districts desiring to provide or perform services on behalf of each other may do so by contract; and

WHEREAS, Springfield is in a position to provide LDTC services to the Riverton School District; and

WHEREAS, these LDTC services will be provided by Springfield to the Riverton School District and it is the parties intention to memorialize this arrangement by entering into this Inter-local Services Agreement and to establish the services being provided and the payments to be made by the parties hereto for said services; and

WHEREAS, by Springfield providing these services to the respective school district, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Inter-local Services Agreement for the providing of such services and the payment therefore by the respective parties; and

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Springfield's Responsibilities and Obligations

1. Springfield will provide on-site LDTC Services to Riverton by providing one certified LDTC for a period of up to eight days per month, September 2024 through June 2025.
2. LDTC services shall be based upon the length of day currently specified by the agreement between the Springfield Township Education Association and the Springfield Township Board of Education (7 hours per day for the current negotiated contract).
3. In collaboration with Riverton, Springfield will develop a calendar of dates outlining when LDTC services will be provided; this calendar shall provide two fixed days per week with additional days per month available in response to the needs of the Riverton district.
4. Springfield shall provide a monthly invoice to Riverton based upon the submission of completed, verified (via signature by Riverton administration) timesheets.

B. Riverton Responsibilities and Obligations

1. Riverton shall pay Springfield the costs for the services provided, as estimated in the chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be based upon the submission of completed, verified (via signature by Riverton administration) timesheets.
2. The parties recognize and agree that the estimated cost projections outlined in Schedule "A" are reasonable and necessary for the services being provided by Springfield and may be subject to change depending upon an increase or decrease in the total number of days serviced.

C. Miscellaneous

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.
2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the *party* to procure the same within ten (10) days of receipt of said notice.

SCHEDULE "A"
ESTIMATED COST PROJECTION

SCHOOL DISTRICT	2024-2025 COST
Riverton	Per diem = \$478.01 (\$98,602 / 200) Estimated total cost - \$493.01 X 40 days = \$19,720.40

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an inter-local services agreement with the Board of Education of the Riverton School District; and

BE IT FURTHER RESOLVED, that the final per diem costs associated with this agreement shall be based upon the ratified collective bargaining agreement between the Springfield Township Board of Education and the Springfield Township Education Association, representative of the 2024-2025 approved salary guide.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1

2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-171-104

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of behavioral and educational consultation; and

WHEREAS, AMAZING TRANSFORMATIONS, 500 S. Burnt Mill Road, Voorhees, NJ 08043, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following fee schedule for services has been provided:

- Behavioral Consultative Services available on an as needed basis for the 2024-25 School Year:
 - Functional Behavior Assessments / Behavioral Evaluations
 - Behavior Intervention Plan development
 - Autism / MD Program Support and Development
 - Conduct VB-MAPP Assessments
 - Discrete Trial and / or Verbal Behavior Program Development
 - Data analysis and program monitoring
 - Experienced behavioral support also available for students with ADHD, ODD, and other behavioral disabilities.
 - Ongoing consultation and support / training for teachers and paraprofessionals
 - Professional development workshops for teachers and staff
 - Participation in IEP meetings
 - Classroom structure and routine development
 - Social skills instruction / Social skills program development
 - Parent workshops / Trainings
 - Follow-up consultation / support provided at the request of the district.
 - Transition students from one program to another or from one school to another.

- Fee for Service (Paid on a monthly basis):
 - \$115.00 per hour - Behavior Analyst (BCBA, BCBA) services indicated above such as: Consultation / Functional Behavior Assessments / Program development and/or oversight
 - \$195.00 per hour – Professional Development Workshops
 - \$52.00 per hour – 1:1 Clinical Associate (Full-time or 6.5+ hrs. / day). Clinical Associate daily rate (6.5+hrs) to be billable for up to 15 student absences if they should occur during the school year. This applies only to student absences, not Clinical Associate absences. If the district desires, the Clinical Associate can be used in another capacity if their student is absent. Clinical Associates shall have a 25-minute duty-free daily lunch that is included in their billable time.
 - \$60.00 per hour – 1:1 Clinical Associate for in-home services after school hours (typically 2- hour sessions) OR 2:1 / 3:1 assignments in the school setting; and,

WHEREAS, the below table reflects the anticipated services, estimated costs associated therein, and funding resources for the 2024-2025 school year:

2024-2025 Services	2024-2025 Costs	2024-2025 Funding Source
Three (3) hours per week consultative services provided by a BCBA or BCaBA	\$13,800	IDEA Basic

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Amazing Transformations, 500 S. Burnt Mill Road, Vorhees, NJ 08043; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-171-105

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY
TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT
FOR COMMODITY HAULING SERVICES WITH PAUL'S COMMODITY HAULING INC
FROM JULY 1, 2024 ENDING JUNE 30, 2025**

WHEREAS, the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

WHEREAS, Paul's Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services; and

WHEREAS, the following are the detailed specifications of the commodity hauling services:

1. Cost is \$3.85 per case
2. Minimum per charge school trip of \$150.00 when there are less than thirty-eight (38) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

Diesel prices \$4.25 - \$4.99	Delivery Surcharge 4-5%
Diesel prices \$5.00 - \$5.99	Delivery Surcharge 6-8%
Diesel prices above \$6.00	Delivery Surcharge 9-10%

4. In instance of more than one delivery after the primary school, there is a split charge of \$35.00 per school.
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. All deliveries shall be made in a refrigerated truck.
8. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letterhead in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-*necessary for bad weather conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2024 to June 30, 2025**, with the Paul's Commodity Hauling, Inc., Mullica Hill NJ.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1

