

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, November 14, 2022
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on October 10, 2022. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education Committee Meeting held on November 7, 2022 ([Attachment #1](#))
 - Minutes of the Policy Committee Meeting held on November 7, 2022 ([Attachment #2](#))
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on November 7, 2022 ([Attachment #3](#))
 - Minutes of the Finance Committee Meeting held on November 7, 2022 ([Attachment #4](#))
 - Minutes of the Extra and Co-Curricular Committee Meeting held on November 7, 2022 ([Attachment #5](#))
- F. Student Representatives to the Board Report..... Ms. Danielle Dougherty
Ms. Victoria Hanna
- G. Solicitor’s Report Attorney Kristine Roddick

- H. Assistant Superintendent Dr. Tania Stoker
 - ESSER Grants Update
 - PCCD School Mental Health & Safety and Security Grants
 - PDE Safe Schools Targeted Grant - School Police Officer (SPO)

- I. Business Manager’s Report Mrs. Sherri Molitoris

- J. Superintendent’s Report..... Mr. Matthew J. Link
 - **District Goals Presentation**
 - **Announcement:** Holiday Dinner - Monday, December 5, 2022,at 5:30 p.m. - Slatington Elementary Annex Room
 - **Reminder:** December 5, 2022 School Board Reorganization Meeting at 6:45 p.m. - Regular School Board Meeting at 7:00 p.m. - No December Committee meetings

- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. PERSONNEL

A. Retirement/Resignation

1. Accept the resignation of Frank Gnas from his positions as School Safety & Security Officer/School Police Officer, effective at the end of the day on October 28, 2022.

2. Accept the resignation of Rebecca Edwards from her position as Paraprofessional at Northern Lehigh High School, effective at the end of the day on November 4, 2022.

B. Appointment -Non-Instructional

1. Katie Eberle **
 - Assignment: High School Paraprofessional
 - Salary: \$15.91/5.75 hours
 - Effective: November 1, 2022
 - *60 Working Day Probationary Period
 - ** Pending Verification of Missing Personnel File Items

C. Appointment - Instructional

1. Allyson DeHart* Professional Employee
 - Assignment: Teacher on Special Assignment (TOSA)
 - Salary: \$63,275 (Step 8 Masters on the 2022-2023 CBA Salary Schedule)
 - Effective: On or about December 13, 2022
 - *60 Working Day Probationary Period

D. Administrative Transfer - Non-Instructional

1. Tina Beltz
 - From: Middle School ESSER Cafeteria/Hall Monitor
 - To: High School Cafeteria/Hall Monitor
 - Salary: No change in salary
 - Effective: November 1, 2022

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2. Tina Yocum
 - From: High School Cafeteria/Hall Monitor
 - To: High School Full-Time Office Paraprofessional
 - Salary: No change in salary
 - Effective: November 7, 2022

 3. David Jones
 - From: Full-Time School Police Officer
 - To: School Safety & Security Coordinator/School Police Officer
 - Salary: \$60,000 (prorated)
 - Effective: October 31, 2022

E. Substitutes

Non-Instructional

Motion to appoint the following individual as substitute clerical/paraprofessional for the 2022-2023 school year at the 2022-2023 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Autumn Fink
Jennifer Vasquez

- F. Approve the following individual as District Wide permanent substitute teacher for the 2022-2023 school year. They will be paid a daily per diem rate of \$150.00.

Sarah Beck

G. Family Medical Leave

1. Approve the request of employee #7406 to take an intermittent family medical leave of absence for the employee's own medical issues.

H. Co-Curricular Appointments 2022-2023

Anna Leigh Conway MS Girls Basketball Coach \$5,034

I. Co-Curricular Volunteer 2022-2023

Joseph Fiorito Asst. Girls Basketball Coach

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #237 - Electronic Devices - Pupils, as presented after the first reading. ([Attachment #6](#))

B. Board Policy Second Reading

1. Approve school board policy #218 - Student Discipline - Pupils, as presented after the second reading. ([Attachment #7](#))

- 2. Approve school board policy #227 - Controlled Substances / Paraphernalia - Pupils, as presented after the second reading. ([Attachment #8](#))

C. Homebound Instruction

- 1. It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 2390174, for five hours per week, effective October 24, 2022 and continuing until approximately December 19, 2022.

D. Non-Resident Students

- 1. Per the recommendation of the administration, retroactively, approve the request of parent of a 12th grade student #2390006 at Northern Lehigh High School, who is temporarily moving out of the district and staying with family, to allow the student to finish the 2022-2023 school year in the Northern Lehigh School District in accordance with student policy #202.
- 2. Approve the request of parent of 6th grade student #2990151 and 5th grade student #3090159 at Slatington Elementary School, and 1st grade student #3490027 at Peters Elementary School, to continue to attend Northern Lehigh Schools through the end of 2022-2023 school year in accordance with student policy #202.

