

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Special School Board Meeting**  
**Tentative Agenda**  
**Monday, June 24, 2024**  
**Northern Lehigh Administration Building Board Room**  
**5:30 P.M.**



**Civility and Decorum** – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I.
  - A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
  - B. School Board Meeting shall proceed in accordance with School Board Policy.
  - C. Pledge of Allegiance.
  - D. Roll Call.
  - E. Public Comment -- Restricted to Agenda Items.
  - F. An executive session will be held immediately following the public special board meeting in the Northern Lehigh Administration Building conference room.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING**

- A. Special school board meeting held on May 30, 2024. [\(Attachment #1\)](#)

**III. ADOPTION OF GENERAL FUND FINAL BUDGET FOR 2024-2025**

- A. It is recommended that the Board of Education adopts the general fund final budget of the Northern Lehigh School District for the 2024-2025 school year in the amount of \$40,324,052.00.
  1. Real estate tax rate on taxable real estate in the school district:

Lehigh County millage rate of \_\_\_\_\_ (\$\_\_\_\_\_ per \$100 Assessed Valuation (100% MV) Northampton County millage rate of \_\_\_\_\_ (\$\_\_\_\_\_ per \$100 Assessed Valuation (50% MV).
  2. A \$5.00 Resident Per Capita Tax, taxable on 18 year olds and over based on Section 679 of the School Code of 1949. No change from 2022-2023.

3. Taxes under Act 511 with no changes from 2022-2023:
  - a. A 1% Earned Income Tax shared equally with coterminous municipalities.
  - b. A Realty Transfer Tax shared equally with the coterminous municipalities.
  - c. A \$5.00 Resident Per Capita Tax taxable on residents age 18 and over.
  - d. A \$5.00 Local Service Tax (formerly Emergency and Municipal Services Tax)
- B. Approve the following 2024-2025 Homestead/Farmstead Resolution, as presented.  
[\(Attachment #2\)](#)

#### IV. PERSONNEL

##### A. Retirement

1. With regret, accept the retirement resignation of Shawn Green from his position as the Peters and Slatington Elementary Schools librarian, effective July 1, 2024. Mr. Green will be retiring from the Northern Lehigh School District after 24 years of service.

##### B. Resignation

1. Accept the resignation of Michelle Wynne from her position as a Special Education Teacher at Slatington Elementary School effective June 14, 2024.
2. Accept the resignation of Elizabeth Hannon from her position as a High School Social Studies Teacher effective June 17, 2024.
3. Accept the resignation of Allyson Reinert from her position as a district-wide Licensed Practical Nurse effective June 20, 2024.

##### C. Administrative Transfer - Instructional

- |                   |                                 |
|-------------------|---------------------------------|
| 1. Gregory Dieter | Professional Employee           |
| Assignment:       | Life Skills Support High School |
| Salary:           | No Change in Salary             |
| Effective:        | August 20, 2024                 |

##### D. Administrative Transfer - Support Staff

- |                 |                                                  |
|-----------------|--------------------------------------------------|
| 1. Ingrid Duran |                                                  |
| From:           | Special Education Instructional Paraprofessional |
| To:             | ELDP Instructional Paraprofessional              |
| Salary:         | No Change In Salary                              |
| Effective:      | August 20, 2024                                  |

##### E. Appointment - Instructional

- |                        |                                                  |
|------------------------|--------------------------------------------------|
| 1. Madeline Henderson* | Professional Employee                            |
| Assignment:            | Slatington Elementary Reading Specialist         |
| Salary:                | \$65,375 (Step 3M 2024-2025 CBA Salary Schedule) |
| Effective:             | August 20, 2024                                  |

\*Pending Verification of Missing Personnel File Items

- 2. Kimberly Phillips\* Professional Employee  
 Assignment: Emotional Support High School  
 Salary: \$68,875 (Step 8M+ 2024-2025 CBA Salary Schedule)  
 Effective: August 20, 2024  
 \*Pending Verification of Missing Personnel File Items

F. KinderQuest Program Positions - Funding through ESSER III Grant

Motion to approve to employ the following individuals to the listed position for the summer KinderQuest Program:

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Ingrid Duran	Paraprofessional	Hourly Rate

G. Co-Curricular Volunteers 2024-2025

David Carroll	Summer Band Programs
Randy Utsch	Summer Band Programs

- H. Approve a stipend in the amount of \$1,000 for David Carroll for one week of marching band camp in August 2024 in the absence of the new band director. Funding will be through ESSER III.
- I. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from June 11, 2024 through the next regularly scheduled board Meeting.

V. **CURRICULUM AND INSTRUCTION**

- A. Approve the Targeted Support and Improvement (TSI) Plan for the 2024-2025 school year for Northern Lehigh High School, as presented. ([Attachment #3](#))

VI. **FINANCIAL**

- A. Upon final approval of the 2024-2025 Budget, approve a lease from American Capital, 2015 Ogden Avenue, Suite 400, Lisle, IL 60532 for \$50,000 per year with a lease term of 36 months and a one (\$1) dollar buyout option at the end of the lease agreement. The lease will be used to purchase chromebooks and projectors. ([Attachment #4](#))
- B. Upon final approval of the 2024-2025 Budget, approve to purchase cafeteria equipment through the use of General Fund Fund Balance. Equipment will consist of one NLSD Dishwasher w/Installation at a cost not to exceed \$77,000, one PES Dishwasher w/Installation at a cost not to exceed \$64,000, and one NLMS Steamer w/Installation not to exceed \$24,000.
- C. Per the recommendation of administration, approve the contracts with Johnson Controls for fire monitoring protection at a cost of \$2,275 effective July 1, 2024 through June 30,

2029 and the fire alarm inspection at a cost of \$11,658 effective July 1, 2024 through June 30, 2027 and increasing to \$12,178 from July 1, 2027 through June 30, 2029.

**VII. RECOGNITION OF GUESTS**

**VIII. ADJOURNMENT**