2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-106

**RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY TO THE BOARD
TO EXECUTE AN AGREEMENT FOR A FOOD SERVICE MANAGEMENT COMPANY
FOR THE 2024-2025 SCHOOL YEAR
PURSUANT TO N.J.S.A. 18A:18A-42 AND 2CFR PARTS 200.318 - 200.326**

WHEREAS, the Township of Springfield Board of Education desires to continue to provide food service for the District through the award of a food service management contract pursuant to N.J.S.A. 18A:18A-42. and 2CFR Parts 200.318 and 200.326 and

WHEREAS, N.J.S.A. 18A:18A-42. provides that a food service management contract may be renewed yearly for not more than four (4) additional years upon a finding by the Board of Education that the services are being performed in an effective and efficient manner; however, if a Board of Education elects to renew an existing contract with a food service management company, the terms and conditions of the existing contract shall remain substantially unchanged. At the time of renewal, any price increase shall not exceed the published Index Rate as defined in New Jersey Public Procurement Law of 1999, Chapter 440; the renewal fee shall not exceed the changes in the Index Rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

WHEREAS, Princeton Food Management Associates, PO Box 641, Medford, NJ 08055 general support services allowance and management fees shall not exceed **\$9,600.00** per school year during the period of the agreement. This will be divided into forty two (42) weekly payments, and the total expenses shall not exceed **\$93,454.54**, and the total loss shall not exceed **\$13,121.16**; and

WHEREAS, the School District and Princeton Food Management Associates shall work together to ensure a financially sound operation and shall guarantee financial results for the 2024-2025 school year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby authorizes a one (1) year agreement for food service management with Princeton Food Management Associates for the 2024-2025 school year.

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Danielle Tarvin-Griffith
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

Two bids were received:

Maschio's Management Fee \$15,000.00
Princeton Food Management Fee \$9,600.00

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-107

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR / QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR FOOD MANAGEMENT PRODUCTS AND SUPPLIES

WHEREAS, the Board of Education directs the establishment and conduct of bidding procedures that serve the public interest and provide each qualified vendor an equal opportunity to furnish goods and services to the district; and,

WHEREAS, bid specifications will be prepared and/or are coordinated by the School Business Administrator/Board Secretary. Each bid specification will offer a common standard of competition and will assert the Board's right to accept reasonable equivalents and to reject all bids and readvertise; and,

WHEREAS, bids shall be opened publicly by the School Business Administrator/Board Secretary and/or designee before one or more witnesses at a previously designated time and place. Contracts will be awarded, on a resolution duly adopted by the Board, to the lowest responsible bidder who submits the lowest responsible bid, except that the Board may choose to reject all bids, to re-advertise, or to purchase under a State contract; and,

WHEREAS, the Board may disqualify a bidder who would otherwise be determined to be the lowest responsible bidder in accordance with N.J.S.A. 18A:18A-4. Whenever two or more bids are the lowest bids submitted by responsible bidders, the Board shall determine to which bidder the contract will be awarded; and,

WHEREAS, bids are required for the following products, supplies, and/or services for the 2024-2025 school year: ice cream; bread and rolls; fresh produce; milk; beverages.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Secretary to the Board is hereby authorized to solicit bids for the products enumerated by this resolution in accordance with all applicable statutes and regulations.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8

9	Mr. Dieker, Board President			X					9
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-108

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF MAY 2024 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following MAY 2024 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
--	---------------------------	-----	-----	-----	-----	-----	-----	------	--

1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-109

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF MAY 2024**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2024 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
--	---------------------------	-----	-----	-----	-----	-----	-----	------	--

1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-110

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MAY 2024
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2024 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-111

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING MAY 31, 2024

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **MAY 31, 2024** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the **"SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only"**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-112

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF MAY 31, 2024 FOR THE 2023-2024 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending MAY 31, 2024 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the “**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**”.

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2022-2023 and 2023-2024 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1

2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-113

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF MAY 2024**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **MAY 31, 2024** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7

8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-114

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MAY 2024,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of MAY 2024, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #23/24-RM-171-115

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **MAY 16, 2024 TO JUNE 19, 2024** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-116

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MAY 2024 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2023-2024** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-117

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR MAY 2024
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **MAY 2024** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-118

**RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS
INTO THE MAINTENANCE RESERVE ACCOUNT
PURSUANT TO N.J.A.C. 6A:23A-14-2**

WHEREAS, N.J.A.C. 6A:23A-14.2 (a), Maintenance Reserve, “that a district board of education shall establish, by resolution, a maintenance reserve account to be used to implement required maintenance for school district’s facilities. The district is prohibited from using such funds for routine or capital maintenance”; and

WHEREAS, N.J.A.C. 6A:23A-14.3 (b) states that “A district board of education or board of school estimate, as appropriate, may supplement a maintenance reserve account through transfer, by resolution, of any unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end, for withdrawal in subsequent school years. The transfer resolution shall be adopted by the district board of education or board of school estimate no earlier than June 1 and no later than June 30 of the respective school year.”; and

WHEREAS, pursuant to N.J.A.C. 6A:26A, the maximum Maintenance Reserve amount is determined to be four percent (4%) of the building replacement value (six million one hundred ninety four thousand seven hundred sixty dollars (\$6,194,760) with a square foot allowance of one hundred and forty three dollars (\$143) resulting in a maximum Maintenance Reserve amount of **two hundred forty seven thousand seven hundred ninety dollars and forty cents (\$247,790.40)**; and

