



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, May 13, 2024
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on April 8, 2024. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education Committee Meeting held on May 6, 2024. ([Attachment #1](#))
 - Minutes of the Policy Committee Meeting held on May 6, 2024. ([Attachment #2](#))
 - Minutes of the Technology Committee Meeting held on May 6, 2024. ([Attachment #3](#))
 - Minutes of the Buildings & Grounds Committee Meeting held on May 6, 2024. ([Attachment #4](#))
 - Minutes of the Finance Committee Meeting held on May 6, 2024. ([Attachment #5](#))
 - Minutes of the Extra & Co-Curricular Committee Meeting held on May 6, 2024. ([Attachment #6](#))

- F. Student Representatives to the Board Report Ms. Victoria Hanna
Ms. Jalah Cook
- G. Solicitor’s Report..... Attorney Kristine Roddick
- H. Assistant Superintendent’s Report Dr. Tania Stoker
 - ESSER Grant Update
 - Monthly Data Report
- I. Business Manager’s Report Mrs. Sherri Molitoris
 - 2024-2025 Budget Update
- J. Superintendent’s Report Dr. Matthew J. Link
 - National Teacher Appreciation Week – May 6-10, 2024
 - National School Nurse Appreciation Day– May 8, 2024
 - Cafeteria Worker Appreciation Day – May 3, 2024
 - National Police Week – May 12-18, 2024
 - Drum Corps International Practice Host Site
 - Donation to LSS Cafe
 - Recognition of Senior Student Board Representative - Victoria Hanna
 - LCSCA Award Recipient - Allison Chruscial
- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. PERSONNEL

A. Salary Adjustment

Approve a salary increase for Mr. Eric Hill, Director of Technology, in the amount of \$2,000 for additional child accounting responsibilities effective July 1, 2024.

B. Appointment - Instructional

1. Katie Cappuccino Temporary Professional Employee
 Assignment: Chemistry Teacher - Secondary
 Salary: \$65,675 (Step 4 Masters on the 2024-2025 CBA Salary Schedule)
 Effective: August 20, 2024
2. Mikayla Vangelo Temporary Professional Employee
 Assignment: Music Teacher - Secondary
 Salary: \$64,775 (Step 1 Masters on the 2024-2025 CBA Salary Schedule)
 Effective: August 20, 2024
3. Krista Petrulsky Temporary Professional Employee
 Assignment: District-wide BCBA
 Salary: \$64,775 (Step 1 Masters on the 2024-2025 CBA Salary Schedule)
 Effective: August 20, 2024

C. Appointment - Non-Instructional

1. Alexis Hollinger *
 - Assignment: Special Education Paraprofessional
 - Salary: \$16.39/hour
 - Effective: May 7, 2024
 - *60 Working Day Probationary Period**

D. Administrative Transfer - Non-Instructional

1. Autumn Fink *
 - From: Peters Elementary School Instructional Paraprofessional
 - To: Peters Elementary School Office Assistant
 - Salary: \$14.97
 - Effective: May 6, 2024
 - *60 Working Day Probationary Period**

E. Termination

1. The board hereby terminates employee #7562, effective April 16, 2024.

F. Summer Program Positions - Funding through ESSER III Grant

Motion to approve the following individuals to the Open Horizons/I.N.S.P.I.R.E. Summer Program Positions, for the summer of 2024:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Completion Prog. Prem. Pay</u>
Justin Fritz	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
MaryAnn Mattiola	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Brittany Tremper	Paraprofessional	Hourly Rate	up to \$750
Heidi Eckhart	Paraprofessional	Hourly Rate	up to \$750

- G. Motion to approve the following individuals to STEAM Camp positions for the summer of 2024:

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Ingrid Duran	Paraprofessional	Hourly Rate paid through ESSERIII
Brittany Tremper	Paraprofessional	Hourly Rate paid through NLEF

H. Secondary Summer Band Camp

Approve a tuition free secondary summer band program and also approve a stipend for summer band program director, Ms. Mikayla Vangelo. Ms. Vangelo's stipend will be \$1,000.00 to be paid out of ESSER funds for learning loss. The summer band program will tentatively run Monday, July 15, 2024 to Thursday, July 18, 2024.

