

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
November 13, 2023

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:07 p.m. on Monday, November 13, 2023, in the Northern Lehigh Administration Building Board Room..

ROLL CALL Members present: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

Members absent: None (0)

Non-members present: Dr. Matthew Link, Dr. Tania Stoker, Ms. Victoria Hanna, Ms. Jalah Cook, Mr. Todd Breiner, Mr. Greg Derr, Mr. Bryan Geist, Mr. David Jones, Mr. David Hauser, Mr. Eric Hill, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Christopher Mann, Mr. James Schnyderite, Mr. Michael Strohl, Atty. Kristine Roddick, and Mr. Terry Ahner (Press).

VISITORS Approximately 6 visitors attended the meeting and eighty-two visitors viewed the meeting.

PUBLIC COMMENT Dr. Link commented no one has indicated that they want to make a public comment on agenda items.

Mr. Green commented okay, thank you.

APPROVE MINUTES Mr. Christman made a motion, which was seconded by Mr. Fedorcha that the minutes of the regular board meeting held on October 9, 2023, be approved and ordered filed.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit - Mrs. Husack commented thank you, Mr. Green. We did have our monthly board meeting in the month of October. Our next one is scheduled for next Monday, November 20th and that is at the IU boardroom again. A couple of things and some highlights from the October meeting, one of the things that they did was a student highlight. It was a student from Southern Lehigh School District, Leah McElroy. It's a student enrolled in the IU life skills program at Emmaus High School. She's a junior and has been with the IU since she was in 6th grade. She participated in clubs and activities and she took part in the Miss Amazing Pageant where she won. So, we wanted to congratulate Leah from the Southern Lehigh School District for winning the Miss Amazing Pageant this year. So, I wanted to pass our congratulations to her. There was also a presentation done by the C&I department, which is curriculum and instruction and technology department by Eric Lech who's their director. They gave some updates in regards to some of the support that they do provide to our district. They touch roughly nine different teaching and learning aspects that they provide here to our district, academics, positive learning environments, career ready, educational technologies, just to name a few.

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REPORTS**
(cont.)

They also host professional learning so some of our team here on the IT team, Mr. Hill and his team may go to it as well as our administration and our teachers. They do professional learning. They did 66 free workshops this year, 100 individual district engagements, and 1,500 different teacher touch points. I just wanted to give some kudos to the C&I and Technology department there as well. Our next meeting, as I mentioned, is November 20th, if anybody has anything they'd like me to talk about or ask questions about, please feel free to let me know and I'll be glad to ask those questions. Again, their website has a source of information, you're welcome to go on. There is a social media post that's done often, so please go out and take a look at it. Thank you.

Lehigh Career & Technical Institute - Mr. Fedorcha commented thank you. I have the same thing as Mrs. Husack. As far as the websites and other things to really go on site and see what's happening at LCTI. We had our open house this month and it was quite a success as always. There's little to no parking by the time we begin at 6:00. We also set our date for our senior awards in May, it will be the last Thursday in May as it always is and it will also be at the PPL Center. We will not have a meeting this month. We never have a meeting in November, but we will have a committee of the whole in which we receive all of our information from our auditors and so forth. So, that will be this month and I'll report on that in December. Of course in December, we will be holding our meeting not on the normal day, but we'll be holding it the second week in December following the first Monday of the month to allow for all the school boards to have their reorganization meetings. That's it, sir.

Legislative Report - Mrs. Snyder commented there were two bills signed into law which have directly impacted public schools. House Bill 1094, it allows children from military families to enroll in a school district before they establish residency in Pennsylvania. There are some requirements that the school district has to put in place like policies and stuff. The person has to meet a 45-day criteria. The Senate Bill 84 was also put into law and that eliminates a section of Pennsylvania Education Code that prevents teachers from wearing any dress mark emblem or insignia indicative of their religious faith. That's pretty much all I have.

Lehigh Carbon Community College - Mr. Green commented I don't know if you've heard this or not, but it looks once again like we might have a deal to trade our old building, which is in a very prestigious part of Allentown, with respect to development, for a brand new two-story building at no cost to the college or the districts. We thought we had one before, but it fell apart. So, this time hopefully it will stay together and we'll get a new building down there in Allentown. I mentioned it last month and I'm going to mention it again, we still haven't gotten our money from the state that they promised. We're now a quarter million dollars lost in potential interest on that. We're also hearing rumors coming out that people in the state are saying maybe we shouldn't have a community college system anymore or maybe they should be part of the system, nothing official. But a lot of stuff coming out that's a little bit on the scary side for some people. I don't know where it's going, nothing official again, but it is a bit scary. So, I have to see where that goes.