Maximum Maintenance Reserve Amount	247,790.40
Existing Maintenance Reserve Amount	215,249.25
Maximum Transfer to Maintenance Reserve	32,541.15

WHEREAS, the Board of Education wishes to approve a deposit not to exceed **thirty two thousand five hundred forty one dollars and fifteen cents (\$32,541.15)** to the Maintenance Reserve Account.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit an amount not to exceed **thirty two thousand five hundred forty one dollars and fifteen cents (\$32,541.15)** to the Maintenance Reserve account.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4

5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-119

RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS INTO A CAPITAL RESERVE ACCOUNT PURSUANT TO N.J.S.A. 18A:21-1

WHEREAS, N.J.S.A. 18A:21-1, Capital Reserve; description The capital projects which may be undertaken by a board of education, for any lawful purposes, the costs whereof may be provided from taxes, or by the issuance of bonds; and

WHEREAS, N.J.S.A. 18A:21-3 provides that the account shall be established by resolution of the board of school estimate or the board of education as the case may be, in such form as may be prescribed by the commissioner, a true copy shall be filed with the department; and

WHEREAS, "Approved LRFP" or "approved plan" means an Long Range Facilities Plan (LRFP) that conforms to the requirements of N.J.A.C. 6A:26-2 and that has been determined by a Commissioner's final determination to ensure the school facilities are educationally adequate to support over the next five years the achievement of the New Jersey Student Learning Standards.; and

WHEREAS, a district board of education may increase the balance in the capital reserve account by:

1. appropriating funds in the annual general fund budget certified for taxes to meet the needs of the LRFP that are not met by state support; or
2. requesting approval from the executive county superintendent, as the Commissioner's designee, to appropriate any anticipated excess unreserved general fund balance, as calculated in the supporting documentation of the supporting document of the proposed budget into a capital reserve in the proposed budget, pursuant to N.J.S.A. 18A:7F-7b only when the district board of education has:
 - i. formally established a capital reserve account; and
 - ii. obtained an approved LRFP in accordance with N.J.A.C. 6A:26-2

WHEREAS, the school district is having revisions to the LRFP by done by a professional services with the following as draft capital reserve projects:

Project	Cost Estimate
Milling and Resurfacing Parking Lot	417,123.00
Exterior Lighting	40,025.00
Sectional Roof Repair	269,133.00
Masonry Repair and Upgrade	62,840.00
TOTAL	789,121.00
40% NJDOE Grant	315,648.00
60% Local Share	473,473.00

WHEREAS, the Board of Education wishes to approve a deposit not to exceed **four hundred seventy three thousand four hundred seventy three dollars (\$473,473)** to the Capital Reserve Account at any point in the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit an amount not to exceed **four hundred seventy three thousand four hundred seventy three dollars (\$473,473)** to the Capital Reserve Account at such time as the LRFP is completed and approved by the Commission of the New Jersey Department of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION RESOLUTION

RESOLUTION #23/24-RM-171-120

**APPROVE PAYMENT OF A PREMIUM CONTRIBUTION TO THE
BURLINGTON COUNTY JOINT INSURANCE FUND**

WHEREAS, the Springfield Township Board of Education, hereinafter referred to as BOARD, endeavors to participate as a member district of the Burlington County Joint Insurance Fund, hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 2024; and

WHEREAS, the FUND is a statutory filled school district joint insurance fund as defined in NJSA 18A:18B1-10 et seq.; and

WHEREAS, the BOARD joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD's membership; and

WHEREAS, the BOARD understands that fund premiums shall be collected to provide coverage in the following areas:

1. General Liability
2. Automobile Liability
3. Educators Legal Liability
4. Property (including Auto Physical Damage)
5. Fidelity & Performance (Blanket)
6. Boiler & Machinery
7. Worker's Compensation; and

WHEREAS, the BOARD recognizes its Premium Contribution for FY 2024-25 shall be as follows:

2024-25 Premium Contribution	\$54,732.00
2024-25 Student Accident Insurance Premium	\$871.00
Premium Payment Due	\$55,603.00; and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are authorized in law to make decisions as to when and how much of any available statutory surplus which may be applied towards the BOARD'S Premium Contribution will be released by the FUND.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator is hereby authorized to make a premium contribution payment to the Burlington County Joint Insurance Fund in an amount not to exceed fifty-five thousand six hundred three dollars and no cents (\$55,603.00); and

BE IT FURTHER RESOLVED that any statutory surplus awarded to the Springfield Township School District shall be deducted from the above payment due.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-121

RESOLUTION APPROVING THE PAYMENT OF MENTOR & ADVISOR/COORDINATOR STIPENDS FOR THE 2023-24 SCHOOL YEAR

WHEREAS, the Agreement between the Township of Springfield Board of Education and the Springfield Township Education Association, provides for the recognition and compensation of extra-curricular positions which shall be appointed for each school year; and

WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

Mentoring Teacher	Provisional Teacher	Account Number	Stipend Amount
Patricia Carter	Matthew Agos	11-000-223-390-050-127-0	\$275
Jacqueline Grimm	Monica Alvarado	11-000-223-390-050-127-0	\$330
Dawn Shook	Amy Hegelein	11-000-223-390-050-127-0	\$550
Jon Luyber	Makayla McCarthy	11-000-223-390-050-127-0	\$550
Amy Angelastro	Bethany Nangle	11-000-223-390-050-127-0	\$490

