

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

November 21, 2023 – 7:00 PM – MHS Cafeteria A

A meeting of the Board of Education will be held this day in the Manville High School Cafeteria A. The order of business and agenda for the meeting is:

I. CALL TO ORDER – Board of Education President Timothy Kenyon - 7:01 p.m.

II. OPEN PUBLIC MEETING STATEMENT – Mr. Kenyon

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 29, 2023, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION, AND READING OF THE MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

IV. PLEASE PAUSE FOR A MOMENT OF SILENCE FOR JOSEPHINE PSCHAR

V. ROLL CALL:

Present: Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon, Sharon Lukac

Also Present: Dr. Jamil Maroun, Superintendent; Mr. Paul Roth, Interim Business Administrator/Board Secretary

Absent: Sairlin Parra

VI. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular minutes of the following meeting: October 17, 2023 and the minutes of the Board Retreat on November 2, 2023.

Mr. Kenyon made a motion to approve the minutes. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report
- General Updates
- Student/Staff Member Awards
- MHS Band Performance

Dr. Maroun reported on the following items:

- **District and Board Goals**
- **Suspension Report/HIB Report**
- **General Updates**
 - **Student Attendance**
 - **Items from the Agenda**
 - **District Updates**
- **Student & Staff Recognition Awards were given out**

Student Representative, Elaeny Batista reported on the following items:

- **Past Events**
 - **Homecoming**
 - **PSAT's**
 - **Homecoming Football Game**
 - **Seal of Biliteracy Testing**
 - **Senior College Application Boot Camp**
 - **Homecoming Dance**
 - **Powderpuff Football**
- **Upcoming Events**
 - **MHS Coffee House**
 - **MHS CJMEA Audition**
 - **Make Up Yearbook Photographs**
- **Congratulations to the Homecoming King Justin Petti and Homecoming Queen Juliana Bucciero!**
- **Congratulations to Emily Chey, October Athlete of the Month & Kyle Sibaja, October Student of the Month**

At 7:50 p.m., Ms. Sairilin Parra arrived.

At 8:05 p.m, Mr. Kenyon made a motion to have a five minute break for refreshments. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote.

- VIII. PUBLIC COMMENT –** The Board of Education President will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 8:15 p.m. Mr. Kenyon moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote. Mr. Kenyon invited questions from the public on agenda items only.

No Comments.

At 8:15 p.m. Mr. Kenyon motioned to close the meeting to the public. The motion was seconded by Mrs. Erickson and approved by unanimous voice vote.

IX. COMMITTEE REPORTS:**A. Policy Committee:** Sharon Lukac, Chairperson

Mrs. Lukac reported on the following items for the Policy Committee:

- No meeting since the last Board meeting.
- Next meeting will be December 6th.

B. Curriculum and Instruction Committee: Debra Babich, Chairperson

Ms. Babich reported on the following items for the Curriculum and Instruction Committee:

- No meeting since the last Board meeting.
- Next meeting will be December 5th.

Mrs. Breen moved items B-1 through B-8 as follows:

B-1 BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on October 17, 2023 regarding student case numbers:

- 251457_RES_09222023
- 251458_RES_09222023
- 251860_ABI_09292023
- 252280_WES_10052023
- 252279_MHS_10052023
- 252794_MHS_10122023

B-2 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Line Item	Employee	Event (s)	Location	Date (s)	Estimated Cost	Budget Source
A	Rebecca Fosbre	NJPSA/FEA Leadership Conference	Monroe, NJ	November 28, 2023	Registration: \$175.00 Mileage: \$18.42	11-000-223-320-000-000-000 11-000-230-580-000-000-000
B	Jennifer Rodzinak	Autism Partnership Foundation	Virtual	November 28, 2023	N/A	N/A
C	Michael Krot	CPR Recertification	Morristown, NJ	November 22, 2023	Registration: \$99.00 Mileage: \$23.27	11-000-223-320-000-000-000 11-000-223-580-050-000-000

D	Laura D'Amato	NJAPSA Legal Updates & Current Topics in Special Education	Monroe, NJ	January 19, 2024	Registration: \$149.00 Mileage: \$25.94	11-000-251-330-000-002-000 11-000-230-580-000-000-000
E	Laura D'Amato	NJAPSA Current & Legal Topics in Special Education	Monroe, NJ	February 9, 2024	Registration: \$25.00 Mileage: \$25.94	11-000-251-330-000-002-000 11-000-230-580-000-000-000
F	Robert Snyder	Garden State Baseball Coaches Clinic	New Brunswick, NJ	December 7 & 8, 2023	Registration: \$110.00 Mileage: \$11.28	11-000-223-320-000-000-000 11-000-223-580-065-000-000
G	Damian Storey	Elevating Supervisor Success Series	Virtual	November 20, 2023	Registration: \$75.00	11-000-223-320-000-000-000
H	Kelli Eppley	Gifted and Talented Education	Virtual	November 1, 2023	N/A	N/A
I	Kelli Eppley	Preparing for Budgeting	Virtual	November 20, 2023	N/A	N/A
J	Zachary Tall	AP Social Studies Teachers' Round Table	Cranford, NJ	November 14, 2023	Registration: N/A Mileage: N/A	N/A
K	Angelica Viso	Somerset County Monthly ASAP Meeting	Somerville, NJ	November 16, 2023	Registration: N/A Mileage: N/A	N/A
L	Angelica Viso	Somerset County Monthly ASAP Meeting	Somerville, NJ	December 21, 2023	Registration: N/A Mileage: N/A	N/A
M	Christine Vinegra	Star Advantage (Elevating Supervisors)	Virtual	November 20, 2023	Registration: N/A Mileage: N/A	N/A
N	Kelli Eppley	NJAFPA Membership Conference and Meetings	TBD	November 17, 2023 January 26, March 15, & June 17, 2024	Registration: \$329.00 Mileage: N/A	20-270-200-500-000-000-00
O	Jennifer Rodzinak	2024 NJABA Conference	Virtual	April 25, 2024	Registration: \$125.00 Mileage: N/A	11-000-223-320-000-000-000 N/A

