



**Butler County Middle School
Meeting Minutes
Mondy, July 15, 2024
12:30 PM in the BCMS PLC/Faculty Room**

The Butler County Middle School SBDM council met on July 15, 2024. The following SBDM members were present: Laura Lynch, Amy Rogers, Kayla McKinney, Colten Cardwell, and Principal Tim Freeman led the meeting.

Introductions:

- ❖ Tim Freeman: Principal SBDM Chairperson
- ❖ Kayla McKinney: Teacher
- ❖ Amy Rogers: Teacher
- ❖ Colten Cardwell: Teacher
- ❖ Dennis Robbins: Parent
- ❖ Laura Lynch: Parent

- Meeting was called to order at 12:30 PM.

- **BCMS Mission Statement:**

BUILDING CRITICAL THINKERS

CREATING PROBLEM SOLVERS

MOLDING ACTIVE CITIZENS

SHAPING PERSONAL RESPONSIBILITY

Approvals:

- **Approval of Agenda:** No other items were added to the agenda. The agenda was approved by Mrs. Lynch and seconded by Ms. Rogers. Consensus was met.
- **BCMS SBDM Meeting Times:** BCMS will hold its monthly meeting on the second Monday of each month. The meetings will take place in the BCMS PLC Lounge at 3:15 PM.
- **BCMS Handbook Approval:** Mr. Freeman asked the council to approve the Athletic Handbooks and Faculty Handbook for the 2024-2025 school year. Mr. Cardwell made a motion to approve, and it was seconded by Ms. Rogers. Consensus was met.
- **2024-2025 BCMS Bell Schedule:** Mrs. McKinney made a motion to approve, and it was seconded by Mr. Cardwell. Consensus was met.

- **2024-2025 BCMS Title I Parent Engagement Policy:** Mrs. McKinney made a motion to approve the policy, and it was seconded by Ms. Rogers. Consensus was met.
- **2024-2025 BCMS Title I Parent Compact:** Ms. Rogers made a motion to approve, and it was seconded by Mrs. Lynch. Consensus was met.
- **2024 BCMS Yearbook Training Trip:** Mr. Freeman asked for approval for the BCMS training trip for students to receive the resources and training to complete the 2024-2025 yearbook. This trip is funded by yearbook fundraising. Mrs. Lynch made a motion to approve, and it was seconded by Ms Rogers. Consensus was met.

Communication

- **2024-2025 BCMS Working SBDM Budget:** Shared with members.
- **2024-2025 BCMS Student Handbook:** Shared with members.
- **2024-2025 BCMS Master Schedule:** Shared with members.
- **2024-2025 BCMS Baseball Program:** BCMS will have a baseball program for the 2024-2025 school year.
- **BCMS Arrival/Dismissal Time:**
 - ❖ **Arrival:** 7:15 AM
 - ❖ **Dismissal:** 3:20 PM
- **BCMS 6th Grade Open House:** August 1st 4:30 PM-6:30 PM
- **BCMS 7th-8th Grade Open House:** August 5th, 4:30-6:30 PM
- **Open Enrollment:** In order to receive your schedule, you must complete the OLR. Schedules will be available online July 22nd. Students will be given a hard copy on the first day of school, and parents can request a hard copy at an open house.
- **Social Studies Position:** Vacant
- **Language Arts Position:** Vacant
- **Duty of Receipt:** BCMS council members acknowledged and signed their duty to council.

Adjourn

- **Adjourn:** With no other items on the agenda, Mrs. Lynch made a motion to adjourn, and it was seconded by Mr. Cardwell. The meeting was adjourned at 1:01 PM.