Position	Employee	Account Number	Stipend Amount
Student Council Advisor	Sandra Secouler	11-401-100-100-050-117-0	\$500
Student Council Advisor	Amber Warshany	11-401-100-100-050-117-0	\$500
Yearbook Advisor	Dawn Shook	11-401-100-100-050-117-0	\$500
Art Show Coordinator	Casey Faulkes	11-401-100-100-050-117-0	\$500
Winter Concert Coordinator	Monica Alvarado	11-401-100-100-050-117-0	\$300
Spring Concert Coordinator	Monica Alvarado	11-401-100-100-050-117-0	\$300
Drama Club / Talent Show Coordinator	Monica Alvarado	11-401-100-100-050-117-0	\$1,000

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment for the above appointments are hereby approved for the **2023-2024** school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-122

RESOLUTION APPROVING THE APPOINTMENT OF STAFF TO CONDUCT SUMMER CURRICULUM WRITING AND CHILD STUDY TEAM CASE MANAGEMENT

WHEREAS, the Board of Education may approve, based upon the recommendation of the Superintendent, the appointment of staff to conduct summer Child Study Team case management and evaluations and staff to conduct curriculum development; and

WHEREAS, the Superintendent of Schools makes the following recommendation for appointments at the compensation rate and dedicated hours as so listed:

2024 CURRICULUM WRITING BUDGET

<u>Grade</u>	<u>Course</u>	<u>Teacher</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>
K-1	English Language Arts	Heather Pence	25	\$44.00	\$1,100
2-3	English Language Arts	Dawn Shook	25	\$44.00	\$1,100
4-5	English Language Arts	Riley Smith	25	\$44.00	\$1,100
6	English Language Arts	Amber Warshany	25	\$44.00	\$1,100
				TOTAL	\$4,400
Account #: 20-488-200-100 (ARP ESSER III Accelerated Learning Coach & Educator Support)					

; and

<u>Staff</u>	<u>Maximum Number of Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>	<u>Purpose</u>
Rebecca Schweitzer	15	\$44.00	\$660.00	Child Study Team Case Management & Student Evaluations
Cathryn Browning	15	\$44.00	\$660.00	Child Study Team Case Management & Student Evaluations
Emily Weeks	15	\$44.00	\$660.00	Student Evaluations
		TOTAL	\$1,980	
Account #: 11-000-219-110-050-106-0 (CST ESY PAY)				

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointments for the completion of curriculum development and summer Child Study Team Case Management, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-123

RESOLUTION APPROVING A DEAN OF STUDENTS IN ACCORDANCE AND AUTHORIZING A STIPEND AMOUNT

WHEREAS, the Board of Education has approved a job description and authorized the hiring of a Dean of Students for Springfield Elementary School ; and

WHEREAS, the Dean of Students will be responsible for creating and maintaining a positive and supportive learning environment for students in the elementary school. This individual will work closely with school administrators, teachers, and staff to ensure that students are safe, engaged, and academically successful; and

WHEREAS, the Dean of Students shall perform administrative responsibilities as outlined in the Board of Education approved job description and it is understood that the completion of these tasks shall occur during the course of the regular school day; and

WHEREAS, it is understood that the Dean of Students shall maintain teaching responsibilities during the portion of the day not dedicated to administrative responsibilities; and

WHEREAS, the Superintendent recommends the following individual and stipend amount for the Dean of Students position, effective September 1, 2024 through June 19, 2025:

NAME:	Jon Luyber
POSITION:	Dean of Students
POSITION CONTROL NUMBER:	FF-DOD001
ANNUAL STIPEND:	\$6110.00
EFFECTIVE DATE:	September 1, 2024

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointment of a Dean of Students and authorization for a stipend amount, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7

8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-124

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Custodians	Nurses	EDC Staff
Victoria Estronza	Victoria Estronza	Aliyah Reid	Victoria Estronza	Raigen Gibson
Patricia Sepessy	Patricia Sepessy	Kyra Baci	Tara Kowalczyk	Braelyn Little
Allison Minissale	Allison Minissale	Austin Lucas	Lisa Price	Tatum Madia
Amy O'Donnell	Amy O'Donnell	Joseph Casto		

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-125

RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF TO THE EXTENDED YEAR PROGRAM

WHEREAS, the 2024-2025 budget statement contains funds for extended year programs for special needs students; and

WHEREAS, the Superintendent of Schools has posted for the positions and makes the following recommendations for appointment:

Staff	Position	Hours	Days	Total Hours	Rate of Pay	Comp. Total
Michelle Rodi	OT			9	\$75	\$675
Emily Weeks	Speech			9	\$44	\$396
Kristin Pollack	Inst. Asst.			41	\$22	\$902
Annette Capra	Inst. Asst.			41	\$22	\$902
Evi Fennessy	Inst. Asst.			39	\$22	\$858
Patricia Carter	Teacher	3.5	11	38.5	\$44	\$1,694
Matthew Agos	Teacher	3.5	11	38.5	\$44	\$1,694
Amanda McDonald	Teacher	3.5	11	38.5	\$44	\$1,694
JoAnn Ricciani	Nurse	3	11	33	\$44	\$1,452
						\$10,267

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above appointments are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-171-126

RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF TO THE SUMMER LEARNING ACADEMY, SUMMER JUMP START, & SUMMER SEL PROGRAM

WHEREAS, the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSA Act), Public Law 116-260, was signed into law and provided an additional \$54.3 billion nationwide for the Elementary and Secondary School Emergency Relief Fund (ESSER II Fund); and

WHEREAS, the purpose of the additional funding is to provide direct money to LEAs to assist in safely reopening schools, measuring and effectively addressing significant learning loss, and taking other actions to respond to the impact of COVID-19 on educators, students, and families; and

WHEREAS, the NJDOE designated \$75 million from the State set-aside to establish the Learning Acceleration grant for pre-K through grade 12 instruction with the stipulation that these funds are used for planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months; and

WHEREAS, the Superintendent of Schools and the Supervisor of Curriculum have developed summer programs for the purpose of ensuring all students have an opportunity to develop core learning competencies in the areas of English Language Arts and mathematics and Social-Emotional Learning; and

WHEREAS, the Superintendent of Schools has posted for the teaching positions in order to appropriately staff the summer learning programs and makes the following recommendations for appointment:

Staff	Position	Program	Total Hours	Rate of Pay	Comp. Total
Barbara Pine	Teacher	Summer Jump Start	7.5	\$44	\$330
Haley Cooper	Teacher	Summer Jump Start	7.5	\$44	\$330
Amanda McDonald	Teacher	Summer Jump Start	7.5	\$44	\$330
Heather Pence	Teacher	Summer Learning Academy	20	\$44	\$880
Patricia Carter	Teacher	Summer Learning Academy	20	\$44	\$880
Jon Luyber	Teacher	Summer Learning Academy	20	\$44	\$880
Mahe Zaidi	Administrator	Summer Learning Academy	20	\$50	\$1,000
Janice Hill	Assistant	Summer Learning Academy	16	\$22	\$352
Kristin Pollack	Assistant	Summer Learning Academy	16	\$22	\$352
Carolyn Gripp	Assistant	Summer Jump Start	6	\$22	\$132
JoAnn Ricciani	Nurse	Summer Learning Academy Summer Jump Start	22	\$44	\$968
Account #: 20-489-100-100 (ESSER III Evidence Based Summer Learning & Enrichment)					\$6,434
Rebecca Schweitzer	Social Worker	Summer SEL Program	30	\$44	\$1,320
Cathryn Browning	LDTC	Summer SEL Program	25	\$44	\$1,100
Account #: 20-491-200-100 (ESSER III Mental Health)					\$2,420

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above appointments are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-127

RESOLUTION AUTHORIZING THE PAYMENT OF EARNED SICK LEAVE TO ELIGIBLE SCHOOL DISTRICT STAFF PURSUANT TO N.J.S.A. 34:11D-1

WHEREAS, New Jersey Paid Sick Leave Act, N.J.S.A. 34:11D-1 *et seq.* (the “[Act](#)”), which was signed by Governor Murphy in May, went into effect on October 29, 2018. Under the Act, all employees whether full time, part time, or seasonal must be paid one hour of sick leave for every 30 hours worked, up to 40 hours per year; and

WHEREAS, N.J.S.A. 34:11D-2(a). Employers are required to pay employees for earned sick leave time at their regular rate of pay. N.J.S.A. 34:11D-2(c). Where an employee is terminated, but is rehired within six months, the employee is entitled to all of the sick leave they had accrued previously. N.J.S.A. 34:11D-2(e). Employers may either provide employees with the full complement of earned sick leave time at the beginning of the year, or dole it out as the employee accrues it. N.J.S.A. 34:11D-3(d); and

WHEREAS, While employees may use their earned sick leave time for the employee’s or employee’s family member(s)’s health care, N.J.S.A. 34:11D-3(a)(1)–(2), the Act also extends to non-medical reasons, including, but not limited to, “time during which the employee is not able to work because of a closure of the employee’s workplace, or the school or place of care of a child of the employee,” N.J.S.A. 34:11D-3(a)(4), and “time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child’s education,” N.J.S.A. 34:11D-3(5). In cases where the “employee’s need to use earned sick leave is foreseeable, an employer may require advance notice, not to exceed seven calendar days. If the reason for the leave is not foreseeable, an employer may require an employee to give notice of the intention as soon as practicable.” N.J.S.A. 34:11D-3(b); and

WHEREAS, the Board of Education wishes to compensate the below listed staff members in accordance with the provisions of N.J.S.A. 34:11D-1 *ET seq.*

Staff Member	Substitute Role	Earned Sick Leave Amount
Kyra Baci	Custodian	\$36.00
Joseph Casto	Custodian	\$36.00
Christopher Concepcion	Custodian	\$54.00
Victoria Estronza	Nurse	\$53.58
Victoria Estronza	Teacher	\$80.00
Carolyn Gripp	Aide	\$75.65
Austin Lucas	Custodian	\$252.00
Allison Minissale	Teacher	\$80.00
Amy O’Donnell	Teacher	\$16.00
Aliyah Reid	Custodian	\$36.00
Charlie Risell	Custodian	\$108.00
Patricia Sepessy	Teacher	\$304.00

	TOTAL	\$1131.23
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NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above listed staff shall be paid the above earned sick time in the pay period of **June 30, 2024**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-128

**RESOLUTION APPROVING THE APPOINTMENT OF AN ELEMENTARY EDUCATION TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2024-2025 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2024 to JUNE 30, 2025**

WHEREAS, a vacancy was created in the position pursuant to an increase in student enrollment and identified for inclusion in the FY 2024-2025 Board of Education approved budget; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Deanna Foreman
STEP ON SCALE:	STEP 1A, MA
ANNUAL LEVEL OF COMPENSATION	\$61,680
POSITION CONTROL NUMBER	V-ET4002
FULL TIME / PART TIME:	Full Time
EFFECTIVE DATE:	September 1, 2024

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by June 20, 2024 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8

9	Mr. Dieker, Board President			X					9
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-129

**RESOLUTION APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL OF THE
SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF THE AGREEMENT
BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD
TOWNSHIP EDUCATION ASSOCIATION FOR THE SCHOOL YEAR 2024-2025**

WHEREAS, position control is a process to measure the current status of positions for personal services within the School District in order to analyze their fiscal impact on the whole budget year. The impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts set aside to cover appointments to the position for the remainder of the fiscal year; and

WHEREAS, Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify individual teachers being transferred in grade level and/or classroom assignment for the following year on or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no later than one (1) week before the end of the school year. The Superintendent shall have the discretion to change the assignment after said notification in the event of teacher resignations, open positions or other reasonable cause.

