

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

January 17, 2024 – 7:00 PM – MHS Cafeteria A

A meeting of the Board of Education will be held this day in the Manville High School Cafeteria A. The order of business and agenda for the meeting is:

I. CALL TO ORDER – Board of Education President Timothy Kenyon

II. OPEN PUBLIC MEETING STATEMENT – Mr. Kenyon

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 8, 2024, 2023, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION, AND READING OF THE MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

IV. ROLL CALL: Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the revised minutes of the November 21, 2023 meeting and the regular minutes of the following meetings: December 19, 2023 and January 2, 2024.

VI. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report
- SSDS
- General Updates
- Student/Staff Member Awards
- Board Member Recognition

VII. PUBLIC COMMENT – The Board of Education President will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Lukac, Chairperson

B. Curriculum and Instruction Committee: Debra Babich, Chairperson

B-1 BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on November 21, 2023 regarding student case numbers:

- o 255042_RES_11152023

B-2 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Line Item	Employee	Event (s)	Location	Date (s)	Estimated Cost	Budget Source
A	Laura D'Amato	Women's Leadership Conference 2024	The Palace at Somerset Park, Somerset NJ	March 18 & 19, 2024	Registration: \$419.00 Mileage: \$9.96	11-000-219-320-000-000-000 11-000-218-580-050-000-000
B	Samantha Kosty	Student Mental Health Issues and the Law	Virtual	May 2, 2024	Registration: \$125.00	11-000-219-320-000-000-000
C	Samantha Kosty	LEGAL ONE Establishing Student Mental Health Protocols	Virtual	Asynchronous	Registration: \$100.00	11-000-219-320-000-000-000
D	Samantha Kosty	HIB Law Update	Virtual	April 25, 2024	Registration: \$125.00	11-000-219-320-000-000-000
E	Samantha Kosty	Women's Leadership Conference 2024	The Palace at Somerset Park, Somerset NJ	March 18 & 19, 2024	Registration: \$419.00 Mileage: \$9.96	11-000-219-320-000-000-000 11-000-218-580-050-000-000
F	Adam Fitting	VEX EDR V5 Robotics Training	Virtual	February 19 & March 18, 2024	Registration: \$599.00	11-000-223-320-000-000-000
G	Kelli Eppley	TESOL Conference	New Brunswick, NJ	May 24, 2024	Registration: \$325.00 Mileage: \$55.08	20-241-200-500-000-000-000 11-000-230-580-000-000-000
H	Anjelica Viso	Somerset Monthly ASAP (SAC) Mtg.	Somerville, NJ	January 18, February 15, March 21, & April 18, 2024	Registration: N/A Mileage: \$9.40	11-000-218-580-000-000-000
I	Samantha Kosty	Mental Health First Aid	Hamilton, NJ	February 27, 2024	Registration: N/A Mileage: \$9.40	11-000-218-580-050-000-000

B-3 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Line Item	Date (s)	Destination/Travel Mode	Grade Level	Subject Matter
A	Students will be visiting daily starting January 18 through June, 2024	Roosevelt Transportation: Students will be providing their own transportation	Grade 11 Approx. 3 students	This is a program requirement for Tomorrow's Teachers.
B	Students will be visiting daily starting January 18 through June, 2024	Weston Transportation: Students will be providing their own transportation	Grade 11 Approx. 1 student	This is a program requirement for Tomorrow's Teachers.
C	May 1-4, 2025	Universal Orlando - Cabana Bay Resort Transportation: Charter Bus and United Airlines	MHS Concert Choir & Wind Ensemble Grades: 9-12 Approx. 65 students	MHS advanced ensembles to perform on Universal Orlando Catwalk.
D	January 12, 2024	Kean University, Union NJ Transportation: R 7 May Transportation LLC	FBLA Club Grades: 9-12 Approx. 13 students	This is an FBLA event trip. The North Central Conference, that covers debate, networking, creative thinking, public speaking and problem solving skills.
E	February 2, 2024	Bridgewater-Raritan High School Bridgewater, NJ Transportation: School Bus	ABIS/MHS Jazz Band Grades: 7-12 Approx. 25 students	MHS Jazz Band will be performing
F	March 14, 2024	Senior Meeting @ the Manville VFW Transportation: Walking	ABIS Chorale Approx. 25 students	ABIS Chorale will be performing at the District Senior Meeting.
G	May 9, 2024	Senior Meeting @ the Manville VFW Transportation: Walking	ABIS/MHS Jazz Band Grades: 7-12 Approx. 25 students	ABIS/MHS Jazz band will be performing at the District Senior Meeting.
H	February 23, 2024	RVCC Branchburg, NJ Transportation: RVCC Bus	Grades: 9-12 Approx. 50 Students	College Tour and Career Day

B-4 RESOLVED, the Board of Education approves the "Student Safety Data System" report (SSDS) as shown on **Addendum I** for reporting period 9/2023-12/2024 during the 2023 –2024 School Year, as submitted to the NJDOE on January 17, 2024.

B-5 RESOLVED, the Board of Education approves the Safe Return to In-Person Instruction Plan and Continuity of Service pursuant to the Federal American Rescue Act, Section 2001(i), as amended and approved January 17, 2024.

C. **Negotiations Committee:** Justina Breen, *Chairperson*

D. **Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Line Item	Name	Position	Action	Effective Dates
A	Jennifer Lynn	Teacher Weston / Roosevelt	Paid Leave of Absence in accordance with FMLA and NJ FLA	March 26 - May 31, 2024
B	Jennifer Lynn	Teacher Weston / Roosevelt	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	June 1 - November 11, 2024
C	Christina Ruggini	School Counselor MHS	Paid Leave of Absence in accordance with FMLA and NJ FLA	April 17 - May 3, 2024
D	Christina Ruggini	School Counselor MHS	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	May 4 - June 14, 2024
E	Melissa Dukin	Teacher ABIS	Paid Leave of Absence in accordance with FMLA and NJ FLA	March 26 - August 30, 2024
F	Melissa Dukin	Teacher ABIS	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	August 31 - December 1, 2024
G	Courtney Madrigal	Teacher Weston	Extension of unpaid Leave of Absence in accordance with Child-rearing Leave of Absence	April 8 - June 14, 2024
H	Kristin Stranieri	School Counselor Weston/Roosevelt	Extension of unpaid Leave of Absence in accordance with Child-rearing Leave of Absence	March 11 - March 25, 2024
I	Caroline Galofaro	Teacher MHS	Military Leave of Absence	January 8-18, 2024
J	Tara Delmonaco	School Counselor MHS	Extension of unpaid Leave of Absence in accordance with Child-rearing Leave of Absence	March 4 - June 14, 2024

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Certificate	Compensation	Effective Dates
A	Melissa Kozell	MLR Teacher Weston <i>Extension</i>	CEAS, Preschool through Grade 3	BA, Step 2, \$56,010	April 8 - June 14, 2024
B	Danielle Wright	MLR School Counselor Weston/ Roos/MHS <i>Extension</i>	Standard School Counselor	MA, Step 3, \$59,110	March 11 - June 14, 2024
C	Elise Price	MLR School Counselor MHS <i>Extension</i>	Standard School Counselor	MA, Step 3, \$59,110	March 4 - June 14, 2024

D	Taylor Maher	Teacher, Health & Physical Education MHS	CEAS, Health & Physical Education (pending)	BA, Step 1 \$55,510	Pending Approval of Certification
E	Dawn Vornlocker	Teacher, Special Education MHS	CE, Psychology CE, TOSD	MA, Step 1, \$58,110	Pending Approval of Certification
F	Erica Stepper	Instructional Assistant F/T Weston	Substitute Cert. <i>pending</i>	BA, Step 2 \$32,419	On or about February 1, 2024

D-3 RESOLVED, the Board of Education employs the following staff members in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Effective Dates
A	Karen Sweeney <i>(replacing Rachel Stoddard)</i>	Tutor	\$40 per hour, not to exceed 80 hours	January - June 2024
B	Orion Nolan <i>(to cover tutoring when teachers are absent)</i>	Sub Tutor	\$40 per hour, not to exceed 80 hours	January - June 2024

D-4 RESOLVED, the Board of Education approves the following Advisor/Coach positions with staff members as follows:

Line Item	Name	Position	Compensation	Effective Dates
A	Lucas Waitkus	Percussion Instructor MHS	\$2,122.00 Stipend	2023-2024 School Year
B	Jason Guevara	Assistant Basketball Coach MHS	\$5,777.00 Stipend (prorated)	2023-2024 School Year
C	Kevin Pacheco	ABIS Morning Duty <i>(replacing Nicole Eardley)</i>	\$25 per hour not to exceed one hour per day up to 100 hrs	2023-2024 School Year

D-5 RESOLVED, the Board of Education approves the Job Description for the following Position:

- [Substitute Bus Driver](#)

D-6 RESOLVED, the Board of Education approves the following Substitutes for the 2023-2024 school year with compensation as stated, pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Period
A	Edward Penagos	Substitute Custodian	\$20 per hour	2023-2024 School Year
B	Monica Brzyski	Substitute Custodian	\$20 per hour	2023-2024 School Year

C	Monica Brzyski	Substitute Bus Driver	\$40 per hour	2023-2024 School Year
D	Julissa Arias Mejia	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year

D-7 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2023-2024 School Year with terms as stated:

Line Item	Name	Position	Compensation	Effective Dates
A	Kristen Lonsdorf	Grade 5 - ELA	\$1900 per Contract	01/2024- 06/2024
B	Christen Albani	Grade 5- ELA/Communication	\$1900 per Contract	01/2024- 06/2024
C	Elizabeth Jacques	Grade 5- Mathematics	\$1900 per Contract	01/2024- 06/2024
D	Gregory Shannon	Grade 5- Social Studies	\$1900 per Contract	01/2024- 06/2024
E	Melissa Markowitch	Grade 5-Science	\$1900 per Contract	01/2024- 06/2024

D-8 RESOLVED, the Board of Education approved the following student observer for the 2023-2024 School Year.

Line Item	Name	College/University	Dates	School
A	Ava Venuto	Misericordia University	March 4-10, 2024	Roosevelt

D-9 RESOLVED, the Board of Education Approves the following staff members as Mentors for Provisional Certificated staff for the school year 2023-2024:

Line Item	Mentor	Mentee	Observation Period	School
A	Aurora Scanlon	Jessica Kostibos	01/18/2024 to 12/15/2024	Weston
B	Jennifer Rutledge	Emme Vornlocker	01/18/2024 to 12/15/2024	Weston

E. Finance and Facilities Committee: Rikki Erickson, *Chairperson*

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION
RESOLUTION**

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of November 2023;

WHEREAS, these reports show the following balances on November 30, 2023;

Fund	Cash Balance	Appropriation Balance
(10) General Current Expense Fund	\$10,183,466.59	
(11) Current Expense		\$3,419,760.73
(12) Capital Outlay		\$77,050.59
(13) Special Schools		
(20) Special Revenue Fund	\$1,148,481.55	\$2,118,361.09
(30) Capital Projects Fund	\$427,914.54	\$40,680.40
(40) Debt Service Fund		
TOTAL	\$11,759,862.68	\$5,655,852.81

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$2,824,276.67
Special Revenue Fund #20		\$497,096.63
Capital Projects Fund #30		\$0
Debt Service Fund #40		\$0
TOTAL		\$3,321,373.30

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending November 2023, as shown on **Addendum II**.

E-4 APPROVAL OF TRANSPORTATION ROUTES FOR THE 2023/2024 SCHOOL YEAR

RESOLVED, the Board of Education approves the following transportation routes for the 2023/2024 school year:

Line Item	Route #	Bus Contractor	Destination	Total Amount
A	Q4193	Move Me Transport, LLC	ABIS	\$21,392.00
B	Q4205	Father N Son Transportation, Inc.	ABIS, MHS, SCVTHS	\$27,775.00

E-5 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Garas Trans LLC for the following athletics trips totaling \$20,633.50:

Line Item	Trip #	Date	Destination	Price
A	ATH2422	1/4/2024	South Hunterdon Regional High School	\$1,812.50
B	ATH2423	1/4/2024	Somerville High School	\$1,522.50
C	ATH2428	1/9/2024	South Plainfield High School	\$1,450.00
D	ATH2429	1/11/2024	Delaware Valley Regional High School	\$1,667.50
E	ATH2432	1/13/2024	Delaware Valley Regional High School	\$1,667.50
F	ATH2433	1/16/2024	Bound Brook High School	\$1,522.50
G	ATH2436	1/19/2024	North Brunswick Township High School	\$1,305.00
H	ATH2437	1/22/2024	South Hunterdon Regional High School	\$725.00
I	ATH2442	1/26/2024	JP Case Middle School	\$1,232.50
J	ATH2443	1/29/2024	Sayreville War Memorial High School	\$1,667.50
K	ATH2444	1/30/2024	Central Jersey College Prep	\$1,377.50
L	ATH2452	1/18/2024	Calvary Christian School	\$1,522.50
M	ATH2416	12/29/2023	John P. Faber School	\$957.00
N	ATH2417	12/29/2023	John P. Faber School	\$957.00
O	ATH2453	1/12/2024	West Plainsboro North High School	\$1,247.00
			Total	\$20,633.50

E-6 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Happy Lime, LLC for the following athletics trips totaling \$3,630.00:

Line Item	Trip #	Date	Destination	Price
A	ATH2445	1/5/2024	Montgomery High School	\$550
B	ATH2446	1/6/2024	Hillsborough High School	\$550
C	ATH2421	1/3/2024	Green Brook Middle School	\$640
D	ATH2424	1/5/2024	Valley View School	\$640
E	ATH2425	1/9/2024	North Plainfield Middle School	\$640
F	CT2330	2/2/2024	Bridgewater Raritan High School	\$610
			Total	\$3,630.00

E-7 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with ABC Trans Corp. for the following field trips totaling \$14,131.50:

Line Item	Trip #	Date	Destination	Price
A	ATH2430	1/11/2024	Warren Hills Middle School	\$556.50
B	ATH2431	1/11/2024	Mauger Middle School Middlesex	\$397.50
C	ATH2434	1/16/2024	Middlesex High School	\$755.25
D	ATH2435	1/17/2024	Bound Brook Community Middle School	\$397.50
E	ATH2438	1/23/2024	Somerville High School	\$755.25
F	ATH2439	1/24/2024	Somerville Middle School	\$437.25
G	ATH2440	1/24/2024	Montgomery Upper Middle School	\$636
H	ATH2441	1/25/2024	Belvidere High School	\$954
I	ATH2447	1/15/2024	Ocean Breeze Complex	\$1,033.50
J	ATH2448	1/20/2024	Franklin High School	\$1,113.00
K	ATH2449	1/27/2024	Governor Livingston High School	\$1,192.50
L	ATH2450	1/27/2024	Henry Hudson Regional High School	\$1,033.50
M	ATH2451	1/27/2024	Bennett Indoor Athletic Complex	\$1,344.75
N	CT2329	3/15/2024	Medieval Times	\$3,525.00
			Total	\$14,131.50

E-8 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with R&May Transportation, LLC for the following athletics trips and field trips totaling \$1,350.00 :

Line Item	Trip #	Date	Destination	Price
A	ATH2426	1/9/2024	Readington Middle School	\$550
B	ATH2427	1/9/2024	Warren Hills High School	\$800
			Total	\$1,350.00

E-9 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education approves the December 2023 donation of \$4.00 from the Blackbaud Giving Fund. *(Budget Source: 20-012-200-600-000-000)*

E-10 APPROVAL TO DISPOSE

RESOLVED, the Board of Education approves the disposal of 130 outdated Lenovo chromebooks as per **Addendum III**.

E-11 AUTHORIZATION TO RECYCLE CHROMEBOOKS

RESOLVED, the Board of Education authorizes BLUUM to recycle 130 outdated Lenovo chromebooks, reimbursing the District \$9,926.26.

E-12 APPROVAL TO DISPOSE

RESOLVED, the Board of Education approves the disposal of outdated library books from the MHS Media Center as per **Addendum IV**.

E-13 APPROVAL OF CONTRACT WITH P&L BUSINESS SERVICES, LLC

RESOLVED, the Board of Education approves P&L Business Services, LLC for a professional services contract in the amount not to exceed \$6,400 for the remainder of the 2023-2024 school year. *(Budget Source: 11-000-230-339-000-000-000)*

E-14 APPROVAL OF CONTRACT WITH TPR EDUCATION, LLC D/B/A THE PRINCETON REVIEW

RESOLVED, the Board of Education approves the contract with TPR Education, LLC d/b/a the Princeton Review for one SAT Fundamentals Live Online course for Manville School District, cost not to exceed \$6,500 per class.

E-15 APPROVAL OF OUT OF DISTRICT EDUCATIONAL SERVICES CONTRACT

RESOLVED, the Board of Education approves the Out of District Educational Services Contract for student #004 in the total annual amount of \$19,733 (prorated) to be paid monthly.

E-16 APPROVAL OF MEMORANDUM OF AGREEMENT WITH MANVILLE POLICE DEPARTMENT

RESOLVED, the Board of Education approves the Memorandum of Agreement between the Manville Board of Education and the Manville Police Department for the 2023-2024 school year, as shown on **Addendum V**.

E-17 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the agreement with Easterseals NJ for Transition Services for the School Year 2023-2024 not to exceed \$7,000.

E-18 APPROVAL OF EDUCATIONAL SERVICES

RESOLVED, the Board of Education approves the agreement with IXL Learning for educational services effective January 18, 2024 through June 30, 2025 at a rate of \$3,700.

E-19 AWARD A COMPETITIVE CONTRACT

RESOLVED, the Board of Education awards a contract to Tutored by Teachers for tutoring services effective January 18, 2024 through August 31, 2024 not to exceed \$90,000. (*budget source 20-450-100-300-000-000-000*).

E-20 APPROVAL OF CONTRACT WITH DOLURI, INC. DBA 101 MOBILITY

RESOLVED, the Board of Education approves the contract with Doluri, Inc. DBA 101 Mobility for the purchase and installation of a chairlift at Roosevelt School in the amount not to exceed \$16,935.00.

E-21 APPROVAL OF CONTRACT WITH DOLURI, INC. DBA 101 MOBILITY

RESOLVED, the Board of Education approves the contract with Doluri, Inc. DBA 101 Mobility for the purchase and installation of a chairlift at ABIS in the amount not to exceed \$21,425.00.

F. Referendum Committee: Timothy Kenyon, *Chairperson*

IX. PUBLIC COMMENT - The Board President will invite questions and comments from the public.

X. OLD BUSINESS/NEW BUSINESS

- **Board Member Years of Service:** Timothy Kenyon, Board President
- **Board of Education Candidates Interview** - Interview Board Candidates to fill vacant seats from January 2024 through December 2024.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT