



# Northern Lehigh School District Board of School Directors

# REGULAR SCHOOL BOARD MEETING

Monday, August 12, 2019
7:00 P.M.
Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080

Executive Session
Administration Office Conference Room
6:30 PM

# NORTHERN LEHIGH SCHOOL DISTRICT Regular School Board Meeting Monday, August 12, 2019 Northern Lehigh Administration Building Board Room 7:00 P.M.



- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
  - B. School Board Meeting shall proceed in accordance with School Board Policy.
  - C. Pledge of Allegiance.
  - D. Roll Call.
  - E. Public Comment -- Restricted to Agenda Items.

# II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on June 10, 2019. (Minutes)
- B. Special school board meeting held on July 15, 2019. (Minutes)

#### III. SPECIAL BOARD REPORTS

A. Carbon Lehigh Intermediate Unit	Mrs. Gale N. Husack
B. Lehigh Career and Technical Institute	Mr. Gary S. Fedorcha
C. Legislative Report	Mrs. Michelle M. Heckman
D. Lehigh Carbon Community College	Mr. Mathias J. Green, Jr.

- E. Committee Reports and/or Meetings
  - ➤ Minutes of the Education/Policy Committee Meeting held on August 5, 2019 (Attachment #1)
  - Minutes of the Extra and Co-Curricular Committee Meeting held on August 5, 2019 (Attachment #2)
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on August 7, 2019 (Attachment #3)
  - ➤ Minutes of the Finance Committee Meeting held on August 7, 2019(Attachment #4)
- - Data Update

l.	Business Manager's Report	Mrs. Sherri Molitoris Mrs. Rhonda Frantz
J.	Superintendent's Report	Mr. Matthew J. Link

> Opening Days

K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

#### IV. PERSONNEL

# A. Resignation/Retirement

- 1. Accept the resignation of Brian Kelly from his position as Peters Elementary Principal, effective July 18, 2019.
- With regret, accept the retirement resignation of Kelly Follweiler from her position as Administrative Secretary at the Senior High School, effective August 30, 2019. Mrs. Follweiler will be retiring from the Northern Lehigh School District after 20 years of service.
- 3. Accept the resignation of Kyle Kromer from his position as Part time School Police Officer, effective August 5, 2019.
- 4. Accept the resignation of Corinna Varilek from her position as Cafeteria Monitor at Peters Elementary School, effective July 19, 2019.

#### B. Interim Principal

Approve to appoint James Schnyderite as the interim principal of Peters Elementary School, effective July 24, 2019 and terminating at the end of the first semester, January 21, 2020, or upon hiring a permanent principal. The stipend for this position is \$52.63 per day.

#### C. Administrative Transfer - Non-Instructional

1. Rebecca Adams

From:

Peters Elementary PCA

To:

Slatington Elementary PCA

Salary:

No change in salary

Effective:

August 20, 2019

2. Robin Blocker

From:

Middle School PCA

To:

Senior High School PCA

Salary:

No change in salary

Effective:

August 20, 2019

3. Diana Detweiler

From:

Senior High School Cafeteria Monitor

To:

Senior High School Office Paraprofessional (12 Month)

Salary:

\$11.68 per hour/5 ½ hours per day during the school year and 7 hours per day during summer work hours

Effective:

August 20, 2019

4. Kathy Nowlin

From:

Senior High School Clerk Typist

To: Salary: Senior High School Administrative Secretary \$48,327 (prorated for the 2019-2020 school year)

Effective:

August 13, 2019

5. Peggy Perry

From:

Slatington Elementary Life Skills/Emotional Support

Paraprofessional

To:

Senior High School PCA

Salary: Effective: No change in salary August 20, 2019

D. Appointment

Instructional

a. Zachary Merkle

Assignment:

Temporary Professional Employee

Middle School Emotional Support Teacher

Salary:

\$49,750 (Step 1 Bachelors on the 2019-2020 CBA

Salary Schedule) August 20, 2019

Effective:

b. Christopher Hamm\*

Long Term Substitute

Assignment:

Secondary Vocal Music Teacher

Salary:

Substitute Teacher Rate Days 1-30; Day 31 and

beyond: \$49,750 (Step 1 Bachelors on the 2019-2020

CBA Salary Schedule)

Effective:

August 20, 2019

Termination Date:

Upon hiring of Permanent Principal at Peters

Elementary

\*Pending Verification of Missing Personnel File Items

c. Morgan Klotz\*

Long Term Substitute

Assignment:

First Grade Teacher replacing an employee

who is on a leave of absence.

Salary:

Substitute Teacher Rate Days 1-30; Day 31 and

beyond: \$49,750 (Step 1 Bachelors on the 2019-2020

CBA Salary Schedule)

Effective:

August 20, 2019

Termination Date:

Upon return of full time teacher

\*Pending Verification of Missing Personnel File Items

2. Appointment - Non-instructional

a. Shelly Pender

Assignment:

Senior High School Office Paraprofessional (10 month

position)

Salary:

\$11.48 per Hour; 5 ½ hours per day/180 Days per year

Effective:

August 20, 2019

\*60 Working Day Probationary Period

# E. Unpaid Leave of Absence

- Approve the request of employee #3845 to extend her unpaid leave of absence according to Appendix D of the 2019-2020 CBA, from August 20, 2019 until the end of the first quarter of the 2019-2020 school year. Employee plans to return to her current teaching position on January 22, 2020.
- 2. Approve the request of employee #7231 to take an eleven week unpaid leave of absence beginning on August 26, 2019, for the birth of a child. Employee plans to return to her current position on or about November 11, 2019.

#### F. Substitute Detention Supervisor

Approve to appoint the following person as Substitute Secondary Detention Monitor for the Senior High School for the 2019-2020 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Diana Detweiler

#### G. Co-Curricular Change of Status

Approve the motion to change the status of Megan Filchner, Cheerleader Advisor - Shared stipend - \$1,712.00, which was originally approved at the April 8, 2019, board meeting, to Cheerleader Advisor - \$3,424.00 for the 2019-2020 school year.

# H. Co-Curricular Appointment 2019-2020

Jennifer Balliet	Decorating Club - Shared Stipend	\$ 150.00
Todd Herzog	Sons of Liberty Club	\$ 500.00
Stephen Hluschak	Assistant Football Coach	\$5,035.00
Stephen Hluschak	Sr. High Winter Intramurals – Weightlifting	\$ 906.00
Ryan Kern	Assistant Wrestling Coach	\$5,035.00
Susan Mendes	Garden Club	\$ 500.00
Lori Middaugh	Decorating Club - Shared Stipend	\$ 100.00
Jason Reinhard	Assistant Basketball Coach	\$3,270.00
Tamara Stubits	Girls' On the Run Club	\$ 500.00
Sage Terembula	MS Field Hockey Coach	\$2,957.00

I. Motion to renew the appointment of the following Co-Curricular positions for the 2019-2020 school year.

Susan Bachman	Elementary Scholastic Scrimmage	\$	491.00
Shelby Bailey	MS Student Council - Shared Stipend	\$	700.00
Amanda Bariana	MS Student Council - Shared Stipend	\$	700.00
Amanda Bariana	Math Counts	\$	454.00
Christopher Barnes	Sr. High Newspaper Advisor	\$2	,039.00
Christopher Bennett	Assistant Baseball Coach (JV)	\$3	,270.00
Colette Boudreaux	Senior High Fall Play Director	\$1	,651.00
Colette Boudreaux	Senior High Spring Musical Director	\$3	,110.00
David Carroll	Senior High Band Advisor	\$5	,307.00
David Carroll	MS Band Director	\$	776.00
Elizabeth Case	MS Track & Field Coach	\$2	,957.00
Blasia Dunham	MS Jr. Nat'l Honor Society Advisor - Shared	\$	233.00

Blasia Dunham	MS Newspaper Advisor	\$ 514.00
Katherine Farber	Sophomore Class Advisor	\$ 712.00
Katherine Farber	Head Softball Coach	\$5,163.00
Mary Frank	MS Yearbook Advisor	\$ 906.00
Scott Gerould	Assistant Track Coach	\$3,270.00
Frank Gnas	Sophomore Class Advisor - Shared Stipend	
Jason Graver	MS Jr. Nat'l Honor Society Advisor - Shared	\$ 233.00
Shawn Green	Nat'l Reading Olympics Advisor	\$ 491.00
Rajeev Gupta	Assistant Track Coach - Shared Stipend	\$1,635.00
Christopher Hamm	Middle School Chorus Advisor	\$ 776.00
Christopher Hamm	Sr. High School Chorus Advisor	\$1,941.00
Todd Herzog	Sr. High Spring Intramurals – Weightlifting	\$ 906.00
Mark Hoffman	Assistant Softball Coach	\$3,270.00
Dylan Hofmann	MS Spring Intramurals - Weightlifting	\$ 906.00
Steven Jonkman	Elementary Chorus Advisor	\$ 664.00
Steven Jonkman	Elementary Band Advisor	\$ 884.00
Tracy Karpowich	Junior Class Advisor	\$ 712.00
Gregory King	Head Baseball Coach	\$5,163.00
Sarah Kunkel	SADD Advisor	\$ 623.00
Michael Lehtonen	Head Track Coach	\$5,163.00
Michael Lehtonen	Senior High Scholastic Scrimmage Advisor	\$ 906.00
Alice Lieberman	Academic Challenge Eight Advisor	\$ 491.00
Derek Long	Assistant Track Coach	\$3,270.00
MaryAnne Mattiola	Sr. High Yearbook Advisor	\$2,701.00
Jeffrey Miller	Sr. High Spring Intramural – Basketball	\$ 906.00
David Oertner	Assistant Track Coach	\$3,270.00
Henry Ojeda	MS Co-ed Soccer Coach	\$2,925.00
Drake Pristash	Assistant Track Coach - Shared Stipend	\$1,635.00
Michelle Raber	MS Fall Intramural Net Sports	\$ 906.00
Michelle Raber	MS Winter Intramural Net Sports	\$ 906.00
Michelle Raber	MS Spring Intramural Net Sports	\$ 906.00
Jason Reinhard	Assistant Softball Coach (JV)	\$3,270.00
Nicholas Sander	Sr. High Student Council Advisor	\$2,330.00
Janelle Scheckler	Senior Class Advisor	\$ 712.00
Janelle Scheckler	National Honor Society Advisor	\$ 554.00
Krystle Tiedeman	Debate Advisor	\$1,552.00
Joseph Tout	Sr. High Winter Intramurals – Weightlifting	\$ 906.00
Tayler Urban	Senior Class Advisor	\$ 712.00
Randall Utsch	Majorette/Band Advisor	\$2,330.00
Maria VanNorman	Junior Class Advisor	\$ 712.00

# J. Brandywine Transportation Bus Drivers

Motion to approve the following bus drivers from Brandywine Transportation to transport Northern Lehigh School District students for the 2019-2020 school year:

Anna Bauer	Olga Martinez
Ashley Bauer	Charles Maurer
Kellie Bechtel	Linda Neff
Tina Beltz	Lisa Neff
Kathleen Bentzoni	Raymond Nunemacher
David Bilheimer	Beverly Owens
Patricia Bortz	John Owens

Tina Butensky Melody Petri Misty Christman Sheryl Lynn Rex Kathryn Coniglio Eric Schaner Dawn Dewalt RuthAnnSeip Courtney Diaz Julie Senefeld Werner Fornos Natasha Shimko Schelene Fritzinger Wanda Shimko Tanya Fritzinger Jean Smith

Amber Getz Barbara Stankovic
George Grossman Melissa Strohl
Jeanette Henritzy Amy Thomson
Warren Henritzy Larry Trimble

Ashley Heyer Heather VanBlargan
Nikki Kibler Donna VanHorn
Michael Knauss Susan Yesik
Jean Kutchera Sherry Zellers
Linda Leibold David Zellers
Earl Loch Lynne Ziegler

Tammy Marsh

#### K. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2019-2020 school year:

Mary Frank

From:

Step 5B

To:

Step 5B+24

James Schnyderite

From:

Step 11M

To:

Step 11M+24

# L. Professional Contracts

According to Article II – 1108, subsection (b) of the School Code: "a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a professional employee" within the meaning of this article." Therefore, it is recommended to approve "professional employee" status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Nicole Nightlinger Sara Shimer Janelle Scheckler Anthony Tulio

#### M. Assistant Athletic Director

Approve to continue the employment of Joseph Tout as Assistant Athletic Director for the 2019-2020 school year at a stipend of \$3,500.00. He will assist the Athletic Director in all Athletic Director duties and responsibilities and will be responsible for athletic fundraising activities.

- N. In accordance with school board policy #122, approve the attached list of clubs and activities and their stipends for the 2019-2020 school year. (Attachment #5)
- O. Approve the following individual as District Wide permanent substitute teacher for the 2019-2020 school year. She will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

#### Katelyn Hugo

P. Approve to continue the employment of the following individuals as District Wide permanent substitute teachers for the 2019-2020 school year. They will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

Lisa Hoever Aubrey Miller Jacen Nalesnik

#### Q. Game Workers 2019-2020

Motion to renew the appointment of the following list of people as Game Workers for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:

Chris Baumann
Cody Bowman
Elizabeth Case
Matthew Davis
Scott DeLong
Jessica Frew
Harold Greene
John Guelcher
Elizabeth Hannon
Dylan Hofmann
Andrew Kern
Joseph Krempasky
Derek Long
Steve Martinez

David Oertner Kayla Perkowski Robyn Pristash Kathleen Reese Nancy Rehrig Sara Shimer James Yadush Chris Bennett
Jennifer Butz
Allison Chruscial
Eric DeAntois
Jamie Farber
Scott Gerould
Shawn Green
Michael Hammond
Kevin Hoffman
Patricia Jones
Greg King
Michael Lehtonen

Vonda Lorson
Kathy Nowlin
Shelly Pender
David Pristash
Michelle Raber
Dennis Rehrig
Nicholas Sander
Shelley Smith

#### R. Game Workers 2019-2020

Motion to appoint the following list of people as Game Workers for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:

Amanda Bariana Tamara Stubits

**Gregory Dieter** 

# S. Substitute

#### 1. Instructional

Motion to renew the appointment of the following substitute teachers for the 2019-2020 school year at the 2019-2020 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

Thomas Battista – Health & Physical Education
Kimberly Bayer - Elementary 4-6; Math 7-8
Christopher Hamm\* - Music
Shannon Jones - Emergency Certified All Subjects K-12
Dawn Kemery – Elementary
Morgan Kemmerer - Pre-K - 4
Jason Kisselbach - Social Studies
Morgan Klotz\* - Pre-K-4
Samantha Lilly - Elementary K-6 & Special Education K-12
Patricia Passick - Art K-12
\*Pending Verification of Missing Personnel File Items

# 2. Non-Instructional

a. Motion to renew the appointment of the following individuals as substitute secretaries/ paraprofessionals for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Ashlee Storm Amanda Trelease Corinna Varilek Janice Wasilkowski Claudia Young

b. Motion to renew the appointment of the following individuals as substitute custodian workers for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Kellie Bechtel Patricia Bortz Sabrina Clouse Francis Cross Eric Schaner c. Motion to renew the appointment of the following individuals as substitute cafeteria workers for the 2019-20120 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Holly Carlson Stephanie Richards Corinna Varilek Janice Wasilkowski Kathy Williams Claudia Young

d. Motion to renew the appointment of the following individual as substitute nurse for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Marilyn Keenly

e. Motion to appoint the following individual as substitute secretary/paraprofessional for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Shawn Wanamaker

#### T. Co-Curricular Volunteer Resignation 2019-2020

Accept the resignation of Joseph Krempasky from his position as volunteer Assistant Basketball Coach which was originally approved at the April 8, 2019, school board meeting.

#### U. Co-Curricular Volunteers 2019-2020

Rebecca Barley\* Assistant Field Hockey Coach Christina Billheimer Band Advisor James Corle Band Advisor Kim Corle Band Advisor Rebecca Hamm Band Advisor Tyler Hoffman\* Band Advisor Jason Steigerwalt Band Advisor Julia Thomason\* Band Advisor

Fred Folland
Lori Beth Guelcher
Shannon Jones
Stephen Hluschak
Joseph Seremula
Tyler Svetik
Northern Lehigh Leo Club
Assistant Track & Field Coach
Assistant Softball Coach
Assistant Baseball Coach
Assistant Baseball Coach

Elizabeth Case Assistant Baseball Coach
Christine Quattrocchi Cheerleader Advisor

\*Pending Verification of Missing Personnel File Items

# V. POLICY

#### A. Board Policy First Reading

 Approve school board policy #247 – Pupils – Hazing, as presented after first reading. (Attachment #6)

- Approve school board policy #150 Programs Title I Comparability of Services, as presented after first reading. (Attachment #7)
- Approve school board policy #103 Programs Nondiscrimination/Discriminatory Harassment - School and Classroom Practices, as presented after first reading. (Attachment #8)
- 4. Approve school board policy #103.1 Programs Nondiscrimination Qualified Students with Disabilities, as presented after first reading. (Attachment #9)
- 5. Approve school board policy #104 Programs Nondiscrimination/Discriminatory Harassment Employment Practices, as presented after first reading. (Attachment #10)

#### B. Board Policy Second Reading

Approve school board policy #246 – Pupils – Student Wellness, as presented after second reading. (Attachment #11)

## C. Student-Parent Handbook Changes

- Approve the changes to the Elementary School Student-Parent Handbook as presented.
   (Attachment #12)
- 2. Approve the changes to the Middle School Student-Parent Handbook as presented.

  (Attachment #13)
- Approve the changes to the High School Student-Parent Handbook as presented. (Attachment #14)
- D. In accordance with School Board Policy #707, approve the list of organizations and their appropriate group designation as presented by the Director of Support Services. (Attachment #15)

#### VI. CONFERENCES

- A. Matthew Link PASA-PSBA School Leadership Conference October 16-18, 2019 PASA Offices Harrisburg, PA Registration: \$475.00; Lodging: \$450.66; Travel: \$92.92 Total Approximate Cost: \$1,018.58 Funding: Superintendent's Budget (Attachment #16)
- B. Matthew Link AASA-PASA 2021 PA Cohort National Superintendent Certification Program November 6-7, 2019; March 19-20, 2020; June 24-26, 2020; October 12-13, 2020; March 4-5, 2021 PASA Offices Harrisburg, PA Registration: \$4,000.00; Lodging, and Mileage will be approved closer to each session date. Funding: Superintendent's Budget (Attachment #17)

## VII. <u>CURRICULUM AND INSTRUCTION</u>

- A. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District student with special needs to attend Whitehall-Coplay School District in accordance with the promises and covenants contained in the agreement. This agreement is effective for the 2019-2020 school year. (Attachment #18)
- B. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Behavioral Health Associated License Private Academic School for the purpose of furnishing regular education or special education programs for the students for the 2019-2020 school year. (Attachment #19)

- C. Approve to authorize the Superintendent to execute a letter of agreement for the 2019-2020 academic year with the Center for Humanistic Change, Inc. to provide Student Assistance Program (SAP) Liaison services. The Student Assistance Teams in our school district will use these services. (Attachment #20)
- D. Amend the stipend for Allison Chruscial, helping teacher for Raquel Hoffert, from \$800 to \$200, that was originally approved at the June 10, 2019 board meeting. Ms. Hoffert has already completed the induction program in another district.

#### E. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2019-2020 school year:

Helping Teacher	Inductee	Stipend
Nicole Nightlinger	Zachary Merkle	\$800.00

- F. Authorize Community Services for Children to operate the Head Start Pre-K program at Peters Elementary School from August, 2019 through July, 2020. The only obligation to the district is to provide one classroom. (Attachment #21)
- G. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Lehigh Learning Academy for the purpose of furnishing regular education or special education programs for the students for the 2019-2020 school year.

  (Attachment #22)
- H. Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 1, 2019 – July 31, 2022. (Attachment #23)

## VIII. OLD BUSINESS

#### IX. NEW BUSINESS

Approve the Memorandum of Understanding of the Northern Lehigh Education Association Collective Bargaining Agreement. The language clarifies the role of an Interim Principal. (Distributed to Board Members Only MOU)

#### X. FINANCIAL

- A. Approve the Following List of Bills:
  - 1. General Fund months of June, July & August, 2019
  - 2. Capital Construction Fund months of July & August, 2019
  - 3. Cafeteria Fund months of June & July, 2019
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #24)
- C. Appoint Axis Insurance Company as the 2019-2020 Student Accident and Athletic Insurance Carrier beginning August 5, 2019. The renewal rate is \$25,250.00, to include all interscholastic sports, band and cheerleading. Voluntary school coverage is \$22.00 for the school time rate and \$88.00 for the 24-hour rate.

- D. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and KRE Security/Investigations, Inc, for the purpose of providing security-related professional services on an as needed basis for sporting events for the 2019-2020 school year. (Attachment #25)
- E. Approve the request of the senior high school to close the Class of 2019 account in accordance with the Student Activities Fund guidelines. The account balance is \$.04 and the funds will be transferred to the Student Council account.
- F. Approve to authorize proper officials to enter into an agreement with Public Consulting Group (PCG), an approved contractor for the Department of Human Services, to administer the school-based ACCESS Program claims. (Attachment #26)
- G. Approve the Supplemental Personnel Salary Schedule for the 2019-2020 school year as presented. (Attachment #27)
- H. Approve to authorize administration to enter into an agreement with Better Than the Best Concrete, LLC, to replace the deteriorating sidewalk at the Middle School and will be paid from the 2019-2020 general fund budget. (Attachment #28)

#### XI. LEGAL

#### XII. CORRESPONDENCE

# XIII. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on May 20, 2019 and June 17, 2019.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on June 6, 2019 and July 11, 2019.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on May 22, 2019.

#### XIV. RECOGNITION OF GUESTS

## XV. ADJOURNMENT