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

EMPLOYEE	TRANSFER FROM PCN	TRANSFER FROM ASSIGNMENT	TRANSFER TO PCR	TRANSFER TO ASSIGNMENT
Bobbi-Jo Bifulco	V-ET4002	Elementary Teacher	V-RCT001	Special Education Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date effective September 1, 2024.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-130

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF AN ELEMENTARY EDUCATION TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Danielle Tarvin-Griffith, School Business Administrator, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective June 30, 2024.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-131

**RESOLUTION APPROVING THE APPOINTMENT OF A SCHOOL BUSINESS ADMINISTRATOR
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2024-2025 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2024 to JUNE 30, 2025**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Casey DeJoseph
ANNUAL LEVEL OF COMPENSATION	\$30,000
POSITION CONTROL NUMBER	C-SBA001
FULL TIME / PART TIME:	Part Time (.4)
EFFECTIVE DATE:	July 1, 2024

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by June 20, 2024 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-132

RESOLUTION APPROVING A TERMS & CONDITIONS CONTRACT FOR THE CHIEF SCHOOL ADMINISTRATOR

WHEREAS, the Executive County Superintendent shall review and approve for all Superintendents of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, including any interim, acting, or person otherwise serving in these positions, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract; and,

WHEREAS, the contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board of Education approval and execution of the contract to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12; and,

WHEREAS, in connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments; and,

WHEREAS, The review and approval of the employment contracts of Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators conducted by the Executive County Superintendent shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the school district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.

4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-rata for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.
5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.
6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.
9. No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:
 - a. A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.
 - b. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.
 - c. A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.
 - d. The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that

criterion from the Executive County Superintendent prior to payment of any merit bonus.

10. No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.
11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.
12. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance shall not exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee shall not be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract shall include a provision of a dedicated driver or chauffeur.
13. All Superintendent contracts shall include the required provision pursuant to N.J.S.A. 18A:17-15.1 which states that in the event the Superintendent's certificate is revoked, the contract is null and void.
14. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a regionally accredited college or university as defined in applicable regulations. No contract shall include a provision for assistance, tuition reimbursement, or additional compensation for graduate school coursework, unless the coursework culminates in the acquisition of a graduate degree conferred by a regionally accredited college or university as defined in applicable regulations.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above referenced standards have been met and approved by the Executive County Superintendent and hereby authorizes the approval of a terms and conditions contract for the Chief School Administrator, Joseph C. Vaughn, for a period commencing July 1, 2024 and ending June 30, 2029.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-133

RESOLUTION APPROVING A TERMS & CONDITIONS CONTRACT FOR THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

WHEREAS, the Executive County Superintendent shall review and approve for all Superintendents of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, including any interim, acting, or person otherwise serving in these positions, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract; and,

WHEREAS, the contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board of Education approval and execution of the contract to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12; and,

WHEREAS, in connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments; and,

WHEREAS, The review and approval of the employment contracts of Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators

conducted by the Executive County Superintendent shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the school district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.
4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-ratio for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.
5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.
6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.
9. No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:

- a. A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.
 - b. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.
 - c. A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.
 - d. The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.
10. No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.
 11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.
 12. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance shall not exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee shall not be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract shall include a provision of a dedicated driver or chauffeur.
 13. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a regionally accredited college or university as defined in applicable regulations. No contract shall include a provision for assistance, tuition reimbursement, or additional compensation for graduate school coursework, unless the coursework culminates in the acquisition of a graduate degree conferred by a regionally accredited college or university as defined in applicable regulations.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above referenced standards have been met and approved by the Executive County Superintendent and hereby authorizes the approval of a terms and conditions contract for the School Business Administrator, Casey DeJoseph, for a period commencing July 1, 2024 and ending June 30, 2025 pending Executive County Superintendent approval.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

A motion was made by Mr. Pantano, seconded by Mrs. Drum to separate Resolution 134-136 from Resolution 137.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member		X	X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mrs. Rincon, Board Member			X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-134

RESOLUTION APPROVING REVISIONS TO THE GRADES K-6 ART CURRICULUM

WHEREAS, The New Jersey Student Learning Standards for Visual Arts reflect the National Core Arts Standards and emphasize the process-oriented nature of the arts and arts learning by:

- Defining artistic literacy through a set of overarching philosophical foundations and lifelong goals that clarify long-term expectations for arts learning;
- Placing artistic processes and anchor standards at the forefront of the work
- Identifying creative artistic practices as the bridge for the application of the artistic processes and anchor standards across all learning; and
- Specifying enduring understandings and essential questions that provide conceptual through lines and articulate value and meaning within and across the arts discipline; and,

WHEREAS, District Policy 2230 - Curriculum Guides stipulates that all curriculum guides will correlate with the New Jersey Student Learning Standards to ensure pupil mastery of concepts outlined in the New Jersey Department of Education's framework for each area; and,

