

AGENDA



For The
Board of School Directors
Of The
NORTHERN LEHIGH SCHOOL DISTRICT

SCHOOL DIRECTOR RECOGNITION MONTH JANUARY 2018



Regular Meeting
Tuesday, January 9, 2018
7:30 P.M.
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080

Executive Session
Administration Office Conference Room
7:00 PM

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Tuesday, January 9, 2018
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Reorganization school board meeting held on December 4, 2017.
- B. Regular school board meeting held on December 4, 2017.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Debra L. Bower
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Student Representatives to the Board Report Ms. Tori Csanadi
 Mr. Preston Kemery
- G. Solicitor's Report Attorney Keith Strohl
- H. Business Manager's Report Mrs. Sherri Molitoris
 Mrs. Rhonda Frantz
 - Distribution of Single Audit Report for Fiscal Year Ending June 30, 2017
 - Post Issuance Compliance
- I. Federal and Other Programs Update Dr. Tania Stoker
 - Update on all Federal Programs
- J. Superintendent's Report Mr. Matthew J. Link
 - School Board Recognition Month
 - Presentation of PSBA Certificate of Appreciation for School Board Service
 - Gary S. Fedorcha – 21 Years of Service
 - Mathias J. Green, Jr., - 40 Years of Service

3. Approve the request of employee #6714 to take a Family Medical Leave of absence for the birth of a child, beginning on or about March 15, 2018. Employee is requesting to use accumulated sick days. Upon exhaustion of sick days, employee is requesting a family medical leave for the remainder of the 2017-2018 school year. Employee plans to return to her current teaching position upon release of her physician for the start of the 2018-2019 school year.

E. Unpaid Leave of Absence

Approve the request of employee #5270 to take an Unpaid Leave of absence beginning January 15, 2018 until the end of the 2017-2018 school year. Employee plans to return to his current position upon release from his attending physician.

F. Co-Curricular Appointment 2017-2018

Jeff Handwerk*	MS Boys' Basketball Coach	\$4,743.00
Shauna Rausch	Cheerleading Advisor – Shared Stipend Coach	\$1,097.00
*Pending Verification of Missing Personnel Items		

G. Co-Curricular Volunteers 2017-2018

Darby Pender	Assistant Track Coach
Tyra Wentz*	Assistant MS Basketball Coach
*Pending Verification of Missing Personnel Items	

H. Co-Curricular Volunteers 2018-2019

Shelby Bailey	Assistant Girls' Soccer Coach
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I. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2017-2018 school year.

Lisa Hairston	
From:	Step 10B+24
To:	Step 10M

J. Substitute

1. Instructional

Approve the following substitute teachers for the 2017-2018 school year at the 2017-2018 substitute teacher rates as approved on the Supplemental Salary Schedule:

Shannon Jones – K-12

V. POLICY

A. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No.1890280 for five hours per week, effective December 11, 2017 and continuing until approximately January 12, 2018.

VI. CONFERENCES

- A. Michele Dotta – PDE Conference 2018 Making a Difference: Educational Practices that Work! – February 26-28, 2018 – Hershey Lodge & Convention Center – Hershey, PA – Registration: \$159.00; Lodging: \$258.00; Meals: \$64.00, Travel: \$85.60 – Total Approximate Cost: \$566.60 – Funding: Special Education Budget (Attachment #1)
- B. Bryan Geist – 51st Annual Pennsylvania State Athletic Directors Association Conference – March 21-23, 2018 – Hershey Lodge, Hershey, PA – Registration: \$250.00, Lodging: \$386.28, Meals: \$80.00, Travel: \$85.60 – Total Approximate Cost: \$801.88 – Funding: Athletic Department Budget (Attachment #2)

VII. CURRICULUM AND INSTRUCTION

Pennsylvania Department of Education E-Signature Agreement

Approve the resolution to allow Matthew J. Link to sign on behalf of the Northern Lehigh School District with the Pennsylvania Department of Education’s e-signature program which will allow us to enter into any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education using an electronic signature, thereby saving on paper and postage. (Attachment #3)

VIII. OLD BUSINESS

- A. Remove from the table the motion to approve the Co-Curricular positions for the 2018-2019 school year that was tabled at the December 4, 2017 school board meeting.
- B. Motion to renew the appointment of the following Co-Curricular positions for the 2018-2019 school year at the salaries per the current negotiated Collective Bargaining Agreement.

Joseph Tout	Head Football Coach	\$7,594.00
Stephen Hluschak	Assistant Football Coach	\$4,936.00
Mark Lavine	Assistant Football Coach	\$4,936.00
Ryan Van Norman	Assistant Football Coach	\$4,936.00
Terry Bowman	Assistant Football Coach	\$4,936.00
Matthew Davis	Assistant Football Coach	\$4,936.00
Dylan Hofmann	Assistant Football Coach-Shared Stipend	\$2,468.00
Derek Long	Assistant Football Coach-Shared Stipend	\$2,468.00
Jessica Frew	Head Field Hockey Coach	\$5,490.00
Mikayla Ninos	Assistant Field Hockey Coach	\$3,050.00
Brittani Pristash	Middle School Field Hockey Coach	\$2,899.00
David Oertner	Head Cross Country Coach	\$4,549.00
Jason Ruch	Head Boys’ Soccer Coach	\$5,490.00
Jeremy Battista	Assistant Boys’ Soccer Coach	\$3,050.00
Jason Reinhard	Head Girls’ Soccer Coach	\$5,490.00
Henry Ojeda	Assistant Girls’ Soccer Coach	\$3,050.00
Jeff Miller	Sr. High Fall Intramurals – Basketball	\$ 888.00
Todd Herzog	Sr. High Fall Intramurals – Weightlifting	\$ 888.00
Robert Hicks	Sr. High Fall Intramurals – Softball	\$ 888.00

IX. (a) NEW BUSINESS

A. Resolution for School Board Director Recognition Month – January 2018

WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this non-paid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women who serve on the Northern Lehigh Board of School Directors:

- Debra L. Bower
- Robin T. Distler
- Gary S. Fedorcha
- Mathias J. Green, Jr.
- Michelle M. Heckman
- Gale N. Husack
- Robert J. Keegan, Jr.
- Donna M. Kulp
- Kristie D. Wilk

should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

IX. (b) NEW BUSINESS

Approve the resolution from Lehigh Carbon Community College allowing the college to enter into an exchange transaction with City Center Investment Corp. to transfer by deed to Five City Center OP, LP the Donley Center, comprising of real estate as per the attached resolution, at no cost to the college other than applicable closing costs. (Attachment #4)

Roll Call

Moved: _____; Seconded _____
Vote: Yes _____, No _____, Abstention _____, Absent _____

X. FINANCIAL

- A. Approve the Following Financial Reports:
 - 1. General Fund Account month of November
 - 2. NLMS Student Activities Account month of November
 - 3. NLHS Student Activities and Scholarship Account month of November
 - 4. Refreshment Stand month of November, 2017
 - 5. Cafeteria Fund month of November, 2017

- B. Approve the Following List of Bills:
 - 1. General Fund months of December and January
 - 2. Refreshment Stand month of December
 - 3. Cafeteria Fund month of December

- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #5)

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on November 2, 2017.

- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on October 25, 2017.

- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on November 20, 2017.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**