

CASWELL COUNTY BOARD OF EDUCATION MINUTES
WORK SESSION
June 24, 2024

The Caswell County Board of Education met in a work session on Monday, June 24, 2024, at 3:30 p.m. in the Administration Building of Caswell County Schools. Members present: Chairman Mel Battle, Vice Chair Joel Lillard, Vennie Beggarly, Gladys Garland, Nicole Smith, Tracy Stanley and Trudy Blackwell. Others present include Interim Superintendent JoAnna Gwynn. Connie Kimrey recorded the minutes. (*Note: Others may have been present but did not sign the roster or names were not legible*).

I. CALL TO ORDER

The meeting was called to order by Chairman Mel Battle.

Superintendent Evaluation

Mel Battle reviewed the evaluation that the Board of Education uses and reviewed the timeline and asked for input. Mr. Battle will update the timeline and share an updated copy with the board. Mr. Battle shared that the past few years an artifact book was created which he felt was helpful. Board members shared their thoughts which included:

- Receiving updates along the way instead of one large book
- Sending a confidential survey to employees asking for input on their thoughts to gain a better understanding on the culture of the school system
- Do away with the book noting it is time consuming to put together
- Meet with Superintendent quarterly (quarterly meetings)

A copy of the current board evaluation instrument will be shared with board members.

Discussion took place on the weekly updates and felt that this could be used to create the artifact book.

Policy # 5031, Use of School Facilities: Civic Center

Ms. Gwynn shared that there has been some confusion in the wording for the civic center. There were concerns noted with reoccurring rentals from year to year and deposit rollovers. Concerns shared were outside rentals have brought issues with school programs, etc. and guidance is needed on how to proceed.

All agreed that the intent was that any school programs took priority for rentals. A suggestion was made that no bookings would occur for the next year until October of the previous year. Other concerns included outside rentals during the school day noting that the civic center adjoins the high school campus and a security officer would be needed if rental occur.

Wording will be changed and brought back to the board for first reading at the next meeting.

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Policy # 7335, Employee Use of Social Media

Ms. Gwynn shared that with the plans to create a Facebook page for the school district all employees need to be aware of this policy as well as consequences for personnel. This includes all staff and board members.

It was shared that teachers need to be aware when posting pictures of their classroom without permission from parents.

It was suggested that wording be added that a signed receipt be required upon receiving a copy of this policy by all employees.

Communication Plan - Board of Education (BOE and Staff)

Ms. Gwynn shared a copy of a plan for the board to review. Communication is clean and procedures are in place with each other, staff, and community. She would like everyone to be on one accord and conduct business appropriately.

Discussion took place on items listed. One suggestion made was to look at the wording the County Commissioners are using regarding public comments and include on the sign in sheet.

Goals

Discussion took place regarding goals that were submitted by the Board of Education. The goals were reviewed.

- Focus on schools meeting growth and closing gaps in subgroups 2
- Established communication protocol for all schools
- Improving attendance in all schools
- A plan to increase parental involvement
- Improve EOC/EOG scores by 5%
- Improve graduation rate by 5%
- BOE and Supt. to collaboratively strive to model fairness and consistency in carrying out their duties
- BOE and Supt. to provide a safe working and learning environment for its employees
- To foster an honest working relationship between the Supt. and the BOE
- Build relationships with principals/administrators to all work together
- Encourage, recruit local talent and assist them in becoming principals/administrators

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ADJOURN

Vennie Beggarly made a motion to adjourn the meeting at 5:15 p.m., Gladys Garland seconded the motion and it carried unanimously. The next regular meeting of the Board of Education will be held on July 24, 2024 at 5:30 p.m. in the Caswell County Schools Administration Building.

Mel O. Battle
Chairman

JoAnna Gwynn
Superintendent