WHEREAS, the standards ensure that all students will have equitable access to a quality, arts education that leads to artistic literacy and fluency in the artistic practices of the five art disciplines (dance, music, theatre, visual arts, and media arts) as a mechanism for:

- Performing, presenting or producing, as artistically literate individuals, by expressing and realizing creative ideas and implementing essential technical skills and cognitive abilities significant to many aspects of life and work in the 21st century;
- Responding to artistic ideas and work with personal meaning and cognizance of the ability of the arts to address universal themes, including climate change;
- Creating new artistic work reflective of a variety of ethnic, racial, and cultural perspectives; and
- Connecting and evaluating how the arts convey meaning through all arts and non-arts disciplines and contexts of our global society; and,

WHEREAS, certain revisions to the district's Art curriculum are recommended in order to ensure alignment with the New Jersey Student Learning Standards as mandated by the Department of Education and duly monitored as part of the Quality State Accountability Continuum (QSAC) process.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the revised Art curriculum for grades Kindergarten through six is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4

5	Mr. Pantano, Board Member				X				5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-135

RESOLUTION APPROVING REVISIONS TO THE GRADES K-6 MUSIC CURRICULUM

WHEREAS, The New Jersey Student Learning Standards for Performing Arts reflect the National Core Arts Standards and emphasize the process-oriented nature of the arts and arts learning by:

- Defining artistic literacy through a set of overarching philosophical foundations and lifelong goals that clarify long-term expectations for arts learning;
- Placing artistic processes and anchor standards at the forefront of the work
- Identifying creative artistic practices as the bridge for the application of the artistic processes and anchor standards across all learning; and
- Specifying enduring understandings and essential questions that provide conceptual through lines and articulate value and meaning within and across the arts discipline; and,

WHEREAS, District Policy 2230 - Curriculum Guides stipulates that all curriculum guides will correlate with the New Jersey Student Learning Standards to ensure pupil mastery of concepts outlined in the New Jersey Department of Education's framework for each area; and,

WHEREAS, the standards ensure that all students will have equitable access to a quality, arts education that leads to artistic literacy and fluency in the artistic practices of the five art disciplines (dance, music, theatre, visual arts, and media arts) as a mechanism for:

- Performing, presenting or producing, as artistically literate individuals, by expressing and realizing creative ideas and implementing essential technical skills and cognitive abilities significant to many aspects of life and work in the 21st century;
- Responding to artistic ideas and work with personal meaning and cognizance of the ability of the arts to address universal themes, including climate change;
- Creating new artistic work reflective of a variety of ethnic, racial, and cultural perspectives; and
- Connecting and evaluating how the arts convey meaning through all arts and non-arts disciplines and contexts of our global society; and,

WHEREAS, certain revisions to the district's Music curriculum are recommended in order to ensure alignment with the New Jersey Student Learning Standards as mandated by the Department of Education and duly monitored as part of the Quality State Accountability Continuum (QSAC) process.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the revised Music curriculum for grades Kindergarten through six is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4

5	Mr. Pantano, Board Member				X				5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-136

RESOLUTION APPROVING REVISIONS TO THE GRADES K-6 TECHNOLOGY CURRICULUM

WHEREAS, The intent and spirit of the New Jersey Student Learning Standards for Computer Science and Design Thinking are to ensure all students receive computer science and design thinking instruction from Kindergarten through grade 12. The study of these disciplines focuses on deep understanding of concepts that enable students to think critically and systematically about leveraging technology to solve local and global issues. Authentic learning experiences that enable students to apply content knowledge, integrate concepts across disciplines, develop computational thinking skills, acquire and incorporate varied perspectives, and communicate with diverse audiences about the use and effects of computing prepares New Jersey students for college and careers; and,

WHEREAS, District Policy 2230 - Curriculum Guides stipulates that all curriculum guides will correlate with the New Jersey Student Learning Standards to ensure pupil mastery of concepts outlined in the New Jersey Department of Education's framework for each area; and,

WHEREAS, students will benefit from opportunities to engage in high-quality technology programs that foster their ability to:

- Develop and apply computational and design thinking to address real-world problems and design creative solutions;
- Engage as collaborators, innovators, and entrepreneurs on a clear pathway to success through postsecondary education and careers;
- Navigate the dynamic digital landscape to become healthy, productive, 21st century global-minded individuals; and
- Participate in an inclusive and diverse computing culture that appreciates and incorporates perspectives from people of different genders, ethnicities, and abilities; and,

WHEREAS, certain revisions to the district's Technology curriculum are recommended in order to ensure alignment with the New Jersey Student Learning Standards as mandated by the Department of Education and duly monitored as part of the Quality State Accountability Continuum (QSAC) process.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the revised Technology curriculum for grades Kindergarten through six is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member				X				5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7

8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-137

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Ashley Traino			
District Assignment	Special Education Teacher			
Travel Date(s)	July 16, 17, & 18, 2024			
Travel Destination	Drexel University, Philadelphia PA			
Travel Type	Car			
Sponsoring Entity	Wilson Reading			
Event Description	Wilson Reading System Introductory Course			
Funding Source	REAP			
Account Series	20-451-200-500-050-00 0-0			
Registration Fee	\$650			
M&IE Allowance	\$45			
Mileage Estimate	\$109.98			
Tolls & Other Transportation	\$15			
Hotel/Motel Rate	NA			
Miscellaneous Exp (Parking)	\$57			
TOTAL	\$876.98			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4

5	Mr. Pantano, Board Member		X	X					5
6	Mrs. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-138

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024 POLICY, BYLAWS AND REGULATION REVISIONS UPON SECOND READING AND IMPLEMENTATION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading of the policies & regulations, which include:

File Code	Name	Alert #
P 1523	Comprehensive Equity Plan	232
P 5750	Equitable Educational Opportunity	232

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and implementation**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Vice President						X		7

8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-139

RESOLUTION APPROVING THE ANNUAL SUBMISSION OF THE CHAPTER 27 EMERGENCY PLAN

WHEREAS, the safety and well-being of students, staff, and visitors within Springfield Township Elementary School is of paramount importance; and

WHEREAS, the New Jersey Administrative Code (NJAC) 6A:32-13.1 (c) 4 mandates that each school district shall develop and maintain a comprehensive emergency plan in accordance with NJ Chapter 27, and submit it annually to the New Jersey Department of Education; and

WHEREAS, Springfield Elementary School has diligently prepared an emergency plan in accordance with NJ Chapter 27, which outlines procedures and protocols to be followed in the event of emergencies, crises, and disasters; and

WHEREAS, administration has reviewed and updated the emergency plan, ensuring that it is aligned with the latest guidelines and best practices; and

WHEREAS, the timely submission of the NJ Chapter 27 Emergency Plan is necessary to demonstrate Springfield Township School District's commitment to ensuring the safety and security of its students, staff, and visitors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Springfield Township hereby approves the annual submission of the NJ Chapter 27 Emergency Plan in accordance with NJAC 6A:32-13.1 (c) 4 to the New Jersey Department of Education; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent or designee to sign and submit all required documents and certifications related to the NJ Chapter 27 Emergency Plan on behalf of the Springfield Township School District; and

BE IT FURTHER RESOLVED, that the Board directs the Superintendent or designee to collaborate with relevant stakeholders, including school administrators, staff, and emergency management officials, to ensure that the NJ Chapter 27 Emergency Plan is regularly reviewed, updated, and practiced to promote an effective response in emergency situations; and

BE IT FURTHER RESOLVED, that the Board commits to providing the necessary resources and support to implement the emergency plan effectively, including training, drills, and the allocation of necessary personnel, equipment, and facilities; and

BE IT FINALLY RESOLVED, that a copy of this resolution be included in the official minutes of the Board of Education and shared with relevant stakeholders to ensure their awareness of the approval of the annual submission of the NJ Chapter 27 Emergency Plan.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-140

RESOLUTION APPROVING THE LANGUAGE INSTRUCTION EDUCATIONAL PROGRAM THREE YEAR PLAN FOR 2024-2027

WHEREAS, pursuant to the regulatory requirements for Bilingual Education in New Jersey's Bilingual Education Code (N.J.A.C. 6A:15-1.5), every three years local educational agencies (LEAs) must submit a plan describing the LEA's language instruction educational program (LIEP) for multilingual learners. The 2024-2025 school year is the beginning of a new three-year cycle which will end in the spring of 2027; and

WHEREAS, the LIEP Plan is an opportunity for educators to review the academic needs of their multilingual learners and the type of bilingual/primary/English language development necessary for multilingual learners to have equitable access to educational instruction, activities and programs aligned to the LEA's comprehensive equity plan (N.J.A.C. 6A:7). Multilingual learners are held to the same rigorous, standards-based curricula and assessments as their English proficient peers, as they are acquiring the English language. In developing the LIEP plan, school districts are encouraged to keep in mind all students' cultural and linguistic assets; and

WHEREAS, centering student's language abilities will help LEAs design LIEPs that provide the foundational and grade-level skills that students need to make a successful transition to classes with their English-proficient peers; and

WHEREAS, the LIEP plan must be submitted by July 10, 2024. All LEAs must attest whether they enroll at least one multilingual learner and complete the Statement of Assurance. All LEAs that enroll at least one multilingual learner must submit a completed LIEP plan to the Department of Education.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Springfield Township hereby approves the submission of the Language Instruction Education Program Plan in accordance with NJAC 6A:15-1.5 to the New Jersey Department of Education; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent or designee to sign and submit all required documents and certifications related to the LIEP Plan on behalf of the Springfield Township School District; and

BE IT FINALLY RESOLVED, that a copy of this resolution be included in the official minutes of the Board of Education and shared with relevant stakeholders to ensure their awareness of the approval of the submission of the Language Instruction Education Program Plan.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member		X	X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3

4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-171-141

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more floors, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **MAY 2024**:

Date / Time	May 14, 2024 / 2:21 pm	May 28, 2024 / 1:17 pm
Type of Drill	Fire	AED/Shelter In Place
Duration of Drill	2:46	4:57
Weather Conditions	Cloudy 76*	Sunny 81*
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 19, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member	X		X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Christian Dieker, Board President

- **UNFINISHED BUSINESS**
- **NEW BUSINESS**
 - Discussion of Calendar Revision

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Craig Vaughn, Superintendent

None

EXECUTIVE SESSION

A motion was made by Mrs. Mancini, seconded by Mrs. Drum to enter Executive Session at 7:57 pm to discuss Terms and Conditions of Employment/Personnel Matters - Chief School Administrator's Evaluation. The motion was carried by voice vote. All in favor.

A motion was made by Mrs. Rincon, seconded by Mrs. Mancini to adjourn Closed Executive Session at 8:40pm. The motion was carried by voice vote. All in favor.

ADJOURNMENT

Christian Dieker, Board President

Seeing no further action to come before the Board of Education, President Dieker requested a motion to adjourn at 8:41 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Vice President						X		7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting