

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

March 20, 2024 – 7:00 PM – MHS Cafeteria A

A meeting of the Board of Education will be held this day in the Manville High School Cafeteria A. The order of business and agenda for the meeting is:

I. CALL TO ORDER – Board of Education President Timothy Kenyon

II. OPEN PUBLIC MEETING STATEMENT – Mr. Kenyon

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 8, 2024, 2023, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION, AND READING OF THE MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

IV. ROLL CALL: Lisa Antonelli, Debra Babich, Justina Breen, Louis Duran, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac, Louis Petzinger

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular and executive session minutes of the following meeting: February 21, 2024

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report
- General Updates
- Budget Presentation
- Winter Sports Recognitions
- Student/Staff Member Awards

VII. PUBLIC COMMENT – The Board of Education President will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Lukac, Chairperson

B. Curriculum and Instruction Committee: Debra Babich, Chairperson

B-1 BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on February 21, 2024 regarding student case numbers:

- o 258807_MHS_01252024
- o 258848_MHS_01262024
- o 258805_RES_01252024
- o 258546_RES_01232024
- o 259439_MHS_02022024
- o 259750_MHS_02072024
- o 259641_ABI_02062024

B-2 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Line Item	Employee	Event (s)	Location	Date (s)	Estimated Cost	Budget Source
A	Kathy Montanelli	PBSIS Incentives & Rollout Planning at Weston School	Weston School, Manville	March 22, 2024	N/A	N/A
B	Dorothy Eason	PBSIS Incentives & Rollout Planning at Weston School	Weston School, Manville	March 22, 2024	N/A	N/A
C	Rebecca Fosbre	PBSIS Incentives & Rollout Planning at Weston School	Weston School, Manville	March 22, 2024	N/A	N/A
D	Dana Correnti	PBSIS Incentives & Rollout Planning at Weston School	Weston School, Manville	March 22, 2024	N/A	N/A
E	Kristina DiNardo	PBSIS Incentives & Rollout Planning at Weston School	Weston School, Manville	March 22, 2024	N/A	N/A
F	Kerry Milkjovic	PBSIS Incentives & Rollout Planning at Weston School	Weston School, Manville	March 22, 2024	N/A	N/A
G	Lauren DeVries	Strengthen ELL Students' Learning in PK and Kindergarten	Virtual	May 16, 2024	Registration: \$259.00 Mileage: N/A	20-270-200-500-000-000-000
H	Kerry Milkjovic	Strengthen ELL Students' Learning in PK and Kindergarten	Virtual	May 16, 2024	Registration: \$259.00 Mileage: N/A	20-270-200-500-000-000-000
I	Samantha Moreno	Strengthen ELL Students' Learning in PK and Kindergarten	Virtual	May 16, 2024	Registration: \$259.00 Mileage: N/A	20-270-200-500-000-000-000

J	Christa Mawn	NJSELA Spring Roundtable	Rutgers, New Brunswick, NJ	May 16, 2024	Registration: N/A Mileage: \$13.63	11-000-240-500-050-000-000
K	Ifat Sade	Bilingualism & Disabilities: Critical Steps to Differentiate Both Bilingualism & Disabilities	TCNJ Ewing Twp. NJ	May 2, 2024	Registration: \$195.00 Mileage: \$23.86	11-000-223-320-000-000-000 11-000-223-580-065-000-000
L	Olivia Thomas	Know & Tell: Preventing, Recognising, & Reporting Child Abuse	RVCC Branchburg, NJ	April 11, 2024	Registration: N/A Mileage: \$7.80	20-218-200-500-090-000-000
M	Nicole Esposito	Talk Strategies in the Classroom	Virtual	April 10, 2024	Registration: \$40.00 Mileage: N/A	20-270-200-500-000-000-000
N	Stephen Venuto	NJPSA/FEA/NJASCD Fall Conference	Ocean Hotel Atlantic City, NJ	October 13-18, 2024	Registration: \$380.00 Mileage: \$111.86	20-270-200-500-000-000-000 11-000-223-580-050-000-000
O	Christine Bachorik	The Standard Unification Method	RVCC Branchburg, NJ	March 27 & 28, 2024	Registration: N/A Mileage: \$14.48	11-000-218-580-050-000-000
P	Theresa Gonzalez	The Standard Unification Method	RVCC Branchburg, NJ	March 27 & 28, 2024	Registration: N/A Mileage: \$14.48	11-000-218-580-050-000-000
Q	Samantha Kosty	The Standard Unification Method	RVCC Branchburg, NJ	March 27 & 28, 2024	Registration: N/A Mileage: \$14.48	11-000-218-580-050-000-000
R	Christine Bachorik	NJSCA Spring Conference	Kean University Union, NJ	April 19, 2024	Registration: \$35.00 Mileage: \$31.21	11-000-223-320-000-000-000 11-000-218-065-000-000-000
S	Christine Sulewski	NJSCA Spring Conference	Kean University Union, NJ	April 19, 2024	Registration: \$35.00 Mileage: \$31.21	11-000-223-320-000-000-000 11-000-218-050-000-000-000
T	Dorothy Eason	NJ PBSIS 2024 Leadership	Princeton, NJ	May 9, 2024	Registration: \$29.00 Mileage: \$23.40	20-270-200-500-000-000-000 11-000-223-580-090-000-000
U	Katherine Montanelli	NJ PBSIS 2024 Leadership	Princeton, NJ	May 9, 2024	Registration: \$29.00 Mileage: \$23.40	20-270-200-500-000-000-000 11-000-223-580-090-000-000

B-3 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Line Item	Date (s)	Destination/Travel Mode	Grade Level	Subject Matter
A	May 11, 2024	Ocean Twp. High School Transportation: Parents	Grade 4 <i>Approx. 10 students</i>	CJMEA Region II Honors Chorus Festival
B	April 17, 2024	John Breslin, Jr. Theatre @ Felician University Lodi, NJ Transportation: Mercy Transportation, Inc.	Grades 9-12 International Club <i>Approx. 40 students</i>	An immersive journey into the captivating world of Flamenco, Latin Dances, and live music. Students will connect with Spanish culture and language
C	April 16, 2024	Roosevelt Elementary School Transportation: Walking	Grade 12 <i>Approx. 20 students</i>	College and Career Week at Roosevelt School

B-4 RESOLVED, the Board of Education approves the following out-of-district contract and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Line Item	Student	Placement	Effective Dates	Tuition
A	#7	Archway Programs, Atco	2023-2024 school year	\$50,000

B-5 RESOLVED, the Board of Education approves the following positions for Summer 2024 with staffing as indicated:

Line Item	Position	Program	Compensation	Dates	Source
A	Three (3) School Counselors (Shared Position)	Summer Work MHS	Not to exceed Seventy (70) Hours Each @ the contracted rate	Summer 2024	11-000-218-104-050-002-000
B	Two (2) School Counselors (shared position)	Summer Work ABIS	Not to exceed Thirty-Five (35) Hours Each @ the contracted rate	Summer 2024	11-000-218-104-065-002-000
C	One (1) School Counselor	Summer Work Roosevelt	Not to exceed Twenty-Eight (28) Hours @ the contracted rate	Summer 2024	11-000-218-104-080-002-000
D	One (1) School Counselor	Summer Work Weston	Not to exceed Twenty-Eight (28) Hours @ the contracted rate	Summer 2024	11-000-218-104-090-002-000
E	One (1) School Counselor	Summer Work Roosevelt/Weston	Not to exceed Thirty-Five (35) Hours @ the contracted rate	Summer 2024	11-000-218-104-080-002-000 11-000-218-104-090-002-000

B-6 RESOLVED, the Board of Education approves the following Extended School Year Programs (Special Education as per Student IEP) for nineteen (19) days, from June 24, 2024, to July 25, 2024, excluding Fridays and 7/4/2024, with staffing as indicated:

Line Item	Position	Program	Compensation	Dates	Source
A	One (1) Teacher Two (2) Instructional Assts.	PSD/ABA	Teacher: 100 hours Instructional Assts: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
B	One (1) Teacher Two (2) Instructional Assts.	MD K-2	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
C	One (1) Teacher Two (2) Instructional Assts.	LLD 1-4	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
D	One (1) Teacher Two (2) Instructional Assts.	MD 3-5	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
E	One (1) Teacher Two (2) Instructional Assts.	LLD 4-5	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
F	One (1) Teacher Two (2) Instructional Assts.	LLD 6-8	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
G	One (1) Teacher Two (2) Instructional Assts.	MD 5-8	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
H	One (1) Teacher Two (2) Instructional Assts.	MD 9-12	Teacher: 100 hours Instructional Assts.: 76 hours @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
I	Two (2) Speech Therapists	For Programs Above As Per IEP	As Needed Per IEP @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
J	One (1) Occupational Therapist	For Programs Above As Per IEP	As Needed Per IEP @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000
K	One (1) Physical Therapist	For Programs Above As Per IEP	As Needed Per IEP @ contracted rate	6/26/24-7/25/24 8:30-12:30 excluding Fridays and 7/4/24	11-422-100-101-000-000-000 11-422-100-106-000-000-000

B-7 RESOLVED, the Board of Education approves the following positions with staffing as follows:

Line Item	Position	Program	Compensation	Effective Dates	Source
A	Two (2) Certified Staff for CST Meetings	Special Education Summer CST	Up to 20 hours each @ contracted rate	Summer 2024	11-422-100-101-000-000-000 11-422-100-106-000-000-000
B	School Nurses (4)	Fall transition office work	Up to 20 hours each @ contracted rate	Summer 2024	11-422-100-101-000-000-000 11-422-100-106-000-000-000
C	Five (5) Teachers	AP Mock Exam	Up to 5 hours each @ \$40.00 per hour	April 1 - April 30, 2024	20-231-100-101-080-000-000
D	One (1) Teacher	ELA Tutoring	Up to 50 hours @ \$40.00 per hour	March - June 2024	20-231-100-101-080-000-000

B-8 RESOLVED, the Board of Education approves the following summer program positions with staffing as follows:

Line Item	Position	Program	Compensation	Dates	Source
A	Two (2) Coordinators	Manville School District Summer Programs	Up to 150 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
B	Two (2) School Nurses	Manville School District Summer Programs	Up to 150 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
C	Two (2) Teachers	Grade K Summer Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
D	Two (2) Teachers	Grade 1 Summer Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
E	Two (2) Teachers	Grade 2 Summer Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
F	Two (2) Teachers	Grade 3 Summer Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
G	Two (2) Teachers	Grade 4 Summer Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
H	One (1) Teacher	Grade 5 & 6 ELA Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
I	One (1) Teacher	Grade 5 & 6 Math Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
J	One (1) Teacher	Grade 7 & 8 ELA Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
K	One (1) Teacher	Grade 7 & 8 Math Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
L	One (1) Math Teacher	Algebra I Credit Recovery	Up to 60 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
M	One (1) Math Teacher	Algebra II Credit Recovery	Up to 60 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
N	One (1) Math Teacher	Geometry Credit Recovery	Up to 60 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000

O	Two (2) English Teachers	English (9-12) Credit Recovery	Up to 60 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
P	One (1) Teacher	Educere Teacher Credit Recovery	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
Q	Two (2) Special Area/Elective Teachers	Summer Program Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
R	One (1) Math Teacher	Getting Ready for Algebra	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
S	Two (2) Reading Interventionists	Tier III Reading Intervention	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	Title 1 SIA Funds
T	One (1) STEM Teacher	Summer Program Enrichment	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-231-100-101-080-000-000 20-489-100-100-000-000-000
U	Six (6) Teachers	ESL Summer Program	Up to 100 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-241-100-101-000-000-000
V	One (1) Teacher	Summer Program	Up to 150 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-489-100-100-000-000-000
W	One (1) Assistant	Summer Program	Up to 150 hours @ contracted rate	June 24, 2024 - July 25, 2024	20-489-100-100-000-000-000

C. Negotiations Committee: Justina Breen, *Chairperson*

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Line Item	Name	Position	Action	Effective Dates
A	James Horton	Teacher MHS	Intermittent Paid Leave of Absence in accordance with NJ FLA	March 19 - April 12, 2024
B	Caroline Galofaro	Teacher MHS	Paid Leave of Absence in accordance with NJ FLA	March 11-15, 2024
C	Samantha Wagner	Teacher Weston	Paid Leave of Absence in accordance with FMLA and NJ FLA	June 10 - October 22, 2024
D	Samantha Wagner	Teacher Weston	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	October 23, 2024 - January 17, 2025
E	Kelsey Pycior	Teacher MHS	Paid Leave of Absence in accordance with FMLA and NJ FLA	April 23 - May 3, 2024
F	Kelsey Pycior	Teacher MHS	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	May 6 - 24, 2024
G	Dana Correnti	Teacher Weston	Paid Leave of Absence in accordance with FMLA and NJ FLA	June 10 - September 20, 2024

H	Dana Correnti	Teacher Weston	Unpaid Leave of Absence in accordance with FMLA and NJ FLA	September 21, 2024 - January 3, 2025
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D-2 RESOLVED, the Board of Education approves the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Certificate	Compensation	Effective Dates
A	Christine Groza	Lunch Aide, P/T Weston	N/A	Step 2, \$24.94 per hour	On or about March 21, 2024 - pending background check
B	Samantha Mooney	Instructional Asst, F/T Weston	Substitute certificate <i>Pending</i>	Step 4, \$28.39 per hour	<i>Pending Substitute certificate</i>
C	Christine Weglewski	Teacher Special Education ABIS	Std, Elem School Teacher Std, Teacher of Students w/ Disabilities	Step 5, BA+30 \$58,310	On or about April 22, 2024

D-3 RESOLVED, the Board of Education approves the following staff members in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Effective Dates
A	Zachary Tall	AP Mock Exam	Up to 4 hrs @ \$40 per hour	April 1, 2024- April 30, 2024
B	Kevin Caldwell	AP Mock Exam	Up to 4 hrs @ \$40 per hour	April 1, 2024- April 30, 2024
C	Timothy Moore	AP Mock Exam	Up to 4 hrs @ \$40 per hour	April 1, 2024- April 30, 2024
D	Candelaria Arrieta	AP Mock Exam	Up to 4 hrs @ \$40 per hour	April 1, 2024- April 30, 2024
E	Rachel Gottfried	AP Mock Exam	Up to 5 hrs @ \$40 per hour	April 1, 2024- April 30, 2024
F	Kate D'Angelo	ELA Tutoring	Up to 50 hrs @ \$40 per hour	March - June 2024
G	Cecelia West (Replacing Tiffany Mazzagati)	Math Tutoring	Up to 50 hrs @ \$40 per hour	March - June 2024

D-4 RESOLVED, the Board of Education approves the following Advisor/Coach positions with staff members as follows:

Line Item	Name	Position	Compensation (As Per MEA Contract)	Effective Dates
A	Leidy Torres	Volunteer ABIS Track and Field Coach	N/A	2023-2024 School year

B	Kristen Lonsdorf (replacing Alisha Borkowski)	Newspaper Club ABIS	\$1683.00 (prorated)	March 11 to June 2024
C	Nicole Esposito	Volunteer MHS Track and Field Coach	N/A	2023-2024 School year

D-5 RESOLVED, the Board of Education approves the following Substitutes for the 2023-2024 school year with compensation as stated, pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Period
A	Douglas Vornlocker	Substitute	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
B	Richard Gola	Substitute	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
C	Mark Benaksas	Substitute	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
D	John McNerney	Substitute	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
E	Mario Vecchiarelli	Substitute	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year
F	Geoffrey Mathis	Substitute Custodian	\$20 per hour	2023-2024 School Year
G	Renata Grzeczkwicz	Substitute	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2023-2024 School Year

D-6 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2023-2024 School Year with terms as stated:

Line Item	Name	Position	Compensation	Effective Dates
A	Leticia Jankowski	World Language MHS	\$1900 per Contract	01/2024- 06/2024

D-7 RESOLVED, the Board of Education approved the following student observer for the 2023-2024 School Year.

Line Item	Name	College/University	Dates	School
A	Annamarie Helmacy	RVCC	March 21, 2024 - June 15, 2024	ABIS
B	Kate McNamara	TCNJ	March 21, 2024 - June 15, 2024	Weston & Roosevelt

C	Christian Rodriguez	TCNJ	March 21, 2024 - June 15, 2024	Weston & Roosevelt
D	Lucas Haberstroh	TCNJ	March 21, 2024 - June 15, 2024	Weston & Roosevelt
E	Sy'Maya Summiel	TCNJ	March 21, 2024 - June 15, 2024	Weston & Roosevelt
F	Jessica Campos	Rutgers	March 21, 2024 -March 28, 2024	MHS
G	Farzana Haqqi	Grand Canyon University	March 21, 2024 -April 19, 2024	Weston

D-8 RESOLVED, the Board of Education rescinds the employment contract for Taylor Maher, Teacher, Health & Physical Education, MHS.

D-9 RESOLVED, the Board of Education rescinds the employment contract for Tavian Alford, P/T Lunch Aide/Hall Monitor, Roosevelt.

E. **Finance and Facilities Committee:** Rikki Erickson, *Chairperson*

**E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION
RESOLUTION**

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of February 2024;

WHEREAS, these reports show the following balances on February 29, 2024;

Fund	Cash Balance	Appropriation Balance
(10) General Current Expense Fund	\$12,392,545.54	
(11) Current Expense		\$2,725,471.19
(12) Capital Outlay		\$70,051.23
(13) Special Schools		
(20) Special Revenue Fund	\$663,312.90	\$2,136,432.08
(30) Capital Projects Fund	\$289,985.16	\$40,680.40
(40) Debt Service Fund		
TOTAL	\$13,345,843.60	\$4,972,634.90

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$3,010,250.31
Special Revenue Fund #20		\$503,068.98
Capital Projects Fund #30		\$0
Debt Service Fund #40		\$0
TOTAL		\$3,513,319.29

E-3 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
3246	02/27/2024	Edvocate	\$1,298.00
3247	02/27/2024	Christine Abood Burtis	\$33.15
3248	02/27/2024	Norz Hill Farm & Market	\$225.00
3249	02/27/2024	Aramark	\$56,621.47
3250	02/27/2024	Grainger	\$739.40
		TOTAL:	\$58,917.02

E-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending February 2024, as shown on **Addendum I**.

E-5 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education acceptance and appreciation for the following donations:

Line Item	Amount/Items	Organization	Use
A	\$500.00	The Janet Fund	To offset outstanding meal balance.

E-6 FACILITY USE REQUEST

RESOLVED, the Board of Education approves the following Facility Use:

Line Item	Organization	Program	Location	Date	Time	Fees
A	Good Grief Inc.	Therapy Partnership with MSD	MHS Gymnasium	4/14/2024 Sunday	9:00am - 12:30pm	N/A
B	GRIT (Kerry Foderingham)	Basketball Training	MHS Gymnasium	3/26/2024-6/18/2024 Tuesdays	6:00pm - 9:00pm	TBD Custodial Overtime Fees
C	GRIT (Kerry Foderingham)	Basketball Training	MHS Gymnasium	6/13/2024, 6/20/2024, 6/27/2024 Thursdays	6:00pm - 9:00pm	TBD Custodial Overtime Fees
D	GRIT (Kerry Foderingham)	Basketball Training	MHS Gymnasium	3/23/2024-6/15/2024 Saturdays	12:00pm - 3:30pm	TBD Custodial Overtime Fees
E	Harlem Wizards	Basketball Fundraiser	MHS Gymnasium	4/29/2024 Monday	6:00pm - 8:30pm	N/A
F	Manville Recreation Dept. (Kim Monto)	HS Basketball Training	MHS Gymnasium	3/19/2024-6/11/2024 Tuesdays	5:00pm to 7:00pm	N/A
G	Manville Recreation Dept. (Kim Monto)	Girls Volleyball	ABIS Gymnasium	4/8/2024-5/22/2024 M, W	5:15pm to 7:45pm	N/A

E-7 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Garas Trans LLC for the following athletics trips totaling \$4,553.00 :

Line Item	Trip #	Date	Destination	Price
A	ATH2474	2/8/2024	Immaculata High School	\$870.00
B	ATH2476	2/17/2024	Bennett Center, Toms River	\$2,450.50
C	ATH2478	2/27/2024	David Brearley High School	\$1,232.50
			Total	\$4,553.00

E-8 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with R&May Transportation, LLC for the following field trips totaling \$1,200.00:

Line Item	Trip #	Date	Destination	Price
A	CT2335	3/2/2024	Mater Dei High School	\$1,200.00
			Total	\$1,200.00

E-9 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Mercy Transportation, Inc. for the following field trips totaling \$785.00:

Line Item	Trip #	Date	Destination	Price
A	CT2336	4/17/2024	John Breslin Jr. Theater @ Felician University	\$785.00
			Total	\$785.00

E-10 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Road to Success LLC for the following trips totaling \$425.00:

Line Item	Trip #	Date	Destination	Price
A	CT2337	3/18/2024	Hillsborough YMCA	\$425.00
			Total	\$425.00

E-11 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the transportation Agreement with the following bus contractor for the remainder of the 2023-2024 school year:

Line Item	Route #	Bus Contractor	Date	Destination	Price
A	24285	Move Me Transport, LLC	4/22/24	The Midland School	\$10,000.00
B	24306	Royal Crown Transportation, LLC	5/13/24	East Mountain School	\$6,000.00
C	24307	M and M Group, Inc	5/13/24	Lakeview School	\$8,000.00
D	865	Camden County Educational Services Commission	2/26/24	Archway Lower School	\$2,459.85

E	24290 (formerly Q4205)	Happy Lime, LLC	4/22/24	Somerset County VoTech, Manville High School, Alexander Batcho Intermediate School	\$11,058.00
				Total	\$37,517.85

E-12 APPROVAL OF AGREEMENT FOR PARTICIPATION IN COORDINATED TRANSPORTATION SERVICES

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2024-2025 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

WHEREAS Manville Borough School District (“Board”) desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission (“SCESC”) offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 5.5%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services for Special Education Transportation:
 - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b) Monthly billing and invoices;
 - c) Student lists for all routes coordinated by SCESC;
 - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - f) Constant/timely review and revision of routes;
 - g) Transportation as soon as possible after receipt of the formal written request;
 - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.

- 2) The SCESC will provide the following services for Nonpublic Transportation:
 - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b) Monthly billing of all district nonpublic students within State allocated funding;
 - c) Student lists for all routes coordinated by SCESC;

- d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
 - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 3) It is further agreed that the Board will provide the SCESC with the following:
- a) Copies of district policies as they relate to ride time or other specific transportation parameters;
 - b) Request for transportation on forms or software provided by the SCESC, completed in full and signed by authorized district personnel;
 - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
 - d) Withdrawal or long-term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
 - e) Strict adherence to the established payment schedule.
- 4) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such request. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 5) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
- 6) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expediently.
- 7) Other Services: The SCESC also provides safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 8) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2024 and August 31, 2025.
- 9) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 10) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

E-13 APPROVAL OF TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2024-2025

WHEREAS, the Manville Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expense by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$3,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23B-1.1 et seq. As being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$60,000 for all staff and board members.

E-14 APPROVAL TO TERMINATE PARENTAL TRANSPORTATION CONTRACT

RESOLVED, the Board of Education approves the termination of the previously approved parental transportation contract in the amount of \$11,278.32 [*start 7/3/2023*] for student #302624 (*approved 7/18/2023, item E-5*), final prorated amount paid was \$1,181.54 [*end 10/1/2023*].

E-15 APPROVAL TO TERMINATE PARENTAL TRANSPORTATION CONTRACT

RESOLVED, the Board of Education approves the termination of the previously approved parental transportation contract in the amount of \$15,357.46 [*start 10/2/2023*] for student #302624 (*approved 10/17/2023, item E-18*), final prorated amount paid was \$1,195.48 [*end 10/18/2023*].

E-16 APPROVAL OF AMENDED TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the amended annual Parent Transportation Agreement for Student #302624 for the 2023-24 School Year in the amount of \$12,416.51, to start 1/29/2024 and end 6/30/2024 (*agenda 2/21/24, item #E-16*)..

E-17 APPROVAL OF ADOPTION OF PRELIMINARY BUDGET 2024-2025, CAPITAL RESERVE WITHDRAWAL & AUTHORIZATION TO SUBMIT BUDGET TO THE COUNTY FOR APPROVAL

BE IT RESOLVED THAT the Manville Board of Education approves the Preliminary Budget for the 2024-2025 school year in the amount of:

	2024-2025 Total Expenditures	Less : Anticipated Revenue	Tax Levy
General fund	\$44,839,303	\$29,183,287	\$15,656,016
Special Revenue Fund	\$5,217,725	\$5,217,725	0
Debt Service	0	0	0
Total	\$50,057,028	\$34,401,012	\$15,656,016

BE IT FURTHER RESOLVED that the Manville Board of Education approves a Capital Reserve Withdrawal in the amount of \$875,000 (Capital Reserve Withdrawal, Recap of Balances – Transfer to Debt Service fund) for debt service payments in the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Manville Board of Education authorizes the Business Administrator to submit the 2024-2025 Preliminary Budget to the County Superintendent for review and approval.

E-18 APPROVAL FOR ASSESSMENT SERVICES

RESOLVED, the Board of Education approves the services of Dr. Zachary Yeoman from Somerset Psychological Group for services to a student. At a rate of \$2,500.00, for Psychiatric Evaluation. for the 2023-2024 School Year.

E-19 APPROVAL FOR PARETTE SOMJEN ARCHITECTS TO SUBMIT NJDOE STATE APPLICATIONS FOR THE FOLLOWING PROJECTS

RESOLVED, the Board of Education previously awarded the professional services contract for the following School Facilities Projects:

PSA 9777	1600 Brooks Boulevard Building Acquisition
PSA 9879	New Chair Lift at Alexander Batcho Intermediate School
PSA 9880	New Chair Lift at Roosevelt School
PSA 9895	Interior Renovations at 1600 Brooks Boulevard
PSA 9896	Interior Renovations at Alexander Batcho Intermediate School
PSA 9896	New Corridor Doors at Manville High School

BE IT RESOLVED, that the Board authorizes and approves the Business Administrator and Parette Somjen Architects to prepare and submit all necessary plans and paperwork to the Department of Education for the above listed Projects to serve as applications to the Office of School Facilities and amendments to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, that these projects shall be “Other Capital” projects and the Board of Education is not seeking State funding; and

BE IT FURTHER RESOLVED, that the Board authorizes and approves the Business Administrator and Parette Somjen Architects to solicit bids for the purpose of completing these Projects; and

BE IT FURTHER RESOLVED, the Board President, Superintendent, School Business Administrator/ Board Secretary, and Board Counsel are hereby authorized to execute any and all

documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

E-20 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the agreement with Easterseals NJ for Transition Services for the Extended School Year 2023-2024 not to exceed \$5,400.00

E-21 APPROVAL – CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the agreement with Easterseals NJ for Transition Services for the 2024-2025 School Year, not to exceed \$128,800.00

E-22 ACCEPT FEDERAL GRANT AWARD

RESOLVED, the Board of Education accepts FY24 Title I SIA Part A funds in the amount of \$148,800.

F. Referendum Committee: Timothy Kenyon, *Chairperson*

IX. PUBLIC COMMENT - The Board President will invite questions and comments from the public.

X. OLD BUSINESS/NEW BUSINESS

- **Board of Education Training** - Roberts Rules of Order and Ethics Training with Gwen Thornton, NJSBA

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT