

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

December 19, 2023 – 7:00 PM – MHS Cafeteria A

A meeting of the Board of Education will be held this day in the Manville High School Cafeteria A. The order of business and agenda for the meeting is:

I. CALL TO ORDER – Board of Education President Timothy Kenyon - 7:00 p.m.

II. OPEN PUBLIC MEETING STATEMENT – Mr. Kenyon

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 29, 2023, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION, AND READING OF THE MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

IV. ROLL CALL:

Present: Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra

Also Present: Dr. Jamil Maroun, Superintendent; Mr. Paul Roth, Interim Business Administrator/Board Secretary

Absent: Kimberly Fleming

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular minutes of the following meeting: November 21, 2023.

Mr. Kenyon noted that the minutes for the November 21st meeting were missing the discussion of changing the Board meeting dates under “New Business”. Mr. Kenyon asked for a motion to table the minutes from the November 21st meeting. Mrs. Breen made a motion to table the minutes. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report
- General Updates
- Student/Staff Member Awards

Dr. Maroun reported on the following items:

- **District and Board Goals**
- **Suspension Report/HIB Report**
- **General Updates**
 - **Items from the agenda**
 - **ESL Parent Night**
 - **Partnership with Barker Bus for extracurricular transportation**
 - **Empower Somerset grant**
 - **Annual Audit**
 - **ABIS production of Footloose**
 - **Art and Culture**
 - **MHS Concert Choir goes to Weston School to sing to our Preschool students**
 - **Holidays Around the World at Roosevelt School**
 - **Weston School's Elf on a Shelf - Mrs. Eason**
 - **Introduction of New Supervisor of Special Education - Dr. Danae Heywood**
- **Student & Staff Recognition Awards were given out**

Mr. Wayne Miller and Mr. Bob Swisher of Suplee, Clooney and Company reported on the annual audit.

Student Representative, Elaeny Batista reported on the following items:

- **Past Events**
 - **DARE 5th grade graduation**
 - **ABIS production of Footloose**
 - **Students Nicole S. and Julia S. performed God Bless America at Wreaths Across America**
- **Upcoming Events**
 - **Class competitions**
 - **Class of 2026 is selling discount cards**
 - **Christmas break**
- **The Juniors won the tree decorating contest.**
- **Class penny wars**
- **Christmas spirit week**

VII. SPECIAL PRESENTATION**RESOLUTION PRESENTED TO***Sairilin Parra***BY THE MANVILLE BOARD OF EDUCATION**

WHEREAS, SAIRILIN PARRA faithfully and with honor, integrity, and great distinction, served on the Manville Board of Education for 1 year; and

WHEREAS, SAIRILIN PARRA has been an invaluable contributor and counselor to this Board of Education, volunteering her time and energy in support of the students of Manville; and

WHEREAS, SAIRILIN PARRA concern for fairness, proper resolution of issues, and passion for the rights of students has earned her the respect and admiration of her board colleagues and the Manville School District staff; and

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to **SAIRILIN PARRA** for her year of distinguished service to the Borough of Manville, the Manville School District, and its children, and does hereby commend **SAIRILIN PARRA** for her lifetime of accomplishments and his dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to **SAIRILIN PARRA** on her future endeavors; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to her by the Manville Board of Education.

Presented on this 19th day of December, 2023 by:

Timothy Kenyon, Board President
Justina Breen, Board Vice President
Lisa Antonelli
Debra Babich
Rikki Erickson
Kimberly Fleming
Kelly Harabin
Sharon Lukac

RESOLUTION PRESENTED TO*Kelly Harabin***BY THE MANVILLE BOARD OF EDUCATION**

WHEREAS, KELLY HARABIN faithfully and with honor, integrity and great distinction, served on the Manville Board of Education for **13** years; and

WHEREAS, KELLY HARABIN has been an invaluable contributor and counselor to this Board of Education, volunteering her time and energy in support of the students of Manville; and

WHEREAS, KELLY HARABIN has fostered many innovative and effective programs during her tenure. Thereby enhancing the educational and social experiences for our children as well as providing worthwhile professional development to our staff; and

WHEREAS, KELLY HARABIN concern for fairness, proper resolution of issues, and passion for the rights of students has earned her the respect and admiration of her board colleagues and the Manville School District staff; and

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to **KELLY HARABIN** for her many years of distinguished service to the Borough of Manville, the Manville School District and its children, and does hereby commend **KELLY HARABIN** for her lifetime of accomplishments and his dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to **KELLY HARABIN** on her future endeavors; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to her by the Manville Board of Education.

Presented on this 19th day of December, 2023 by:

Timothy Kenyon, Board President
Justina Breen, Board Vice President
Lisa Antonelli
Debra Babich
Rikki Erickson
Kimberly Flemming
Sharon Lukac
Sairilin Parra

RESOLUTION PRESENTED TO*Jeanne Lombardino***BY THE MANVILLE BOARD OF EDUCATION**

WHEREAS, JEANNE LOMBARDINO faithfully and with honor, integrity, and great distinction, served on the Manville Board of Education for **15** years; and

WHEREAS, JEANNE LOMBARDINO has been an invaluable contributor and counselor to this Board of Education, volunteering her time and energy in support of the students of Manville; and

WHEREAS, JEANNE LOMBARDINO has fostered many innovative and effective programs during her tenure. Thereby enhancing the educational and social experiences for our children as well as providing worthwhile professional development to our staff; and

WHEREAS, JEANNE LOMBARDINO concern for fairness, proper resolution of issues, and passion for the rights of students has earned her the respect and admiration of her board colleagues and the Manville School District staff; and

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to **JEANNE LOMBARDINO** for her many years of distinguished service to the Borough of Manville, the Manville School District, and its children, and does hereby commend **JEANNE LOMBARDINO** for her lifetime of accomplishments and his dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to **JEANNE LOMBARDINO** on her future endeavors; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to her by the Manville Board of Education.

Presented on this 19th day of December, 2023 by:

Timothy Kenyon, Board President
Justina Breen, Board Vice President
Lisa Antonelli
Debra Babich
Rikki Erickson
Kimberly Flemming
Kelly Harabin
Sharon Lukac
Sairilin Parra

At 7:38 p.m. Mr. Kenyon made a motion to take a short recess. The motion was seconded by Ms. Babich and approved by unanimous voice vote.

At 7:50 p.m. Mr. Kenyon made a motion to return to business. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote.

- VIII. PUBLIC COMMENT –** The Board of Education President will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:51 p.m. Mr. Kenyon moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mrs. Babich and approved by unanimous voice vote. Mr. Kenyon invited questions from the public on agenda items only.

No comments.

At 7:51 p.m. Mr. Kenyon motioned to close the meeting to the public. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote.

IX. COMMITTEE REPORTS:

- A. Policy Committee: Sharon Lukac, Chairperson**

Mrs. Lukac reported on the following items for the Policy Committee:

- **Last meeting was December 6, 2023.**
 - **Multiple policies were reviewed.**

- B. Curriculum and Instruction Committee: Debra Babich, Chairperson**

Ms. Babich reported on the following items for the Curriculum and Instruction Committee:

- **Last meeting was December 5, 2023.**
 - **Senior Trip to Disney- Mr. Adam Wright**
 - **Enrollment Counts**
 - **Concurrent Enrollment Opportunities**
 - **HS Scheduling 24-25**
 - **Sheltered Instruction**
 - **December 5 Professional Development Day**
 - **Final Exams - High School**
 - **High Impact Tutoring Grant - Update**
 - **ESL Parent Night**
 - **Extra-Curricular Programming**
 - **Save My Life/Vaccination Clinic**
 - **SEPAG**
 - **2024 Guest Calendar**

Ms. Babich moved items B-1 through B-6 as follows:

- B-1** BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on November 21, 2023 regarding student case numbers:

- 252533_RES_10092023
- 252393_RES_10062023
- 252793_RES_10122023
- 253538_MHS_10202023
- 253689_RES_10242023
- 254826_MHS_11082023

- B-2** RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Line Item	Employee	Event (s)	Location	Date (s)	Estimated Cost	Budget Source
A	Ellie Wolf	NJ TESOL Conference	Hyatt Regency East Brunswick, NJ	May 29, 2024	Registration: \$325.00 Mileage: \$11.37 Parking: \$8.00	20-241-200-500-000-000-000 11-000-223-580-090-000-000
B	Elizabeth Catelli	NJ TESOL Conference	Hyatt Regency East Brunswick, NJ	May 29, 2024	Registration: \$325.00 Mileage: \$11.37 Parking: \$8.00	20-241-200-500-000-000-000 11-000-223-580-090-000-000
C	Neelam Mishra	NJ TESOL Conference	Hyatt Regency East Brunswick, NJ	May 29, 2024	Registration: \$325.00 Mileage: \$11.37 Parking: \$8.00	20-241-200-500-000-000-000 11-000-223-580-090-000-000
D	Angelica Viso	ASAP 37th Annual Conference	East Windsor, NJ	February 29 & March 1, 2024	Registration: \$250.00 Mileage: \$60.34	11-000-219-320-000-000-000 11-000-218-580-050-000-000
E	Maureen Tanko	Meaningful Speech Course	Virtual	January 2, 2024	Registration \$329 Mileage N/A	11-000-223-320-000-000-000 N/A
F	Siobhan McLaughlin-Lopez	Meaningful Speech Course	Virtual	January 2, 2024	Registration \$329 Mileage N/A	11-000-223-320-000-000-000 N/A
G	Emily Eick	Meaningful Speech Course	Virtual	January 2, 2024	Registration \$329 Mileage N/A	11-000-223-320-000-000-000 N/A
H	Kathryn Milewski	Meaningful Speech Course	Virtual	January 2, 2024	Registration \$329 Mileage N/A	11-000-223-320-000-000-000 N/A
I	Rebecca Fosbre	Pre-K Administrat or Meeting #2	Lawrence Twp., NJ	February 8, 2024	Registration: N/A Mileage: \$21.62	N/A 11-000-223-580-090-000-000

J	Sylvia Bonasera	2024 Annual Convention NJAHPER D	Princeton, NJ	February 26 & 27, 2024	Registration: \$275.00 Mileage: \$16.92	20-270-200-500-000-000-000 11-000-223-580-065-000-000
K	Samantha Kosty	NJ District Test Coordinator Training	Whippany, NJ	January 23, 2024	Registration: N/A Mileage: \$26.51	11-000-230-580-000-000-000
L	Alicia Rissmiller	NJASA TECHSPO 2024 Conference	Harrah's Atlantic City, NJ	January 24-26, 2024	Registration: \$515 Hotel: \$97 per night (State Waiver Granted) Tourist Fee: \$10 (approx.) M&I: \$147.50 Total Parking/Tolls: \$30 (approx.) Mileage: \$98.70	11-000-223-320-000-000-000 11-000-251-890-000-002-000
M	Laura D'Amato	NJASA TECHSPO 2024 Conference	Harrah's Atlantic City, NJ	January 24-26, 2024	Registration: \$515 Hotel: \$97 per night (State Waiver Granted) Tourist Fee: \$10 (approx.) M&I: \$147.50 Total Parking/Tolls: \$30 (approx.) Mileage: \$98.70	11-000-223-320-000-000-000 11-000-251-890-000-002-000
N	Kristopher Corso	NJASA TECHSPO 2024 Conference	Harrah's Atlantic City, NJ	January 24-26, 2024	Registration: \$515 Hotel: \$97 per night (State Waiver Granted) Tourist Fee: \$10 (approx.) M&I: \$147.50 Total Parking/Tolls: \$30 (approx.) Mileage: \$98.70	11-000-223-320-000-000-000 11-000-251-890-000-002-000
O	Jamil Maroun	NJASA TECHSPO 2024 Conference	Harrah's Atlantic City, NJ	January 24-26, 2024	Registration: \$515 Hotel: \$97 per night (State Waiver Granted) Tourist Fee: \$10 (approx.) M&I: \$147.50 Total Parking/Tolls: \$30 (approx.) Mileage: \$98.70	11-000-223-320-000-000-000 11-000-251-890-000-002-000
P	Adam Wright	NJASA TECHSPO 2024 Conference	Harrah's Atlantic City, NJ	January 24-26, 2024	Registration: \$515 Hotel: \$97 per night (State Waiver Granted) Tourist Fee: \$10 (approx.) M&I: \$147.50 Total Parking/Tolls: \$30 (approx.) Mileage: \$98.70	11-000-223-320-000-000-000 11-000-251-890-000-002-000
					Registration: \$515	

Q	Don Johnstone	NJASA TECHSPO 2024 Conference	Harrah's Atlantic City, NJ	January 24-26, 2024	Hotel: \$97 per night (State Waiver Granted) Tourist Fee: \$10 (approx.) M&I: \$147.50 Total Parking/Tolls: \$30 (approx.) Mileage: \$98.70	11-000-223-320-000-000-000 11-000-251-890-000-002-000
R	Jacqueline Mendez-Cubero	Workshop - AI Tools for the Language Classroom	Ewing, NJ	January 25, 2024	Registration: \$285.00 Mileage: \$25.00	20-270-200-500-000-000-000 11-000-223-580-050-000-000
S	Argjiro Pango	Workshop - AI Tools for the Language Classroom	Ewing, NJ	January 25, 2024	Registration: \$285.00 Mileage: \$25.00	20-270-200-500-000-000-000 11-000-223-580-050-000-000
T	Candelaria Arrieta	Workshop - AI Tools for the Language Classroom	Ewing, NJ	January 25, 2024	Registration: \$285.00 Mileage: \$25.00	20-270-200-500-000-000-000 11-000-223-580-050-000-000
U	Michael Magliacano	Middle Level Education Conference	Brookdale Community College Lincroft, NJ	March 13, 2024	Registration: \$150.00 Mileage: \$34.97	11-000-251-890-000-001-000 11-000-223-580-065-000-000

B-3 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Line Item	Date (s)	Destination/Travel Mode	Grade Level	Subject Matter
A	March 15, 2024	Medieval Times	Grade 7 Social Studies Approx. 188 Students	Medieval Western European History. Knights, Chivalry

B-4 RESOLVED, the Board of Education approves the following position with staffing as indicated:

Line Item	Position	Program	Compensation	Dates	Source
A	One (1) Staff Member at ABIS	Title 1 Tutoring	\$40.00 per hour, not to exceed 60 hours.	January - June 2024	20-231-100-101-080-000-000
B	Ten (10) ESL Teachers	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours per person.	December 2023	20-241-100-101-000-000-000
C	Twelve (12) SIOP Trainers	PD Preparation Time	\$40.00 per hour, not to exceed 2 hours per person.	January 2024	20-270-200-100-000-000-000

- B-5** RESOLVED, the Board of Education approves the following out of district contract and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Line Item	Student	Placement	Effective Dates	Tuition
A	#20	New Jersey Institute for Disabilities/Lakeview School	2023-2024 School Year	\$67,418.76
B	#2	Center for Educational Advancement School at South Hunterdon	2023-2024 School Year	\$138,698.56
C	#21	The Midland School	2023-2024 School Year	\$52,094.00
D	#22	Rock Brook School	2023-2024	\$46,703.36

- B-6** RESOLVED, the Board of Education approves the Manville School District Nursing Services Plan for the 2023 – 2024 school year as shown in **Addendum I**.

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson,
Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Kimberly Fleming

- C.** Negotiations Committee: Rikki Erickson, *Chairperson*

Mrs. Erickson reported on the following items for the Negotiations Committee:

- Last meeting was November 29, 2023.
- Continued Contract Review
- Updates since the last meeting
 - Negotiations timeline
 - Scattergram Process
 - Structure and Expectations of Negotiations
 - Timeline
 - Next Steps
- Next meeting dates/times
- Next meeting will be January 11, 2024.

- D.** Personnel

Mr. Kenyon moved items D-1 through D-10 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Line Item	Name	Position	Action	Effective Dates
A	Kathleen Vaccaro	Instructional Assistant Weston	Retirement	June 13, 2024
B	Amie Walsh	Teacher, Special Ed Roosevelt	Resignation	January 19, 2024
C	Alexa Rapach	School Social Worker Roosevelt	Leave of Absence	On or about April 12 - June 10, 2024
D	Nicole Eardley	Teacher, Special Ed ABIS	Resignation	January 22, 2024
E	Felicia Baker	Teacher, Special Ed MHS	Resignation	January 29, 2024
F	Richard Mooney	Custodian	Leave of Absence	Until further notice
G	Sintia Strollo Marquez	Custodian	Paid Leave of Absence	November 5 - December 5, 2023
H	Sintia Strollo Marquez	Custodian	Unpaid Leave of Absence	December 6, 2023 - January 5, 2024
I	Maurine Caruso	Lunch Aide, P/T Roosevelt	Resignation	December 23, 2023
J	Yadelin Vargas-Ramos	Teacher, Health & PE MHS	Resignation	February 10, 2024

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Certificate	Compensation	Effective Dates
A	Emme Vornlocker	Teacher, Special Education Weston	CE, Students with Disabilities (pending)	Step 1, BA \$55,510	January 2, 2024
B	Tatiana Colon	Teacher <i>Maternity Leave Replacement</i>	Std, Teacher of PreK - G3	Step 2, BA+15 \$56,660	On or about March 8 - June 14, 2024
C	Dr. Danae Heywood	Supervisor, Special Education District	Std, Teacher of English Std, TOSD Std, Elem. School Teacher Std, Supervisor Std, Learning Disabilities Teacher-Consultant	Step 6, MAA AP/ Supervisor \$108,601	On or about February 16, 2024

D	Jessica Kostibos	Teacher, Special Education Weston	CEAS, Teacher of Preschool - G3 CEAS, Elem School Teacher in G K-5 CE, Students with Disabilities (pending)	Step 6, BA \$58,660	On or about January 2, 2024
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D-3 RESOLVED, the Board of Education employs the following staff members in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Effective Dates
A	Jessica Donnamaria	Title 1 Tutor	\$40 per hour, not to exceed 60 hours	Jan - June 2024
B	Julia T.M.-Bowie	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
C	Diane Harper	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
D	Kenneth Eckles	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
E	Glenna Gray	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
F	Elizabeth Catelli	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
G	Neelam Mishra	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
H	Ellie Wolf	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
I	Samantha Moreno	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
J	Lauren Devries	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
K	Kerry Miljkovic	ESL Parent Night	\$40.00 per hour, not to exceed 2 hours	December 2023
L	Patrick Gorbatak	Team Leader Empower	\$1000.00 District Stipend	2023-02024 School Year
M	Elizabeth Jacques	Coordinator Empower	\$1000.00 District Stipend	2023-02024 School Year
N	Julia T.M.-Bowie	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
O	Glenna Gray	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year

P	Kaitlin Hennelly	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
Q	Deborah Parvin	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
R	Laura Landau	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
S	Corinne Petersen	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
T	Olivia Thomas	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
U	Stacey Jaconski	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
V	Diane Harper	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
W	Katrina De La Cruz	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
X	Samantha Moreno	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
Y	Kelly Bravo	SIOP Trainer	\$40.00 per hour, not to exceed 2 hours	2023-02024 School Year
AA	Amanda Wilde	SLE Program Coordinator	\$5000.00 Stipend	2023-02024 School Year

D-4 RESOLVED, the Board of Education approves the following students in the positions with terms as stated:

Line Item	Name	Position	Compensation	Effective Date
A	Camila Espinoza	Student Photographer MHS	\$15.00 per hour not to exceed 20 hours on as "as needed" basis	2023-2024 School Year
B	Jamie Gavilanes-Diaz	Student A/V Helper MHS	\$15.00 per hour (amended from \$12.00 per hour Board approved on November 21, 2023)	2023-2024 School Year

D-5 RESOLVED, the Board of Education approves the following Advisor/Coach positions with staff members as follows:

Line Item	Name	Position	Compensation	Effective Dates
A	Bill Sperduto	"Weston Warriors" Health and Wellness Initiative	\$40.00 per hour not to exceed fifty (50) hours	2023-2024 School Year

B	Jennifer Lynn	"Weston Warriors" Health and Wellness Initiative	\$40.00 per hour not to exceed fifty (50) hours	2023-2024 School Year
C	Luis Monterroso	Winter Track Assistant Coach MHS	Volunteer	2023-2024 School Year
D	Todd Peterson	Weight Room Coach MHS	Volunteer	2023-2024 School Year
E	Moyad Haddad	District Translator Arabic	\$800.00 Stipend (prorated)	December 20, 2023 - June 2023
F	Samantha Harris	Student Council Advisor MHS	\$4073.00 Shared stipend	2023-2024 School Year

D-6 RESOLVED, the Board of Education approves the following Substitutes for the 2023-2024 school year with compensation as stated, pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Period
A	Rhoda Asante	Substitute Secretary/Teacher	Long Term: \$190 Per Day Teacher/Secretary: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
B	Moyad Haddad	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
C	Danielle McParland	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
D	Giavanna Barras	Substitute Teacher Pending Certification	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year

D-7 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2023-2024 School Year with terms as stated:

Line Item	Name	Position	Compensation	Effective Dates
A	Patricia McGinley	Special Education	\$3800.00 Stipend prorated	December 20, 2023 - June 30, 2024

D-8 RESOLVED, the Board of Education approved the following student teacher for the 2023-2024 School Year.

Line Item	Name	College/University	Dates	School
A	Danielle McParland	TCNJ	1/22/24 – 5/3/24	MHS

- D-9** RESOLVED, the Board of Education approves the following staff/position transfers with terms as stated:

Line Item	Name	From	To	Effective Dates
A	Amanda Wilde	Special Ed Teacher MHS	LDTC ABIS	January 2, 2024
B	Patricia Mc Ginley	Special Ed Teacher Weston	Special Ed Teacher MHS	January 2, 2024

D-10 Approval of Assistant Superintendent's Merit Goals for the 2023 – 2024 School Year

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Assistant Superintendent of Schools, qualitative and quantitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed a set of annual goals for the 2023-2024 school year that it wishes to include in its contract with the Assistant Superintendent now, therefore, be it

Resolved, the Board of Education establishes the qualitative and quantitative criteria and merit salary bonuses as shown on attached **Addendum II** for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract

The motion was seconded by Mrs. Breen and approved by roll call vote as follows:

AYES: Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson,
Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Kimberly Fleming

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

Mrs. Harabin reported on the following items for the Finance & Facilities Committee:

- Last meeting was December 12, 2023.
- Audit Update
- Litigation Update
- Special Education Vacancies/Instructional Assistants
- High Impact Tutoring Grant
- ESEA Carryover Reallocation
- School Bus Update
- General Updates
- Manville Goes Abroad- Separate organization
- Good of the Order

Mrs. Harabin moved items E-1 through E-27 as follows:

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION
RESOLUTION**

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of October 2023;

WHEREAS, these reports show the following balances on October 31, 2023;

Fund	Cash Balance	Appropriation Balance
(10) General Current Expense Fund	\$9,928,688.54	
(11) Current Expense		\$5,906,697.47
(12) Capital Outlay		\$77,050.56
(13) Special Schools		
(20) Special Revenue Fund	\$919,434.22	\$2,135,809.81
(30) Capital Projects Fund	\$599,380.22	\$40,680.40
(40) Debt Service Fund		
TOTAL	\$11,447,502.98	\$8,160,238.24

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it
FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$3,262,993.69
Special Revenue Fund #20		\$539,271.50
Capital Projects Fund #30		
Debt Service Fund #40		

TOTAL		3,802,265.19
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E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
3234	12/5/23	Edvocate	\$1,298.00
3235	12/5/23	Breakdown Products	\$285.00
3237	12/5/23	Aramark- October	\$73,398.52
3238	12/5/23	Catherine Gantnor-Wilbur	\$43.95
3239	12/5/23	Aramark - November	\$72,682.01
		Total	\$147,707.48

E-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending October 2023, as shown on **Addendum III**.

E-5 APPROVAL OF TRANSPORTATION ROUTES FOR THE 2023/2024 SCHOOL YEAR

RESOLVED, the Board of Education approves the following transportation routes for the 2023/2024 school year:

Line Item	Route #	Bus Contractor	Destination	Total Amount
A	Q4175	Ramzy Trans, Inc.	Somerset County VoTech/ABIS/Manville High School	\$40,000

E-6 FACILITY USE REQUEST

RESOLVED, the Board of Education approves the following Facility Use:

Line Item	Organization	Program	Location	Date	Time	Fees
A	Middle Earth	Family Fun Night	Roosevelt School Multipurpose Room & Stage	12/18/2023 Monday	6:00 pm - 8:00 pm	N/A
B	Zufall Health	Flu Shot/Covid Shot Clinic	Manville High School Media Center	1/17/2024 Wednesday	3:00 pm - 7:00 pm	N/A
C	MYAL	Wrestling	Manville High School Gymnasium	2/3/2024 Saturday	2:00 pm - 6:00 pm	N/A
D	MYAL	Wrestling	Manville High School Gymnasium	2/4/2024 Sunday	10:00 am - 2:00 pm	N/A

E	Manville Recreation	Winter Futsal	ABIS Gymnasium	3/11/2024-3/27/2024 M, W	6:00 pm - 9:00 pm	N/A
F	Manville Recreation	Winter Futsal	Weston School Gymnasium	3/11/2024-3/27/2024 M, W	6:00 pm - 7:30 pm	N/A

E-7 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Garas Trans LLC for the following athletics trips totaling \$13,659 :

Line Item	Trip #	Date	Destination	Price
A	ATH2390	12/1/2023	Warren Hills Regional High School	\$1,000.50
B	ATH2391	12/4/2023	South River High School	\$1,160.00
C	ATH2395	12/7/2023	Bridgewater-Raritan High School	\$957.00
D	ATH2396	12/8/2023	Delaware Valley Regional High School	\$1,305.00
E	ATH2400	12/13/2023	Somerville Middle School	\$913.50
F	ATH2401	12/14/2023	Bernards High School	\$1,537.00
G	ATH2402	12/15/2023	Bound Brook High School	\$1,290.50
H	ATH2403	12/20/2023	Deerfield Middle School	\$1,000.50
I	ATH2409	12/21/2023	Belvidere High School	\$1,290.50
J	ATH2412	12/22/2023	Metuchen High School	\$1,203.50
K	ATH2413	12/27/2023	Faber Elementary School	\$1,000.50
L	ATH2414	12/27/2023	Faber Elementary School	\$1,000.50

E-8 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Happy Lime, LLC for the following athletics trips totaling \$7,650:

Line Item	Trip #	Date	Destination	Price
A	ATH2398	12/11/2023	Ocean Breeze Athletic Complex	\$880
B	ATH2404	12/16/2023	Armory Track & Field Center	\$910
C	ATH2405	12/16/2023	Ewing High School	\$620
D	ATH2406	12/17/2023	Ridge High School	\$630
E	ATH2415	12/29/2023	Bennett Indoor Athletic Complex	\$730
F	ATH2418	12/30/2023	Middletown High School	\$640
G	ATH2392	12/5/2023	Timothy Christian School	\$540

H	ATH2394	12/6/2023	Hillsborough Middle School	\$540
I	ATH2397	12/11/2023	Metuchen High School	\$540
J	ATH2407	12/19/2023	Bedminster Middle School	\$540
K	ATH2410	12/21/2023	Bridgewater Raritan Middle School	\$540
L	ATH2411	12/21/2023	Long Hill Central Middle School	\$540
			Total	\$7,650

E-9 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Mercy Transportation, Inc. for the following field trips totaling \$3,925:

Line Item	Trip #	Date	Destination	Price
A	CT2325	12/21/2023	ISAAC Center	\$725
B	CT2326	4/22/2024	ISAAC Center	\$725
C	CT2328	4/17/2024	Sterling Hills Mining Museum	\$2,475
			TOTAL	\$3,925

E-10 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with R&May Transportation, LLC for the following athletics trips and field trips totaling \$2,360 :

Line Item	Trip #	Date	Destination	Price
A	ATH2393	12/6/2023	Community Middle School	\$590
B	ATH2399	12/11/2023	South Hunterdon Regional Middle School	\$590
C	ATH2408	12/19/2023	Smalley Middle School	\$590
D	CT2327	1/12/2024	Kean University	\$590
			TOTAL	\$2,360

E-11 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with ABC Transportation Corp for the following athletics trips totaling \$449 :

Line Item	Trip #	Date	Destination	Price
A	ATH2419	12/5/2023	Voorhees High School	\$449

			TOTAL	\$449
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E-12 APPROVAL TO CANCEL A CHECK

RESOLVED, the Board of Education authorizes administration to cancel check #6292023 and refund account #20-241-100-101-000-000-000 accordingly.

E-13 APPROVAL OF AGREEMENT WITH SUMMIT SPEECH SCHOOL

RESOLVED, the Board of Education approves the agreement with Summit Speech School for Itinerant Teacher Services per the student IEP for the 2023-24 School Year at an hourly rate of \$225.00 not to exceed \$7,000.

E-14 APPROVAL OF TRANSLATION SERVICES

RESOLVED, the Board of Education approves the services of Acutrans for translation/interpretation according to IEP requirements. At a rate up to \$2.50 per minute not to exceed \$2,400.00 for the 2023-2024 School Year.

E-15 APPROVAL OF TRANSLATION SERVICES

RESOLVED, the Board of Education approves the services of The Bilingual Child Study Team for translation according to IEP requirements. Not to exceed \$2,400.00. For the 2023-2024 School Year.

E-16 ACCEPTANCE OF GRANT

RESOLVED, the Board of Education accepts \$5,177.88 of funding for the Empower Somerset Grant. *(budget source: 20-023-100-600-065-000-000)*

E-17 APPROVAL OF EMPOWER SOMERSET GRANT

RESOLVED, the Board of Education approves the acceptance of the Empower Somerset Grant in the total amount of \$5,177.88. \$3,628.36 of the funds will be utilized for Lifelines Subscription Cost and hardcover books from Hazelden Publishing. The remaining \$1,549.52 will be utilized for programming. *(budget source: 11-000-218-320-080-000-000)*

E-18 RESOLVED, the Board of Education approves FY 2024 ESEA Consolidated Grant in the following amounts:

Title I-A	\$276,464
Title II-A	\$96,891
Title III	\$37,060
Title III Immigrant	\$9,440
Total	\$419,855

E-19 ACCEPTANCE OF ANNUAL AUDIT

RESOLVED, the Board of Education approves the annual audit for the year ended June 30, 2023 be accepted and placed on file. The audit report is included in section 2, the financial section, of the Comprehensive Annual Financial Report *(Addendums IV & V)*, and that the following corrective action plan be implemented:

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2023-01	That all quarterly payroll reports be filed in a timely manner.	Quarterly payroll submissions reports/receipts will be reviewed to ensure they are completed.	School Business Administrator	Next quarterly reporting cycle.
2023-02	Appropriate action be taken to ensure that net cash resources of the Food Service Fund do not exceed (3) months average expenditures.	Purchase new/additional equipment and supplies. Look for other opportunities to improve the food program.	School Business Administrator	April 30, 2024

E-20 APPROVAL TO DISCARD

RESOLVED, the Board of Education approves the following items to be discarded:

Line Item	Item	Qty.
A	Wood Chairs (Outdated Weston School Library Furniture)	50
B	Wood Tables (Outdated Weston School Library Furniture)	2

E-21 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

Line Item	Vendor	Description of Goods & Services	Effective Date(s)	Amount
A	The Stepping Stones Group	School Nurse <i>as per student's IEP 2</i>	2023/2024 RSY	\$87.00/hour - LPN/RN

E-22 APPROVAL OF ITINERANT TEACHER SERVICES

RESOLVED, the Board of Education approves the agreement with Soliant Health, LLC for Itinerant Physical Therapist Services per the students IEP from January 2, 2024, to June 13, 2024, at an hourly rate of \$113.21, not to exceed \$20,000.

E-23 APPROVAL FOR MEDICAL SERVICES

RESOLVED, the Board of Education approves the services of Dr. Rajeswari Muthuswamy, MD Child, Adolescent, and Adult Psychiatrist for services to a student. At an hourly rate of \$575.00, for Psychiatric Evaluation and \$675.00 for combined neuropsychiatric evaluation. For 2023-2024 School Year not to exceed \$20,000.

E-24 APPROVAL FOR ASSESSMENT SERVICES

RESOLVED, the Board of Education approves the services of the Center for Psychological Assessment and Treatment Child, for services to a student. At a rate of \$2,300.00, for Psychiatric Evaluation. For 2023-2024 School Year not to exceed \$20,000..

E-25 ACCEPTANCE OF GRANT

RESOLVED, the Board of Education accepts the SDA Grant for Emergent Maintenance Projects in the amount of \$39,520. (*budget source: 20-492-420-300-065-000-000*)

E-26 AMENDED - AUTHORIZATION TO SUBMIT AND ACCEPT PRESCHOOL ENROLLMENT PROJECTIONS

RESOLVED, the Board of Education authorizes the Manville School District's Business Administrator to submit and accept the amended preschool enrollment projections that were submitted to the New Jersey Department of Education. (*Amended resolution #E-23 on November 21, 2023 agenda*)

E-27 APPROVAL OF LEASE AGREEMENT WITH BARKER BUS COMPANY, INC.

RESOLVED, the Board of Education approves the lease agreement with Barker Bus Company, Inc., 81 Chimney Rock Road, Bridgewater, NJ 08807, to lease vehicles to the Manville Board of Education for transportation of Extracurricular Activities, at a fee of \$250 per day for 54 or 24 passenger school buses.

The motion was seconded by Mrs. Lukac and approved by roll call vote as follows:

AYES: Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson,
Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Kimberly Fleming

F. Communications Committee: Timothy Kenyon, Chairperson

Mr. Kenyon reported on the following items for the Communications Committee:

- No meeting held since the last Board meeting.

X. PUBLIC COMMENT - The Board President will invite questions and comments from the public.

At 8:08 p.m. Mr. Kenyon moved that the meeting be opened to the public for comment. The motion was seconded by Ms. Babich and approved by unanimous voice vote. Mr. Kenyon invited questions and comments from the public.

No comments.

At 8:08 p.m. Mr. Kenyon motioned to close the meeting to the public. The motion was seconded by Ms. Babich and approved by unanimous voice vote.

XI. OLD BUSINESS/NEW BUSINESS

Old Business:

- Discuss Board meeting dates for 2024.
- Read letter into the record for the MHS Class of 1970 Reunion.
- Mrs. Breen reads the resolution for Sairilin Parra.
- Mrs. Lukac reads the resolution for Kelly Harabin.
- Mr. Kenyon reads the resolution for Jeanne Lombardino.

New Business:

- Delegates Assembly on December 2nd promoting Board PD and networking.
- Mrs. Breen attended the Atlantic School Board meeting on December 5, 2023
- Discussion of therapy dogs.
- State eliminated praxis core requirements for teaching certifications.
- Applied for limited CE.
- Mrs. Breen went to the SCESC Board meeting.
 - Completed HIB training.
 - Discussed challenges with hiring teachers.
 - Discussed implementing a good attendance award.
- Starting the new year with two vacant seats.
- Change standing meeting dates.
- Paul read a statement thanking the Board Superintendent for the opportunity to serve the community.

No Closed Session.

XII. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

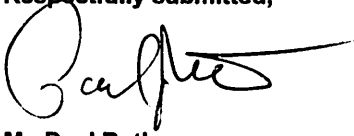
- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XIII. ADJOURNMENT

At 8:35 p.m. Mr. Kenyon made a motion to adjourn the meeting. The motion was seconded by Ms. Babich and approved by unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul Roth", with a long horizontal flourish extending to the right.

**Mr. Paul Roth
Interim Business Administrator/Board Secretary**