



Northern Lehigh School District
Laptop Repair/Damage Form

Date of Report: _____ School: _____ Number of Incidents: _____

Student Name: _____ Student ID #: _____ Grade: _____

Description of damage/issue: **(Use additional sheet of paper and attach if necessary)**

I believe the damage assessment above to be accurate and factual to the best of my knowledge.

Student Signature: _____

Damage to: _____ Laptop _____ Charger _____ Case

Damage Determination: _____ Payment Required _____ Warranty/No Charge

Repair Cost:

- _____ LCD or Keyboard Replacement (\$160)
- _____ Stolen, Lost, or Damaged Charger (\$60)
- _____ Stolen, Lost, or Damaged Case (\$30)
- _____ Theft or Loss of Laptop (\$600)
- _____ Other
- _____ Total Damage/Repair Cost

Technology Department Staff Signature: _____

Building Principal Signature: _____

Director of Technology Signature: _____

Northern Lehigh School District reserves the right for final determination of charges for damage.