

**NORTHERN LEHIGH SCHOOL DISTRICT
FINANCE COMMITTEE MEETING
Monday, February 5, 2024**

**Immediately Following Technology/Buildings and Grounds Committee Meeting
Administration Office
Board Room**

Committee Members					Remaining Meeting Dates	
	Donna Kulp - Chairperson	X	Matthew Link	X	Christopher Mann	March 4, 2024
X	Gale Husack - Co-Chairperson	X	Tania Stoker		Gene Marks	April 2, 2024
X	Chad Christman	X	Todd Breiner	X	Sherri Molitoris	May 6, 2024
X	Gary Fedorcha	X	Michele Dotta		Scott Pyne	June 3, 2024
X	Rhonda Frantz	X	Nichole Fink		James Schnyderite	
X	Mathias Green		Bryan Geist	X	Michael Strohl	
X	Robert Kern	X	David Hauser		Lori Bali	
	Natalie Snyder	X	Eric Hill		Tim Weaber	
X	Angela Williams					

Also in Attendance: Allison Chruscial, Gabby Wilder, Steve Haas

AGENDA

- Cafeteria Update (Mrs. Fink)
 1. Excess cash resources that exceed 3 months operating costs \$67,028.91 to be used to purchase a dishwasher at HS. Working on updating prior quotes from 3 vendors. Also will be completing a capital expense request for approval due to cost of equipment being > \$5,000
 2. Giant - Round up at the register program underway and will continue through the end of February.
 3. Staffing shortages:
 - a. Had 4 open positions - filled 2 position and have 2 more open, currently conducting interviews.
- Fraud Check - Valenz Assurance EPStaffCheck
 - Completed first upload on January 28, 2024
 - Worked with vendor on January 31, 2024 to review report and rectify errors
- Preferred EAP
 - Employee Assistance Program Contract
 - \$6.16/employee
 - Employee will receive up to 3 sessions a year (\$100) invoiced to the district
 - Board members on the committee support the item being placed on the February Board agenda.

- Northampton County 5% Collection Fee
 - Currently not charging the fee for the 2023 tax collection
 - Unsure what will happen in the future

- Washington Township Tax Collector
 - New person appointed at tonight's township meeting
 - District will need to approve this person as tax collector for the district's real estate and per capita taxes on February 12, 2024

- Carbon Lehigh Intermediate Unit Budget, Lehigh County Technical Institute, & Lehigh Carbon Community College Budget
 - Both be distributed with board packets
 - Will be on February 12, 2024 board agenda for approval

- Audit Report - June 30, 2023
 - Submitted to Board Members
 - Will be on February 12, 2024 board agenda for approval

- Provident Energy
 - Presentation at Business Managers meeting on January 25, 2024
 - Current contract until June 2025
 - Developing timeline to begin pricing of the market for July 2025 rates
 - District will ask to confirm their inclusion in the bid once the timeline is developed

Next meeting is scheduled for Monday, March 4, 2024