- I. Approve to conduct an Extended School Year (ESY) Program for students with special needs from July 8-25, 2024. The program will run weekly, Monday through Thursday, from 9:00AM-12:00PM. Further approve to employ the following individuals to the listed positions for the ESY program:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Completion Prog. Prem. Pay</u>
Katelyn Terplan	Instructor	CBA Curr. Rate/Hr.	Up to \$1,000
Ryan Stilwell	Instructor	CBA Curr. Rate/Hr.	Up to \$1,000

Lynn Werley-Olesak	Instructor	CBA Curr. Rate/Hr.	Up to \$1,000
Kim Depril	Paraprofessional	Hourly Rate	Up to \$750
Ingrid Duran	Paraprofessional	Hourly Rate	Up to \$750
Ryan Papay	Paraprofessional	Hourly Rate	Up to \$750
Tara Hengst	Paraprofessional	Hourly Rate	Up to \$750
Heather Kuntz	Paraprofessional	Hourly Rate	Up to \$750
Jennifer Kuhns	Paraprofessional	Hourly Rate	Up to \$750
Robin Blocker	Paraprofessional	Hourly Rate	Up to \$750
Andrea Maldonado	Paraprofessional	Hourly Rate	Up to \$750

J. Co-Curricular Appointment 2023-2024

Per the recommendation of administration, due to the large number of participants some of which require specialized support, approve Alexandra Powell-Renstchler as an Assistant Middle School Co-Ed Soccer Coach, at the stipend amount of \$1,694 (prorated), for the 2023-2024 season.

K. Co-Curricular Appointment 2024-2025

Motion to appointment the following Co-Curricular positions for the 2024-2025 school year:

Michael Bauer	MS Interschol. Boys Basketball Coach (Shared Stipend)	\$2,289.50
Bobby Fahler	Assistant Boys Basketball Coach	\$5,187
Robert Fahler, Jr.	Head Boys Basketball Coach	\$7,980
Scott Gerould	Senior High Winter Intramurals - Track	\$1,010
Christopher Heery	Head Girls Basketball Coach	\$7,980
Steven Jonkman	Majorette/Band Advisor	\$2,472
John Tristan Moore	Head Boys Soccer Coach	\$6,116
Winterford Ohland	Senior High Winter Intramurals - Weightlifting	\$1,010
Joseph Tout	Senior High Winter Intramurals - Weightlifting	\$1,010
Mikayla Vangelo	Secondary Band Director	\$5,850
William Watkins	Assistant Girls Basketball Coach	\$5,187
Jacob Waylen	JH Assistant Boys Basketball Coach	\$5,187
Tim Whalen	JH Assistant Wrestling Coach	\$5,187
Zachary Williams	MS Interschol. Boys Basketball Coach (Shared Stipend)	\$2,289.50

L. Co-Curricular Volunteer 2024-2025

Motion to appoint the following Co-Curricular volunteers for the 2024-2025 school year:

Amber Cieri	Assistant Field Hockey Coach
Joseph Fiorito	Assistant Girls Basketball Coach
Chad Groover	Assistant Wrestling Coach
Dylan Hofmann	Assistant Wrestling Coach
Nick Hosford	Assistant Wrestling Coach
Bradford Jones	Assistant Girls Basketball Coach
Jamie Kuhns	Assistant Cheer Coach
Tina Loos	Assistant Cheer Coach
Kori Mosser	Assistant Cheer Coach
Josh Schaffer	Assistant Wrestling Coach

- M. Approve to continue to employ Jennifer Haas as transportation paraprofessional for student #2390125. The extended school year program runs June 24-August 2, 2024. Approve compensation for five hours per day at her agreed upon hourly rate plus the completion program premium pay of \$750.

N. Game Workers 2023-2024

Motion to appoint the following individuals as a Game Worker for the 2023-2024 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2023-2024 Supplemental Personnel Salary Schedule:

James Yadush

O. Summertime Maintenance/Custodial Helpers

Motion to approve the following four individuals as Summertime Maintenance/Custodial helpers for the summer of 2024 at a rate of \$12.50 per hour:

Brody Benson
Blake Everett
James Mann
Braden Marzen
Christopher Taveras

- P. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from May 14, 2024 through the next regularly scheduled board Meeting.

V. POLICY

A. Student Representative to the Board

Approve Olivia Schaffer as Student Representative to the Board for the 2024-2025 school year. Olivia Schaffer has been appointed as the junior representative to the board and will serve from September 2024 through June 2026. Jalah Cook will serve as the senior student representative to the board until June 2025.

B. Film Cub Initial Club Application

Approve the initial club/activity application for the Northern Lehigh High School Film Club. The Northern Lehigh Education Association recommended stipend for the advisor of this club, Nick Sander, is \$200.00 beginning with the 2024-2025 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #7](#))

VI. CONFERENCES

- A. James Schnyderite - CKLA visit - April 16, 2024 - Hughesville, PA - Registration: \$0- Travel: \$136.68 - Meals: \$0 - Total Approximate Cost: \$136.68 - Funding: Curriculum Budget. ([Attachment #8](#))
- B. Scott Pyne - PDE Keystone Rangefinding - July 8-12, 2024 - King of Prussia, PA - Registration: \$0 - Travel: \$0 - Meals: \$0 - Other expenses: \$0. ([Attachment #9](#))

- C. Scott Pyne - CKLA visit - April 16, 2024 - Hughesville, PA - Registration: \$0 - Travel: \$136.68 - Meals: \$0 - Total Approximate Cost: \$136.68 - Funding: Curriculum Budget. ([Attachment #10](#))
- D. Scott Pyne- CKLA visit- April 11, 2024- Mechanicsburg, PA- Registration: \$0- Travel: \$127.10- Meals: \$0- Total Approximate Cost: \$127.10- Funding: Curriculum Budget. ([Attachment #11](#))
- E. Mark Nicosia - Municipal Police Rifle Instructor - July 29-31, 2024 - Schwensksville, PA- Registration: \$300 - Travel: \$178.09 - Meals: \$45.00 - Other expenses: \$542.00 - Total Approximate Cost: \$1,065.09 - Funding: School Police Budget. ([Attachment #12](#))
- F. Tania Stoker - EF Tours Global Leadership Development Program - Panama - October 10-14, 2024 - Registration: \$0 - Airfare: \$0 - Mileage - \$121.94 - Meals: \$160 - Other Expenses: \$115 - Total Approximate Cost - \$396.94 - Funding: Pennsylvania Association of School Administrators (PASA) scholarship and Assistant Superintendent’s Budget. ([Attachment #13](#))

VII. CURRICULUM AND INSTRUCTION

A. Title I, Title IIA, Title III, & Title IV – 2024-2025

Approve to authorize proper officials to execute contracts for Title I, Title II, Title III, and Title IV for the 2024-2025 school year.

B. Induction and/or New Teacher Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2024-2025 school year:

<u>Helping Teacher</u>	<u>Inductee or New Teacher</u>	<u>Stipend</u>
Gabryella Wilder	Katie Cappuccino	\$800
Steven Jonkman	Mikayla Vangelo	\$800
Shannon Jones	Mikayla Vangelo	\$200
Allyson DeHart	Krista Petrusky	\$800

C. Mentor for Administrative Support Staff

Approve the following support staff assistants as mentors in accordance with the Northern Lehigh School District Administrative Support Staff Agreement:

<u>Mentor</u>	<u>New Employee</u>	<u>Stipend</u>
Karen Beltz	Janna Seip	\$100.00

- D. As per the recommendation of the administration, approve to renew the Unique Learning System service contract for special needs students for the 2024-2025 school year at a cost of \$2,264.97. This is an increase of \$165 from last year. Funding through Medical Access. ([Attachment #14](#))

E. As per the recommendation of the administration, Education Committee and Finance Committee approve the adoption and purchase of Amplify CKLA and Amplify ELA for grade K-6 at a cost not to exceed \$291,159.00, funding through ESSER III Grant and NLSD Fund Balance. ([Attachment #15](#))

F. Special Education Plan

As per the recommendation of administration and the special education plan committee, approve the Special Education Plan beginning July 1, 2024 – June 30, 2027, as presented. ([Attachment #16](#))

G. As per the recommendation of the administration and the Education Committee, approve the attached agreement with IXL subscriptions for Slatington Elementary School beginning immediately, through September 2025 as an instructional and assessment tool, at a cost of \$8,500 funded through the Slatington Elementary School Budget. ([Attachment #17](#))

H. As per the recommendation of the administration, approve to renew the Read 180 and Math 180 service contract for special needs students for the 2024-2025 school year at a cost of \$19,187.00. Funding through Medical Access. ([Attachment #18](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. As per the recommendation of the administration and Buildings & Grounds Committee, approve to allow Drum Corps International to utilize the High School, Fields, Field House, and Stadium Complex, on August 2-3, 2024 for Boston Area Crusaders to practice and prepare for their competition in Allentown the evening of August 3, 2024. Their rehearsal in Bulldog Stadium is open to the local community at no cost to spectators.

B. Approve Arabic translation services with Manarah Islamic Academy, in Whitehall, PA, at Northern Lehigh School District's extracurricular rate per hour.

C. As per the recommendation of administration, approve the letter of agreement with Lehigh University for grant application to the mental health service professional program in the U.S. Department of Education to address the shortage of highly qualified school psychologists in Pennsylvania. There is no cost to the district. ([Attachment #19](#))

D. Approve the Collective Bargaining Agreement between The Northern Lehigh School District and Northern Lehigh Educational Support Personnel Association, effective July 1, 2024, through June 30, 2028. ([Attachment #20](#))

E. Approve a Memorandum of Understanding (MOU) with the Northern Lehigh Education Association for the High School Lunch and Learn Program, as attached. ([Attachment #21](#))

F. As per the recommendation of administration and the Buildings and Grounds Committee, authorize administration to apply for the Public School Facility Improvement Grant and to submit a letter of commitment for 25% of the total cost of any approved grant-funded project.

X. (a) FINANCIAL

- A. Approve the Following Financial [Reports](#):
1. NLSD Investments for the month of April 2024
 2. General Fund Account month of April 2024
 3. Cafeteria Fund Account month of April 2024
 4. NLMS Student Activities/Clubs Accounts month of April 2024
 5. NLHS Scholarship Account month of April 2024
 6. NLHS Student Activities/Clubs Account month of April 2024
- B. Approve the Following List of [Bills](#):
1. General Fund months of April and May, 2024
 2. Cafeteria Fund months of April and May, 2024
 3. Capital Construction month of April, 2024
- C. As per the recommendation from the administration and Technology Committee, approve a five year renewal (June 1, 2024 through May 31, 2029) of the Participation Agreement for Microsoft's Enrollment for Education Solutions through Lancaster Lebanon Intermediate Unit #13 Consortium at a cost of \$15,702.30 per year, funding through the Technology Department budget. ([Attachments #22 and #23](#))
- D. As per the recommendation from the administration and Technology Committee, approve the purchase of 325 Chromebooks and cases at a cost of \$92,280.50, funding through the Technology Department budget. ([Attachment #24](#))
- E. As per the recommendation from the administration and Technology Committee, approve the purchase of 30 projectors and accessories at a cost of \$41,931.90, funding through the Technology Department budget. ([Attachment #25](#))
- F. Approve administration to sign the agreement for the CLIU Overdrive Consortium for the 2024-2025 school year to provide e-books, audiobooks and other digital content at a cost of \$2,275. ([Attachment #26](#))
- G. Per the recommendation of the administration, approve the agreement with Assist Services, LLC on an as needed basis. ([Attachment #27](#))
- H. As per the recommendation of the administration, approve Navigate360 as the Threat Assessment Tool at a cost not to exceed \$2,902.68 effective July 1, 2024. At an increase of \$84.60 from last year. ([Attachment #28](#))
- I. As per the recommendation of the administration, allow administration to sign the Revised CLIU 21 TransPerfect Agreement with updated rates to provide language interpreting related services as needed for the 2024-2025 school year. ([Attachment #29](#))
- J. As per the recommendation of the administration and the Buildings and Grounds committee, approve to enter into an agreement with Alloy5 for a district feasibility study, including an enrollment study and option for a 5 year update at a cost not to exceed \$20,000 funded through the general fund operating budget. ([Attachment #30](#))

- K. As per the recommendation of administration and the Finance committee, approve to enter into a one year agreement with the Cook Center For Human Connection at a cost of \$21,000, funded through the 2024-2025 districtwide general operating budget for community services. ([Attachments #31 and #32](#))
- L. As per the recommendation of administration and the Buildings and Grounds Committee, approve to enter into a 5 year agreement with Bus Patrol at a cost not to exceed \$20,000, funded through the 2024-2025 transportation budget.
- M. Per the recommendation of administration and the Finance Committee, approve the renewal proposal for Student Accident Insurance with Bollinger Specialty Group for the 2024-2025 and 2025-2026 school years. The annual yearly premium is \$14,880.00 which is a decrease of \$3,000.00 from the prior year. ([Attachment #33](#))
- N. As per the recommendation of the administration and Buildings & Grounds Committee, approve the awarding of fuel bid to the following vendors with a contract period of July 1, 2024 to June 30, 2025: ([Attachment #34](#))

#2 GRADE FUEL OIL TANK TRANSPORT DELIVERY -- Awarded to Petroleum Traders Co. at a firm price of \$2.5880 per gallon (item #3 on bid summary)

#2 GRADE FUEL OIL TANK WAGON DELIVERY -- Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$3.4628 per gallon (item #4 on bid summary)

ULTRA LOW SULFUR DIESEL TANK WAGON DELIVERY - Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$3.0777 per gallon (item #8 on bid summary)

UNLEADED GASOLINE TANK WAGON DELIVERY -- Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$2.8896 per gallon (item #16 on bid summary)

ANTI-GEL WINTERIZATION ADDITIVE - Awarded to Diesel Direct Mid-Atlantic LLC at a firm price of \$0.045 per gallon (item #22 on bid summary)

XI. (b) FINANCIAL

Election of Treasurer

Election of a Treasurer for the 2024-2025 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

RECOMMEND That the Board of Education elects _____ as Treasurer for the 2024-2025 fiscal year, effective July 1, 2024 through June 30, 2025.

XII. ADOPTION OF THE PROPOSED FINAL BUDGET FOR 2024-2025

It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2024-2025 school year in the amount of \$39,756,355. The preliminary budget is adopted with a _____ millage rate for Lehigh County and a _____ millage rate for Northampton County.

XIII. ADOPTION OF THE LEGAL NOTICES FOR PER CAPITA TAXES FOR 2024-2025**Legal Notice**

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary/Treasurer
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322, ext. 101

WASHINGTON TOWNSHIP

Joan Jones - LST Tax Clerk
Washington Township Municipal Building
7951 Center St., Emerald, PA 18080
610-767-8108

BOROUGH OF SLATINGTON

Daniel Stevens - Borough Manager
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XIV. LEGAL**A. Expulsion Hearing Waiver Approval**

The Board agrees to expulsion hearing waiver for Student #2890129. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XV. CORRESPONDENCE**XVI. INFORMATION**

1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [March 7, 2024](#).
2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 28, 2024](#).
3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [March 18, 2024](#).

XVII. RECOGNITION OF GUESTS**XVIII. ADJOURNMENT**