

**Highland School District #203
HHS/HMS Library
Tuesday, June 18, 2024**

**Public Hearing-7:00 p.m.
Regular Board Meeting**

The **Public Hearing** was called to order at 7:00 by Vice Chair David Barnes. There were no questions from those present.

The **June 18, 2024, Regular Board Meeting** commenced at 7:01 pm.

Those present included Superintendent Mark Anderson, Director of Business & Operations Francis Badu, Board members Lupita Flores, Carlos López, and Cindy Reed, Director of State & Federal Programs Kirsten Lenz, MWC Principal Andrea Wickenhagen, HSD ML Learner Teacher Melissa Larson, MWC teachers Lisa Biddick, Bryanne Hoffee and Karina Ponce, community member Park Larson, and Recording Secretary Julie Notman. Board member Nikki Keller was absent.

The **flag salute** was led by Cindy.

2. APPROVAL OF MINUTES

No one had any questions nor corrections. Lupita moved, and Carlos 2nd, to approve the **May 6, 2024, AM Board Meeting** and the **May 21, 2024, PM Regular Board Meeting Minutes**, as presented; motion carried.

3. COMMUNICATIONS

a. Public Comment: There was none.

b. Administrator Reports: The Board had read the reports and did not have any questions or comments.

4. UNFINISHED BUSINESS

a. Self-Appraisal of the Board: David asked for questions or if corrections were needed, none given. The Self-Appraisal of the Board was accepted as presented.

b. District Goals for 2024-2025 School Year: There were no corrections so Carlos moved, Lupita 2nd to approve the District Goals for 2024-2025 School Year as presented: motion carried.

c. 2nd Reading of New/Revised Policies: There were no questions about the policies: move them to third reading/Consent Agenda at the next board meeting.

New Policies: 6701 Recess and Physical Activity
6702 Wellness

Revised Policies: 2413 Equivalency Credit Opportunities
3246 Restraint and Isolation and Other Uses of Reasonable Force
6215 Expense Claim Certification and Approval
6700 Nutrition

5. NEW BUSINESS

a. Dual Language Program: Kirsten, Andrea, Melissa, and Karina presented. Utilizing a PowerPoint, they took turns explaining the Dual Language program, starting with the mission, and the Why: To provide a learning opportunity that meets the needs of all our multilingual learners. They detailed the Three Pillars: Bilingualism/Biliteracy, Academic Achievement, and Sociocultural Competence. We have a couple of language acquisition models to choose from: either grade level percentage progression, TK & Kinder at 80%-20% to 6th-8th grade 50%-50% or 50:50 at all grade levels with pros & cons to each. This was the first year in the implementation timeline with a core group doing book studies and attending

conferences to gain knowledge and to network with other districts that have the program in place. Next steps include forming an advisory committee of which 50% must be parents of bilingual students, creating our model (with board approval by the end of 2024-2025 SY), and determining how best to meet our bilingual students' needs. After that will be family outreach and to establish staffing to ensure we have the capacity to provide the program. Four teachers so far are working to acquire their bilingual endorsement: Melissa Larson, Lucy Pérez, Margarita Gonzalez, and Karina Ponce. The end goal is implementation in 2026-2027, starting with TK and Kindergarten, followed by K-8 and finally a K-12 program.

Kirsten shared about the district offering the Seal of Biliteracy to students in grades 8-12. The student must be truly biliterate in both English and the target language, as determined by passing a four-domain test. Forty-three students took and passed the test during May intersession, 12 seniors passed all four test areas (domains) earning the seal, which is recorded on their diploma, and they got to wear a special cord at graduation, 25 juniors passed, and six 9th & 10th graders also passed. Students that take the tests earn one credit for every domain they pass. Colleges recognize the seal, and the student does not have to take foreign language at college.

b. Resolution #8-23 Adoption of the Budget for 2024-2025: Francis reminded the Board that by state law we must adopt a 4-year budget. The appropriation amounts for 2024-2025: GF \$20.7M, CP \$2.1M, Transportation \$429K, Debt Service \$693K, and ASB \$201.9K. He explained the MSOC Disclosure: the district must report any proposed use of the difference between allocation and expenditures and how this use will improve student achievement. Cindy moved to adopt Resolution #8-23 Adoption of the Budget for 2024-2025, Carlos 2nd; motion passed.

c. Resolution #9-23 Authorizing Appointment of Investment Officers: This is an annually required resolution. Mark and Francis are the Auditing and Investing Officers and they plus the board members are the signers for the Notice of Warrant Issue and Void Warrant Agreement for the 2024-2025 SY. There were no questions, so Carlos moved and Cindy 2nd to approve Resolution #9-23 Authorizing Appointment of Investment Officers; motion passed.

d. Resolution #10-23 Transfer of Funds-CP to DSF-November 2024

e. Resolution #11-23 Transfer of Funds-GF to DSF-November 2024

f. Resolution #12-23 Transfer of Funds-CP to DSF-May 2025

g. Resolution #13-23 Transfer of Funds-GF to DSF-May 2025

Francis: Part of the budget process is to repay the money we borrowed to pay for capital projects from the Capital Projects levy. Payment is made in December and June; therefore the money must be moved in November and May. Lupita moved, with 2nd by Carlos to adopt Resolutions #10-23, #11-23, #12-23, and #13-23 as presented; motion carried.

h. Budget Status /Enrollment and Operations Report: Francis: We are looking good but no cause for celebration. Our projection for the budget looks like we'll meet it next year. The GF balance at the end of May \$1.8M, CP \$1.6M, ASB \$211K and Transportation \$157K. We should have enough in transportation next year to buy two busses. Enrollment: Four enrolled and four withdrew. Our final total headcount was 1,079. We budgeted for 1,023 FTE and final FTE was 1,030.

i. Personnel Report: Mark: Corrections to the May 2024 PR: added omitted record of involuntary transfers for Melissa Getsinger and Rhonda Boyle. June report: Six resignations: Josh Borland, Rhonda Boyle, Vanesa Chaidez, Eva Lamas, Kari Sterns, and Rosa Valdez (not returning after 1-year leave of absence). Jim Jackson and Karina Ponce requested PFML leave. We rescinded the May involuntary transfer for Melissa Getsinger, recommended hiring Gabriela Sanchez-HS LA Teacher, Ashley Weaver-SpEd/Resource Teacher, Kimberly Miller-Health Room Aide, and paras Rosalin Barajas, Brenda Castellanos, Hannah Currans, Citlali Ibarra, Samantha Marshall, and Chelsea Norvell. Recommended a change in classification for Traci Connolly to Student Record Coordinator/Counseling Secretary and a

change in assignment for Mindy Schultz to Director of Student Success/Asst. Superintendent. There was a modification to the 2-year HAG agreement to increase the VEBA to \$100/month and the addition to the PSE CBA of the Student Record Coordinator/Counseling Secretary to the secretarial category and an increase to the mechanic hourly wage. Positions are posted to replace vacancies and cover the maternity leave. Extra-curricular: Recommended Michael Cooke to HS Head Football Coach. Cindy moved and Lupita 2nd to approve the personnel report as presented; motion passed.

f. Legislative Report: Cindy: Nothing to report.

g. Payment of Bills-General, ASB, Capital Projects, and Payroll: The Board had reviewed the warrants, there were no questions. Carlos moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Cindy 2nd; motion passed.

- **General Fund bills** for \$240,558.06 with warrants 78272 through 78368.
- **ASB Fund bills** for \$14,413.99 with warrants 7078 through 7091.
- **Capital Project bills** for \$3,384.38 with warrants 743 through 743.
- **Payroll Fund bills** for \$229,978.00 with warrants 78369 through 78383 and \$1,071,207.62 by direct deposit.

6. CALENDAR OF EVENTS:

There will not be an AM meeting/Work Study in July nor August. The PM meetings will be on July 16 and August 20 and the board retreat is August 23.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the meeting at 8:09 pm.

Chair

Secretary