P	Christine Bachorik	Deep Dive into Section 504 Three part series	Virtual	January 18, 2024 January 26, 2024 February 5, 2024	Registration: \$199.00 Mileage: N/A	11-000-223-320-000-000-000 N/A
Q	Kelli Eppley	NJ Association of Gifted Children Conference	Mercer County Community College	April 12, 2024	Registration: \$224.00 Mileage: \$94.72	20-270-200-500-000-000-000 11-000-251-890-000-002-000
R	Jennifer Pisano	NJ Association of Gifted Children Conference	Mercer County Community College	April 12, 2024	Registration: \$224.00 Mileage: \$94.72	20-270-200-500-000-000-000 11-000-223-580-065-000-000
S	Jessica Collymore	NJ Association of Gifted Children Conference	Mercer County Community College	April 12, 2024	Registration: \$224.00 Mileage: \$94.72	20-270-200-500-000-000-000 11-000-223-580-080-000-000
T	Megan Dattola	NJ Association of Gifted Children Conference	Mercer County Community College	April 12, 2024	Registration: \$224.00 Mileage: \$94.72	20-270-200-500-000-000-000 11-000-223-580-080-000-000
U	Tiffany Zona	Lunch & Learn with Frontline	South Brunswick School District Monmouth Junction, NJ	November 21, 2023	Registration: N/A Mileage: N/A	N/A
V	Jennifer Sanders	Lunch & Learn with Frontline Attendance	South Brunswick School District Monmouth Junction, NJ	November 21, 2023	Registration: N/A Mileage: N/A	N/A
W	Deborah Parvin	Foreign Language Educators - Culture, Connection and Communication	Virtual	January 11, 2024	Registration: \$30.00 Mileage: N/A	20-270-200-500-000-000-000
X	Jaqueline Mendez-Cubero	Foreign Language Educators - Culture, Connection and Communication	Virtual	January 11, 2024	Registration: \$30.00 Mileage: N/A	20-270-200-500-000-000-000
Y	Kelli Eppley	Foreign Language Educators of NJ	Virtual	February 1, 2024	Registration: \$30.00 Mileage: N/A	11-000-223-320-000-000-000

Z	Jennifer Rodzinak	2024 NJABA Conference	Virtual	April 25, 2024	Registration: \$125.00 Mileage: N/A	11-000-223-320-000-000-000
AA	Karen Sweeney	School Behavioral Threat Assessment & Management	Virtual	February 29, 2024	N/A	N/A
BB	Alicia Rissmiller	School BTAM Training NJDOE	Virtual	January 18, 2024	N/A	N/A
CC	Kaitlin Hennelly	Winter 2024 NJSPRA Workshop	FEA Conference Center Monroe, NJ	January 11, 2024	Registration: Included in membership Mileage: \$24.91	11-000-230-580-000-000-000
DD	Jessica Donohue	Supporting Lit. Engagement w/ Older Students	TCNJ Trenton, NJ	March 8, 2024	Registration: \$270.00 Mileage: \$23.88	11-000-223-320-000-000-000 11-000-223-580-065-000-000
EE	Audra Burns	NJSBA PAA Meetings	Mercer County Tech Trenton, NJ	December 5, 2023, January 30, & April 10, 2024	Registration: Included in membership Mileage: \$51.321	11-000-251-890-000-002-000
FF	Anjelica Viso	NJ Prevention Network 24th Annual Conference	Atlantic City Convention Center Atlantic City, NJ	May 16 & 17, 2024	Registration: \$300.00 Mileage: \$110.00	11-000-219-320-000-000-000 11-000-230-580-000-000-000

B-3 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Line Item	Date (s)	Destination/Travel Mode	Grade Level	Subject Matter
A	December 21, 2023	ISAAC Center Students 2 Science East Hanover, NJ Transportation: TBD	Grade 8 (half) <i>Approx. 48</i>	Students will learn about STEM-related fields as they cycle through lab activities
B	April 22, 2024	ISAAC Center Students 2 Science East Hanover, NJ Transportation: TBD	Grade 8 (half) <i>Approx. 48</i>	Students will learn about STEM-related fields as they cycle through lab activities
C	April 24 & 25, 2024 (Approved on October 17, 2023 REVISED date)	Fosterfields Living Historical Farms Morristown, NJ Transportation: R&May Transportation, LLC	Grade 2 <i>Approx. 115 Students</i>	Students will work collaboratively to experience the role of children on the farm, investigate the process of cultivating plants and caring for animals, and discover the roles of farms in their communities

D	May 10, 2024	Doyle Farm Neshanic Station, NJ Transportation: R&May Transportation, LLC	Grade 1 <i>Approx. 132 Students</i>	Students will determine patterns in behavior of parents and offspring that help offspring survive. Students will participate in milking and feeding baby animals
E	May 31, 2024 (Approved on October 17, 2023 REVISED date)	Turtleback Zoo West Orange, NJ Transportation: Montauk Transit, LLC	Kindergarten <i>Approx. 135 Students</i>	Students will explore how animals interact with each other and tier habits
F	June 7, 2024	Hershey Park Transportation: US Coachways, Inc.	MHS Concert Band Jazz Band and Choir Grades: 9-12 <i>Approx. 50 Students</i>	Performance opportunity, community engagement, adjudication and feedback for the music program
G	March 18, 2024	ISAAC Center Students 2 Science East Hanover, NJ Transportation: TBD	Grade 9 Honors Biology <i>Approx. 32 Students</i>	Lab activities will focus on diabetes and hidden sugars, vaccines & immune response, biofuels & fish forgery
H	December 14, 2023	Reading Cinemas Manville, NJ Transportation: Walking	Self-Contained Grades 5-8 <i>Approx. 5 Students</i>	Life skills-money, social skills, community involvement

B-4 RESOLVED, the Board of Education approves the following position with staffing as indicated:

Line Item	Position	Program	Compensation	Dates	Source
A	Two (2) Staff Members	Professional Development Preparation	\$40 and hour, not to exceed 2 hours per person	November - December 2023	20-270-200-100-000-000-000
B	One (1) Staff Member	SLE Program Coordinator for students 18-21	\$5000.00 Stipend	2023-2024 School Year (prorated)	11-212-100-101-050-000-000
C	One (1) Staff Member	School Bus Driver/Maintenance Service Worker	MEA Custodial Salary Guide	2023-2024 School Year	11-000-261-100-000-001-000

B-5 RESOLVED, the Board of Education approves the following out of district amendment contract and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Line Item	Student	Placement	Effective Dates	Tuition
A	#2	Center for Educational Advancement School	2023-2024	\$138,698.56

- B-6** RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Line Item	Student	Placement	Effective Dates	Nature of Class	Tuition
A	#001	Somerset County Vocational & Technical Schools Technical Occupation Preparation for Success (TOPS)	2023-2024	Services described in contract agreement	\$27,540.00

- B-7** RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the School Safety and Security Plan Annual Review for the Manville School District for the 2023 – 2024 School Year.

- B-8** RESOLVED, the Board of Education approves the Job Description for the following position:

- School Bus Driver/Maintenance Service Worker

The motion was seconded by Mrs. Erickson and approved by roll call vote as follows:

AYES: Lisa Antonelli, Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich

- C. Negotiations Committee:** Rikki Erickson, *Chairperson*

Mrs. Erickson reported on the following items for the Negotiations Committee:

- Next meeting will be on November 29th.

- D. Personnel**

Mr. Kenyon moved items D-1 through D-13 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

- D-1** RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Line Item	Name	Position	Action	Effective Dates
A	Ifat Sade	School Psychologist	Leave of Absence in Accordance with FMLA and NJ FLA (pending proper documentation)	December 1-15, 2023

B	Christine Clark	School Counselor	Paid Intermittent Leave of Absence in accordance with FMLA and NJ FLA	September 25 - December 31, 2023
C	Anjelica Viso	School Counselor	Unpaid Intermittent Leave of Absences in accordance with FMLA	October 2023
D	Johanna Poumeyrol	Freshman Co-Class Advisor	Resignation as Advisor	2023-2024 School Year
E	Grace Ortiz	Teacher Special Education High School	Resignation	December 14, 2023
F	Dana Bohler	Teacher Preschool Weston	Paid Maternity Leave of Absence in accordance with FMLA and NJ FLA	March 8-26, 2024
G	Dana Bohler	Teacher Preschool Weston	Unpaid Maternity Leave of Absence in accordance with FMLA and NJ FLA	March 27-June 14, 2024
H	Debra Joy	Teacher Mathematics ABIS/MHS	Retirement	September 1, 2024
I	Felicia Baker	Teacher Special Education MHS	Unpaid Leave of Absence	November 1-15, 2023
J	Jacinta DaSilva	Teacher Spanish Weston/Roosevelt	Extension of Paid Leave of Absence in accordance with FMLA and NJ FLA	November 20 - December 1, 2023
K	James Horton	Teacher Special Education MHS	Retirement	June 30, 2024
L	Deborah Gregor	School Secretary ABIS	Extension of Paid Leave of Absence in accordance with FMLA and NJ FLA	November 22-28, 2023
M	Christine Vinegra	Supervisor of Special Services	Resignation	January 12, 2024

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Certificate	Compensation	Effective Dates
A	Lesly Caban	Instructional Assistant P/T Weston	Substitute Certificate	Step 2, \$24.94/hr	November 22, 2023 - June 30, 2024
B	Nick McFarland	Teacher Special Education MHS	Provisional, Health & PE Provisional, Students w/ Disabilities	MA, Step 6 \$61,260	On or about January 22, 2024

- D-3** RESOLVED, the Board of Education employs the following staff members in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Effective Dates
A	Meghan Dattola	Professional Development After School Hours	\$25.00 per hour, not to exceed 1.25 hours (per contract)	2023-2024 School Year
B	Amie Walsh	Professional Development After School Hours	\$25.00 per hour, not to exceed 1.25 hours (per contract)	2023-2024 School Year
C	Jill Storch	Professional Development After School Hours	\$25.00 per hour, not to exceed 1.25 hours (per contract)	2023-2024 School Year
D	Jessica Collymore	Professional Development After School Hours	\$25.00 per hour, not to exceed 1.25 hours (per contract)	2023-2024 School Year
E	Diana Gallagher	Professional Development After School Hours	\$25.00 per hour, not to exceed 1.25 hours (per contract)	2023-2024 School Year
F	Kate D'Angelo	Professional Development Prep Time	\$40.00 per hour, not to exceed 2 hours (per contract)	2023-2024 School Year
G	Alisha Borkowski	Professional Development Prep Time	\$40.00 per hour, not to exceed 2 hours (per contract)	2023-2024 School Year
H	Kristel Gallagher	Morning Substitute for ESL, ELA, & Math	\$40.00 per hour not to exceed 140 hours on as "as needed" basis	2023-2024 School Year

- D-4** RESOLVED, the Board of Education approves the following students in the positions with terms as stated:

Line Item	Name	Position	Compensation	Effective Date
A	Jamie Gavilanes-Diaz	Student A/V Helper MHS	\$12.00 per hour not to exceed 20 hours on as "as needed" basis	2023-2024 School Year

- D-5** RESOLVED, the Board of Education Approves the following staff members as Mentors for Provisional Certificated staff for the school year 2023-2024:

Line Item	Mentor	Mentee	Observation Period	School
A	Kate D'Angelo	Cecilia West	November 2023 to June 2024	ABIS

- D-6** RESOLVED, the Board of Education approves the following Advisor/Coach positions with staff members as follows:

Line Item	Name	Position	Compensation	Effective Dates
A	Emme Vornlocker	Girls Basketball - MHS	Volunteer	2023-2024 School Year
B	Casey Lewis	Freshman Co Class Advisor	\$2,122.00 (Full Stipend)	2023-2024 School Year
C	Justin Bryla	Asst. Basketball Coach - ABIS	Volunteer	2023-2024 School Year
D	Thomas Fett	Drama Enrichment Lights & Sound ABIS	\$30.00 per hour not to exceed thirty-five (35) hours	2023-2024 School Year

- D-7** RESOLVED, the Board of Education approves the following Substitutes for the 2023-2024 school year with compensation as stated, pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Period
A	Phyllis Toste	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
B	Bogumila Bunkowski	Custodial Substitute	\$20 per hour (Amended Compensation)	2023-2024 School Year
C	Shohreh Abrari-Venouss	Substitute Teacher Renewal	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
D	Angelina Sanchez	Substitute Teacher Pending Certification	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
E	Isabella Cano	Substitute Teacher Pending Certification	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
F	Danielle Siana	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
G	Lauren Jastrzebski	Substitute Teacher Renewal	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year

H	Elizabeth Duque	Custodial Substitute Pending Documentation	\$20.00 per hour	2023-2024 School Year
I	Melissa McClymont	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
J	Umme Salma	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
K	Jennifer Fraley	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year

D-8 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2023-2024 School Year with terms as stated:

Line Item	Name	Position	Compensation	Effective Dates
A	Nicholas McFarland	Teacher	\$3800.00 (prorated)	January 22, 2024 - June 30, 2024

D-9 RESOLVED, the Board of Education approves the staff member listed below to Complete an Internship in the Manville School District during the 2023 – 2024 School Year as follows:

Line Item	Name	College/University	Observation Period	School
A	Dawn Vornlocker	Brookdale Community College	2023-2024 School Year	Manville High School

D-10 RESOLVED, the Board of Education approves the following Board Goals for the 2023 – 2024 School Year.

- To complete the board certification process by May 2024.
- Successfully complete negotiations with the MEA that recognizes the professionalism of our teaching staff and is respectful of our community's ability to support the district.
- To provide support to the district's plan for expansion of district facilities that will ensure adequate educational spaces for increasing enrollment and student and staff health and safety.

D-11 RESOLVED, the Board of Education approves the following District Goals for the 2023-2024 School Year.

- To begin implementation of a specific plan to expand district facilities to accommodate increasing student enrollment and provide adequate educational spaces and ensure student and staff health and safety.

- To provide Professional Development for all staff on best practices for meeting the needs of all learners including sheltered instruction and inclusion.
- To explore expansion of accessibility for our parents and community members to board of education meetings and information.

D-12 RESOLVED, the Board of Education approved the following student teacher for the 2023-2024 School Year.

Line Item	Name	College/University	Dates	School
A	Melissa McClymont	TCNJ	January 2024 -May 2024	MHS

D-13 Approval of Superintendent's Merit Goals for the 2023 – 2024 School Year

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Superintendent of Schools, qualitative and quantitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and Whereas, the Board of Education has now developed a set of annual goals for the 2023-2024 school year that it wishes to include in its contract with the Superintendent now, therefore, be it Resolved, the Board of Education establishes the qualitative and quantitative criteria and merit salary bonuses as shown on attached **Addendum I** for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract.

The motion was seconded by Mrs. Fleming and approved by roll call vote as follows:

AYES: Lisa Antonelli, Justina Breen, Rikki Erickson, Kimberly Fleming,
Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

Mrs. Harabin reported on the following items for the Finance & Facilities Committee:

- Last meeting was November 14th.
- The following items were discussed:
 - High Impact Tutoring Grant
 - School Bus Update
 - Posting for driver
 - Vendors
 - Request for formal approval to move forward
- General Updates
 - Facilities Projects Update
 - Pending Agenda Items
 - Chromebook Lease
 - 1600 Brooks Blvd Update
- Referendum Discussion
- Next meeting is December 12th.

Mrs. Harabin moved items E-1 through E-40 as follows:

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION
RESOLUTION**

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of September 2023;

WHEREAS, these reports show the following balances on September 30, 2023;

Fund	Cash Balance	Appropriation Balance
(10) General Current Expense Fund	\$7,387,973.48	
(11) Current Expense		\$6,814,996.35
(12) Capital Outlay		\$102,657.10
(13) Special Schools		\$25,916.00
(20) Special Revenue Fund	\$251,138.68	\$2,908,937.60
(30) Capital Projects Fund	\$760,129.93	\$40,680.40
(40) Debt Service Fund		
TOTAL	\$8,399,242.09	\$9,893,187.45

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$3,094,187.20
Special Revenue Fund #20		\$165,367.09
Capital Projects Fund #30		\$171,526.26
Debt Service Fund #40		
TOTAL		\$3,431,080.55

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
3228	11/7/2023	Edvocate	\$1,298.00
3229	11/7/2023	Aramark	\$94,012.04
3230	11/7/2023	Service Plus	\$322.95
3231	11/7/2023	Breakdown Products	\$285.00
3232	11/7/2023	New Jersey Department of Agriculture - Food Distribution	\$2,400.00
3233	11/7/2023	Breakdown Products	\$267.00
		Total	\$98,584.99

E-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending September 2023, as shown on **Addendum II**.

E-5 FACILITY USE REQUEST

RESOLVED, the Board of Education approves the following Facility Use:

Line Item	Organization	Program	Location	Date	Time	Fees
A	MYAL	Horsepower Wrestling	ABIS Wrestling Room	11/6/23-2/29/24 M, T, W, Th, F	6:00 pm - 8:30 pm	N/A
B	MYAL	Cheer Practice	Roosevelt School Multipurpose Room	M, T, W, Th, F	6:00 pm - 8:30 pm	N/A
C	MYAL	Cheer Practice	Weston School Multipurpose Room	M, T, W, Th, F	6:00 pm - 8:00 pm	N/A
D	Soccer Centers	Soccer Games	MHS Ned Panfile Stadium	2/24/24, 2/25/24, 3/2/24, 3/3/24 Saturday & Sunday	8:00 am - 9:00 pm	N/A
E	Soccer Centers	Soccer Training	MHS Ned Panfile Stadium	11/10/23, 11/17/23, 12/1/23 Friday	6:00 pm - 7:30 pm	N/A
F	Manville Recreation	Turkey Bowl	MHS Ned Panfile Stadium	11/22/23 Wednesday	5:00 pm - 9:00 pm	N/A

G	Manville Recreation	Basketball Practice	Weston School Gymnasium	11/6/23-11/29/23 M, W	6:30 pm - 8:00 pm	N/A
H	Manville Recreation	Fall Basketball Skills Clinic	MHS Gymnasium	11/18/23 Saturday	12:00 pm - 2:00 pm	N/A
I	Elite QB Matthew Bastardi	2024 Spring Football Camp	MHS Ned Panfile Stadium	4/7/24-5/19/24 Sundays	12:00 pm - 4:00 pm	N/A

E-6 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Garas Trans LLC for the following Athletics trips scheduled for the 2023-2024 school year, totaling \$14,550.00:

Line Item	Trip #	Date	Destination	Price
A	ATH2384	11/4/2023	Holmdel Park	\$1,585.00
B	ATH2385	11/1/2023	Billian Legion Park (Bound Brook)	\$870.00
C	ATH2386	11/2/2023	LaMonte Turf Field (Bound Brook)	\$870.00
D	ATH2379	9/27/2023	Duke Island Park	\$870.00
E	ATH2353	10/7/2023	Rutgers Preparatory School	\$943.00
F	ATH2354	10/9/2023	Rutgers Preparatory School	\$914.00
G	ATH2355	10/9/2023	Bernards High School	\$914.00
H	ATH2367	10/16/2023	New Providence High School	\$1,305.00
I	ATH2381	10/18/2023	Hamilton West High School	\$1,450.00
J	ATH2382	10/20/2023	Wardlaw Hartridge High School	\$1,204.00
K	ATH2383	10/25/2023	Bridgewater Raritan High School	\$1,160.00
L	ATH2385	10/26/2023	Shore Regional High School	\$1,595.00
N	ATH2387	11/1/2023	LaMonte Turf Field (Bound Brook)	\$870.00
			TOTAL	\$14,550.00

