

ORISKANY CENTRAL SCHOOL  
Meeting of the Board of Education  
February 13, 2017  
7:00 PM  
Board Meeting Minutes

Board Members Present:

Carl Graziadei	X
Shirley Burtch	X
Michelle Anderson	X
Robyn Appler	X
Therese Hanna	X
Adam Kernan	X
Amy Mayo	X

Administrators Present: Mr. Kelahan, Ms. Koster, Ms. Lowell, Ms. Thompson

Others Present: See Sign-in Sheet

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**Item 1 - Meeting Called to Order**

The meeting was called to order at 7:04 pm by Carl Graziadei

**Pledge of Allegiance**

Consent Agenda:

1. Approval of minutes: 1/9, 1/24, 2/1, 2/9
2. Treasurer's Report
3. Revenue Report
4. Budget Report
5. Approval of audited bills
6. CSE/CPSE recommendations

Supplemental information and attachments maintained in District Clerk file

Motion by Michelle Anderson, seconded by Robyn Appler, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the Consent Agenda items.

Yes - 7

No - 0

Motion Carried

Communications, Reports and Announcements:

1. Additions/Deletions to Agenda:
  - Add appointments of Shelly Gilmour- Teen Aids Task Force Advisor, Veronica Oliver- Builders Club Advisor and Co-Varsity Girls Track & Field Coach, Michelle Guca- Co-Varsity Girls Track & Field Coach
  - Add approval of unpaid leave of absence for Ray Shackett
2. Communications of the Board President:
  - Mr. Graziadei discussed the letters received from the IDA dated January 25, 2017 and February 8, 2017.
  - Mr. Graziadei distributed a handout regarding Utica National Insurance's training opportunities.
3. Communications of the Superintendent:
  - Mr. Kelahan reviewed Discovery Education with the Board of Education. We will plan to re-schedule their presentation to the Board of Education for the February workshop.
  - Mr. Kelahan reviewed the Professional Development Plan with the Board of Education and the requirements for CTLE.
4. Communications of the School Business Administrator/District Clerk:
  - Ms. Koster reviewed with the Board of Education her report on the Safety and Prevention organizational system.
5. Communications of the Building Principals:
  - Ms. Thompson reviewed the plan for the 2017-2018 master schedule, and the process the Guidance Office and her will take to schedule students.
6. Communications of the Directors:
  - Ms. Lowell discussed with the Board of Education on the creation of the Special Education Task Force.
7. Communications of the Board of Education:
  - Ms. Burtch reviewed the BOCES Fire Science Program with the Board of Education.
8. Motion to Move Into Executive Session: Legal and Personnel

Motion by Therese Hanna, seconded by Amy Mayo, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the motion to move into executive session at 8:15 p.m.

Yes - 7

No - 0

Motion Carried

9. Motion to Move Into Public Session

Motion by Robyn Appler, seconded by Therese Hanna, BE IT RESOLVED, that upon

the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the motion to move into public session at 9:10 p.m.

Yes - 7  
 No - 0  
 Motion Carried

Old Business: None

New Business:

1. Resignation:

A. Robert Scully - Cleaner

Motion by Therese Hanna, seconded by Adam Kernan, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the resignation of A- Robert Scully.

Yes - 7  
 No - 0  
 Motion Carried

2. Appointments:

- A. John Bauer - Home Tutor
- B. Ed Donohue - Home Tutor
- C. Patty Jenks - Home Tutor
- D. Veronica Oliver - Home Tutor
- E. Brian Hemming - Modified Baseball Coach
- F. Jerry Closinski - Volunteer Manager for Softball
- G. Gene Velardi - Volunteer Manager for Outdoor Track
- H. Allen Salisbury - Bus Driver/Dispatcher (Permanent)
- I. Robert Scully - Custodian
- J. Shelly Gilmour - Teen Aids Task Force Advisor
- K. Veronica Oliver - Builders Club advisor
- L. Michelle Guca - Co-Varsity Girls Track & Field Coach
- M. Veronica Oliver - Co-Varsity Girls Track & Field Coach

Motion by Therese Hanna, seconded by Shirley Burtch, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the appointments of items A-M.

Yes - 7  
 No - 0

## Motion Carried

3. 2<sup>nd</sup> Reading and Adoption of Revised Board Committees Policy (#2305)
4. 2<sup>nd</sup> Reading and Adoption of Revised Evaluation of Superintendent Policy (#3103)
5. 2<sup>nd</sup> Reading and Adoption of Revised District-Wide Safety Plans and Building-Level Emergency Response Plans (#5001)
6. 2<sup>nd</sup> Reading and Adoption of Revised Internet Safety Policy (#5300)
7. 2<sup>nd</sup> Reading and Adoption of Revised Information Security Breach Policy (#5304)
8. 2<sup>nd</sup> Reading and Adoption of Revised Flag Display Policy (#5500)
9. 2<sup>nd</sup> Reading and Adoption of Revised Managerial/Confidential Employees Policy (#6078)
10. 1<sup>st</sup> Reading of Fire and Emergency Drills and Bus Emergency Drills Policy (#5002)
11. 1<sup>st</sup> Reading of Revised Short-Term Worker Asbestos Notification Policy (#5003)
12. 1<sup>st</sup> Reading of Revised Pesticide Alternatives and Notification Policy (#5004)
13. 1<sup>st</sup> Reading of Revised Facilities: Inspection, Operation and Maintenance Policy (#5005)
14. 1<sup>st</sup> Reading of Revised Automated External Defibrillation (AED) Policy (#5100)
15. 1<sup>st</sup> Reading of Revised Health Emergency Plan Policy (#5101)
16. 1<sup>st</sup> Reading of Revised Hygienic Management Policy (#5102)
17. 1<sup>st</sup> Reading of Revised Infection Control Program Policy (#5103)
18. 1<sup>st</sup> Reading of Revised Safety Standards Policy (#5104)
19. 1<sup>st</sup> Reading of Revised Eye Safety Policy (#5105)

Motion by Therese Hanna, seconded by Adam Kernan, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the 1<sup>st</sup> readings and 2<sup>nd</sup> readings and adoption of policies 3-19 as noted.

Yes - 7  
 No - 0  
 Motion Carried

20. Approval of Unpaid Leave of Absences:

- A. Paul Baker - Teacher (February 8, 9, 10, 13, 14, 15, 16)
- B. Ray Shackett - Bus Driver (January 17 - 1 hour, January 18 - 1 hour, January 30 - 1 hour, February 1- 2 hours)
- C. Cristin Theall - Teaching Assistant (February 17 - ½ day)

Motion by Therese Hanna, seconded by Adam Kernan, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the unpaid leave of absences for A-C.

Yes - 7  
 No - 0  
 Motion Carried

21. Approval of Two Year Child Rearing Leave and Family Medical Leave for Michelle Guca

Motion by Therese Hanna, seconded by Amy Mayo, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the two-year child rearing leave and family medical leave for Michelle Guca.

Yes - 7  
 No - 0  
 Motion Carried

22. Approval of Two Year Child Rearing Leave and Family Medical Leave for Elizabeth O'Kelly Roberts

Motion by Robyn Appler, seconded by Amy Mayo, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the two-year child rearing leave and family medical leave for Elizabeth O'Kelly Roberts.

Yes - 7  
 No - 0  
 Motion Carried

23. Approval of Two Year Child Rearing Leave and Family Medical Leave for Heather Tuttle

Motion by Therese Hanna, seconded by Amy Mayo, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the two-year child rearing leave and family medical leave for Heather Tuttle.

Yes - 7  
 No - 0  
 Motion Carried

24. Approval of the 2016-2019 Professional Development Plan

Motion by Adam Kernan, seconded by Amy Mayo, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the 2016-2019 Professional Development Plan.

Yes - 7  
 No - 0  
 Motion Carried

25. Approval to Create Four Substitute School Monitor Civil Service Positions

Motion by Robyn Appler, seconded by Adam Kernan, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the Create Four Substitute School Monitor Civil Service Positions.

Yes - 7  
 No - 0  
 Motion Carried

26. Approval of Reading Street K-6 Reading Series, copyright 2013, by Scott Foresman

Motion by Therese Hanna, seconded by Shirley Burtch, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the

Oriskany Central School Board of Education approve the Reading Street K-6 Reading Series, copyright 2013, by Scott Foresman.

Yes - 7  
 No - 0  
 Motion Carried

27. Motion to Move Into Executive Session: Legal and Personnel

Motion by Amy Mayo, seconded by Therese Hanna, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the motion to move into executive session at 9:20 p.m.

Yes - 7  
 No - 0  
 Motion Carried

27. Motion to Move Into Public Session

Motion by Robyn Appler, seconded by Therese Hanna, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the motion to move into public session at 11:00 p.m.

Yes - 7  
 No - 0  
 Motion Carried

28. Motion to adjourn meeting

Motion by Michelle Anderson, seconded by Amy Mayo, BE IT RESOLVED, that upon the recommendation of Mr. Gregory Kelahan, Superintendent of Schools, that the Oriskany Central School Board of Education approve the motion to adjourn regular meeting at 11:10 p.m.

Yes - 7  
 No - 0  
 Motion Carried

Resident Participation: 30 minutes on any agenda or school related item  
 (5 minutes maximum per speaker)

See Sign-In Sheet and Superintendent's Regulation 2306.1 forms submitted

Respectfully Submitted,

Alicia D. Koster  
District Clerk