Mrs. Husack asked is that because the budget? The budget is not officially passed, is that correct for why you're not using it or?

Mr. Green commented I think the budget is passed they just, they just haven't decided how they're going to use it. You know? And they already agreed on a big number, but now they're trying to decide how they're going to follow that out. I saw something and I think more money is going to charter school and they're going to have a different way of doing that, but who knows where it's going to go.

Committee Reports and/or Meetings

- Minutes of the Technology/Buildings and Grounds Committee Meeting held on November 6, 2023, were distributed.
- Minutes of the Finance Committee Meeting held on November 6, 2023, were distributed.
- Minutes of the Education Committee Meeting held on November 6, 2023, were distributed.
- Minutes of the Policy Committee Meeting held on November 6, 2023, were distributed.

- Minutes of the Community Relations Committee Meeting held on November 6, 2023, were distributed.

**SPECIAL
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REPORTS**
(cont.)

Student Representative's Report - Ms. Victoria Hanna commented hi everyone. It's nice to see you all again before the break. I just have a few information because student council is also giving a report tonight. To start off, we had senior dress-up day on October 31st for seniors and they just got to dress up in their halloween costume and be creative and just you know wear something out of the box for school that day. This Wednesday, we have Patriot Club hosting our annual powder puff. The first round of games will start at 4:00 p.m. at the stadium. It's seniors versus sophomore and freshmen versus juniors and the championship game is following after that which is like around 5. We hope to see you all there and supporting all the girls that are playing, the football boys who are coaching and the cheerleaders there. This weekend, the high school theater club will be having their Fall Play from November 17th to the 19th. The plays at 7: 00 p.m. on the 17th and the 18th, and then on the 19th it's at 12:00 the play is Attack of The Killer Man From The Sun. So, we hope to see you all there and supporting and cheering on our fellow theater members. PBIS Day is on November 22nd and we are looking forward to students having a fun last day before the break and to treat themselves as a reward for completing their first marking period. Speaking of which, the Thanksgiving break is on the 22nd to the 27th which I'm sure everyone is looking forward to stuffing their faces with food and watching football games, so yeah. That is all that I have for today and I'll pass it on to Jayla for the sports report.

Ms. Jalah Cook commented good evening, everybody. I just have a few updates on this past fall sports season, as well as some information about the upcoming winter sports season. Fall sports have officially ended, so we'd like to congratulate all the teams that played this last fall on their accomplishments. We'd also like to congratulate the boys and girls soccer team for making it to the district playoffs, especially the boys team since they've made history by winning their first ever district game. Fall awards night was November 6th. Many athletes received awards as well as the seniors being recognized. Winter sports are starting up, the beginning of the season is November 17th. We wish all of the sports that are playing this winter good luck. That is all I have tonight and thank you.

Solicitor's Report - Attorney Roddick commented okay, I just wanted to circle back and report on an appeal for the case of Coleman versus Parkland School District. You may recall that was a case where a board member had challenged the board for adding something to the agenda the night of the board meeting. We were successful at the Court of Common Pleas, they said that there are four exceptions under Act 65 of 2021. As you may recall, three exceptions were added to the statute to allow an agenda to be updated within 24 hours if there was a clear and present danger, an emergency exception if business arose within 24 hours prior to the meeting and it was de minimis. It did not require a contract and it did not require the expenditure of funds or if a member of the public raised an issue at the actual board meeting. There was also a fourth exception which allowed the board to add to the agenda if they had a majority approving the amendment. They announced at the meeting why it was not added on the agenda at least 24 hours before and they had a requirement to post it the next day - the amended agenda. Mr. Coleman appealed it to the Commonwealth Court and unfortunately the Commonwealth Court said there are only three exceptions in the Sunshine Law, not four. So, in short, unless an agenda item falls within one of those three exceptions, the emergency exception, the business arising within 24 hours that's de minimis not a contract, not an expenditure of funds, or the business arises during the meeting, the board cannot add anything to the agenda the night of the board meeting. I don't know whether or not Parkland will appeal that decision, but this is a decision that has an impact on all school boards across the Commonwealth.

Mr. Green commented are there any ramifications to Parkland for that? I mean they won't have to throw the contract out and start over?

Attorney Roddick commented no, they do not. They ratified it after that which cured the original Sunshine Act violation or alleged violation anyway, so no, they're okay in that aspect.

**SPECIAL
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(cont.)

Assistant Superintendent's Report - Dr. Stoker commented thank you Mr. Green. At the board's places and outside the door at the table, as you enter are the ESSER grant updates. We've expended ESSER 1 and ESSER 2. We're now on ESSER 3 and ESSER 3 ends in September of 2024. For this month, ending in October of 2023, we spent on salary benefits of a district office administrator, a kindergarten teacher, our technology integration specialist, ELDP or ESL staff, and our nurse. We also spent money on our hotspots, EdInsight which is our data warehouse tool, and nothing was spent in the after-school or summer enrichment monies. As far as the Future Ready PA Index, I just want everyone to know that went public on November 8th. You can access the site at Futurereadypa.org. Contained there are data related to achievement and growth for the state tests. There's attendance information, career standards, graduation and a whole lot more. Reminder that these data are for the 2022-2023 school year and some indicators do lag for over a year's time, so some of that is still coming off of the pandemic. The PVAAS site, the public site at least, has not gone public yet. Indication are that it will go public in the fall, but we don't have a date on that. Administration will present the data at our annual data meeting in January. So, we will go through that much more in depth. That's all I have, thank you.

Business Manager's Report - Mrs. Molitoris commented nothing this evening.

Superintendent's Report - Mr. Link commented thank you, Mr. Green. I am very happy this evening to share out a number of some good news and also have some more of our students give an update this evening. First, I would like to recognize Dr. Jennifer Butz. Jennifer Butz is here with her family this evening and she is our elementary health and physical education teacher. Back on September 15th, I received one of those letters that Superintendent's love to get because it's great news about one of our employees. That letter notified me that Dr. Butz had been chosen as the 2023 Shape PA Elementary School Physical Education Teacher of the Year. As the winner of this very prestigious award, Dr. Butz, congratulations. Thank you so much for your leadership, dedication, professionalism, and service to your school and community. We are very fortunate to have you part of our team here in Northern Lehigh. Dr. Butz was honored and received her award at the teacher of the year awards celebration at the Spooky Nook Sports Complex, I believe that's out in Lancaster. Yes. I have not been there in a long time. And that happened back on Thursday, October 26th. As the recipient of this award, Dr. Butz will now be asked to participate with Shape PA in drafting and publishing journal articles to join their blog post to share on teaching tips and research for other health and physical education educators throughout the state to present at the 2024 Shape PA conferences. Wow, they are putting a lot on to you with this award. She will also be invited to be a guest on their webinar and podcast. Dr. Butz, could you maybe share a little bit about Shape PA and the work that they do and just maybe a little bit of the things that you like to do with our students here in the district.

Dr. Butz commented absolutely. So, Shape PA is the state physical education and health organization, it's been around for over 100 years. It recently transformed from PSA to Shape PA and what's nice is the mission is basically to try to get professional development into the schools throughout Pennsylvania Commonwealth. So the 501 school districts as well as any of the catholic schools and private schools, the state organization tries to help get professional development for health and physical education teachers. PDE along helps along with Shape PA and we recently rewrote the state standards for health and physical education that haven't been rewritten since 2002. Actually, before I was even in college, it's kind of exciting for that to be happening. So that's something that's going to be rolling out soon, hopefully within the next year or so. They also provide a lot of opportunities for future professionals to get involved in opportunities to learn about the profession and to get a mentor themselves. I've had many opportunities to learn and grow in Shape PA and this was just one of the awesome opportunities that they gave me just by recognizing me for those opportunities. But, many of the ideas I get that to use in my classes are from resources that are shared with other physical education teachers and health education teachers in these meetings and presentations that I get to go to at the conference. What's nice about it, and especially now with technology, you're able to continue doing so throughout the year. So, it's not just the once a year like hello and goodbye, you're actually able to stay connected and that's one of the things that I really value. Now with our partnership with PDE, we're able to do a lot more through the IU's and we're actually able to

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(cont.)

have a lot more specific professional development for health and physical education teachers. So, it's really enjoyable. It was quite the recognition and a very humbling experience to receive that honor. I realized that it would not have been possible without my amazing students, supportive administration, awesome coworkers that I've been working with for so long. I've been here for 17 years which is kind of crazy. 2,800 plus students I have taught in that time. The numbers are quite staggering, I don't feel like I've been here that long. It's awesome to have the opportunity to make an impact every day on children's health and wellness and helping them find a way to enjoy and appreciate movement. Thank you for the recognition here as well.

Dr. Link commented congratulations, Dr. Butz. Thank you so much again for everything that you're doing for our students here and bringing that experience back to our students and your colleagues. I probably should have led with this, would you like to introduce your family?

Dr. Butz commented, oh this is my husband, Stanton Hancock, and my daughter, Zoey Gwendelyn Hancock.

Dr. Link commented and is Zoey holding something?

Dr. Butz commented Zoey is holding the award that I received from Shape PA, do you want to hold it up? So, I was given this nice award and also a nice voucher for \$200.

Dr. Link commented okay, again, congratulations. Up next, I'm very excited to introduce Mrs. Shonk, who is one of our secondary science teachers. Then, with her this evening we also have Brody and Aricka from the student council. Mrs. Shonk, I'll turn it over to you to introduce our student council officers and share out what you would like to.

Mrs. Shonk commented my name is Amy Shonk and I'm currently the student council advisor at the high school. We have 29 members in the student council right now and 4 officers, 2 of which could not be here tonight due to field hockey commitment. But tonight, we have our president with us, Aricka Creyer, and our vice-president, Brody Rothrock, secretary is Delaney Szwast and our treasurer is Sarah Hanzarick. They can't be with us. So, Aricka and Brody will share with you some events and activities that we have coming up in the high school.

Ms. Aricka Creyer commented so I'm going to talk about some of our upcoming community-based events more so. So this week is American Education Week so we made cards and gave them out to all faculty at the high school. Then, some of our holiday events, we have adopt a family. So we adopted 4 children and then we're going to get gifts for them. So it's two 2-year-olds and two babies and the faculty kind of help us out and get gifts for them. Then we have Toys for Tots through the Marines, then we have Elementary days. So we go to Peters Elementary and get to work with the kids and do all holiday crafts and stuff and it's a ton of fun.

Mr. Brody Rothrock commented one of our main events with student council is we try to increase school spirit, so during Christmas time we're going to be doing 12 days of Christmas spirit week which starts December 5th which will feature days like dress as your favorite Christmas movie character, and Polar Express day which is a pajama day which everybody loves. Another main event is holiday tree competition. So every grade, the seniors, the juniors, the sophomores, the freshmen get a Christmas tree and they get to decorate it however they want. Whoever wins gets prize money that goes towards their funds. Upcoming spring events, our Spring Pep Rally, the Spring Fling, Secretaries Day we're going to be doing gifts for the secretaries. Teachers Appreciation Week which is May 6th to the 10th. Principals Day and Mr. Northern Lehigh and we're also going to be tying in a food drive with that.

Dr. Link commented thank you so much Brody and Aricka. I just want to say one thank you for keeping the school spirit going and two also I love how you give back to the community, right. You're all about service back to others. So, on behalf of the administration and the board, we appreciate that and thank you.

Mr. Green commented and my apologies, I didn't realize who you were and I will not forget again I promise, next time I see you guys. Thank you.

SPECIAL BOARD REPORTS
(cont.)

Dr. Link commented up next, another announcement. Last week, was national school psychologist appreciation week. We are very fortunate to have two outstanding school psychologists dedicated to supporting our students, their families, and our staff. The National Association of School Psychologists note that school psychologists support student's learning and mental and behavioral health, promote positive and inclusive school climates and settings, serve on school safety and crisis teams, and collaborate with families, teachers, and administrators to improve student outcomes. Our school psychologists, Mr. Sidney Snyder and Mr. Gene Marks, I don't see Sidney with us here tonight but I see Gene, are truly servant leaders as they not only work directly with students and staff they also plan and deliver professional development, ensure compliance of the various laws and regulations such as the Individuals with Disabilities and Education Act and have direct input into the development and delivery of our gifted education plan and special education plan. We're very grateful that they are part of our team. Again, thank you Mr. Marks and Mr. Snyder, we're glad you're here and please stay here. Up next, we are going to share out, as part of this month's monthly data snapshot for the school board and community, some information on school safety, social emotional learning, and school climate. If any of our student guests tonight or families would like to excuse themselves, if you have homework to do or anything like that, now is a good time. Again, thank you all for coming.

Dr. Link begins Monthly Data Presentation powerpoint.

Mrs. Husack commented I just want to say thank you to our police department and the Slatington Police Department on the most recent Safe2Say that we had and the action that occurred and the positive outcome that came with that. So, the students are using it the right way, the parents, the communities using it the right way. Our police officers, our local district police officers, and our administration are really following up on that, so I just wanted to personally say thank you for taking that seriously at such an early hour in the morning.

Dr. Link commented absolutely. And again, safety of our students, our employees, our visitors, is paramount. We think about it every day, all day. I would also just like to say that particular, very early, the state attorney general's office was very cooperative with us. The message being that if somebody misuses this application and sends in false tips, we are going to pursue that as aggressively as we can. We appreciate everybody using it for the reason that they should use it, but if they are misusing it, we will also pursue that as well. I agree our school police department did a phenomenal job with that. And that concludes our presentation for this evening. Two more reminders, as part of my Superintendent's update, that is that on Monday, December 4th, that is our annual holiday meal together for administration and the board members. Then also that evening is the school board reorganization meeting that will begin at 6:45 p.m. with the regular school board meeting at 7:00 p.m. That concludes my report, Mr. Green.

Mr. Green commented thank you. Any questions for Dr. Link on anything?

Executive Session

Executive session was held this evening at 6:15 p.m. this afternoon and it was mainly personnel with a few legal items thrown in and that finished a couple of minutes after 7.

PERSONNEL

Mr. Christman made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following personnel items:

Administrative Transfer - Non-Instructional

1. Heather Rehrig
 - From: Office Paraprofessional 10-month
 - To: Office Paraprofessional 12-month
 - Salary: No change in salary
 - Effective: February 1, 2024
 - *60 Working Day Probationary Period
2. Matthew Stevens
 - From: Skilled Maintenance

To: Lead Maintenance
 Salary: No change in hourly rate
 Increased Stipend Lead Maintenance: \$1.50/hour
 Effective: December 1, 2023
 *60 Working Day Probationary Period

PERSONNEL
(cont.)

Appointment -
 Administration

1. Christopher Mann
 Assignment: Director of Operations
 Salary: \$95,000
 Effective: December 1, 2023

Resignation/
 Retirement
 K. Nowlin

With regret, accept the retirement resignation of Katherine Nowlin from her position as Administrative Assistant at the Northern Lehigh High School, effective at the end of the work day on March 22, 2024. Ms. Nowlin will be retiring from the Northern Lehigh School District after 26 years of service.

C. Mann

Accept the resignation of Christopher Mann from his position as Lead Maintenance Electrician and Drinking Water Operator, effective at the end of the day on November 30, 2023.

B. Adams

Accept the resignation of Becky Adams from her position as Paraprofessional at Slatington Elementary School, effective at the end of the day on October 27, 2023.

Z. Wargula

Accept the resignation of Zachary Wargula from his position as School Police Officer, effective at the end of the day on October 27, 2023.

K. Eberle

Accept the resignation of Katie Eberle from her position as Paraprofessional at the Northern Lehigh High School, effective at the end of the day on November 15, 2023.

K. Beller

Accept the resignation of Kassandra Beller from her position as Paraprofessional at Slatington Elementary School, effective at the end of the day on November 21, 2023.

T. Yocum

Accept the resignation of Tina Yocum from her position as Office Paraprofessional at the Northern Lehigh High School, effective at the end of the day on January 31, 2024.

M. Sandt

Accept the resignation of Maigan Sandt from her position as Cook's Helper at Peter's Elementary School, effective at the end of the day on October 27, 2023.

Appointment -
 Instructional

1. Peter Walker
 Temporary Professional Employee
 Assignment: First Grade Teacher Peters Elementary
 Salary: \$54,550 (Step 1 Bachelors on the 2023-2024 CBA Salary Schedule)
 Effective: November 20, 2023
2. Jamie Snyder
 Professional Employee
 Assignment: Reading Specialist Peters Elementary
 Salary: \$63,575 (Step 3 Masters on the 2023-2024 CBA Salary Schedule)
 Effective: November 20, 2023, or upon release from current school district
3. Matthew Jones
 Professional Employee
 Assignment: Secondary Science Teacher
 Salary: \$60,175 (Step 3 Bachelors +24 on the 2023-2024 CBA Salary Schedule)
 Effective: November 28, 2023

Appointment
 Non - Instructional

1. Monica Stoeckel*
 Assignment: Administrative Assistant to Assistant Superintendent
 Salary: \$35,750
 Effective: November 13, 2023
 *60 Working Day Probationary Period

PERSONNEL

(cont.)

2. Tina Yocum*

Assignment: Administrative Secretary - High School
Salary: \$35,750
Effective: February 1, 2024
*60 Working Day Probationary Period

3. Beth Dietrich*

Assignment: Cafeteria Monitor - Peters Elementary School
Salary: \$14.72/hour
Effective: November 14, 2023
*60 Working Day Probationary Period

4. Patricia Kurtz*

Assignment: Cook's Helper
Salary: \$14.00 /4.5hours
Effective: November 14, 2023
*60 Working Day Probationary Period

5. Mark Thomas*

Assignment: School Police Officer
Salary: \$40,280
Effective: November 20, 2023
*60 Working Day Probationary Period

6. Ruth Wackley

Assignment: Cafeteria Hall Monitor - High School
Salary: \$14.72/hour
Effective: November 6, 2023
*60 Working Day Probationary Period

Rescind Appointment Rescind the motion appointing Mickayla Reinstein as Cook's Helper that was approved at the October 9, 2023, school board meeting.

Family Medical Leave of Absence #7370 Approve the request of employee #7370 to take a family medical leave of absence, effective on December 6, 2023. The employee is requesting to use 30 sick days and then requesting a family medical leave of absence and will return on a date not to exceed twelve weeks after the exhaustion of available sick days.

Permanent Substitute Teacher Approve the following individuals as District Wide permanent substitute teacher for the 2023-2024 school year. They will be paid a daily per diem rate of \$150.00 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to amounts indicated in the Northern Lehigh Education Association Collective Bargaining Agreement.

Nicole Kinney

Substitutes Non-Instructional 1. Motion to appointment the following individuals as substitute custodian workers for the 2023-2024 school year at the 2023-2024 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Patricia Kurtz

2. Motion to appointment of the following individuals as substitute secretary and/or substitute paraprofessionals for the 2023-2024 school year at the 2023-2024 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Becky Adams
Beth Dietrich

(cont.)

Clerical/Classroom Volunteers Approve the following unpaid volunteers for the 2023-2024 school year.

Jessica Freed - Peters Elementary

Co-Curricular Appointments 2023-2024	Anna Leigh Conway	MS Girls Basketball Coach	\$5,034
	Ryan Fegley	Asst. Baseball Coach (Shared Stipend)	\$1,717.50
	Paige Schmidt	Sophomore Class Advisor (Prorated Stipend)	\$235.76
	Mark Nicosia	Sophomore Class Advisor	\$564.24

Co-Curricular Volunteers 2023-2024	Alexandra Powell-Rentschler	Asst. Girls Soccer Coach
	Amber Cieri	Asst. Field Hockey Coach
	Jenna Worrell	Play/Musical Assistant
	Marcell McKenzie	Play/Musical Assistant
	Tamie Cousins-Ali	Play/Musical Assistant
	Doug Hunsicker	Play/Musical Assistant
	Robert Ackerman	PE Yearbook

Krise Transportation, Inc. Bus Drivers and Aides Motion to approve the following bus drivers and aides from Brandywine Transportation to transport Northern Lehigh School District students for the 2023-2024 school year:

Brian Benton

Game Workers 2023-2024 Motion to appoint the following individuals as a Game Worker for the 2023-2024 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2023-2024 Supplemental Personnel Salary Schedule:

Marshelle George

Request for Inclusion in the Administrative Retirement Incentive Plan Approve the inclusion of Greg Derr, Director of Support Services, in the Administrators Retirement Plan (ARP) as stipulated in the Administrator Compensation Plan for the Northern Lehigh School District Middle Level Management Team adopted by the Board of Education on January 10, 2022.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

Dr. Link commented first I would like to congratulate Mr. Chris Mann for recently being promoted to our Director of Operations and welcome to the administrative team. I look forward to working with you in that role. I would also like to welcome this evening, Ms. Jamie Snyder, who is here in the audience with us this evening. Ms. Snyder will be the reading specialist at Peter's Elementary School, so some of your colleagues are sitting right to your right here. We're excited to have you join our team in Northern Lehigh as well. I would just like to take a moment to recognize Miss Katherine "Kathy" Nowlin for 26 years of service at the high school, she has been an administrative assistant there primarily to the principal. She has trained up a lot of principals over the years and we are going to miss Miss Nowlin here. Mr. Strohl or Mr. Geist, I don't know if either of you want to comment on Miss Nowlin's service to the district.

Mr. Geist commented yeah, Kathy is going to be surely missed. She has a wealth of knowledge just right in the office. She's the go-to point person and we're really going to miss Kathy.

PERSONNEL

(cont.)

Mr. Strohl commented yeah, she's definitely going to be missed. She's already preparing other staff members around the office on everything she does which is everything in the building. She's amazing and definitely going to miss her.

POLICY

Mrs. Husack made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following policy items:

Board Policy First Reading Approve school board policy #819 - Suicide Awareness, Prevention and Response - Operations, as presented after first reading.

Board Policy Second Reading Approve school board policy #622 - GASB Statement 34 - Finances, as presented after the second reading.

German Club Initial Application Approve the initial club/activity application for the Northern Lehigh High School German Club. The Northern Lehigh Education Association recommended stipend for the advisors of this club, Janelle Sheckler and Deanna Quay, is \$200.00 (shared stipend) beginning with the 2023-2024 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

CONFERENCE

Mrs. Kulp made a motion, which was seconded by Mrs. Frantz, that the Board of Education approves the following conference items:

S. Pyne Scott Pyne - ASCD Annual Conference - March 22-25, 2024 - Walter E. Washington Convention Center - Washington, D.C. - Registration: \$525 - Lodging: \$894 - Travel: \$273.70; Meals: \$150 - Total Approximate Cost: \$1842.70 Funding: Assistant Superintendent's Professional Development Budget.

S. Molitoris Sherri Molitoris - 69th PASBO Annual Conference - March 5-8, 2024 - Hershey Lodge - Hershey, PA - Registration: \$349.00, Travel: \$127.73, Hotel: \$789.00, Meals: \$25.00 - Total Approximate Cost: \$1,290.73 - Funding: Business Office Budget.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

CURRICULUM AND INSTRUCTION

Mr. Fedorcha made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following curriculum and instruction items:

Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2023-2024 school year:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Kara Richardson	Peter Walker	\$200.00
Amanda Bashore	Jamie Snyder	\$200.00
Gabryella Wilder	Matthew Jones	\$200.00

**CURRIC-
ULUM AND
INSTRUC-
TION**

As per the recommendation of the administration and the Education Committee, approve to authorize proper officials to enter into an agreement with edInsight at a cost of \$33,763.22 for curriculum and data warehousing and processing from 2024-2027, funding to be divided equitable among building budgets and the curriculum and instruction budget.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

**NEW
BUSINESS**

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following new business item:

Navigate360

Per the recommendation of the administration, approve the upgrade to the Navigate360 platform to include the Navigate360 Training Institute subscription service for the district to remain compliant with Act 55 training requirements at a cost of \$5,002.50, to be funded through ESSER Learning Loss.

Per the recommendation of the administration and the Technology/Buildings and Grounds Assist Services, Committee, approve the agreement with Assist Services, LLC on an as needed basis.
LLC

Registrar/Admin-
istrative Assistant
for Child Account-
ing

Approve the new Salary and Benefit Agreement between the Northern Lehigh School District and the Registrar/Administrative Assistant for Child Accounting.

Motion to appoint Jamie Farber as Registrar/Administrative Assistant for Child Accounting, effective November 14, 2023.

Salary Adjustment
J. Farber

Approve to adjust the payment for Jamie Farber Substitute Teacher Caller from \$10,000 per year to a rate of \$15.00 per hour. Her working hours for substitute teacher caller will be 2.5 hours per day for 190 teacher days.

Administrative
Support Staff MOU

As per the recommendation from the administration, approve the Memorandum of Understanding (MOU) with the Administrative Support Staff, as of December 1, 2023.

S. Wanamaker

Motion to appoint Shawn Wanamaker as Transportation Coordinator, effective December 1, 2023.

Resignation

Accept the resignation of Shawn Wanamaker from his position as Administrative Assistant to the Director of Support Services, effective at the end of the day on November 30, 2023.

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

FINANCIAL Mrs. Frantz made a motion, which was seconded by Mr. Christman that the Board of Education approves the following financial items:

Financial Reports Approve the Following Financial Reports:

1. NLSD Investments for the month of October 2023
2. General Fund Account month of October, 2023 (Unaudited)
3. Cafeteria Fund Account month of October, 2023 (Unaudited)
4. NLHS Student Activities/Clubs Accounts month of October, 2023 (Unaudited)
5. NLHS Scholarship Account month of October, 2023 (Unaudited)
6. NLMS Student Activities/Clubs Account month of October, 2023 (Unaudited)

List of Bills Approve the Following List of Bills:

1. General Fund months of October & November, 2023
2. Cafeteria Fund months of October & November, 2023
3. Capital Construction months of October & November, 2023

Abatement/Exoneration Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

Capital Reserve Fund The Board accepts the partnership donation of \$12,500 received from St. Luke's University Health Network and its transfer to the Capital Reserve Fund and further authorizes the transfer of \$32,500 budgeted for the cost of athletic trainers built into the 2023-2024 school budget to be transferred to the Capital Reserve Fund and all transferred funds to be used towards future district capital improvements.

Lifetouch Portrait Agreement Approve to authorize proper officials to enter into a two year agreement between the Northern Lehigh School District and Lifetouch Portrait Agreement for school portraits and school services for 2024-2025 and 2025-2026 school years per the attached agreement.

Transportation Contract As per the recommendation of the administration, approve the transportation contract at the IRS reimbursement rate with the parent of a student residing in Bethlehem and attending the Northern Lehigh School District, in accordance with the Every Student Succeeds Act.

WGL Energy Services, Inc. As per the recommendation of administration and the Technology/Building and Grounds Committee, authorize administration to enter into an agreement with WGL Energy Services, INC. for the sale and delivery of electricity for account #6365728110 at a fixed rate of .05179/kwh for a term of July 1, 2024 through June 30, 2025

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

LEGAL Mr. Fedorcha made a motion, which was seconded by Mrs. Snyder that the Board of Education approves the following legal items:

Expulsion Hearing Waiver #2690111 The Board agrees to expulsion hearing waiver for Student #2690111. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

#2890183 The Board agrees to expulsion hearing waiver for Student #2890183. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

LEGAL
(cont.)

YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

CORRESPONDENCE

Mr. Green commented any correspondence?

Mrs. Husack commented no.

INFORMATION

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 18, 2023.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 7, 2023.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 27, 2023.

RECOGNITION OF GUESTS

Mr. Green commented any recognition of guests?

Dr. Link commented no guests.

Mr. Green commented I have a couple of items that I'd like to mention, kind of put this on the table, but I think it's time to get it back out, we had talked about a board self-assessment, so I'm going to meet with Elly in the next few days and have her get that out to everyone. I would like to, if you would please complete that. We're also going to get out a copy of Matt's mid-year evaluation and we'll take a look at that. As a result of that, I would like to call a special meeting on December 11th, 6:00 p.m. to discuss those 2 items. They will both be executive sessions, so the administration doesn't have to come out for those, it'll only be board members that will have to be there and we will have a report made public sometime in the future as to what exactly went down in those meetings. We will attempt to have someone from PSBA there, I don't know if that's a possibility at this point in time, but we'll give it a shot. 6:00 p.m. if that's okay with everybody. I wouldn't think it would take long, if it takes an hour that would be a long time. Speaking of meeting times, I'm just throwing this on the table, if anyone wants to have discussions, normally our public meetings start at 7. I've had a person or two say, geez can't we move that up, it's not up to me to make that decision, but if people want to move that meeting up to say 6:30 or something like that, we can have discussion at the reorganization meeting because that's when we pick the times that the meetings are. No action tonight, but possibility of doing that at the meeting, if the board so desires in a majority. Two other things, a little bit sad, I think tonight will be the last meeting for our long Buildings and Grounds individual, Mr. Derr. I guess you'll be gone pretty soon, end of the month, is that right. Yes, November 30th. Any comments you'd like to make, Mr. Derr, at your last meeting?

Mr. Derr commented I guess I appreciate all the opportunities that everyone's given me, and I'm glad that we made some decisions in the building and grounds department to give transportation to Mr. Wanamaker and Mr. Mann will do a great job for the district in the Director of Operations position. Thank you.

Mr. Green commented thank you for all your service, Mr. Derr. I think I speak for the board when we all say you've done a fantastic job over the years. It's a really fantastic job. Okay, and the other announcement, last meeting for Mr. Robin Distler. This will be his official last meeting as a school board member. Robin, if you'd like to make a few comments, please do so.

RECOGNITION OF GUESTS
(cont.)

Mr. Distler commented yeah, if you don't mind, I'd like to thank the community for giving me the opportunity to serve on this school board. I know we have, not me or you, we all have great people that are sitting up here that are nonpaid positions doing the best that they can for the Northern Lehigh School District. I know whoever replaces my seat will do alot of things that I did and that wil learn. I learned a lot since sitting and becoming a board member here because I thought everything that I would want to happen, I realized that I couldn't have it happen because there's rules and regulations, whether it's state or federal. So, it was a learning process. And I also thank the teachers for doing a great job that they do, and that administrators for the job that they do, especially Mrs. Molitoris that keeps our dollar sign where it's suppose to be. And Dr. Link, same things with you, I've worked with you for several years and I've always considered you as being one of the best for Northern Lehigh for direction. Well I'll see alot of people anyway on the board, so congratulations to whoever takes my seat. Thank you.

Mr. Green commented thank you, Robin. We certainly appreciate your time and your service. You've done a fantastic job. Any other business that needs to be attended to?

ADJOURNMENT

Mr. Distler made a motion, which was seconded by Mrs. Kulp that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

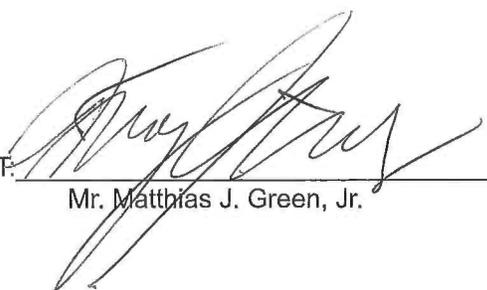
YEA: Mr. Chad Christman, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, and Mrs. Natalie Snyder (9)

NAY: None (0)
Motion carried.

Respectfully submitted,



Gale Husack
Secretary

ATTEST:  President
Mr. Matthias J. Green, Jr.

BOARD APPROVED

DEC 04 2023

**Northern Lehigh
School District**