E-7 APPROVAL OF JOINT TRANSPORTATION - AMENDED AMOUNTS

RESOLVED, the Board of Education approves the **amended** Joint Transportation Agreement with Garas Trans LLC for the following Athletics trips scheduled for the 2023-2024 school year, totaling \$8,410.00:

Line Item	Trip #	Date	Destination	Price
A	ATH2325	9/11/2023	South Hunterdon Regional High School	\$1,160.00
B	ATH2330	9/21/2023	Warren Hills Regional High School	\$1,450.00
C	ATH2333	9/23/2023	Delaware Valley Regional High School	\$1,450.00

D	ATH2334	9/25/2023	Columbia Park (Dunellen)	\$1,740.00
E	ATH2336	9/27/2023	Immaculata - Nap Torpey Athletic Complex	\$1,160.00
F	ATH2337	9/28/2023	Warren Hills Regional High School	\$1,450.00
	<i>*Amended from Item E-12 on 9/19/23 agenda</i>		TOTAL	\$8,410.00

E-8 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with First Student for the following Athletics and Field trips scheduled for the 2023-2024 school year, totaling \$2,175.00:

Line Item	Trip #	Date	Destination	Price
A	ATH2307	8/29/2023	David Brearley	\$1,175.00
B	CT2317	3/1/2024	RVCC Theater	\$1,000.00
			TOTAL	\$2,175.00

E-9 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with ABC Trans Corp. for the following Field trips scheduled for the 2023-2024 school year, totaling \$1,635.00:

Line Item	Trip #	Date	Destination	Price
A	CT2319	4/22/2024	Westminster Choir College	\$645.00
B	CT2318	12/5/2023	The Learning Experience	\$395.00
C	CT2323	1/19/2024	Rutgers University	\$595.00
			TOTAL	\$1,635.00

E-10 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Montauk Transit, LLC for the following field trips scheduled for the 2023-2024 school year, totaling \$2,185.00:

Line Item	Trip #	Date	Destination	Price
A	CT2321	5/31/2024	Turtleback Zoo	\$2,185.00

E-11 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with R&May Transportation, LLC for the following field trips scheduled for the 2023-2024 school year, totaling \$4,350.00:

Line Item	Trip #	Date	Destination	Price
A	CT2320	4/24/2024	Fosterfields Living Historical Farm	\$1,200
B	CT2322	4/25/2024	Fosterfields Living Historical Farm	\$1,200
C	CT2324	5/10/2024	Doyle's Farm	\$1,950
			TOTAL	\$4,350.00

E-12 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Villani Bus Company for the following field trips scheduled for the 2023-2024 school year, totaling \$5,100.00:

Line Item	Trip #	Date	Destination	Price
A	CT2315	05/24/2024	Hershey Park (ABIS)	\$5,100.00

E-13 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with US Coachways, Inc. for the following field trips scheduled for the 2023-2024 school year, totaling \$5,778.23:

Line Item	Trip #	Date	Destination	Price
A	CT2316	06/07/2024	Hershey Park (MHS)	\$5,778.23

E-14 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education approves the October 2023 donation of \$2.72 from the Blackbaud Giving Fund. (BudgetSource:20-012-200-600-000-000-000)

E-15 APPROVAL OF SEL PROGRAM

RESOLVED, the Board of Education approves the agreement with Campfire Kids for SEL Groups Grades 2, 3, and 4 during the 2023-24 school year in the amount of \$12,600.89. The Manville Municipal Alliance will be financially responsible for \$4,040.89, and the Manville School District will be financially responsible for \$8,560.00. (Budget Source: 20-487-200-300-000-000-000)

E-16 APPROVAL OF CREATION OF ACCOUNT

RESOLVED, the Board of Education approves the creation of a MHS Golf Club sub account in the Student Activities fund.

E-17 APPROVAL TO DISCARD

RESOLVED, the Board of Education approves the following items to be discarded:

Line Item	Title	ISBN	Copyright	Qty.
A	America Pathways to the Present	0-13-181545-8	2005	151
B	World History: Connections to Today	0-13-128334-0	2005	109

E-18 APPROVAL OF AGREEMENT WITH KEAN UNIVERSITY

RESOLVED, the Board of Education approves the agreement with Kean University for the Future Teacher Academy Program, from October 26, 2023, through June 30, 2024, as shown in *Addendum III*.

E-19 APPROVAL OF ANNUAL COMPREHENSIVE MAINTENANCE PLAN

RESOLVED, the Board of Education approves the Comprehensive Maintenance Plan and Schedule M-1 as shown on the attached *Addendum IV* and authorizes the School Business Administrator to submit the schedule to the County Superintendent as required by law.

E-20 APPROVAL OF TRANSFER

RESOLVED, the Board of Education approves the transfer of \$200.00 from the general operating budget to food services.

E-21 APPROVAL - CONTRACTS FOR GOODS AND SERVICES

Line Item	Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
A	Silvergate Preparatory	Proprietary Services	Bedside Instruction	2023-2024	\$55.00	11-000-213-800-000-000-000
B	Genpsych Adolescent Program	Proprietary Services	Bedside Instruction	2023-2024	\$55.00	11-000-213-800-000-000-000
C	Rutgers Health (UBHC)	Proprietary Services	Bedside Instruction	2023-2024	\$70.00	11-000-213-800-000-000-000
D	LearnWell	Proprietary Services	Bedside Instruction	2023-2024	\$55.00	11-000-213-800-000-000-000
E	Educational Services Commission of New Jersey	Proprietary Services	Bedside Instruction	2023-2024	\$74.00	11-000-213-800-000-000-000
F	Bridgeway Behavioral Health Services	Proprietary Services	Psychiatric Screenings	2023-2024	\$200.00	11-000-213-800-000-000-000
G	AFC Urgent Care	Proprietary Services	Substance Abuse Screening	2023-2024	\$125.00	11-000-213-800-000-000-000

E-22 APPROVAL OF MILEAGE STIPEND FOR SCHOOL DISTRICT SECURITY MONITOR FOR 2023/2024 SCHOOL YEAR

RESOLVED, the Board of Education approves a mileage stipend in the amount of \$600.00 per year to be paid to District School Security Monitor to cover the cost of using their vehicle for school work.

E-23 AUTHORIZATION TO SUBMIT AND ACCEPT PRESCHOOL ENROLLMENT PROJECTIONS

RESOLVED, the Board of Education authorizes the Manville School District's Business Administrator to submit and accept the preschool enrollment projections that were submitted to the New Jersey Department of Education.

E-24 AUTHORIZATION TO SUBMIT AND ACCEPT THE 24/25 PRESCHOOL EDUCATION AID PROGRAM PLAN

RESOLVED, the Board of Education authorizes the acceptance of the 2024/2025 Preschool Education Aid Program Plan and authorizes the Manville School District's Business Administrator to submit the plan to the Department of Education, as shown on **Addendum V**.

E-25 APPROVAL OF PURCHASE FROM NICKERSON

RESOLVED, the Board of Education approves the purchase from Nickerson in the amount not to exceed \$26,000.00, for built-in cabinetry and millwork for the ABIS Faculty Lounge.

E-26 APPROVAL OF ACCOUNT TRANSFERS

RESOLVED, the Board of Education approves the following account transfers:

From	To	For	Amount
12-000-400-932-000-000-000	12-000-400-450-090-006-000	Interior Renovations ABIS Faculty Lounge	\$26,000.00

E-27 APPROVAL OF AGREEMENT WITH SETON HALL UNIVERSITY

RESOLVED, the Board of Education approves the agreement with Seton Hall University for the Project Acceleration Program for the Fall 2023, in the amount not to exceed \$17,270.00, for Manville High School Math and History.

E-28 APPROVAL TO DESIGN AND SUBMIT NJDOE STATE APPLICATION AND UPDATE LRFP

RESOLVED, the Board of Education authorizes Parette Somjen Architects, LLC (439 US-46, Suite 4, Rockaway, NJ 07866) to design and submit to the New Jersey Department of Education all required and appropriate documents for the Alexander Batcho Intermediate School New Chair Lift, professional services not to exceed \$10,500.00;

FURTHER RESOLVED, the Board of Education authorizes Parette Somjen Architects, LLC to update the Manville School District's LRFP and submit to the NJ Department of Education.

E-29 APPROVAL TO DESIGN AND SUBMIT NJDOE STATE APPLICATION AND UPDATE LRFP

RESOLVED, the Board of Education authorizes Parette Somjen Architects, LLC (439 US-46, Suite 4, Rockaway, NJ 07866) to design and submit to the New Jersey Department of Education all required and appropriate documents for the Roosevelt School New Chair Lift, professional services not to exceed \$10,500.00;

FURTHER RESOLVED, the Board of Education authorizes Parette Somjen Architects, LLC to update the Manville School District's LRFP and submit to the NJ Department of Education.

E-30 WESTON SCHOOL ROOF REPLACEMENT PROJECT #2145 APPROVAL OF CHANGE ORDERS

RESOLVED, the Board of Education approves the following change orders and credits on the Weston School Roof Replacement Project (NJ DOE Plan #35-3000-090-TBD) as follows:

Base bid + Alt. 1: \$102,000.00 with a \$15,000.00 allowance

Project Change Order #	Description of Change	Total Cost
CO #001	Replacement of Tectum Deck	\$1,800.00
	Allowance Remaining	\$13,200.00

E-31 WESTON SCHOOL ROOF REPLACEMENT PROJECT #2145 APPROVAL OF CHANGE ORDERS

RESOLVED, the Board of Education approves the following change orders and credits on the Weston School Roof Replacement Project (NJ DOE Plan #35-3000-090-TBD) as follows:

Base bid + Alt. 1: \$102,000.00 with a \$15,000 allowance

Project Change Order #	Description of Change	Total Cost
CO #002	Credit Wood Blocking	(\$800.00)
	Allowance Remaining	\$14,000.00

E-32 APPROVAL OF PAYMENT

RESOLVED, the Board of Education approves the following payments to Northeast Roof Maintenance:

NJDOE State Plan No.	Project Name	Payment Application #	Payment Amount
35-3000-090-TBD	Weston School Roof Replacement	Application #4	\$6,305.00
35-3000-090-TBD	Weston School Roof Replacement	Final Application #5	\$6,485.00
35-3000-090-20-4000	Roof Replacement @ the Weston Elementary School	Final Application #7	\$63,137.01

E-33 APPROVAL OF PAYMENT

RESOLVED, the Board of Education approves the following payments to Venus Tile & Marble:

NJDOE State Plan No.	Project Name	Payment Application #	Payment Amount
35-3000-050-20-3000	Interior Renovations - Kitchen Floor Replacements @ the Manville High School	Final Application #2	\$17,103.75

E-34 WESTON SCHOOL MULTIPURPOSE ROOM PROJECT #2144 APPROVAL OF CHANGE ORDERS - AMENDED

RESOLVED, the Board of Education approves the following **amended** change orders and credits on the Weston School Multipurpose Room Project (#2144) as follows:

Base bid + Alt. 1: \$1,527,000.00 + prior change orders -4,546.43 New Amount \$1,522,453.57

Line Item	Project Change Order #	Description of Change	Total Cost
A	CO #012	Provide materials & labor to repair damaged electrical infrastructure on the roof.	\$5,613.18
	<i>*Amended Item #E-16 from 8/29/23 agenda</i>	New Contract amount	\$1,528,066.75

E-35 APPROVAL OF PURCHASE FROM BLUUM USA, INC.

RESOLVED, the Board of Education approves the lease purchase of 450 Acer Chromebooks from Bluum USA, Inc. using TEQLease Education Finance, for a total of \$227,981.56 over four years (\$56,995.39 per year).

E-36 APPROVAL VOCATIONAL SCHOOL TUITION AGREEMENT

RESOLVED, the Board of Education approves the Out of District Tuition Contract Agreement with Somerset County Vocational School for the 2023-24 School Year in the amount of \$43,070.00 and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board.

E-37 APPROVAL OF AGREEMENT WITH RARITAN VALLEY COMMUNITY COLLEGE

RESOLVED, the Board of Education approves the agreement with Raritan Valley Community College for the Fall 2023 students' enrollment in US History, Music Theory, Musicianship, and Intro to Chemistry, in the amount not to exceed \$3,600.00.

E-38 APPROVAL OF PURCHASE OF ORTON GILLINGHAM ONLINE ACADEMY

RESOLVED, the Board of Education approves the purchase of Orton Gillingham Basic Language (level 1) and Basic Language (level 1) for older students for eleven staff members for the 2023-2024 school year in the amount of \$6545.00.

E-39 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Line Item	Vendor	Purchasing Authority	Description of Goods and Services	Effective Date(s)	Amount
A	Interim HealthCare	Proprietary	School Nurse as per student's IEP	2023-2024 ESY and RSY	\$62.25/HR - RN
B	Interim HealthCare	Proprietary	School Nurse for a student to be transported in the bus	2023-2024 ESY and RSY	\$155.50 x 2 (round trip)

E-40 APPROVAL OF HIGH IMPACT TUTORING GRANT

RESOLVED, the Board of Education approves the acceptance of the High Impact Tutoring Grant in the amount of \$97,000. Funds will be expensed from: 20-450-xxx-xxx-xxx-xxx-xxx through 20-469-xxx-xxx-xxx-xxx-xxx.

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

AYES: Lisa Antonelli, Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich

F. Communications Committee: Timothy Kenyon, *Chairperson*

Mr. Kenyon reported on the following items for the Communications Committee:

- No meeting held since the last Board meeting.
- Next meeting will be December 18th.

X. PUBLIC COMMENT - The Board President will invite questions and comments from the public.

At 8:25 p.m. Mr. Kenyon moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Breen and approved by unanimous voice vote. Mr. Kenyon invited questions and comments from the public.

No Comments.

At 8:25 p.m. Mr. Kenyon motioned to close the meeting to the public. The motion was seconded by Mrs. Breen and approved by unanimous voice vote.

XI. OLD BUSINESS/NEW BUSINESS**Old Business:**

- A. Continued discussion on Long Range Facilities Plan

New Business:

- A. Discussion of Board meeting dates for 2024.

No Closed Session.**XII. CLOSED SESSION** (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mrs. Kimberly Fleming left the meeting at 8:30 p.m.

XIII. ADJOURNMENT

At 9:21 p.m. Mr. Kenyon made a motion to adjourn the meeting. The motion was seconded by Mrs. Erickson and approved by unanimous voice vote.

Respectfully submitted,



Mr. Paul Roth
Interim Business Administrator/Board Secretary