VI. CONFERENCES

- A. Blasia Dunham - Pennsylvania Education Technology Expo & Conference (PETE & C) - February 13-14, 2023 - Kalahari Conventions - Pocono Manor, PA - Registration: \$210; Lodging: \$157.00; Meals: \$100; Travel: \$56.25 - Total Approximate Cost: 523.25 - Funding: Assistant Superintendent’s Professional Development Budget ([Attachment #9](#))
- B. Scott Pyne - PDE SAS Institute - December 5-7, 2022 - Hershey Lodge - Hershey, PA - Registration: \$150.00; Lodging: \$324.12; Travel: \$97.50; Meals: \$50.00 - Total Approximate Cost: \$621.62 Funding: Assistant Superintendent’s Professional Development Budget ([Attachment #10](#))
- C. Jennifer Butz - Pennsylvania Society of Health and Physical Education (SHAPE PA) Conference - December 1-2, 2022 - Spooky Nook, Manheim, PA - Registration: \$0; Lodging: \$0; Travel: \$101.25; Meals: \$0 - Total Approximate Cost: \$101.25 Funding: Assistant Superintendent’s Professional Development Budget ([Attachment #11](#))

VII. CURRICULUM AND INSTRUCTION

- A. As per the recommendation of the administration, authorize administration to sign the Pediatric Therapeutic Services Agreement Addendum to extend services for a Licensed Practical Nurse starting November 7, 2022. ([Attachment #12](#))

B. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2022-2023 school year:

Helping Teacher	Inductee	Stipend
Sidney Snyder	Allyson DeHart	\$200.00

VIII. OLD BUSINESS**IX. NEW BUSINESS**

- A. Per the recommendation of administration, approve the creation of a third full-time school police officer position to be funded through the general fund with the expectation for administration to apply for applicable grants to subsidize the cost.
- B. Per the recommendation of administration and the Extra and Co-Curricular Committee, approve the updated athletic contest pricing as follows:

Varsity Contests

- Adult Tickets via Northern Lehigh online box office will be \$5 plus applicable fees
- Student Tickets via Northern Lehigh online box office will be \$3 plus applicable fees
- All cash tickets will be \$7
- Spectators 65 years of age and older are admitted free with proof of age
- Athletes in season are granted complimentary tickets
- Offer season/annual passes via Northern Lehigh online box office at a discount plus applicable fees

Varsity Soccer/Field Hockey before 6pm and JV Football

- Adult Tickets via Northern Lehigh online box office will be \$3 plus applicable fees
- Student Tickets via Northern Lehigh online box office will be \$2 plus applicable fees
- All cash tickets will be \$5
- Spectators 65 years of age and older are admitted free with proof of age
- Athletes in season are granted complimentary tickets
- Offer season/annual passes via Northern Lehigh online box office at a discount plus applicable fees

X. FINANCIAL

- A. Approve the Following Financial [Reports](#):
1. NLSD Investments for the month of October, 2022
 2. General Fund Account month of October, 2022 (Unaudited)
 3. Cafeteria Fund Account month of October, 2022 (unaudited)
 4. NLHS Student Activities/Clubs Account months of July through October 2022 (Unaudited)
 5. NLHS Student Scholarship Account month of October 2022 (Unaudited)
 6. NLMS Student Activities/Clubs Accounts month of October, 2022 (Unaudited)
- B. Approve the Following List of [Bills](#):
1. General Fund months of October & November, 2022
 2. Cafeteria Fund months of October & November, 2022
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #13](#))
- D. Approve the 2022-2023 Northern Lehigh School District Salary Schedule as presented. ([Attachment #14](#))
- E. Approve the submission of PlanCon Part K to the Pennsylvania Department of Education for the new Series 2022 Bond for refunding a portion of the Series 2018 A & B Bonds and the Series 2020 Bond, and for the new Series 2022 Notes for refunding a portion of the Series 2012 Bond. ([Attachment #15](#))

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- F. As per recommendation of the administration, approve to authorize proper officials to retroactively execute an Agreement between Northern Lehigh School District and Jar Entertainment, LLC, for an anti-bullying presentation at Slatington Elementary School entitled *Rise Up Against Bullies with Optimus* at a cost of \$664.95 to be funded through the Slatington Elementary School building budget. ([Attachment #16](#))
- G. As per recommendation of the administration and the Finance Committee, approve to authorize proper officials to execute an agreement between Northern Lehigh School District and PrimeroEdge to adopt the use of PrimeroEdge subscription software program at a total cost of \$9,935.00. The breakdown of this total cost is for configuration, implementation and online training at a cost of \$3,995.00 that will be paid for during the 2022-2023 school year and full implementation of PrimeroEdge will begin on July 1, 2023, at a cost of \$5,940.00. Funding through the Food Services Department. ([Attachment #17](#))

XI. LEGAL

A. Expulsion Hearing Waiver Approval

1. The Board agrees to expulsion hearing waiver for Student #2690204. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
2. The Board agrees to expulsion hearing waiver for Student #2390182. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [September 19, 2022](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [September 1, 2022](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [September 28, 2022](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT