

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, November 10, 2014**  
**Northern Lehigh Administration Building**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular School Board Meeting held on October 13, 2014.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Student Representatives to the Board Report..... Ms. Emily Bevans  
Mr. Gavin Kemery
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
  - Career Pathways Workshop, November 19, 2014
- I. Business Manager's Report ..... Mrs. Rhonda Frantz  
Mrs. Sherri Molitoris
  - PlanCon Approval H, J & K
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - Student Council Yearly Board Presentation
  - Minister's Luncheon – Thursday, November 13, 2014 at 11:00AM
  - American Education Week – November 17-21, 2014
  - **Announcement:** Holiday Dinner – Tuesday, December 2, 2014 at 6:00PM in Middle School Annex
  - **Reminder:** December 2, 2014 School Board Reorganization Meeting at 7:15PM – Regular School Board Meeting at 7:30PM – No December Committee meetings

K. An executive session will be held at 7:00 p.m. in the Administration Office Conference Room.

#### IV. PERSONNEL

##### A. Resignations

1. Accept the retirement resignation of Connie Andrews from her position as cook's helper at Slatington Elementary School effective the end of the work day December 23, 2014. Mrs. Andrews will be retiring from the Northern Lehigh School District after 26 years of service.
2. Accept the retirement resignation of Dorothea Curran from her position as cook's helper at Slatington Elementary School effective December 31, 2014. Mrs. Curran will be retiring from the Northern Lehigh School District after 11 years of service.

##### B. Co-Curricular Appointments 2014-2015

Jason Reinhard	MS Co-Ed Soccer Coach	\$2,703.00
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##### C. Co-Curricular Volunteers 2014-2015

James Corle*	Band Advisor
Fred Foland*	Leo Club Advisor
Dawn Trexler*	Leo Club Advisor

\* Pending Verification of Missing Clearances

##### D. Unpaid Leave

Approve a medical leave of absence for employee #3870 effective December 10, 2014. She plans to use thirty-one (31) accumulated sick days. Upon exhaustion of her sick days if she is not released from her physician, she is requesting a twelve week unpaid leave of absence. Employee plans to return to her current position upon release from her attending physician.

##### E. Uncompensated Leave of Absence

Approve an uncompensated leave of absence for employee #260 for the remainder of the first semester of the 2014-2015 school year. Employee plans to return to her current position upon release from her attending physician.

##### F. Substitute

###### 1. Instructional

Approve the following substitute teachers for the 2014-2015 school year at the 2014-2015 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Arielle Dentith

Kyle Turner\* - Elementary K-6

\*Pending Verification of Missing Personnel File Items

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**2. Non-Instructional**

- a. Approve the following individual as a substitute secretary/aide for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Ann Marie Belo\*

Jessica Smoyer\*

Kyle Turner\*

**\*Pending Verification of Missing Personnel File Items**

- b. Approve the following individuals as substitute custodians for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Ann Marie Belo\*

Jon Rinker\*

Kyle Turner\*

**\*Pending Verification of Missing Personnel File Items**

- c. Approve the following individuals as substitute cafeteria workers for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Ann Marie Belo\*

Dawn Martinez

Jessica Smoyer\*

Kyle Turner\*

**\*Pending Verification of Missing Personnel File Items**

**V. CONFERENCES****VI. POLICY****A. Board Policy Second Reading**

1. Approve school board policy #000 – Local Board Procedures – Board Policy/Procedure/Administrative Regulations, as presented after second reading. **(Attachment #1)**
2. Approve school board policy #100 – Programs – Comprehensive Plan, as presented after second reading. **(Attachment #2)**
3. Approve school board policy #113 – Programs – Special Education, as presented after second reading. **(Attachment #3)**
4. Approve school board policy #114 – Programs – Gifted Education, as presented after second reading. **(Attachment #4)**
5. Approve school board policy #146 – Programs – Student Services, as presented after second reading. **(Attachment #5)**
6. Approve school board policy #320 – Administrative Employees – Freedom of Speech in Nonschool Settings, as presented after second reading. **(Attachment #6)**

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7. Approve school board policy #420 – Professional Employees – Freedom of Speech in Nonschool Settings, as presented after second reading. **(Attachment #7)**
  8. Approve school board policy #520 – Nonprofessional Employees – Freedom of Speech in Nonschool Settings, as presented after second reading. **(Attachment #8)**
  9. Approve school board policy #331 – Administrative Employees – Job Related Expenses, as presented after second reading. **(Attachment #9)**
  10. Approve school board policy #431 – Professional Employees – Job Related Expenses, as presented after second reading. **(Attachment #10)**
  11. Approve school board policy #531 – Nonprofessional Employees – Job Related Expenses, as presented after second reading. **(Attachment #11)**
  12. Approve school board policy #333 – Administrative Employees – Professional Development, as presented after second reading. **(Attachment #12)**
  13. Approve school board policy #433 – Professional Employees – Professional Development, as presented after second reading. **(Attachment #13)**

## **VII. CURRICULUM AND INSTRUCTION**

### **A. Comprehensive Plan 2015-2018**

Approve the Comprehensive Plan beginning July 1, 2015 – June 30, 2018, as presented.  
**(Copies available in the District Office)**

## **VIII. OLD BUSINESS**

## **IX. NEW BUSINESS**

### **A. Early Retirement Incentive Plan for 2014-2015**

Approve to adopt an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2014-2015 school year.

## **X. FINANCIAL**

### **A. Approve the Following Financial Reports:**

1. General Fund month of September
2. NLMS Student Activities Account month of October
3. NLHS Student Activities and Scholarship Account month of October

### **B. Approve the Following List of Bills:**

1. General Fund months of October & November 2014
2. Food Service month of October 2014
3. Refreshment Stand month of October 2014

### **C. RESOLVED, the Board of Education approves the Resolution designating Provident Energy as third-party independent electricity consultant for the future procurements of electricity extending beyond the current obligation of June 30, 2015. **(Attachment #14)****

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- D. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. **(Attachment #15)**
  - E. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. **(Attachment #16)**
  - F. Approve the 2014-2015 Northern Lehigh District Salary Schedule as presented. **(Distributed to Board and Administration only)**
  - G. Approve a data service agreement with Verizon Wireless for an iPad for the Director of Special Education to aid in her abilities to perform her duties at meetings outside of the district.
  - H. Approve the agreement with AccuWeather for location based warnings and on demand weather briefings to aid in weather related school cancellations and delays at a yearly cost of \$1,600.00.
  - I. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #17)**

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 24, 2014.
- B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on September 15, 2014.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**